

**SPRING LAKE BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
May 22, 2017 6:30 PM**

**I. Call to order:** This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

| <b>Roll Call</b> | <b>Present</b> | <b>Arrived at</b> | <b>Absent</b> | <b>Time:</b> | <b>p.m.</b> |
|------------------|----------------|-------------------|---------------|--------------|-------------|
| Mr. Daino        | Y              |                   |               |              |             |
| Mr. Ferraro      | Y              |                   |               |              |             |
| Mrs. Foy         | Y              |                   |               |              |             |
| Dr. Sterling     | Y              |                   |               |              |             |
| Mrs. Valori      | Y              |                   |               |              |             |

Dr. Boccuti, CSA; Mr. Puleio, Interim SBA/Board Secretary;

**II. Flag salute**

**III. Student Recognition-National Junior Honor Society Outstanding Achievement Award**

**IV. Public Comments on Agenda Item Only**

The length of time for public discussion may be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

**V. Approval of Minutes- May 4, 2017- Public Hearing - Budget, May 8, 2017 Work Session.**

Moved by: Mr. Ferraro, seconded by: Mrs. Foy

All members present voted in the affirmative to approve the minutes

**VI. Business Administrator's Report:**

On a motion by:Mrs. Valori, seconded by:Mr. Ferraro, move to approve Business Administrator's Report, items A-B- 1 through 7.

**A. Approval of Expenditures.**

1. Recommend approval of the following bills listed

a. May 22, 2017 in the amount of \$231,107.06

2. Recommend approval of the Gross Payroll Expense for:

a. April 28, 2017 in the amount of \$148,144.19

b. May 15, 2017 in the amount of \$147,395.62

**B. Contracts**

1. Move to approve contract(s) with New Jersey Educational Services Commission of New Jersey to provide Chapter 192-193 services to the identified non-public schools from September 1, 2017 to June 30, 2018.

2, Move to approve appointment of the Auditing Firm of Ferraioli, Wielkocz, Cerullo

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and Cuva, PA to perform the statutory audit of the 2016-2017 fiscal year for a fee of \$12,650. This appointment is made in accordance with NJSA 18A:5.

3. Move to approve renewal contract with the Asbury Park Informational Technology Center to provide payroll, budgeting and accounting services from July 1, 2017 to June 30, 2018 at an annual cost of \$7,375.00
4. Move to authorize the Business Administrator to pursue transportation jointures for the extended school year placements, private school placements, eligible nonpublic and Public school routes through MOESC and other LEA's for the 2017-2018 fiscal year.
5. Resolved, at the recommendation of the Superintendent to appoint Louise B. Davis, RSBO, QPA as consultant to the business office effective May 23, 2017 to assist with closing the books for fiscal year 2017. Compensation to be at an hourly rate of \$55.00 not to exceed \$5,500.
6. Move to set the summer rate of pay for custodial summer positions at \$14.00 per hour.
7. Move to approve renewal contract with Panda, LLC to provide bank account reconciliation services ( Treasurer of school monies) for fiscal year July 1, 2017 through June 30, 2018 at a cost of \$315.00 per month.

Roll Call:

|               |                  |                  |                   |                |
|---------------|------------------|------------------|-------------------|----------------|
| Yes, Mrs. Foy | Yes, Mrs. Valori | Yes, Mr. Ferraro | Yes, Dr. Sterling | Yes, Mr. Daino |
|---------------|------------------|------------------|-------------------|----------------|

**VII. Superintendent's Report**

ADMINISTRATION:

On motion by: Mr. Daino, seconded by: Mrs. Valori, move to approve Administration items A-C.  
Mrs. Foy, Yes, Mrs. Valori, Yes, Mr. Ferraro, Yes, Dr. Sterling, Yes, Mr. Daino, Yes

Report on Enrollment

|           |                          |
|-----------|--------------------------|
| HW Mountz | 200<br>(15 Non-Resident) |
|-----------|--------------------------|

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|                       |    |
|-----------------------|----|
| Manasquan High School | 51 |
| OTHER                 | 25 |

A. Use of Facilities

Drama Club

All Purpose Room

May 12, May 22, May 23, May 24, May 25, May 30, May 31, June 1, June 2

3 pm to 5:30 pm

Requested by: Karen Burlington

Jersey Shore Babe Ruth League

Baseball Field

May 17, May 31

June 5, 7, 12, 14, 19, 21

6PM Games

Requested by : Mike Condon

B. Class Trips

| Class        | Teacher(s)  | Destination                                  |
|--------------|---|--|
| Kindergarten | Mr. Tonzola   | Additional chaperone for Manasquan Reservoir |
| Kindergarten | Mrs. Krebs, Mrs. Roberts, Miss Clark                        | Walking Trip-Spring Lake Public Library      |
| Grade 2      | Mrs. Krebs, Mrs. Callahan, Mrs. Hallowell, Mrs. Pearce      | Walking Trip-Spring Lake Public Library      |
| Grade 5      | Mrs. Krebs, Miss Bellafonte, Mrs. Lyons, Mrs. Brendle, Mrs. | Walking Trip-Spring Lake Public Library      |

