

**SPRING LAKE BOARD OF EDUCATION**  
**August 18, 2014 - page 1**

**MINUTES**

**I. Call to order:** This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time: 6 p.m.
Mrs. Hansen	<u>  X  </u>	_____	_____	_____
Mr. Hale	<u>  X  </u>	_____	_____	_____
Mr. Daino	<u>  X  </u>	_____	_____	_____
Mr. Panzini	_____	<u>  6:10  </u>	_____	_____
Mrs. Valori	<u>  X  </u>	_____	_____	_____

Mr. Bormann, Supt.; Mrs. Allen, SBA; Mrs. Walsifer, Supervisor; and Mr. Griggs, Bd. Atty.

**II. STRATEGIC PLANNING MEETING 6:00PM to 7:30 PM**

Kathy Winecoff, NJSBA facilitated

**III. REGULAR MONTHLY BUSINESS MEETING 7:30PM**

Mr. Daino left the meeting at 7:30 pm

**IV. Executive Session – None**

**V. Flag salute**

**VI. Approval of the Minutes**

On motion by Mr. Hale and seconded by Mrs. Hansen

Resolved: To reaffirm the actions taken and approve the minutes of the meeting held August 4, 2014 as presented.

Roll Call Vote: Yes: Mr. Hale, Mr. Panzini, Mrs. Valori, Mrs. Hansen

Absent: Mr. Daino

**VII. President's Comments**

**VIII. Public Comment on Agenda Items Only**

The length of time for public discussion shall be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

Mr. Worth      13 questions on the agenda

**SPRING LAKE BOARD OF EDUCATION**  
**August 18, 2014 - page 2**

**IX. Business Administrator's Report**

Pursuant to **N.J.A.C.6:23-2.110 (c)3**. I certify to each Board member that as of July 31, 2014 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Board of Education in violation of **N.J.A.C. 6A:23-2.11(a)**.

August 18, 2014 \_\_\_\_\_ BS/SBA

On motion by Mr. Hale and seconded by Mr. Panzini

Resolved: To approve items A. through M. as listed on the agenda under the Business Administrator's Report.

Rioll Call Vote: Yes: Mr. Pansini, Mrs. Valori, Mr. Hale, Mrs. Hansen

Absent: Mr. Daino

- A. Resolved: that pursuant to **N.J.A.C.6:23-2.110 c. 4**, the Board certifies as of July 31, 2014, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of **N.J.A.C.6:23-2.11(b)** and that sufficient funds are available for the remainder of the fiscal year, and;

Be It Further Resolved: That the Board approve the transfers between line accounts in the general fund portion of the 2014-2015 budget retroactive to July 31, 2014 as per attached.

- B. Resolved: That Bollinger will provide "Full Excess" accident insurance for all students and athletes at a cost not to exceed \$3,921 (PY \$3,825) to be paid for by the Board of Education for the 2014-2015 school year.
- C. Resolved: That Bollinger will continue to provide 24 hour extended accident insurance coverage for students and staff on a "Voluntary Participation Plan" for the 2014-2015 school year.
- D. Resolved: To approve tuition contract with Monmouth County Vocational School District for 2014-2015 as follows:
- |              |            |                         |            |
|--------------|------------|-------------------------|------------|
| BioTech HS   | 2 students | Allied Health & Science | 2 students |
| MAST         | 0 students | Communications HS       | 3 students |
| High Tech HS | 4 students | Career Center           | 3 students |
- F. Resolved: To approve participation of the Mountz Varsity Teams in the Monmouth County Athletic League (MCAL) games and events sponsored by the MCAL for the 2014-2015 school year at a cost of \$1200 (PY\$1100).
- G. Resolved: To approve participating with Monmouth-Ocean Educational Services Commission to provide services to nonpublic schools under PL 192-193 and Nonpublic Nursing for the 2014-2015 school year.
- H. Resolved: To approve participation with the Monmouth-Ocean Educational Services Commission to provide services to non-public schools under the IDEIA Basic FT for 2014-2015.

**SPRING LAKE BOARD OF EDUCATION**

**August 18, 2014 - page 3**

- I. Resolved: That the Board of Education of the Spring Lake District joins with other school districts in organizing and becoming members of the MOCSSIF Sub-fund a fund within the NJSBAIG; and

That, by adoption and signing this resolution, the Board of Education is hereby joining MOCSSIF Sub-fund a fund within the NJSBAIG effective July 1, 2014 and for the first year of three consecutive years for all coverage bound during the policy year this resolution is adopted.

