

**SPRING LAKE BOROUGH BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
May 28, 2019, 6:30 PM**

**I. Call to order:** Mr. Worth called the meeting to order at 6:30 p.m. and announced that the meeting was called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

<b>Roll Call</b>	<b>Present</b>	<b>Arrived at</b>	<b>Absent</b>	<b>Time:</b>	<b>PM</b>
Mr. Worth	Yes	6:30PM			
Mrs. Giblin	Yes	6:30PM			
Mr. Ferraro	Yes	6:30PM			
Mrs. Matuch	Yes	6:30PM			
Mrs. Valori	Yes	6:30PM			

Dr. Raymond J. Boccuti - Superintendent, CSA; Paul Griggs, Esq.- Board Attorney

**II. Flag salute**

**III. Executive Session -**

**RESOLVED:** The Spring Lake Borough Board of Education hereby convenes to executive session at approximately 6:40 p.m. for discussion of the following subjects: Attorney/Client Privilege, Legal, Personnel.

It is anticipated the executive session will take approximately one hour; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session discussion no longer exists.

On motion to enter Executive Session by Mr. Worth and seconded by Mr. Ferraro :

Roll Call:

<u>_Y_</u> Mr. Ferraro	<u>_Y_</u> Mrs. Giblin	<u>_Y_</u> Mrs. Matuch	<u>_Y_</u> Mrs. Valori	<u>_Y_</u> Mr. Worth
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On motion to exit Executive Session by Mr. Worth and seconded by Mrs. Valori :

Roll Call:

<u>_Y_</u> Mr. Ferraro	<u>_Y_</u> Mrs. Giblin	<u>_Y_</u> Mrs. Matuch	<u>_Y_</u> Mrs. Valori	<u>Y_</u> Mr. Worth
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The Board exited Executive Session at approximately 7:30 p.m.

**IV. Safety and Security Update - Dr. Boccuti**

*SLP completed security review, school will incorporate recommendations into safety and security plan.*

**V. Public Comments on Agenda Items Only**

*Colleen Panzini- Manasquan BOE vacancy. Wondering if Board is familiar with Sweeny bill recently submitted on state level, questioning if we should put money into this building now, do we need someone over at Manasquan Board. Has anyone gone to Trenton? Mr. Worth: We have an ad hoc committee that is addressing this issue, watching carefully and are paying attention to Trenton.*

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*John Clark: Technology purchase plan. Why is this line item lacking any details? Worth: Commented that we have detail as pre-read.*

*Susan Cauldwell: Following up, Sweeney Bill not even in committee yet. Long road to go on this. Will be challenging.*

*Cheryl Lynch: Resignation announcement, have we considered? Have we exhausted all options to keep? Paul advised it cannot be discussed.*

**VI. Discussion by Topic**

A. General

- Building & Grounds Update - Dr. Boccuti

*June meeting will be bringing recommendations for Summer projects.*

*Remove motion below- no need.*

*Credential window has been installed*

*All security open items. - Everything on the list to be completed by the start of school.*

**VII. Approval of Minutes - March 25, April 15 and April 29, 2019**

On motion by Mr. Worth, and seconded by Mrs. Giblin:

Roll Call:

<u>Y</u> Mr. Feraro	<u>Y</u> Mrs. Giblin	Y Mrs. Matuch	<u>Y</u> Mrs. Valori	Y Mr. Worth
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*March 25th meeting minute changes - Note that Giblin voted no to G on March 25th meeting minutes*

**VIII. School Business Administrator's Report**

A. Board Secretary and Treasurer Reports - March and April 2019

**RESOLVED:** That the School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of May 28, 2019, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

**RESOLVED:** That the Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the months of March and April 2019; and therefore be it

**RESOLVED:** That the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C.6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly Financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

B. Approval of Expenditures:

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1. Approval of Bills List in the amount of \$352,198.01.

2. Approval of Gross Payroll Expense:

April 30, 2019 - \$162,985.87

May 15, 2019 - \$162,331.51

C. Approval of an award of a Safety Grant from NJSIG in the amount of \$3,121.20. This grant will be used to offset the cost of the bollards or other security items as deemed necessary.

D. Approval to amend the 2018-2019 ESEA grant.

E. Approval of donations from the PTA in the amount of \$45,000 and SLED in the amount of \$14,759.55 for the library/media center renovation project.

F. Approval of Quotation Reference Number Q19-0513.6 from Jersey Infrared Consultants in the amount of \$2,695 to perform an infrared flat roof moisture survey.

