

SPRING LAKE BOARD OF EDUCATION

MINUTES REGULAR MEETING

October 23, 2017 6:30 P.M.

I. Call to order: This meeting was called to order at 6:30 P.M. in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time:	p.m.
Mr. Daino	X				
Mr. Ferraro	X				
Mrs. Foy	X				
Dr. Sterling	X				
Mrs. Valori	X				

Also Present: Dr. Boccuti, CSA and Ms. Davis, Interim SBA/BS

II. Flag salute

III. Public Comments on Agenda Item Only-6:35 P.M. - 6:40 P.M.

Mr.. Roach requested that the sign for the new fence for Ordinance # 2014-011 be re-hung.He provided a copy of the Ordinance. Noted: "Sundown" (not dusk)

Mrs. Galvin - suggested that tonight's Agenda should have been more clear about the Presentation of Annual Student Data-should have stressed PARCC. She also has concerns about the HIB Policy not meeting Spring Lake "concerns"- Dr. Boccuti and Mr. Daino advised that the District is in compliance with law, Statutes and that with the assistance of Strauss Esmay we are reviewing all our Policies to protect the District..

IV. Discussion by Topic

A. General

1. Building & Grounds Update - Dr. Boccuti

B. Business Office Update - Ms. Davis- provided 6/30/17 Audit update

V. Approval of Minutes - September 25, 2017

RESOLVED: To approve, upon recommendation of the Superintendent, the Minutes of the Public Session of the Spring Lake Board of Education as submitted for September 25, 2017.

On motion by Mr. Ferraro, and seconded by Mrs. Foy:

Roll Call:

Yes Mr. Ferraro	Yes Mrs. Foy	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino
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SPRING LAKE BOARD OF EDUCATION

MINUTES REGULAR MEETING

October 23, 2017 6:30 P.M.

VI. Interim School Business Administrator’s Report

A. Secretary and Treasurer Reports - July 2017- Attached

RESOLVED: That the Interim School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of October 23 , 2017, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

RESOLVED: That the Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the month of July 2017; and therefore be it

RESOLVED: That the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C.6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

B. Approval of Expenditures -

1. Approval of Bills List dated October 23, 2017 in the amount of \$279,725.39
2. Approval of the Gross Payroll Expense for:
 - a. September 29, 2017 in the amount of \$150,479.07
 - b. October 13, 2017 in the amount of \$153,393.06

RESOLVED: That the Spring Lake Borough Board of Education, approve and submit:in compliance with

C. QSAC compliance -

1. 2017-18 Facilities Checklist for the H.W. Mountz School - Attached
2. 3 Year Comprehensive Maintenance Plan (CMP) - Attached
3. M-1 Form - Attached

On motion by Mr. Daino, and seconded by Mr. Ferraro to approve the Interim Business Administrator’s Report Items A-C:

Roll Call:

Yes Mr. Ferraro	Yes Mrs. Foy	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino
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VII. Superintendent’s Report

ADMINISTRATION

SPRING LAKE BOARD OF EDUCATION

MINUTES REGULAR MEETING

October 23, 2017 6:30 P.M.

A. Report on Enrollment

HW Mountz	196 Students (24 Non-Residents)
Manasquan High School	49 Students
Other: Special Education Out of District Monmouth County Vocational School Red Bank Regional	31 students 11 students 15 students 5 students
Non-Public Transportation	87 Students

B. Class Trips

Class	Teacher(s)	Destination
PreK	Mrs. Ritchey, Mrs. Neral	Atlantic Farms-Wall, NJ
Grade 6 SEA	Mrs. Krebs	Middletown Arts Center-Middletown, NJ
Grade 6 SEA	Mr. Tonzola	Buehler Challenger Space Center-Paramus, NJ
Grade 8	Ms. Domogala, Mr. DeStefano, Mrs. Penrod, Mrs. Iacouzzi, Mrs. Krebs	Broadway Show-New York, NY

C. Use of Facilities-

Spring Lake Recreation
2017-2018 School Year
Gym - Rec Basketball 12/4/17 - 3/4/18
Requested by: Kathy Heine

Jersey Shore Girl Scouts-Daisy Troop # 60588
2017-2018 School Year
Classroom - Troop Meetings , Bi-Wkly commencing 11/2/17-6/30/18
Requested by: Kristen Gubler

On motion by Dr. Sterling , and seconded by Mrs. Valori to approve the Superintendent's

SPRING LAKE BOARD OF EDUCATION

MINUTES REGULAR MEETING

October 23, 2017 6:30 P.M.

