

**SPRING LAKE BOROUGH BOARD OF EDUCATION
REGULAR MEETING MINUTES
September 24, 2018 6:30 P.M.**

I. Call to order: This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

ROLL CALL	Present	Arrived at	Absent	Time: 6:30 p.m.
Mrs. Valori	X			
Mr. Ferraro	X			
Mr. Clark	X			
Dr. Sterling	X			

Also present: Dr. Raymond J. Boccuti, CSA; Denise McCarthy SBA/BS; Paul Griggs, Esq., Board Attorney

II. Flag salute

Mrs. Valori announced that Dr. Richens made his selection of Susan Cauldwell for the vacant BOE seat. She welcomed Mrs. Cauldwell to the BOE and expressed she looked forward to working with her and the expertise that Mrs. Cauldwell will bring.

III. Safety and Security Update - Dr. Boccuti

A. Architect, Safety and Security Planning Follow-Up

RESOLVED: To approve, upon recommendation of the Superintendent, the following safety and security plan items as reviewed and authorized by the Board of Education:

- Option #1 credentialing window. (Estimated at \$20,000)
- First level of window glazing. (Estimated at \$17,000 per floor, \$32,000 per floor still in consideration.)
- Security bollards. (Estimated at \$10,400)
- Exterior door notification system. (Estimated at \$12,000)

On motion by Mr. Ferraro and seconded by Mr. Clark:

Roll Call: Approved 4-0.

<u> </u> X <u> </u> Mr. Clark	<u> </u> X <u> </u> Mr. Ferraro	<u> </u> X <u> </u> Dr. Sterling	<u> </u> X <u> </u> Mrs. Valori
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RESOLVED: To approve, upon recommendation of the Superintendent, Settembrino Architects to develop specifications and cost proposal for the safety and security implementation plan projects approved by the Board of Education.

On motion by Mr. Ferraro and seconded by Mr. Clark:

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Roll Call: Approved 4-0.

<u>X</u> Mr. Clark	<u>X</u> Mr. Ferraro	<u>X</u> Dr. Sterling	<u>X</u> Mrs. Valori
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IV. Student Data Presentation - Krystyna Domogala, Karen Dettlinger, Cheryl Salway - Ms. Domogala opened the presentation with introductions and the large picture overview of assessment, the importance of stakeholder collaboration, data driven decision-making, and how the school district utilizes data beyond the numbers. In that consideration, it is important to remember that Spring Lake Borough is a small, PreK-8 school district so we need to be careful with student confidentiality as a single student can be identified and one student can skew the data. Ms. Domogala overviewed assessment including DLM (special needs), WIDA (ELL), OLSAT (IQ), NJSLA-S (New PARCC science, field test, no data), and PARCC (ELA and Math). Mrs. Salway (ELA) and Mrs. Dettlinger (Math) presented PARCC data that demonstrated very strong performance percentages in combined scores of 4 and 5. They also explained the importance of looking at the same students over time (diagonal, color coded data). The moved on to takeaways. Dr. Boccuti expressed his gratitude to the presentation team and staff, then provided overview comments.

A. General

1. Building & Grounds Update-Dr. Boccuti and Mrs. McCarthy - Dr. Boccuti reported the water infiltration damaged classrooms are closed to repair.
2. Organic fertilizer-Dr. Boccuti and Mrs. McCarthy - Dr. Boccuti and Mrs. McCarthy reported the school district was moving forward with the recommended application schedule while they were also working with Athletic Director, Mr. Alvarez, and the Booster Club on athletic field consideration.

B. Lead Water Testing Program Statement of Assurance - Dr. Boccuti, Mrs. McCarthy

C. Business Office Update - Dr. Boccuti, Mrs. McCarthy

1. Audit
2. Business Office transition

V. School District and Board of Education Goals - Mrs. Valori - Reported on the follow up work of developing the following:

1. Safety and Security
2. Communication
3. Curriculum
4. Budget

VI. Public Comment - Mr. Sagway, Borough representative - Consider some removable bollards, Mrs. DiFeo - Consider another security vestibule at the all purpose room entrance, Mr. Roche - Brought up staff travel concerns, Questioned the resolution for the paraprofessional, Mrs. Foy - Questioned the proposed Spanish resolution on the agenda, Mrs. DiFeo - Questioned the proposed Spanish resolution on the agenda.

