

**SPRING LAKE BOROUGH BOARD OF EDUCATION  
COMBINED MEETING MINUTES  
October 22, 2018 6:30 P.M.**

**I. Call to order:** This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

<b>Roll Call</b>	<b>Present</b>	<b>Arrived at</b>	<b>Absent</b>	<b>Time:</b>	<b>p.m.</b>
Mrs. Valori	X				
Mr. Ferraro	X				
Mrs. Cauldwell	X	(Arrived at 7:10 p.m.)			
Mr. Clark	X				
Dr. Sterling	X				

Also present: Dr. Raymond J. Boccuti, CSA; Denise McCarthy SBA/BS; Paul Griggs, Esq., Board Attorney

**II. Flag salute**

**III. President's Statement** - Mrs. Valori provided an update on BOE goals and Superintendent goals pending approval of the Superintendent's goals by the Executive County Superintendent.

**IV. Safety and Security Update** - Dr. Boccuti - Dr. Boccuti discussed that fire regulations were still being reviewed with respect to the back gate and three different companies were consulted to look at three different one button systems.

**RESOLVED:** To approve, upon recommendation of the Superintendent, the safety and security proposal from Settembrino Architects for a fixed cost of \$9,500 and reimbursable expenses.

On motion by Mrs. Vlori, and seconded by Mr. Ferraro:

Roll Call: Approved 4-0

<input type="checkbox"/> Mrs. Cauldwell	<input checked="" type="checkbox"/> Mr. Clark	<input checked="" type="checkbox"/> Mr. Ferraro	<input checked="" type="checkbox"/> Dr. Sterling	<input checked="" type="checkbox"/> Mrs. Valori
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**V. Public Comment on Agenda Items only**

There was no public comment on agenda items.

**VI. Discussion by Topic**

A. General

1. Building & Grounds Update-Dr. Boccuti and Mrs. McCarthy

In accordance with QSAC, the "Health and Safety Evaluation of School Buildings Checklist" was completed, scored and e-mailed to the County office on October 12<sup>th</sup>.

All Risk removed their testing equipment and plastic wall barriers on October 15<sup>th</sup> and all of the air samples have come back clean.

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2. Business Office Update- Status of Audit

The auditors are done with their fieldwork and there are no audit recommendations. However, the auditors are awaiting guidance from the State as to how to implement GASB 75. They will not be able to release the CAFR until they receive this guidance. Mrs. McCarthy went over the various state reports that are due in November.

**VII. Approval of Minutes - September 24, 2018**

**RESOLVED:** To approve, upon recommendation of the Superintendent, the Minutes of the September 24, 2018 Regular Meeting of the Spring Lake Borough Board of Education.

On motion by Dr. Sterling, and seconded by Mr. Ferraro:

Roll Call: Approved 4-0

<input type="checkbox"/> Mrs. Cauldwell	<input checked="" type="checkbox"/> Mr. Clark	<input checked="" type="checkbox"/> Mr. Ferraro	<input checked="" type="checkbox"/> Dr. Sterling	<input checked="" type="checkbox"/> Mrs. Valori
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**VIII. School Business Administrator's Report**

A. Secretary and Treasurer Reports - August 2018

**RESOLVED:** That the School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of October 22, 2018, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

**RESOLVED:** That the Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the month of August 2018; and therefore be it

**RESOLVED:** That the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C.6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

B. Approval of Expenditures:

1. Approval of the Bills List dated October 22, 2018 in the amount of \$379,768.29
2. Approval of Gross Payroll Expense for:
  - a. September 14, 2018 for \$162,613.27
  - b. September 28, 2018 for \$156,147.94

C. Approval of Transfers - None

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**D. QSAC Compliance**

1. 2018-2019 Facilities Checklist for the H.W. Mountz School
2. 3 Year Comprehensive Maintenance Plan (CMP)
3. M-1 Form

**RESOLVED:** To approve, upon recommendation of the School Business Administrator Report Items A-D:

On motion by Mr. Ferraro, and seconded by Dr. Sterling:

Roll Call: Approved 4-0

<input type="checkbox"/> Mrs. Cauldwell	<input checked="" type="checkbox"/> Mr. Clark	<input checked="" type="checkbox"/> Mr. Ferraro	<input checked="" type="checkbox"/> Dr. Sterling	<input checked="" type="checkbox"/> Mrs. Valori
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It should be noted that Mr. Ferraro abstained from voting on any Bills List items related to MOESC.