G. Approval of quotation from Blackboard, Inc. to upgrade the website in the amount of \$8,072 with an annual cost of \$1,872.

H. Approval of technology purchase plan as recommended by Technology Coordinator, Mr. Soto.

*Packets provided of Bills.*

*Move to pull out F & H for discussion, then move to second resolution, Motion on A, B, C, D, E, G, Requested, presentation of website improvements for next meeting*

*Dr. Bocutti to bring to Committee detailed plan for technology explaining what will improve with the purchase of these items.*

**RESOLVED:** To approve, upon recommendation of the School Business Administrator, Report Items A., B, C, D, E, G, :

On motion by Mr. Worth, and seconded by Mrs. Matuch:

Roll Call:

__Y__ Mr. Feraro	_Y__ Mrs. Giblin	Y__ Mrs. Matuch	Y__ Mrs. Valori	_Y__ Mr. Worth
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*Motion to approve F with discussion. Worth would like to add to it the IR scan for the EF section of building(wall), ask for an item 2 quote to add that. Approve with not to exceed amount of \$1000 above and beyond approved amount of \$2,695.*

**YES BY ALL BOE MEMBERS OF MOTION ON F By Mr. WORTH**

*ITEM H: Not voted on Dr. Bocutti to bring to Committee detailed plan for technology explaining what will improve with the purchase of these items. More detail is necessary for a vote.*

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**IX. Superintendent's Report**

ADMINISTRATION

A. Report on Enrollment

<b>HW Mountz</b>	<b>172 Students 16 Non-Residents</b>
<b>Manasquan High School</b>	<b>41 Students</b>
<b>Other: Special Education Out of District Monmouth County Vocational School Red Bank Regional</b>	<b>Students 11 Students 11 Students 4 Students</b>
<b>Non-Public Transportation</b>	<b>87 Students</b>

B. Class Trips

Class	Teacher(s)	Destination
Grade 7 and 8 students	Mrs. Salway and Mrs. Dettlinger	Walking Trip-Spring Lake, NJ
Middle School students	Mrs. Salway	Sea Girt Elementary School-Battle of the Sending Districts-Sea Girt, NJ

C. Use of Facilities

Drama Club  
All Purpose Room  
5/8, 5/15, 5/22/, 5/29, 6/5  
3:00 to 5:00 PM  
Requested by: Karen Burlington

**RESOLVED:** To approve, upon recommendation of the Superintendent, Administration Items B. and C.:

On motion by Mr. Worth, and seconded by Mrs. Matuch:

Roll Call:

_Y__Mr. Feraro	_Y__Mrs. Giblin	_Y__Mrs. Matuch	_Y__Mrs. Valori	Y__Mr. Worth
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CURRICULUM/INSTRUCTION

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- A. New Jersey Quality Single Accountability Continuum (NJQSAC) review
- B. 2019-2020 Placement instruments
- C. 2019-2020 Gifted & Talented Update - Dr. Boccuti
- D. New Jersey Department of Education Connected Action Roadmap (CAR): A Systems Approach to Strengthening Teaching, Leading, and Learning

1. *NJQSAC - Mark you need is 80%. School Passed, Will work to develop an action plan for how to achieve better scores in any areas where needed. ASAP*
2. *Ray will present detailed overview of NJQSAC results at next board meeting- June.*
3. *Planning next year for CAR- Implementation in 2021.*

PERSONNEL

A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Jennifer Penrod	May 20-21, 2019	Disney Performing Arts National Core Arts Standards Workshops-Orlando, FL	\$0	\$0	\$0
Andrea Brierley	June 5, 2019	Dyslexia & NJTSS- Eatontown, NJ	\$0	\$.37 per mile	\$3.50
Denise McCarthy	June 4-7	NJ School Boards Convention-Atlantic City, NJ	\$ 0	Room-\$311.25 \$.37 per mile-133 miles rt	\$ 400

         B. Staff:

1. Rehiring 10 month and 12 month staff - See Appendix A and B.
2. Approval to accept, with regret, the resignation of Linda Calafiore effective June 21, 2019.

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3. Approval to compensate Linda Calafiore for ten (10) unused vacation days in the amount of \$2,199.50 based on the annual salary of \$52,788 if all are not taken by June 30, 2019.
4. Approval to accept, with regret, the resignation of Sarah Daniscsak, effective May 24, 2019.
5. Approval to retain Sarah Daniscsak on the substitute list effective May 24, 2019.
6. Approval of proposal from BDO Consulting Services LLC to renew the annual contract for coordinated and shared professional development between the sending school districts in the amount of \$2,600.