Administration Report Item A-C:

Roll Call:

Yes Mr. Ferraro	Yes Mrs. Foy	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino
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CURRICULUM/INSTRUCTION

A. Curriculum Update - Dr. Boccuti

1. QSAC compliance - Will be placed on 11/13/17 Workshop Agenda- For Action

B. **RESOLVED:** To approve, upon recommendation of the Superintendent the i-Ready Program at a not to exceed cost of \$4,620.00 Account Code 11-190-100-610-050-10 Supplies Technology

C. Annual Student Data Presentation - 6:58 P.M. - 7:40 P.M. Team-Krystyna Domogala, Karen Dettlinger, and Cheryl Salway followed by Q & A

Dr. Boccuti thanked the Presenters and all staff who educate our children so well..

On motion by Mr. Daino, and seconded by Mr. Ferraro to approve Superintendent’s Curriculum/Instruction Report Item B only:

Roll Call:

Yes Mr. Ferraro	Yes Mrs. Foy	Yes Dr Sterling	Yes Mrs. Valori	Yes Mr. Daino
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PERSONNEL

A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Dr. Boccuti	October 13, 2017	New Jersey Council on Education - Monroe, NJ	\$0	.31 per mile	
Dr. Boccuti	October 17, 2017 November 15, 2017 January 11, 2018	New Jersey Leadership Academy-Monroe, NJ	\$450	.31 per mile	
Mary Pearce	October 1, 2017 November 15, 2017 January 11, 2018	New Jersey Leadership Academy-Monroe, NJ	\$450	.31 per mile	
Laura Roberts	October 17, 2017 November 15, 2018 January 11, 2018	New Jersey Leadership Academy-Monroe, NJ	\$450	.31 per mile	

SPRING LAKE BOARD OF EDUCATION
MINUTES REGULAR MEETING
October 23, 2017 6:30 P.M.

Cheryl Salway	October 17, 2017 November 15, 2017 January 11, 2018	New Jersey Leadership Academy-Monroe, NJ	\$450	.31 per mile	
John Livingood	October 18, 2017	Reimaging Learning Environments with Technology - Eatontown, NJ	\$0	.31 per mile	
Krystyna Domogala	October 19-20, 2017	FEA/NJPSA/NJASCD Fall Conference	\$310	.31 per mile	
Aimee Kinsella	October 20, 2017	ADHD-The Best Strategies to Know and Use - Eatontown, NJ	\$0	.31 per mile	
Krystyna Domogala	October 24, 2017	Supporting Students Through Organization Skill Development - Eatontown, NJ	\$0	.31 per mile	
Shawna Sogluizzo	October 24, 2017	Supporting Students Through Organization Skill Development - Eatontown, NJ	\$0	.31 per mile	
Bonnie Brendle	October 24, 2017	Supporting Students Through Organization Skill Development - Eatontown, NJ	\$0	.31 per mile	
Margaret Ping	October 24, 2017	Supporting Students Through Organization Skill Development - Eatontown, NJ	\$0	.31 per mile	
Amy Lyons	October 26, 2017	High Functioning Autism and Anxiety	\$0	.31 per mile	
Ellen Cosentino	October 30, 2017	A Collaborative Approach Using Applied Behavioral Analysis (ABA)	\$0	.31 per mile	
Brigid Maniace	October 30, 2017	A Collaborative Approach Using Applied Behavioral Analysis (ABA)	\$0	.31 per mile	
Christopher Soto	November 1, 2017	Monmouth County Technology Council Meeting-Freehold, NJ	\$0	.31 per mile	
Dr. Raymond J. Boccuti	November 3, 2017	Special Education Director's Toolkit Workshop-Monroe, NJ	\$150	.31 per mile	

SPRING LAKE BOARD OF EDUCATION
MINUTES REGULAR MEETING
October 23, 2017 6:30 P.M.

