

**SPRING LAKE BOROUGH BOARD OF EDUCATION
WORK SESSION MEETING MINUTES
November 12, 2018 6:30 P.M.**

I. Call to order: This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time:	6:30 p.m.
Mrs. Valori	x				
Mr. Ferrarro	x				
Mrs. Cauldwell	x				
Mr. Clark	x				
Dr. Sterling	x				

Dr. Raymond J. Boccuti, CSA; Denise McCarthy SBA/BS; Paul Griggs, Esq., Board Attorney

II. Flag salute

III. President's Statement - Mrs. Valori - Congratulated Mr. Worth, Mrs. Giblin, and Mrs. Matuch and expressed appreciation to the other candidates who ran as well to serve in the very best interests of the school district.

A. 2018-2019 School District, Board of Education, and Superintendent Goals - Mrs. Valori provided an overview of the process and summary of the school district and BOE goals. Dr. Boccuti provided an overview of the process and summary of the supporting Superintendent goals.

IV. Safety and Security Update - Dr. Boccuti - Provided an update on the selection and progress of selecting emergency notification system.

V. Public Comments on Agenda Items Only - None.

VI. Discussion by Topic

A. General

1. Building & Grounds Update - Dr. Boccuti, Mrs. McCarthy

2. Business Office Update:

a. Transition - Dr. Boccuti, Mrs. McCarthy - Provided an update on the status of transition to a .5 position. May need to consider contract work and possibly ultimately reconsider the full time position.

b. Status of Audit - Mrs. McCarthy - Target date is to present the CAFR at the December 17, 2018 BOE combined meeting. There are no audit recommendations. The auditors are still waiting on guidance from the State as to how to implement GASB 75.

VII. Approval of Minutes - The minutes of the October 22, 2018 Combined Meeting will be approved.

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VIII. School Business Administrator's Report

- A. Secretary and Treasurer Reports- The reports for September 30, 2018 will be approved.
- B. Approval of Expenditures:
 - 1. Approval of the Bills List- November 2018
 - 2. Approval of Gross Payroll Expense for: October 2018
- C. Approval of Transfers - For September 2018 (if any)
- D. QSAC Compliance- The School Business Administrator is in the process of developing a Standard Operating Procedures Manual for the District which is required for QSAC. The SOA is due to the County office by December 18th,.
- E. Amendment of the 2018-2019 IDEA grant-Amendment of the 2018-2019 IDEA Grant. The School Business Administrator wants to use all of the grant money for Private School for the Handicapped tuition so as not to lose out on the employee benefit piece.
- F. Participation in GovDeals-Sell unused items on this website.
- G. Participation in HP Purchase Edge-A program where you earn points on technology purchases which you can redeem for items like printers.

IX. Superintendent's Report

ADMINISTRATION

A. Report on Enrollment

HW Mountz	177 Students (19 Non-Residents)
Manasquan High School	42 Students
<u>Other:</u> Special Education Out of District Monmouth County Vocational School Red Bank Regional	<u>Students</u> 11 Students 11 Students 4 Students
Non-Public Transportation	82 Students

B. Class Trips

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Class	Teacher(s)	Destination
Grade 1	Mrs. McGowan, Mrs. Krebs, Mr. Tonzola	Monmouth Museum, Lincroft, NJ and Longstreet Farm-Holmdel, NJ
Grade 4	Mrs. Callahan, Miss Clark, Mrs. Reid	Spring Lake Historical Society, Spring Lake NJ
Grade 6	Mr. Janelli, Mrs. Dettlinger	Medieval Times-Lyndhurst, NJ
NJHS-Students in Grades 7/8	Mrs. Dettlinger, Mr. Livingood	FulFill-Monmouth and Ocean County Food Bank-Neptune, NJ
Peer Mediators-Students in Grades 7/8	Mrs. Dettlinger	District Peer Leader Workshop-Manasquan, NJ