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VIII. RESOLVED: To approve, upon recommendation of the Superintendent, the Minutes of the Combined Meeting of August 20, 2018 and the Minutes of the September 10, 2018 Work Session Meeting for the Spring Lake Borough Board of Education.

On motion by Dr. Sterling and seconded by Mr. Ferraro:

Roll Call: Approved 4-0.

<input checked="" type="checkbox"/> Mr. Clark	<input checked="" type="checkbox"/> Mr. Ferraro	<input checked="" type="checkbox"/> Dr. Sterling	<input checked="" type="checkbox"/> Mrs. Valori
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IX. School Business Administrator's Report

A. Secretary and Treasurer Reports - July 2018

B. Approval of Expenditures:

1. Approval of the September 2018 Bills List in the amount of \$ 495,181.63
2. Approval of Gross Payroll Expense - August 15, 2018 in the amount of \$42,659.21 and August 31, 2018 in the amount of \$51,917.46.

C. Approval of Transfers - None for July/August 2018

D. Approval to retain the services of Phoenix Advisors, LLC to ensure that the District is compliant with EMMA (Electronic Municipal Market Access) regulations. The initial fee is \$ 200 with an annual advisory fee of \$ 850.

E. Approval to retain Ferraioli, Wielkotz, Cerullo and Cuva, P.A. to provide additional services including transition of the Business Office, the Special Revenue Fund, the Fixed Assets Group of Accounts and the Statistical section of the Comprehensive Annual Financial Report (CAFR) at a cost of \$1,500.

F. Approval of Denise McCarthy to act as the Temporary Purchasing Agent for the Spring Lake Board of Education.

G. Addendum - Approval of non-public entitlements for 2018-2019.

RESOLVED: To approve, upon recommendation of the School Business Administrator Report Items A-G:

On motion by Mr. Ferraro and seconded by Mr. Clark:

Roll Call: Approved 4-0.

<input checked="" type="checkbox"/> Mr. Clark	<input checked="" type="checkbox"/> Mr. Ferraro	<input checked="" type="checkbox"/> Dr. Sterling	<input checked="" type="checkbox"/> Mrs. Valori
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X. Superintendent's Report

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ADMINISTRATION

A. Report on Enrollment

HW Mountz	172 Students (17 Non-Residents)
Manasquan High School	43 Students
Other: Special Education Out of District Monmouth County Vocational School Red Bank Regional	Students 10 Students 11 Students 4 Students
Non-Public Transportation	78 Students

B. Class Trips

Class	Teacher(s)	Destination
Grade 5	Mrs. Krebs, Mrs. Brendle, Mr. Tonzola	Walking Trip to Divine Park-Spring Lake, NJ
Kindergarten	Mrs. Roberts, Mrs. Brendle	Walking Trip to Spring Lake Police, Fire Station and First Aid Building-Spring Lake, NJ

C. Use of Facilities

Spring Lake Titans
Gymnasium
September 2018-March 2019 as available after 6:00 PM
Requested by: Jerry Prior

Spring Lake Borough
Gymnasium
September 11, 2018
Requested by: Bryan Dempsey

SLED/HW Mountz Drama Club
All Purpose Room
Mondays 3:00 PM-5:00 PM

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September-June, 2019
Requested by: Karen Burlington
(Approval pending receipt of insurance)

HW Mountz PTA
Enrichment, PTA Meetings
September 2018-June 2019
All Purpose Room, Art Room, Music Room, Science Labs, Classrooms as requested
Requested by: Eileen Lin

CURRICULUM/INSTRUCTION

A. Approval of 2018-2019 Curriculum as reviewed and discussed at the Board of Education work session on September 24, 2018.