**RESOLVED:** To approve, upon recommendation of the Superintendent, Personnel Items A. - B.:

On motion by Mr. Worth, and seconded by Mrs. Giblin:

Roll Call:

_Y_Mr. Feraro	_Y_Mrs. Giblin	Y_Mrs. Matuch	_Y_Mrs. Valori	Y_Mr. Worth
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**STUDENT SERVICES**

A. HIB Report

B. Extended School Year (ESY) and Related Services, July 1 - 31, 2019, 8:45 - 11:45 AM

- Week 1- Monday, Tuesday, Wednesday, Program closed on Thursday, July 4, 2019
- Weeks 2 - 4 - Monday, Tuesday, Wednesday, and Thursday
- Week 5 - Monday, Tuesday, and Wednesday
- Program closed on Fridays, July, 5, 12, 19, and 26, 2019
- Tentative classrooms - Conference room, 207, 306, 307
- Personnel:
  - Bridget Koch, School Nurse, hourly rate of \$53.50, not to exceed 55 hours
  - Kelly Clark, Special Education Teacher, hourly rate of \$41.83, not to exceed 65 hours
  - John Livingood, Special Education Teacher, hourly rate of \$62.96, not to exceed 65 hours
  - Potential additional Special Education Teacher, hourly rate TBD, not to exceed 55 hours
  - Elyse Fattizzi, Paraprofessional, hourly rate of \$15.00
  - Joan O'Connell, Paraprofessional, hourly rate of \$15.00
- Substitute Personnel:
  - Laura Roberts, Acting Principal, daily rate of \$250, if needed
  - Cheryl Salway, Acting Principal, daily rate of \$250, if needed
  - Nicole Orr, Special Education Teacher, hourly rate of \$50.53, if needed
  - Bonnie Brendle, Paraprofessional/Teacher, hourly rate of \$15.00/\$41.11, if needed
  - Susan Frick, Paraprofessional/Teacher, hourly rate of \$15.00/\$32.38, if needed

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- Roberta Martin, Teacher, daily rate of \$90 if needed
- Related Services Personnel:
  - Amy Forsythe, Occupational Therapist, hourly rate of \$85, not to exceed 10 hours per week
  - Brigid Manaiace, Speech and Language Therapist, hourly rate of \$62.39, not to exceed 20 hours
- Wilson Reading Personnel:
  - Nicole Orr, Special Education Teacher, hourly rate of \$50.53, not to exceed 20 hours

*10 students potentially in ESY. June will have wrap up of any students going out of district for summer support.*

*Confirmation by Dr. Boccutti was that vacations will not overlap, between Ms. Domagala and Dr. Boccutti.*

*Mrs. Giblin wanted transparency that tuition students will not be part of program and if so what we would charge.*

*Mr. Worth: wanted to understand the final number and if we would outsource based on lower number*

C. Approval for the submission of the School District 2019-2022 Comprehensive Equity Plan

**RESOLVED:** To approve, upon recommendation of the Superintendent, Student Services Item A. - C.:

On motion by Mr. Ferraro, and seconded by Mrs. Matuch:

Roll Call:

<input type="checkbox"/> _Y__ Mr. Ferraro	<input type="checkbox"/> _Y__ Mrs. Giblin	<input checked="" type="checkbox"/> Y__ Mrs. Matuch	<input type="checkbox"/> Y__ Mrs. Valori	<input type="checkbox"/> _Y__ Mr. Worth
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POLICY

A. Ad Hoc Committee and Liaison Reports

1. Report from Liaison to NJSBA - Mrs. Valori
2. Manasquan BOE Liaison - Vacancy
3. Report from Liaison to HWM PTA - Mrs. Matuch  
*Announced new PTA members. Furniture due end of August*
4. Report from Liaison to Spring Lake Educational Foundation - Mr. Ferraro  
*next meeting will be in next few months*
5. Report from Liaison to the Booster Club - Mrs. Giblin  
*Had planning meeting for June 22nd, event that will fundraise for locker rooms and JV needs for school*
6. Ad hoc Communication Committee - Dr. Boccuti

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*Open house planned for June 4th*

7. Ad hoc Future of Mountz Committee - Mr. Worth  
*Mrs Hansen and Mrs Cauldwell will be co-chairs of this committee. Working on plan in next 6 months with what committee will recommend to Board. Next meeting is June 5th and will start working on sub-committee needs.*

