

**SPRING LAKE BOROUGH BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 26, 2018 6:30 P.M.**

I. Call to order: This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time:	p.m.
Mrs. Valori			X		
Mr. Ferraro	X				
Mrs. Cauldwell	X				
Mr. Clark	X				
Dr. Sterling	X				

Dr. Raymond J. Boccuti, CSA; Denise McCarthy SBA/BS; Paul Griggs, Esq., Board Attorney

II. Flag salute

III. Student Recognition-Spring Lake Women’s Club Poster/Essay Contest Winners Hudson Farnkopf and Alejandra Hagelsieb - Dr. Boccuti formally recognized the two students for respectively winning the essay and poster awards of the Spring Lake Women’s Club Centennial Contest. Dr. Boccuti further shared how proud he was to attend the formal recognition held at the Spring Lake Community House on November 19, 2018.

IV. Safety and Security Update - Dr. Boccuti - Shared a summary of his monthly meeting attendance at the School Safety Consortium meeting held at the Monmouth County Prosecutor’s Office on November 14, 2018, an update on the CRG geo-mapping endeavor, an update on the Wave system one button notification system, and an update on Settembrino Architects specifications development for the Board of Education safety and security list.

V. Public Comments on Agenda Items Only - Mr. Lynch - President of the Booster Club, Spoke in support of the Booster Club, expressed gratitude to Mr. Dawson and Mr. Roccesano for their long history of volunteer efforts, Mrs. Hansen - Expressed concern in reference to hiring new teachers, Mr. Ferraro addressed in a global manner then Dr. Boccuti was asked to address a personnel item coming up later in the agenda, Mr. Worth - Recommended the school district ensures that Good Mowing utilize environmentally safe materials.

VI. Discussion by Topic

A. General

1. **Building & Grounds Update -** Dr. Boccuti, Mrs. McCarthy - Provided an update on the K-5 science room closet water infiltration repairs and receipt of a check in the amount of \$6,290.21 from the New Jersey Schools Insurance Group which covered the repairs minus the \$1,000 deductible.

RESOLVED: To approve, upon recommendation of the Superintendent, Good Mowing (Company that

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takes care of the Lakewood BlueClaws Stadium) to provide the following maintenance services in early December for safety of the athletic fields in the Spring pending receipt of final proposal and all required documents:

1. Cut back, re-grade, and edge the perimeter of the playing diamonds.
2. Deep drag both fields and add 25 yards of infield mix to each field for proper drainage.
3. Realign bases.
4. Add proper footings underneath pitchers mounds and batter boxes.

The cost is not to exceed \$10,000 and will be offset by a donation from the Booster Club in the amount of \$3,000 for the project.

On motion by BS , and seconded by JC :

Roll Call: Approved 4-0

<u> </u> X <u> </u> Mrs. Cauldwell	<u> </u> X <u> </u> Mr. Clark	<u> </u> X <u> </u> Mr. Ferraro	<u> </u> X <u> </u> Dr. Sterling	<u> </u> A <u> </u> Mrs. Valori
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2. Business Office Update:

- a. Transition - Dr. Boccuti, Mrs. McCarthy - Provided an update to continue the discussion in the best interest of the school district.
- b. Status of Audit - Mrs. McCarthy - Reported that the auditor will present the CAFR at the December 17, 2018 Board of Education combined meeting.

VII. Approval of Minutes - October 22, 2018

RESOLVED: To approve, upon recommendation of the Superintendent, the Minutes of the October 22, 2018 Regular Meeting of the Spring Lake Borough Board of Education.

On motion by BS , and seconded by JC :

Roll Call: Approved 4-0

<u> </u> Abstained <u> </u> Mrs. Cau	<u> </u> X <u> </u> Mr. Clark	<u> </u> X <u> </u> Mr. Ferraro	<u> </u> X <u> </u> Dr. Sterling	<u> </u> A <u> </u> Mrs. Valori
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VIII. School Business Administrator's Report

A. Secretary and Treasurer Reports-

RESOLVED: That the School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of November 6, 2018, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

RESOLVED: That the Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the month of September 2018; and therefore be it

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RESOLVED: That the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C.6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

B. Approval of Expenditures:

1. Approval of the Bills List - November 2018 in the amount of \$382,792.15.
2. Approval of Gross Payroll Expense for:
 - a. October 15, 2018 for \$157,400.03
 - b. October 31, 2018 for \$160,991.71

C. Approval of Transfers -None

D. QSAC Compliance - Mrs. McCarthy reported the December 15, 2018 deadline to submit the Statement of Assurances which scores the District in all areas. Dr. Boccuti reported New Jersey Department of Education (NJDOE) approval of his request to extend the deadline to the December 18, 2018 to accommodate the December 17, 2018 Board of Education combined meeting.

E. Amendment of the 2018-2019 IDEA grant

F. Participation in GovDeals

G. Participation in HP Purchase Edge

H. Submission of the 2018-2019 ESEA Consolidated Grant

RESOLVED: To approve, upon recommendation of the School Business Administrator Report Items A-H:

On motion by BS , and seconded by JC :

Roll Call: Approved 4-0 with Mr. Ferraro's abstention on anything related to MOESC and Mrs. Cauldwell's abstentions due to her term on the BOE.