Krystyna Domogala	November 3, 2017	Special Education Director's Toolkit Workshop-Monroe, NJ	\$150	.31 per mile	
Ellen Cosentino	November 11, 2017	Strauss Esmay Associates, LLP, Harassment, Intimidation, and Bullying Prevention Training Program-Toms River, NJ	\$95	.31 per mile	
Krystyna Domogala	November 11, 2017	Strauss Esmay Associates, LLP, Harassment, Intimidation, and Bullying Prevention Training Program-Toms River, NJ	\$95	.31 per mile	
Amy Lyons	November 16, 2017	Interventions for Students with Dyslexia and Other reading Differences - Eatontown, NJ	\$0	.31 per mile	
Nicole Orr	November 16, 2017	Interventions for Students with Dyslexia and Other reading Differences - Eatontown, NJ	\$0	.31 per mile	
Shawna Sogluizzo	November 16, 2017	Interventions for Students with Dyslexia and Other reading Differences - Eatontown, NJ	\$0	.31 per mile	
Krystyna Domogala	November 20, 2017	MC3 Good Training: Enhancing Special Education with Google EDU-Millstone, NJ	\$75	.31 per mile	
Ellen Cosentino	November 20, 2017	MC3 Good Training: Enhancing Special Education with Google EDU-Millstone, NJ	\$75	.31 per mile	
Nicole Orr	November 20, 2017	Instructional Strategies for Teaching Reading - Eatontown, NJ	\$0	.31 per mile	
Jenna Grannick	November 20, 2017	Instructional Strategies for Teaching Reading - Eatontown, NJ	\$0	.31 per mile	
Michelle Iacouzzi	November 30, 2017	Applying Principles of Co-Teaching - Eatontown, NJ	\$0	.31 per mile	
Cheryl Salway	November 30, 2017	Applying Principles of Co-Teaching -Eatontown, NJ	\$0	.31 per mile	

SPRING LAKE BOARD OF EDUCATION

MINUTES REGULAR MEETING

October 23, 2017 6:30 P.M.

Ann Marie Henry	November 30, 2017	Applying Principles of Co-Teaching - Eatontown, NJ	\$0	.31 per mile	
Ellen Cosentino	November 30, 2017	English Language Arts Classroom Instruction-Pennington, NJ	\$0	.31 per mile	
John Livingood	November 30, 2017	Applying Principles of Co - Teaching-Eatontown, NJ	\$0	.31 per mile	
Dr. Boccuti	December 5, 2017	Looking at ELA Through and Administrator's Lense-Pennington, NJ	\$0	.31 per mile	
Krystyna Domogala	December 5, 2017	Looking at ELA Through and Administrator's Lense-Pennington, NJ	\$0	.31 per mile	
Dr. Boccuti	February 14-18, 2018	AASA National Conference on Education - Nashville, TN	\$690	\$1,810	At a total cost not to exceed \$2,500 as per the regulations of the state.

- B. Anthony DeStefano-moving on SLEA Guide to MA, Step 4: \$62,145 + \$500 MA stipend
- C. Amy Lyons-moving on SLEA Guide to BA +20, Step 3: \$59,995 + \$250 stipend
- D. Additions to Approved Substitute List for 2017-2017 -Elyse Ciliberto and Laura McMenamin
- E. Payment to Anthony DeStefano, Karen Dettlinger, Michelle Iacouzzi, John Livingood, Mary Pearce, and Cheryl Salway at a rate of \$34.36 per hour as per SLEA collective bargaining unit agreement for the October 5, 2017 Parent Meeting
- F. Payment to Michele Lee for unused .5 personal day 2016-2017-\$ 160.87
- G. Short term leave of absence for Gwen Abbot, December 2017, start date and end date TBD.

On motion by Mr. Daino, and seconded by Mr. Ferraro to approve Superintendent's Personnel Report Items A-G:

SPRING LAKE BOARD OF EDUCATION

MINUTES REGULAR MEETING

October 23, 2017 6:30 P.M.