**B. Committee Reports**

1. Finance, Negotiations, Personnel - Mr. Worth, Mrs. Giblin  
*Committee reports can be posted, no approvals needed. Working on placeholder. Dr. Boccuti will set up time to work with Mr. Soto to set up.*
2. Building, Grounds, and Security - Mr. Worth, Mr. Ferraro  
*Meeting week to week 1/2 ago. Need architect to review locker room plans for estimate. Review from custodial staff at school. They provided complete list of things that don't work. Mr. Worth feels the issues are much larger, so recommended hiring an engineer to review the plans. Made Motion.*

*MOTION TO APPROVING HIRING OF ENGINEER AT AN AMOUNT NOT TO EXCEED \$5000 TO EVALUATE LONG TERM PLAN AND CUSTODIAL RECOMMENDATIONS.*

On motion by Mrs. Giblin and seconded by Mr. Worth:

Roll Call:

*Mr. Ferraro - NO  
Mrs. Giblin - YES  
Mrs. Matuch - YES  
Mrs. Valori - OBSTAINED  
Mr. Worth - YES*

3. Curriculum, Instruction, Student Needs - Mrs. Matuch, Mrs. Giblin  
*Meeting rescheduled to June 4*
4. Communications - Mrs. Matuch, Mrs. Giblin  
*Website approved, need to get timing from administrative team at Mountz for execution. Target is beginning of school year*
5. Policy and Legislation - Mrs. Valori, Mr. Worth  
*Christine - wanted to make sure everyone is getting push notification, Noelle asked for clarification if they were beyond the reviews. Christine clarified action items are around reviews the rest of notifications are emails of events and such Committee will provide rate schedule and group classification, by definition. Will send out agenda, requesting feedback on that. Resolution for all but Use of School Facilities. Strauss Esmay for next meeting.*



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C. Policies and Regulations-Second Reading and Adoption:

- P 0131-Bylaws and Policies
- P 0164-Conduct of Board Meetings
- P 7510-Use of School Facilities
- P 5111-Eligibility of Resident/Nonresident Students

**RESOLVED:** To approve, upon recommendation of the Superintendent, Policy Items A. - C.:

On motion by Mr. Ferraro, and seconded by Mrs. Valori:

Roll Call:

_Y_Mr. Ferraro	_Y___Mrs. Giblin	_Y___Mrs. Matuch	_Y___Mrs. Valori	_Y___Mr. Worth
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**X. Old Business**

**XI. New Business**

**XII. Public Comment on Any Topic**

*Kiernan Difeo - Would like to understand why we are not fighting for our middle school staff, Mr Janelli Cheryl Lynch - Would like Board to consider Mr Janelli with departure of Califore. Keep Mrs Marcusfeld in social studies.*

*Colleen Panzini - Appendix does not delegate where teachers will go.*

*Melissa Foy - Position code for rehiring, technology plan, what is installation cost. Connected Action Roadmap.*

*Jenn Winn - When will we be getting position allocation for teachers. Dr. Bocutti will put together staff list and send out to all parents by end of week. May have some holes due to IEP's.*

*Mr. Roach - placement of full time child study team secretary. Does not see why a full time person is needed*

*Mr. Clark - SLH executive minutes current through past month, would like our minutes posted in a timely manner. Would like the board to consider new legal advice. This board was brought in to make changes. Need a fresh perspective on legal advice. Concerned with legal guidance board is getting.*

*Mr. Worth - asked Mr. Griggs what we are allowed to post. Cannot post anything with students, personnel. Mr. Worth will review with Dr. Boccuti and Legal team.*

*Colleen Panzini - How many kids are graduating Manasquan, How many are coming to Kindergarten, How many are going to Manasquan. How does no one know the answer. Ray will provide answer tomorrow. Time and time again, answers are not provided in regards to #'s for next year.*

*Elsie Dubac - Questioning if these rooms are air conditioned. We will provide.*

*Mrs. Lynch - Recollection vestibule to be in installed in May. Clarified that only the document window was approved.*

*Mr. Moran - Requesting follow up items on Agenda items.*

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**2nd Executive Session:**

The Board entered into a 2<sup>nd</sup> Executive Session at 8:30 p.m.

On motion by   Mr.   Ferraro       , and seconded by   Mrs. Matuch       :

Roll Call:

<u>  </u> Y <u>  </u> Mr. Feraro	Y <u>  </u> Mrs. Giblin	<u>  </u> Y <u>  </u> Mrs. Matuch	<u>  </u> Y <u>  </u> Mrs. Valori	Y <u>  </u> Mr. Worth
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The meeting was adjourned at 9:30 p.m.