C. Use of Facilities

Spring Lake Recreation
 Gymnasium
 December 3, 2018-February 25, 2019
 Mondays: 6 pm to 8:30 pm
 Wednesdays: 6 pm to 8:30 pm
 Thursdays: 6 pm to 8:30 pm

Saturdays: January 5, 2018-February 23, 2019

Spring Lake Recreation
 Use of Bleachers for Spring Lake Tree Lighting
 November 24, 2018
 Requested by: Kathy Heine

JV Boys Basketball
 Pending receipt of application

CURRICULUM/INSTRUCTION

A. Approval of Oncourse Danielson Framework for teaching staff observations and evaluations
 in the 2018-2019 School Year.

PERSONNEL

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A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Eleanor Cosentino	December 13, 2018	Implementing Targeted Literacy Interventions in Tiers 1,2,3, Part I-Eatontown, NJ	\$0	\$0	\$0
Krystyna Domogala	December 13, 2018	Implementing Targeted Literacy Interventions in Tiers 1,2,3, Part I-Eatontown, NJ	\$0	\$0	\$0
Nicholas Alvarez	February 25-26, 2019	NJAHPERD Convention-Long Branch, NJ	\$125	\$0	\$125

B. In accordance with BOE Policy #9550 - Educational Research Projects, approval of Kelly Clark's Master's degree thesis research project titled "Teacher Knowledge, Perception, and Implementation of Behavior Management Strategies through Georgian Court University.

C. In accordance with BOE Policy #9550 - Educational Research Projects, approval of Aimee Kinsella's Master's degree thesis research project titled "Impact of Text Modification on Spanish Reading Comprehension" through Georgian Court University.

D. Approval for payment to Anthony DeStefano, Victoria Hanlon, John Livingood, Lauren Marcus-Feld, Cheryl Salway, Shawna Sogluizzo at the SLEA CBA rate of \$170 per diem for the October 18-19, 2018 Grade 8 trip to Gettysburg, PA.

E. Approval for payment to Lauren Marcus-Feld for 17 hours of summer curriculum work at the SLEA CBA rate of \$34.36 per hour.

F. **Addendum** - In accordance with BOE Policy #9550 - Educational Research Projects, approval of Superintendent Michelle Rosenberg's Doctoral degree dissertation study of the impact of Holocaust/Genocide curriculum in Harassment, Intimidation, and Bullying through Caldwell University.

STUDENT SERVICES

A. HIB Report

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B. Approval of the letter of agreement with the JFK Johnson Rehabilitation Institute for the Career Development Program Vocational Evaluation, for student (SID 4300853655), the monthly fee for this service is \$3,655.

C. Approval of the tuition contract from Project Enterprise, for student (SID 5961626825) in the amount of \$62.10 per session rate, for the total number of days the student enrolls during the month.

D. Special Education need to be formalized for the November 26, 2018 Board of Education Regular Meeting.

E. Approval of Augusta Pediatric Physical Therapy, LLC, to provide Physical Therapy services, as determined per students' IEP, at rate of \$95.00/ hourly, pending criminal history clearance.

RESOLVED: To approve, upon recommendation of the Superintendent, Report Items: Administration B. and C., Personnel B., C., and F. (Addendum), and Student Services B., C., and E:

On motion by SC , and seconded by AF :

Roll Call: Approved 5-0

<u> </u> x <u> </u> Mrs. Cauldwell	x <u> </u> Mr. Clark	<u> </u> x <u> </u> Mr. Ferraro	<u> </u> x <u> </u> Dr. Sterling	x <u> </u> Mrs. Valori
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POLICY

A. New, updated Strauss Esmay BOE Policy #5512 - HIB - First Reading - Read, discussed, and recommended to move to a second reading/approval at the November 26, 2018 Board of Education regular meeting.