PERSONNEL

A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Anthony DeStefano	September 26, 2018	MCVSD Counselor Breakfast-Freehold, NJ	\$0	\$.31 per mile	\$11
Krystyna Domogala	September 28, 2018	McKinney-Vento Children's System of Care Meeting-Neptune, NJ	\$0	\$.31 per mile	\$3
Victoria Hanlon	October 8, 2018	School Nurse Emergency Triage Training-Randolph, NJ	\$125	\$.31 per mile	\$175
Dr. Raymond J. Boccuti	October 12, 2018	New Jersey Council of Education Fall General Membership Meeting-Monroe, NJ	\$160 for 2 meetings	\$.31 per mile	\$180
Denise McCarthy	October 22-25, 2018	NJSBA Conference-Atlantic City, NJ	\$300	\$.31 per mile	\$566
Dr. Raymond J. Boccuti	October 23-25, 2018	NJSBA Conference-Atlantic City, NJ	\$300	\$.31 per	\$528

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				mile	
Alan Ferraro	October 23-25, 2018	NJSBA Conference-Atlantic City, NJ	\$300	\$.31 per mile	\$348
Denise McCarthy	2018-2019 School Year	NJASBO-Bordentown, NJ Newly appointed Business Administrator Program	\$50 for 5 sessions	\$.31 per mile	\$170
Dr. Raymond J. Boccuti	April 12, 2018	New Jersey Council Of Education Spring General Meeting-Monroe, NJ	\$0	\$.31 per mile	\$20

B. Approval for Linda Krebs to attend the Gifted and Talented meeting August 17, 2018 for .5 hours at the SLEA CBA hourly rate of \$34.36 per hour, pending SLEA contract approval.

C. Acknowledgement of tenure status for the following staff member: Shawna Sogluizzo

D. Approval for payment to Nicole Orr for \$550 as the mentor for Kelly Clark for the NJ Department of Education Provisional Teacher Program.

E. Approval for Laura Roberts, Cheryl Salway, Gwen Barsel (Abbot), and Mary Pearce for Lead Teacher meeting August 30, 2018 for 3 hours each at the CBA rate of \$34.36 per hour, pending SLEA contract approval.

F. Approval of 4 hours for Mary Ann Neral for summer clerical work at the hourly rate of \$13.52.

G. Approval of Sarah Daniscsak to part time custodian position, 5 hours a day at the hourly rate of \$12.73 through June 20, 2019.

H. Approval of the appointment of Susan Frick as a paraprofessional/teacher at the prorated, hybrid salary of \$32,523.57 with a start date pending criminal history and employment verification through June 30, 2019. The salary breakout is as follows: 67% of her time is spent working as a paraprofessional or \$32, 523.57, 33% of her time is spent working as a teacher or \$18,767.10. Salary pending the outcome of negotiations.

I. Approval for Karen Dettlinger and Jenna Grannick as PBIS (Positive Behavior Intervention and Support) Co-Coordinators at the SLEA Schedule B rate of \$500 each for the 2018-2019 School Year.

J. Approval of adding Vannette Carousis to the Substitute Teacher List for 2018-2019 School Year at the per diem rate of \$80.

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K. Approval of Shawna Sogluizzo as an additional chaperone the Grade 8 Trip to Gettysburg, October 18-19, 2018.

L. Approval of Melissa Frees in shared services agreement with the Wall Township Board of Education in the amount of \$13,500 to provide middle school Spanish instruction for one class for the remainder of the 2018-2019 school year with an effective start date of September 25, 2018. - Dr. Boccuti, provided the history and background of the new PreK-8 Spanish program, Spanish teacher, Ms. Kinsella's new added responsibilities of ELL, the educational reasons for the proposal, and a report on the \$419,878.68 in staff cost savings to date during his tenure.

