

SPRING LAKE BOARD OF EDUCATION

REGULAR MEETING

November 27, 2017 6:30 P.M.

I. Call to order: This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time:	p.m.
Mr. Daino					
Mr. Ferraro					
Mrs. Foy					
Dr. Sterling					
Mrs. Valori					

Dr. Boccuti, CSA; Ms. Davis, Interim SBA/BS, Paul Griggs, Esq. Board Attorney

II. Flag salute

III. Student and Staff Recognition - PARCC and NJASK Science (Board of Education Regular Meeting on November 27, 2017) Mr. DeStefano and Mrs. Dettlinger-2017 NJDOE Exemplary Educator Awards.

IV. Public Comments on Agenda Item Only

V. Discussion by Topic

A. General

1. Building & Grounds Update - Dr. Boccuti and Ms. Davis

B. Business Office Update - Ms. Davis

1. June 30, 2017 Audit Presentation, Paul Cuva, CPA (Board of Education Regular Meeting December 18, 2017)

VI. Approval of Minutes

RESOLVED: To approve, upon recommendation of the Superintendent, the Minutes of the October 10, 2017 Work Session and the October 23, 2017 Regular Meeting of the Spring Lake Borough Board of Education.

On motion by _____, and seconded by _____:

Roll Call:

___ Mr. Ferraro	___ Mrs. Foy	___ Dr. Sterling	___ Mrs. Valori	___ Mr. Daino
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VII. Interim School Business Administrator’s Report

A. Secretary and Treasurer Reports - August 2017 To be Attached

RESOLVED: That the Interim School Business Administrator/Board Secretary for the Spring Lake

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Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of November 27, 2017, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

RESOLVED: That the Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the month of August 31, 2017; and therefore be it

RESOLVED: That the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C.6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

B. Approval of Expenditures

1. Approval of Bills List dated November 27, 2017 in the amount of \$TBD
2. Approval of Hand Checks -

NJSHBP- 7/17/17	\$ 57,136.53
NJSHBP - 8/29/17	\$ 59,058.84
NJSHBP - 9/13/7	\$ 58,268.30
NJSHBP - 10/30/17	\$129,371.91
Check # 7190 10/10/17 Borgata	\$ 610.00
Correction 10/23/17 Bills List-add	\$ 516.75 Payee Design Inc. Ck #7207
3. Approval of Gross Payroll Expense for:

October 30, 2017 in the amount of	\$154,273.27
November 15, 2017 in the amount of	\$330,227.37

C. Bank Account Corrections - Prior Years- Recommended in 6/30/16 and 6/30/17 Audits

RESOLVED: That the Spring Lake Borough Board of Education authorize the Interim BA to void the transactions, which will adjust the District Bank Accounts and Accounting Records as of 11/1/17, as listed below:

Warrant Account:

Adjustments

3/28/12	Refund shortage	\$.24
9/24/12	Ck # 3624 bk error	\$	10.00
10/31/13	Transfer to P/R	\$.01
10/31/13	Transfer to Agency	\$.01
10/28/13	Ck # 4354 bk error	\$.20
3/14/14	Transfer P/R & Agency	\$	(930.13)
6/23/14	Ck # 4773 Bk error	\$	1.00
11/30/15	Ck # 5854 Bk Error	\$	<u>5.00</u>
Net Total		\$	(913.67)To be added to Warrant

Account

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Stale dated Outstanding Checks

12/15/11 Ck # 3067 Payee NA	\$	4.45	
6/25/12 Ck # 3470 Payee NA	\$	65.99	
9/24/12 Ck # 3618 Payee NA	\$	67.18	
11/26/12 Ck # 3752 Payee NA	\$	11.11	
1/28/13 Ck # 3855 Payee NA	\$	50.00	
10/28/13 Ck # 4359 Karen O’Sullivan	\$	14.57	
10/28/13 Ck # 4369 Nancy Ritchey	\$	4.81	
6/23/14 Ck # 4777 Barnes & Noble	\$	76.64	
10/23/14 Ck # 5080 Cheryl Salway	\$	5.30	
11/20/14 Ck # 5110 Anthony DeStefano	\$	12.09	
6/30/15 Ck # 5485 Nicole Fancera	\$	<u>50.00</u>	
Net Total	\$	(362.14)	To be added to Warrant Account