- J. Resolved: To approve the HWM PTA Lunch Delivery Program for the 2014-2015 school year.
- K. Resolved: To approve establishing a price of \$0.30 for ½ pint of milk for the 2014-2015 school year.
- L. Integrated Pest Management Plan (IPM) -The district did not use any low impact or non-low impact chemicals in 2014-2015. The annual notice of the district’s IPM Plan will be distributed to staff and parents in September as required. The information will also be posted on the web.
- M. Resolved: To approve placement of Spring Lake resident student #5007957984 in the Collier School for the 2014-2015 school year at an estimated cost of \$54,334.80 (180 days).

**X. Board Attorney's Report**

**XI. Superintendent's Report**

ADMINISTRATION

A. Enrollment: HWM\_\_\_ MHS\_\_\_ MCVS\_\_\_

On motion by Mr. Hale and seconded by Mr. Panzini

Resolved: To approve items B. through E. on the agenda under the Superintendent’s Report - Administration.

Roll Call Vote: Yes: Mr. Panzini, Mrs. Valori, Mr. Hale, Mrs. Hansen  
Absent: Mr. Daino

- B. Resolved: To approve requests for Use of School Facilities:  
Use of School Facilities –  
Mid Monmouth Basketball Titans  
Gymnasium-  
September 2014-February 2015  
Schedule Monday-Friday, 6-9 PM as available  
Requested by: Ken Degnan

- C. Field Trips:

Date	Class	Teacher	Destination
August 11, 2014	Primary	Miss Epstein, Mrs. Ritchey, Ms. Crowley, Ms. Redy, Ms. Yaccarino	Spring Lake Pizzeria, Spring Lake

**SPRING LAKE BOARD OF EDUCATION**  
**August 18, 2014 - page 4**

- D. Resolved: To accept the generous donation from the Spring Lake Education Foundation of a portable Automated External Defibrillator (AED)
- E. Resolved: To accept the generous donation of funds from the H. W. Mountz PTA and the Spring Lake Education Foundation to support the Responsive Classroom Program

**CURRICULUM/INSTRUCTION**

On motion by Mrs. Hansen and seconded by Mr. Hale

Resolved: To approve items A. and B. as listed on the agenda under the Superintendent's Report - Curriculum/Instruction.

Roll Call Vote: Yes: Mr. Hale, Mr. Panzini, Mrs. Valori, Mrs. Hansen

Absent: Mr. Daino

- A. Resolved: to approve contracting the Newgrange School of Princeton, Inc. to provide Dynamic Indicators of Basic Early Literacy Skills (DIBELS) training for K-2 Regular Education and Special Education staff (phonics) at a cost of \$2,252.80.
- B. Resolved: To approve Wilson Level I training for Michelle Szary at a cost of \$2,000.00

**PERSONNEL**

On motion by Mrs. Hansen and seconded by Mr. Panzini

Resolved: To approve items A. through E. as listed on the agenda under the Superintendent's Report - Personnel.

Roll Call vote: Yes: Mr. Panzini, Mrs. Valori, Mr. Hale, Mrs. Hansen

Absent: Mr. Daino

- A. Resolved: To approve the Professional Development Workshop and Travel Log

Name	Dates(s)	Conference Description	Registration Fee	Travel Fees	Estimated Total
Pamela Mannion, Mary Pearce, Laura Roberts, Cheryl Salway	August 20, 2014	Discussion, Questioning, and Student Engagement- Wall Intermediate School, Wall NJ	\$0	\$0	\$0

- B. Resolved: To approve, upon recommendation of the Superintendent, hiring Patricia Reynolds to provide Responsive Classroom training for the 2014-2015 school year at a cost of \$27,420.
- C. Resolved: To approve, upon recommendation of the Superintendent, hiring Samantha Epstein as summer office help for up to 30 hours at an hourly rate of \$10.

**SPRING LAKE BOARD OF EDUCATION**  
**August 18, 2014 - page 5**

- D. Resolved: To approve, upon recommendation of the Superintendent, hiring Vicki Hanlon for three hours at the CBA Schedule B hourly rate of \$34.35 for SY2015 health and nursing services preparation
- E. Resolved: To approve upon recommendation of the Superintendent, additional hours to set up reception and cafeteria and to attend training:
- |                  |           |
|------------------|-----------|
| Toni Easley      | 2 hours   |
| Mary Ann Neral   | 0.5 hours |
| Lucy Muhlenbruck | 2.5 hours |

On motion by Mrs. Hansen and seconded by Mr. Panzini

- F. Resolved: To approve, upon recommendation of the Superintendent, revising Kerri Walsifer's job title from Supervisor of Student Services and Testing to Director of Student Services/Supervisor of Testing.

Roll Call Vote: Yes: Mr. Panzini, Mr. Hale, Mrs. Hansen  
Abstained: Mrs. Valori  
Absent: Mr. Daino

On motion by Mrs. Hansen and seconded by Mr. Panzini

Resolved: To approve items G. through M. and O. as listed on the agenda under the Superintendent's Report - Personnel.