<u> </u> Abstained on E-H <u> </u> M	<u> </u> X <u> </u> Mr. Clark	<u> </u> Abstained on an <u> </u> X <u> </u> Dr. Sterling	<u> </u> A <u> </u> Mrs. Valori
Cauldwell		MOESC related <u> </u> N	
		Ferraro	

IX. Superintendent's Report

ADMINISTRATION

A. Report on Enrollment

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HW Mountz	176 Students (19 Non-Residents)
Manasquan High School	42 Students
<u>Other:</u> Special Education Out of District Monmouth County Vocational School Red Bank Regional	<u>Students</u> 11 Students 11 Students 4 Students
Non-Public Transportation	82 Students

B. Class Trips

Class	Teacher(s)	Destination
Grade 1	Mrs. McGowan, Mrs. Krebs, Mr. Tonzola	Monmouth Museum, Lincroft, NJ and Longstreet Farm-Holmdel, NJ
Grade 3	Mrs. Abbot, TBA	Walking Trip to Arbors-Spring Lake, NJ
Grade 4	Mrs. Callahan, Miss Clark, Mrs. Reid	Spring Lake Historical Society, Spring Lake, NJ
Grade 6	Mr. Janelli, Mrs. Dettlinger	Medieval Times-Lyndhurst, NJ
NJHS-Students in Grades 7/8	Mrs. Dettlinger, Mr. Livingood	FulFill-Monmouth and Ocean County Food Bank-Neptune, NJ
Peer Mediators-Students in Grades 7/8	Mrs. Dettlinger	District Peer Leader Workshop-Manasquan, NJ

C. Use of Facilities

Spring Lake Recreation
Gymnasium
December 3, 2018-February 25, 2019
Mondays: 6 pm to 8:30 pm
Wednesdays: 6 pm to 8:30 pm
Thursdays: 6 pm to 8:30 pm

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Saturdays: January 5, 2018-February 23, 2019

Spring Lake Recreation
Use of Bleachers for Spring Lake Tree Lighting
November 24, 2018
Requested by: Kathy Heine

Drama Club
All Purpose Room
January 5, 12, 19, 26, 2019
February 2, 23, 2019
Requested by: Karen Phillips-Burlington

JV Boys Basketball
Pending receipt of application

CURRICULUM/INSTRUCTION

- A. Approval of the Charlotte Danielson Framework for Teaching through OnCourse for staff observations and evaluations in the 2018-2019 School Year. - Dr. Boccuti provided a summary sheet on the Framework and a summary of the observation/evaluation process for staff including the current New Jersey Department of Education requirements and guidelines.

PERSONNEL

- A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Linda Krebs, Matthew Tonzola	November 27, 2018	Sending District Makerfest Meeting-Wall, NJ	\$0	\$0	\$0
Eleanor Cosentino	December 13, 2018	Implementing Targeted Literacy Interventions in Tiers 1,2,3, Part I-Eatontown, NJ	\$0	\$0	\$0
Krystyna Domogala	December 13, 2018	Implementing Targeted Literacy Interventions in Tiers 1,2,3, Part I-Eatontown, NJ	\$0	\$0	\$0

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Nicholas Alvarez	February 25-26, 2019	NJAPERD Convention-Long Branch, NJ	\$125	\$0	\$125
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B. Approval for payment to Anthony DeStefano, Victoria Hanlon, John Livingood, Lauren Marcus-Feld, Cheryl Salway, Shawna Sogluizzo at the SLEA CBA rate of \$170 per diem for the October 18-19, 2018 Grade 8 trip to Gettysburg, PA.

C. Approval for payment to Lauren Marcus-Feld for 17 hours of summer curriculum work at the SLEA CBA rate of \$34.36 per hour.

D. Approval of the appointment of Susan Frick at the prorated, hybrid salary of \$44,878.46 (67% teacher; 33% paraprofessional) November 27, 2018 - June 20, 2019 - depending on outcome of negotiations. - Item questioned by Mrs. Hansen in public comment. Dr. Boccuti explained this was not a new hire but rather a change in the hybrid position of an existing employee to address new special education needs.

STUDENT SERVICES

A. HIB Report - Dr. Boccuti reported there were no HIB allegations or investigations.

RESOLVED: To approve, upon recommendation of the Superintendent, Report Items: Administration Items B. and C., Curriculum Item A., Personnel Items A., B., C., and D., and Student Services Item A.:

On motion by BS, and seconded by JC:

Roll Call: Approved 4-0

<input checked="" type="checkbox"/> Mrs. Cauldwell	<input checked="" type="checkbox"/> Mr. Clark	<input checked="" type="checkbox"/> Mr. Ferraro	<input checked="" type="checkbox"/> Dr. Sterling	<input type="checkbox"/> Absent Mrs. Valeri
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POLICY