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|  |        |  |
|--|--------|--|
|  | Kapoor |  |
|--|--------|--|

CURRICULUM

- A. PreK-8 Curriculum Update
- B. Spanish Program Update

PERSONNEL

On motion by: Mrs. Valori, seconded by: Mr. Ferraro, move to approve Personnel items A,B,D,E,F:

- A. Professional Development Workshop and Travel Log:

| Staff Member:   | Date (s):             | Description:                        | Registration Fee: | Travel Fees: | Est. Total |
|-----------------|-----------------------|-------------------------------------|-------------------|--------------|------------|
| Jennifer Miller | September 22-24, 2017 | Kids Yoga Teacher Training-Wall, NJ | \$595             | \$0-         | \$595      |
| Jennifer Penrod | May 22-23, 2017       | Music Conference-Orlando, FL        | \$0               | \$170        | \$0        |
| Nick Puleio     | June 7-8, 2017        | NJASBO Conference-Atlantic City, NJ | \$0               | \$260        | \$260      |

- B. **RESOLVED:** To approve, upon recommendation of the Superintendent, the following teachers as Academic Bowl Coaches:

**May 18 Shore Academic Bowl:**

Anthony DeStefano  
Linda Krebs  
Matthew Tonzola

**May 24 Goetz Academic Bowl:**

Jenna Bellafonte  
Anthony DeStefano  
Linda Krebs  
Matthew Tonzola

- D. **RESOLVED,** upon recommendation of the Superintendent, rehiring 10-month certified staff for the 2017-2018 school year and placement on the guide as per the collective bargaining agreement: (Attachment A)

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E. **RESOLVED:** To approve, upon recommendation of the Superintendent, contract renewal for non-certificated staff for the 2017-2018 school year. (Attachment B)

F. **RESOLVED:** To approve, upon recommendation of the Superintendent, moving John Livingood to Step 15, MA+20 per Spring Lake Education Association Teacher's Salary Guide, effective May 30, 2017.

Roll Call:

|               |                  |                  |                   |                |
|---------------|------------------|------------------|-------------------|----------------|
| Yes, Mrs. Foy | Yes, Mrs. Valori | Yes, Mr. Ferraro | Yes, Dr. Sterling | Yes, Mr. Daino |
|---------------|------------------|------------------|-------------------|----------------|

STUDENT SERVICES:

A. HIB Report - (0) Incidents- no action taken

Roll Call:

|              |                 |                 |                  |               |
|--------------|-----------------|-----------------|------------------|---------------|
| ___ Mrs. Foy | ___ Mrs. Valori | ___ Mr. Ferraro | ___ Dr. Sterling | ___ Mr. Daino |
|--------------|-----------------|-----------------|------------------|---------------|

POLICY

On motion by: Mrs. Valori, seconded by: Dr. Sterling move to approve item B, Policy

- A. Update on school district website
- B. Second Reading/Approval of Revised Policies from Strauss Esmay:  
Use of Facilities, HIB, Current Non Resident Tuition Policy

Roll Call:

|               |                  |                  |                   |                |
|---------------|------------------|------------------|-------------------|----------------|
| Yes, Mrs. Foy | Yes, Mrs. Valori | Yes, Mr. Ferraro | Yes, Dr. Sterling | Yes, Mr. Daino |
|---------------|------------------|------------------|-------------------|----------------|

SUPERINTENDENT UPDATE

- A. Strategic Plan- on schedule with curriculum, looking at items for capital budget
- B. Communications- new Tiger news rolled out

**VIII. Old Business**

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A. Ad Hoc Beautification Committee Recommendations- presentation made by Ms. Whalley

**IX. New Business-None**

**X. Public Comment/Visitors- None**

**XI. Executive Session** –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

**WHEREAS**, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on May 22, 2017 at: 7:50 pm. to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- Matters rendered confidential by state or federal law
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters which would constitute an unwarranted invasion of privacy
- Matters involving collective negotiations and/or the negotiations of terms and conditions
- Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- Matters concerning the protection of the safety or property of the public
- Pending or anticipated litigation and matters covered by the attorney-client privilege
- Matters involving employees and terms of their employment and contract
- Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action WILL be taken on any of the items stated above.

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On motion by: Mr. Ferraro, and seconded by: Dr. Sterling

Vote:   5   ayes   0   nays   0   absent   0   abstain

**Resolved:** to return to open session and resume the order of business. Time: 9:50 p.m.

On motion by: Mrs. Valori, and seconded by: Mrs. Foy

Vote:   5   ayes   0   nays   0   absent   0   abstain

**XII. Adjourn**

On motion by: Mrs. Valori , and seconded by: Mr. Ferraro to adjourn meeting.

Vote:   5   ayes   0   nays   0   absent   0   abstain

Time: 9:50p.m.

*Spoke Reed, Interim BA/BS*