Roll Call vote: Yes: Mr. Panzini, Mrs. Valori, Mr. Hale, Mrs. Hansen  
Absent: Mr. Daino

- G. Resolved: To approve contracting Prevention First to provide NJDOE Mandatory Training requirements for all staff (55) at a cost of \$7.50 per person for a total of \$412.50
- H. Resolved: To accept the resignation of Leann Bishop, part time PreK Paraprofessional effective August 12, 2014.
- I. Resolved: To accept the resignation of J.D. LaCarubba, Special Education Teacher effective on or before October 13, 2014.
- J. Resolved: To approve, upon recommendation of the the Superintendent, hiring Shawna B. Sogluizzo as a Special Education Teacher on BA-0- step of the CBA Salary Guide (\$54,315) effective September 1, 2014 through June 30, 2015.
- K. Resolved: To approve, upon recommendation of the Superintendent, hiring Gina Lasher as Long Term Replacement Teacher at a per diem rate of \$120 effective September 1, 2014 until on or about October 31, 2014.
- L. Resolved: To approve, upon recommendation of the Superintendent, adding the following name(s) to the 2014-2015 Substitute List:
- |                 |                 |            |
|-----------------|-----------------|------------|
| Nancy Nakovick  | Sub Certificate | \$75/diem  |
| Mary Coleman    | Nurse           | \$120/diem |
| Gina Melillo    | Nurse           | \$120/diem |
| Marla Pantalone | Nurse           | \$120/diem |

**SPRING LAKE BOARD OF EDUCATION**  
**August 18, 2014 - page 6**

- M. Resolved: To approve, upon recommendation of the Superintendent, hiring Adriana Jarzabek as PreK Paraprofessional - part time (0.50FTE) at \$10,052.50 effective September 1, 2014 through June 30, 2015.
- N. Orientations – To be held in August: PreK, Kindergarten, Middle School Students and New Staff
- O. Resolved: To approve the following mentor assignments for the 2014-2015 school year:

<u>Provisional Teacher</u>	<u>Mentor</u>	<u>Subject</u>
Rebecca Zielinski	John Livingood	Reg/SpEd Math
Sarah Ann Yersin	Mary Pearce	Art
Shawna Sogluizzo	Michelle Szary	SpEd

Stipends will be collected from mentees through payroll deductions and paid to mentors in June through payroll.

**STUDENT SERVICES**

On motion by Mrs. Hansen and seconded by Mr. Panzini

Resolved: To approve items A. and B. as listed on the agenda under the Superintendent's Report - Student Services.

Roll Call vote: Yes: Mr. Panzini, Mrs. Valori, Mr. Hale, Mrs. Hansen

Absent: Mr. Daino

- A. Resolved: To approve, upon the recommendation of the Superintendent, to re-approve Dr. Donna Merchant to provide the Child Study Team with Central Auditory Processing testing as needed for the 2014-2015 school year at the rate of \$650 per evaluation (PY \$550).
- B. Report Back: 1 neurological evaluation has been completed at a cost of \$175.

**POLICY**

**XII. Committee Reports**

Building and Grounds Mr. Hale updated the Board on the progress of Summer Projects

**XIII. Payment of Bills:**

On motion by Mr. Hale and seconded by Mr. Panzini

- A. Resolved: To approve payment of bills and payroll for the month of August 2014 for a total of :

Bill Lists \$918,583.09 August 15th Payroll \$39,634.69

**SPRING LAKE BOARD OF EDUCATION**  
**August 18, 2014 - page 7**

August 30th Payroll TBD

Record of checks and distribution are on file in the business office.

Roll Call Vote: Yes: Mr. Panzini, Mrs. Valori, Mr. Hale, Mrs. Hansen

Absent: Mr. Daino

**XIV. Old Business**

**XV. New Business**

**XVI. Visitors**

Mr. Roche Asked who pays tuition for Red Bank Regional High School

Mr. Hunt Asked to unlock the soccer goals to allow youth to play on the fields

Mrs. Dubac Stated this not a public park and organized group has been on field from 4pm to 9-10 pm

Mrs. Donough Asked about enrollment

Mr. Worth Asked Board to change the Tuition Policy to allow previously enrolled students who meet criteria to continue as tuition students

On motion by Mrs. Hansen and seconded by Mr. Hale

Resolved: To adjourn to executive session to discuss a legal matter regarding a contract, estimated time 10 minutes at 8:30pm. There will be no action taken on return to open session.

Vote: Yes: All present members..

Absent: Mr. Daino

**XVII. Motion to Adjourn at 8:40pm**