A. New, updated Strauss Esmay BOE Policy #5512 - HIB - Second Reading and Approval

B. Ad Hoc Committee Reports

1. Report from Liaison to NJSBA - Mrs. Valeri Nothing to report
2. Report from Liaison to Manasquan BOE - Mrs. Valeri Nothing to report
3. Report from Liaison to HWM PTA - Mr. Clark Nothing to report

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4. Report from Liaison to Spring Lake Educational Foundation - Mr. Ferraro The drawing for the Hamilton fundraiser is December 13th.
5. Ad hoc Communication Committee Authorization

RESOLVED: To approve, upon recommendation of the Superintendent, Policy Items A-B:

On motion by SC , and seconded by AF :

Roll Call: Approved 4-0

<u> </u> X <u> </u> Mrs. Cauldwell	<u> </u> X <u> </u> Mr. Clark	<u> </u> X <u> </u> Mr. Ferraro	<u> </u> X <u> </u> Dr. Sterling	<u> </u> A <u> </u> Mrs. Valori
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STRATEGIC PLAN

- A. Update - Dr. Boccuti - Provided an updated Strategic Plan 3-Year Timeline. On November 27, 2017, the status of the action plans were 10 out of 33 or 30.3% not yet started, 13 out of 33 or 39.4% in progress, and 10 out of 33 or 30.3% completed resulting in 69.7% in progress or completed. As of this update, the status of the action plans were 7 out of 33 or 21.2% not yet started, 10 out of 33 or 30.3% in progress, and 16 out of 33 or 48.5% completed resulting in 78.8% in progress or completed.

X. Old Business

- A. Tiger Den - Dr. Boccuti, Mrs. McCarthy - Working with our software vendor to move the accounting to an Enterprise fund to better track the sustainability of the program. Grant funding will assist in this matter. Planning continues to provide a combination of enrichment, homework assistance for the program.

XI. New Business None noted

XII. Public Comment/Visitors - Mrs. Roberts - Spoke on behalf of other Spring Lake Education Association (SLEA) members read a statement on behalf on the SLEA expired contract, Mrs. Shea - Spoke in support of the Tiger Den Aftercare Program, Mrs. DiFeo - Spoke on behalf of support for the SLEA members, Mrs. Moran - Spoke on behalf of support for the SLEA members, Mrs. Panzini - Spoke on behalf of support for the SLEA members, Mr. Griggs - Responded to questions about negotiations, Mr. Clark - Stated the last SLEA contract was not signed until January following contract expiration, Mr. Worth - Stated a reminder that contract negotiations are between two parties and have remained confidential, Mr. Lynch - Spoke on behalf of support for the SLEA members, Mrs. Giblin - Requested a line item on the agenda on SLEA negotiations, Mr. Grigg - Questioned that request for clarity, Mrs. Giblin - Requested Strauss Esmay Board policies online for December, PTA reimbursement request for

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December, Dr. Boccuti - Explained both items were moved to December agenda as two weeks was not enough time for requested follow up, Mrs. Giblin - Recommended advertisement for ad hoc committee include estimation of time commitment, Mrs. DiFeo - Questioned enrollment, Mrs. Panzini questioned enrollment, Mrs. DiFeo questioned community involvement and marketing, Mrs. Dubach - Stated we should survey graduates, Mr. Dawson - Stated that social media may be vehicle of the marketing plan, branding the school district, Mrs. Matuch - Expressed a desire for a survey of parents not sending children to the school district, Mrs. Dubach - Questioned professional development.

Executive Session – Items discussed in executive session may result in Board action when the Board reconvenes in open session.

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on November 12, 2018 at: 8:40 p.m. to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- X Matters rendered confidential by state or federal law
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters which would constitute an unwarranted invasion of privacy
- Matters involving collective negotiations and/or the negotiations of terms and conditions
- Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- Matters concerning the protection of the safety or property of the public
- Pending or anticipated litigation and matters covered by the attorney-client privilege
- Matters involving employees and terms of their employment and contract
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action WILL NOT be taken on any of the items stated above.

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On motion to enter Executive Session by SC, and seconded by JC:

Roll Call: Approved 4-0.

<input checked="" type="checkbox"/> Mrs. Cauldwell	<input checked="" type="checkbox"/> Mr. Clark	<input checked="" type="checkbox"/> Mr. Ferraro	<input checked="" type="checkbox"/> Dr. Sterling	<input checked="" type="checkbox"/> Mrs. Valori
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On motion to exit Executive Session by JC, and seconded by BS:

Roll Call: Approved 4-0.

<input checked="" type="checkbox"/> Mrs. Cauldwell	<input checked="" type="checkbox"/> Mr. Clark	<input checked="" type="checkbox"/> Mr. Ferraro	<input checked="" type="checkbox"/> Dr. Sterling	<input checked="" type="checkbox"/> Mrs. Valori
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XIII. Adjourn

The meeting was adjourned at 9:30 p.m.

Roll Call: Approved 4-0.

<input checked="" type="checkbox"/> Mrs. Cauldwell	<input checked="" type="checkbox"/> Mr. Clark	<input checked="" type="checkbox"/> Mr. Ferraro	<input checked="" type="checkbox"/> Dr. Sterling	<input checked="" type="checkbox"/> Mrs. Valori
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