B. Ad Hoc Committee Reports

1. Report from Liaison to NJSBA - Mrs. Valori No updates
2. Report from Liaison to Manasquan BOE - Mrs. Valori No updates
3. Report from Liaison to HWM PTA - Mr. Clark
4. Report from Liaison to Spring Lake Educational Foundation - Mr. Ferraro
The sale of Hamilton tickets will be used for library technology.

STRATEGIC PLAN

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A. Update - Dr. Boccuti - Reported that now School District, Board of Education, and Superintendent goals are set, Administration may now move forward in integrating Strategic Plan action plans not yet started.

X. Old Business

A. School Ethics Committee Update - Mr. Griggs - Reported the Ethics cleared Mr. Ferraro for Board of Education service with the provision of recusing himself from MOESC-related voting.

B. Strauss Esmay BOE Policies Online - Dr. Boccuti, Mr. Griggs - Reported and discussed reconsideration to revisit from a personal, professional, and cost effective perspectives.

C. PTA Reimbursement - Dr. Boccuti - Reported on an app purchased by the PTA prior to his appointment for all stakeholders to access that never the ultimate desires of the PTA in reference to functionality and timeline. This resulted in a request from the PTA President for a reimbursement. Following discussion, Mrs. Valori requested a representative of the PTA and Technology Coordinator to discuss with the Board at the next meeting.

D. Tiger Den - Dr. Boccuti, Mrs. McCarthy Will report on the results through October at the next meeting.

XI. New Business

A. OPRA requests - Dr. Boccuti, Mrs. McCarthy - Reported the amount of time required to complete may very result in a recommendation for part time assistance.

B. New Ad Hoc Communication Committee - Mrs. Valori - Reported on this specific aspect of the goals discussion to move forward. Dr. Boccuti proposed and presented a potential committee profile. Following discussion, direction was provided to authorize the committee at the upcoming November 26, 2018 Board of Education regular meeting.

XII. Public Comment/Visitors - Mrs. Giblin - Appreciates PLC data and Mrs. Marcus-Feld's attendance at the national social studies conference covered by SLED, Requested more information OPRA requests, Mrs. Lynch - Questioned ad hoc communication in reference to support staff recommendations, status of Fire Marshall's recommendations on back gates, and emergency notification system, Mr. Worth - Commented on an inventory database.

Executive Session – Items discussed in executive session may result in Board action when the Board reconvenes in open session.

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Spring Lake Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are

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one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on November 12, 2018 at: 9:15 p.m. ___ to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- ___ Matters rendered confidential by state or federal law
- ___ Matters in which the release of information would impair a right to receive funds from the United States Government
- ___ Matters which would constitute an unwarranted invasion of privacy
- ___ Matters involving collective negotiations and/or the negotiations of terms and conditions
- ___ Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- ___ Matters concerning the protection of the safety or property of the public
- ___ Pending or anticipated litigation and matters covered by the attorney-client privilege
- X Matters involving employees and terms of their employment and contract
- ___ Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action **WILL NOT** be taken on any of the items stated above.

On motion to enter Executive Session by AF, and seconded by BS:

Roll Call: Approved 5-0

<u>x</u> Mrs. Cauldwell	<u>x</u> Mr. Clark	<u>x</u> Mr. Ferraro	<u>x</u> Dr. Sterling	<u>x</u> Mrs. Valori
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On motion to exit Executive Session by _____, and seconded by _____:

Roll Call: Approved 5-0

<u>x</u> Mrs. Cauldwell	<u>x</u> Mr. Clark	<u>x</u> Mr. Ferraro	<u>x</u> Dr. Sterling	<u>x</u> Mrs. Valori
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XIII. Adjourn

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<input checked="" type="checkbox"/> Mrs. Cauldwell	<input checked="" type="checkbox"/> Mr. Clark	<input checked="" type="checkbox"/> Mr. Ferraro	<input checked="" type="checkbox"/> Dr. Sterling	<input checked="" type="checkbox"/> Mrs. Valori
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The meeting was adjourned at 10:10 p.m.