Roll Call:

Yes Mr. Ferraro	Yes Mrs. Foy	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino
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STUDENT SERVICES

- A. **RESOLVED:** To approve, upon the recommendation of the Superintendent, the Nursing Services Plan 2017-2018
- B. **RESOLVED;** To approve, upon the recommendation of the Superintendent, the October HIB Report (0) Incidents
- C. **RESOLVED:** To approve, upon the recommendation of the Superintendent, the addition of the Student Registration Form, Physical Examination Form and Transfer of Student Records Form to the Non-Resident Student Application
- D. **RESOLVED:** To approve, upon the recommendation of the Superintendent, Home Instruction for SID 4893883869 by a Certified Special Education Teacher at the SLEA approved rate of \$34.26 per hour for a minimum of ten hours per week pending an Out of district placement. Related Services of OT and Speech may be provided (pending).
- E. **RESOLVED:** To approve, upon the recommendation of the Superintendent, the Agreement for student SID #3768786167 for Speech Therapy services, cost TBD.

On motion by Mr. Ferraro, and seconded by Mr. Daino to approve Superintendent’s Student Services Report Items A-E:

Roll Call:

Yes Mr. Ferraro	Yes Mrs. Foy	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino
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POLICY

- A. **RESOLVED:** To approve, upon the recommendation of the Superintendent, the Strauss Esmay Policies - Second reading and Adoption, Section #1000 - Administration, Policies #1100-1631

Committee Reports:

- B. Ad Hoc Committee Report - None
- C. Report from Liaison to NJSBA - None
- D. Report from Liaison to Manasquan BOE - Mr. Ferraro reported Academies up and going strong; 945 enrolled HS QSAC ongoing, Swim Team @ Atlantic Club; Surf Team also active
- E. Report from Liaison to HWM PTA - Mrs. Valori reported how successful the 17th Annual PTA Kitchen Tour of 8 Spring Lake homes-over 950 attendees. The next PTA Meeting will be 11/6/17 and planning the Holiday Gift Bazaar for 12/8/17

SPRING LAKE BOARD OF EDUCATION

MINUTES REGULAR MEETING

October 23, 2017 6:30 P.M.

F. Report from Liaison to Spring Lake Educational Foundation - Mr. Ferraro reported that the SLED will meet on 11/8/17

G. Report from Liaison to Booster Club - None

On motion by Mr. Ferraro, and seconded by Dr. Sterling to approve Superintendent’s Policy Report Items A only:

Roll Call:

Yes Mr. Ferraro	Yes Mrs. Foy	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino
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VIII. Old Business

A. **RESOLVED:** To approve, upon recommendation of the Superintendent, Settembrino Architects Long Range Facility Plan update proposal not to exceed \$3,900.00 plus reimbursable costs

On motion by Mr. Daino and seconded by Mr. Ferraro to approve Old Business Item A:

Roll Call:

Yes Mr. Ferraro	Yes Mrs. Foy	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino
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IX. New Business

A. **RESOLVED:** To approve, upon recommendation of the Superintendent, reimbursement of Fall 2017 Cross Country Club costs not to exceed \$600.00 funded from Enterprise- Student Activity Account - General

On motion by Mr. Daino, and seconded by Mrs. Foy to approve New Business Item A:

Roll Call:

Yes Mr. Ferraro	Yes Mrs. Foy	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino
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X. Public Comment/Visitors 8:03 P.M. - 8:11 P.M.

Mr. Clark commented on enrollment gains- he suggested working with the Borough to contact “summer” residents who participate in the Recreational Programs to induce them to enroll full time. Also recommended looking at local Realtor websites to see if they extol the schools; also websites School Digger, Niche and Great Schools for comparison purposes- these are no cost ways to advertise our Blue Ribbon school.

Mrs. Shea inquired why parents were not notified about teacher leave? Dr. Boccuti and Mr. Daino assured her that the Board must act on all Personnel matters prior to noticing families and that the Leave should not impact the class to any great degree; certified teacher aide and 2nd teacher in room.

SPRING LAKE BOARD OF EDUCATION

MINUTES REGULAR MEETING

October 23, 2017 6:30 P.M.

XI. Adjourn - Motion to adjourn by Mr. Daino, second Mr. Ferraro. Ayees all present.
Meeting adjourned at 8:12 P.M.

Respectfully submitted,

Louise B. Davis
Interim SBA/BS