D: Approval of Transfers July 2017 - November 27, 2017 Report to be Provided

On motion by _____, and seconded by _____ to approve Interim Business Administrator Report Items A-D :

Roll Call:

____ Mr. Ferraro	____ Mrs. Foy	____ Dr. Sterling	____ Mrs. Valori	____ Mr. Daino
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RESOLVED: That the Spring Lake Borough Board of Education accepts the Year to Date, 7/1/17-11/27/17 Transfer Report - Attached.

E: Disposal of Records/Surplus Property

F. That the Spring Lake Borough Board of Education, approve and declare records and property as surplus property to be disposed of by the Board of Education in accordance with Title 18A :

- File Bank - See attached List of Records dated 7/27/17
- 2 old Soccer goals
- 2 metal shelves from gym
- 1 broken library chair
- 1 broken student chair, 1 broken library table
- 1 broken (not repairable) power washer

On motion by _____, and seconded by _____ to approve the Interim Business Administrator’s Report E-F:

Roll Call:

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___ Mr. Ferraro	___ Mrs. Foy	___ Dr. Sterling	___ Mrs. Valori	___ Mr. Daino
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VIII. Superintendent's Report

ADMINISTRATION

A. Report on Enrollment

HW Mountz	196 Students (24 Non-Residents)
Manasquan High School	47 Students
<u>Other:</u> Special Education Out of District Monmouth County Vocational School Red Bank Regional	<u>31 Students</u> 11 Students 15 Students 5 Students
Non-Public Transportation	87 Students

B. Class Trips

Class	Teacher(s)	Destination
NJHS Students	Mrs. Dettlinger	FulFill-Monmouth and Ocean County Food Bank-Neptune, NJ
Grade 7, 8 Peer Mediators	Mrs. Dettlinger	First Presbyterian Church-Manasquan, NJ Peer Leader Workshop
Grade 3	Mrs. Abbot, Mrs. Callahan, Miss Ping	NJ State House and Planetarium-Trenton, NJ
Grade 3	Mrs. Abbot, Mrs. Callahan, Miss Ping	Walking Trip to Arbors-Spring Lake, NJ
Grade 2	Mrs. Hallowell, Mr. Tonzola	Sandy Hook National Park-Sandy Hook, NJ
Grade 1	Mrs. McGowan, Mrs. Krebs, Mrs. Kapoor	Longstreet Farm-Holmdel, NJ and Monmouth Museum-Lincroft, NJ
Grade 8 SEA Students	Mrs. Krebs	Poetry Convocation-New York, NY

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C. Use of Facilities

Drama Club-Additional Dates Requested:

December 9th 2017

December 16th 2017

January 6th 2018

January 13th 2018

January 20th 2018

January 27th 2018

February 3rd 2018

February 24th 2018

Requested by: Karen Burlington

Spring Lake Recreation:

Use of Bleachers for Spring Lake Tree Lighting

November 22-November 27, 2017

Requested by: Kathy Heine

CURRICULUM/INSTRUCTION

PERSONNEL

A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Christine Foligno	TBA	Art Ed Pro-Yearly subscription that includes webinars	\$299	\$0	\$299
Matthew Tonzola	November 14, 2017	NJSLA Science Meeting-New Brunswick, NJ	\$0	\$23.24	\$23.25
Lauren Marcus Feld	November 15-19, 2017	National Social Studies Conference-San Francisco, CA <i>Sponsored by SLED</i>	\$300	\$1,721	\$2,021
Ellen Cosentino	November 17, 2017	Developing Social and Emotional Skills in Our Skills-Princeton, NJ	\$0	\$.31 per mile	