Added Public Comment on this Item L. - Mrs. DiFeo expressed concerns about taking another teacher to take the inequities and worries about the high school teacher will make it on time, Mrs. Foy - Desired to only discuss Spanish and the reason behind the proposal. Dr. Boccuti confirmed staff and schedule limitations.

STUDENT SERVICES

A. HIB Report

1. HIB School Self-Assessment Board of Education review and approval.

B. Approval of Wally's Transportation Services for 2018-2019 School Year pending obtaining additional quotes.

C. Approval of a PreK Non-Resident Student at the Board approved rate of \$4,500 for the 2018-2019 School Year.

D. Approval of extending the optional PreK, age 4, school day extension from 2:17 to 2:58 PM pending achievement of accommodations of the PreK schedule to do so.

RESOLVED: To approve, upon recommendation of the Superintendent, Report Items: Administration B., C., Curriculum A., Personnel A., B., D.-L. Student Services Items A.-D.:

On motion by Mr. Ferraro and seconded by Mr. Clark:

Roll Call: Approved 4-0.

<input checked="" type="checkbox"/> Mr. Clark	<input checked="" type="checkbox"/> Mr. Ferraro	<input checked="" type="checkbox"/> Dr. Sterling	<input checked="" type="checkbox"/> Mrs. Valori
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POLICY

A. Ad Hoc Committee Reports

1. Report from Liaison to NJSBA - Mrs. Valori - Nothing to report.

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2. Report from Liaison to Manasquan BOE - Mrs. Valori - Update on increase in AP programs and academic academies.
3. Report from Liaison to HWM PTA - Mr. Clark - Kitchen tour fundraiser scheduled for October 20th.
4. Report from Liaison to Spring Lake Educational Foundation - Mr. Ferraro - Tickets still on sale for Hamilton fundraiser.

STRATEGIC PLAN

- A. Update - Dr. Boccuti - Discussion to develop Board and Superintendent goals.

XI. Old Business

- A. Tiger Den Update - Dr. Boccuti - Dr. Boccuti reported Mrs. McCarthy to develop financial statements for the next meeting and breaking even right now.

XII. New Business

Mr. Clark - Requested requested redacted schedules of the 2017-2018 school year for Board of Education oversight.

XIII. Public Comment/Visitors - None.

XIV. Executive Session – Items discussed in executive session may result in Board action when the Board reconvenes in open session.

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on September 24, 2018 at 9:35 PM to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined

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and announced as needed)

- Matters rendered confidential by state or federal law
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters which would constitute an unwarranted invasion of privacy
- Matters involving collective negotiations and/or the negotiations of terms and conditions
- Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- Matters concerning the protection of the safety or property of the public
- Pending or anticipated litigation and matters covered by the attorney-client privilege
- Matters involving employees and terms of their employment and contract
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action WILL be taken on any of the items stated above.

On motion to enter Executive Session by Mr. Ferraro and seconded by Mr. Clark:

Roll Call: Approved 4-0.

<input checked="" type="checkbox"/> Mr. Clark	<input checked="" type="checkbox"/> Mr. Ferraro	<input checked="" type="checkbox"/> Dr. Sterling	<input checked="" type="checkbox"/> Mrs. Valori
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On motion to exit Executive Session by Dr. Sterling and seconded by Mr. Ferraro:

Roll Call: Approved 4-0.

<input checked="" type="checkbox"/> Mr. Clark	<input checked="" type="checkbox"/> Mr. Ferraro	<input checked="" type="checkbox"/> Dr. Sterling	<input checked="" type="checkbox"/> Mrs. Valori
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XV. Adjourn

On motion by Mr. Clark and seconded by Mr. Ferraro:

Roll Call: Approved 4-0.

<input checked="" type="checkbox"/> Mr. Clark	<input checked="" type="checkbox"/> Mr. Ferraro	<input checked="" type="checkbox"/> Dr. Sterling	<input checked="" type="checkbox"/> Mrs. Valori
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The meeting was adjourned at 9:55 p.m.