**ADMINISTRATION**

**A. Report on Enrollment**

<b>HW Mountz</b>	<b>177 Students (19 Non-Residents)</b>
<b>Manasquan High School</b>	<b>42 Students</b>
<b><u>Other:</u> Special Education Out of District Monmouth County Vocational School Red Bank Regional</b>	<b><u>Students</u> 11 Students 11 Students 4 Students</b>
<b>Non-Public Transportation</b>	<b>82 Students</b>

**B. Class Trips**

Class	Teacher(s)	Destination
Prek	Mrs. Ritchey, Mrs. Neral	Atlantic Farms-Wall, NJ
K	Mrs. Roberts, Mrs. Brendle,	Storybookland-Egg Harbor, NJ

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	Miss O'Sullivan	
Grade 2	Mrs. Hallowell, Mr. Tonzola, Mrs. Kapoor	Sandy Hook National Park-Sandy Hook NJ
Grade 4	Mrs. Callahan, Miss Clark	Spring Lake Historical Society, Spring Lake NJ
Grade 6 SEA	Mrs. Krebs, Mr. Tonzola	Middletown Arts Center, Middletown NJ Buehler Challenger Space Center-Paramus, NJ
Grade 8 SEA	Mrs. Krebs	Lincoln Center-NYC

C. Use of Facilities

Boy Scouts of America  
Classroom-1 Wednesday per month  
6:30 pm-8 pm  
Requested by: Jennifer Cozzarelli

Borough of Spring Lake  
October 23, 2018-Council Meeting  
All Purpose Room  
6 pm-10 pm  
Requested by: Bryan Dempsey

CURRICULUM/INSTRUCTION

A. Positive Behavior Intervention & Supports (PBIS) and Attendance Presentation - Dr. Boccuti

Dr. Boccuti noted that H.W. Mountz School is in year two of this program . The premise is to acknowledge and reward positive student behavior, let parents know sooner rather than later if there is a problem and discuss actions and consequences of behaviors.

PERSONNEL

A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Matthew Tonzola	October 15-19, 2018	NJ Student Learning Assessment for Science Committee-New Brunswick, NJ	\$0	\$0	\$0

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Anthony DeStefano	October 24, 2018	NJ Science Teacher Convention-Princeton, NJ	\$175	\$.31 per mile	\$185
Andrea Brierley	November 14, 2018	Behavior Intervention Strategies for Students-Regional Professional Development Academy-Eatontown, NJ	\$0	\$.31 per mile	\$12
Lauren Marcus-Feld	November 28, 2018	National Council for Social Studies Workshop-Chicago, IL-Pending approval of SLED	\$300	\$0	\$300

- B. Approval for Michele Parisi Lee unpaid leave extension March 19, 2019-June 30, 2019
- C. Resignation of Kenneth Dioguardi effective September 28, 2018- With regret noted.

**STUDENT SERVICES**

A. HIB Report- None to report.

B. Bus Evacuation Drill- Dr. Boccuti noted that these drills must still be performed even though we are a walking District because buses are used for sports and field trips.

C. 2018-2019 Manasquan High School Regular Education Tuition Contract

D. Nursing Services Plan 2018-2019

**RESOLVED:** To approve, upon recommendation of the Superintendent, Report Items: Administration B. and C., Personnel A.-C., Student Services Items A.-D.:

On motion by Mr. Ferraro , and seconded by Dr Sterling:

Roll Call: Approved 5-0. Mrs. Cauldwell abstained from items A, B and D and voted yes to Item C. Mr. Ferraro abstained from Item D.