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Amy Lyons	November 17, 2017	Developing Social and Emotional Skills in Our Skills-Princeton, NJ	\$0	\$.31 per mile	
Louise B. Davis	December 1, 2017	MOCSSIF Meeting-Pt. Pleasant, NJ	\$0	\$3.66	\$3.66
Nicholas Alvarez	February 26-27, 2018	NJ Health and Physical Education Convention-Long Branch, NJ	\$250	\$17	\$267
Anthony DeStefano	March 15-18, 2018	National Science Convention-Atlanta, GA	TBA	TBA	TBA
Mary Pearce	March 15-18, 2018	National Science Convention-Atlanta, GA	TBA	TBA	TBA

B. Neena Kapoor-Unpaid Leave-November 2 (half-day), November 3, November 6, November 7, November 8 and November 13.

C. Mark Donofrio Substitute Custodian \$12 per hour effective November 27, 2017-TBD.

D. Superintendent’s 2017-2018 merit goals jointly developed with the Board of Education to be submitted to the Executive County Superintendent for review and approval.

RESOLVED: To approve, upon recommendation of the Superintendent, to Administration Report items A-D:

On motion by _____, and seconded by _____:

Roll Call:

___ Mr. Ferraro	___ Mrs. Foy	___ Dr. Sterling	___ Mrs. Valori	___ Mr. Daino
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STUDENT SERVICES

A. Speech Therapy Services for student (SID #7657362012).

B. Out of school district (OOD) placement and contract for student (SID #4893883869), to Hawkswood School including related services in the amount of \$44,800.56 effective TBA through June 13, 2018.

C. Transportation and contract for student (SID# 4893883869) at the daily rate of \$157.29 by MOESC effective TBA through June 13, 2018.

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D. Pediatric neurodevelopmental evaluation for student (SID# 9900806919) completed by Dr. Aloisio at the Child Evaluation Center at a cost of \$460.00.

E. Invo HealthCare Associate to outsource Child Study Team Services, as needed, from December 1, 2017 through February 28, 2018, for a cost of \$77.00 per hour for every hour of contracted LDTC services.

F. HIB Report November 2017

RESOLVED: To approve, upon recommendation of the Superintendent, the Student Services Report items A-F:

On motion by _____, and seconded by _____:

Roll Call:

_____ Mr. Ferraro	_____ Mrs. Foy	_____ Dr. Sterling	_____ Mrs. Valori	_____ Mr. Daino
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POLICY

A. Strauss Esmay Policies - First reading of Policy 2000 Series - Program, Policies 2417-2700, and accompanying regulations for Policy 2000 Series- Program

B. Second reading and approval :

- Policy 2132-School District Goals and Objectives
- Policy 2200-Curriculum Content
- Policy 2210-Curriculum Development
- Policy 2411-Guidance Counseling
- Policy 2412-Home Instruction Due to Health
- Policy 2230-Curriculum Guides
- Policy 2240-Controversial Issues
- Policy 2270-Religion in School
- Policy 2310-Student Grouping
- Policy 2312-Class Size
- Policy 2330-Homework
- Policy 2340-Field Trips
- Policy 2360-Use of Technology
- Policy 2361-Acceptable Use of Technology
- Policy 2363-with addition-"On class trips students' personal technology devices may be used under the direction of the administrator and teacher."

C. Second reading and approval pending further review: Policy 2415 Series sent back to Strauss Esmay for review and revision in reference to NCLB and ESSA clarifications.

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RESOLVED: To approve, upon recommendation of the Superintendent, the Policy item B:

On motion by _____, and seconded by _____:

Roll Call:

____ Mr. Ferraro	____ Mrs. Foy	____ Dr. Sterling	____ Mrs. Valori	____ Mr. Daino
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STRATEGIC PLAN

A. Update Report-Dr. Boccuti

IX. Old Business

X. New Business

XI. Public Comment/Visitors

XII. Adjourn