<input checked="" type="checkbox"/> Mrs. Cauldwell	<input checked="" type="checkbox"/> Mr. Clark	<input checked="" type="checkbox"/> Mr. Ferraro	<input checked="" type="checkbox"/> Dr. Sterling	<input checked="" type="checkbox"/> Mrs. Valori
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**POLICY**

A. Ad Hoc Committee Reports

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1. Report from Liaison to NJSBA - Mrs. Valori - No report.
2. Report from Liaison to Manasquan BOE - Mrs. Valori - No additional information since last report.
3. Report from Liaison to HWM PTA - Mr. Clark - Report on highly successful 18th Annual PTA Kitchen Tour.
4. Report from Liaison to Spring Lake Educational Foundation - Mr. Ferraro - Update on New York City fundraiser.

**STRATEGIC PLAN**

A. Update - Dr. Boccuti - Reported that this discussion would continue as soon as BOE and Superintendent goals were finalized.

**IX. Old Business**

A. Tiger Den Aftercare Program Update - Dr. Boccuti and Mrs. McCarthy - Mrs. McCarthy projected that the program will have an approximate loss of \$ 89 at the end of October. The plan is to see what effect the addition of enrichment programs will be prior to making a decision to discontinue the program.

**X. New Business-** None noted

**XI. Public Comment/Visitors** - Mrs. Dubach - Thank you for posting minutes, Mrs. Hansen - Welcome to Mrs. McCarthy with a brief history of her knowledge of Mrs. McCarthy, Welcome to Mrs. Cauldwell with encouragement to discuss BOE committee structure as opposed to BOE of the whole structure, comments on finances, expressed need for more communication on goals, expressed need for more work on declining enrollment, Mrs. Valori followed up on addressing select points made by Mrs. Hansen, Mrs. Panzini - Commented on the incredibly successful PTA Kitchen Tour, commented on the teachers not working the PTA Kitchen Tour as they are working without a contract, Mrs. Farmer - Reiterated Mrs. Panzini's comments, Mrs. Cauldwell - Followed up on support of the BOE committee structure but wait until the January reorganization meeting. Mrs. Valorie followed up on Mrs. Cauldwell's comments. Mrs. Cauldwell commented on the importance of getting the new PARCC information to parents.

**XII. Executive Session** – Items discussed in executive session may result in Board action when the Board reconvenes in open session.

**WHEREAS**, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Spring Lake Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

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**WHEREAS**, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on October 22, 2018 at 7:30 PM to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- Matters rendered confidential by state or federal law
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters which would constitute an unwarranted invasion of privacy
- Matters involving collective negotiations and/or the negotiations of terms and conditions
- Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- Matters concerning the protection of the safety or property of the public
- Pending or anticipated litigation and matters covered by the attorney-client privilege
- Matters involving employees and terms of their employment and contract
- Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action **WILL** be taken on any of the items stated above.

On motion to enter Executive Session by Mr. Ferraro and seconded by Mr. Clark:

Roll Call: Approved 5-0.

<input checked="" type="checkbox"/> Mrs. Cauldwell	<input checked="" type="checkbox"/> Mr. Clark	<input checked="" type="checkbox"/> Mr. Ferraro	<input checked="" type="checkbox"/> Dr. Sterling	<input checked="" type="checkbox"/> Mrs. Valori
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On motion to exit Executive Session by Mr. Ferraro and seconded by Mr. Clark:

**XIII. Adjourn**

Roll Call: Approved 5-0.

<input checked="" type="checkbox"/> Mrs. Cauldwell	<input checked="" type="checkbox"/> Mr. Clark	<input checked="" type="checkbox"/> Mr. Ferraro	<input checked="" type="checkbox"/> Dr. Sterling	<input checked="" type="checkbox"/> Mrs. Valori
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**The meeting was adjourned at approximately 8:30 p.m.**