

SPRING LAKE BOARD OF EDUCATION
March 24, 2014 Minutes

- I. Call to order:** This meeting was called in accordance with the provisions of the "Open Public Meeting Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board Members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time: 6:00pm
Mrs. Hansen	2015	X		
Mr. Hale	2015	X		
Mr. Daino	2016	X		
Mr. Panzini	2014	6:23pm		
Mrs. Valori	2016	X		

Mr. Bormann, CSA; Mrs. Allen, SBA; Mr. Paul Griggs, Attorney

- II. Flag salute** **6pm**

- III. CSA and Board Self Evaluations Workshop** **6-7:07pm**

Kathy Winecoff, NJSBA explained the evaluation process and its tie to goal setting. She reviewed accessing the NJSBA Online Evaluation of the CSA and the BOE. A tentative evaluation calendar was established. Review of the Do's and Don'ts of the evaluation and the role of the board was discussed.

- IV. Approval of Minutes of February 24, 2014**

On motion by Mrs. Hansen and seconded by Mr. Panzini

Resolved: To approve the minutes of the meetings held February 24, 2014 as submitted.

Roll Call Vote: Yes: Mr. Panzini, Mr. Hale, Mr. Daino, Mrs. Hansen

Abstained: Mrs. Valori

- V. President's Statement**

Mrs. Hansen acknowledged the tragic loss of Charles "Chuck" McHugh. She expressed sadness and sympathy for the McHugh family.

Recognition of Teacher of the Year- Mrs. Ann Marie Callahan Mr. Bormann gave a presentation of the merits of Mrs. Callahan and a Certificate of Recognition.

- VI. Public Comments on Agenda Items Only**

The length of time for public discussion shall be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

Mr. Roche

Mr. Worth Travel Expenditures, Tentative Budget increasing 8% over FY2013 Audited Expenditures

- VII. Business Administrator's Report**

A. Financial reports presented

Pursuant to N.J.A.C. 6:20-2A.10 (d). I certify to each Board member that as of February 28, 2014 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

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March 25, 2013 _____ BS/SBA

On motion by Mrs. Hansen and seconded by Mr. Panzini

Resolved: To approve items A. and B. as listed on the agenda under the Business Administrator's Report.

Roll Call Vote: Yes: Mr. Panzini, Mrs. Valori, Mr. Hale, Mr. Daino, Mrs. Hansen

Resolved: to accept the Financial Reports of the Board Secretary and Treasurer for the months of January 30, 2014;

Be It Further Resolved: that pursuant to N.J.A.C. 6:20-2A.10(e), the Board certifies as of February 28, 2014, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2A.10(a) and that sufficient funds are available for the remainder of the fiscal year and that the Board of Education further approves the transfers between line accounts in the general fund portion of the 2013-2014 budget effective February 28 and March 2014 as distributed:

B. Travel and Related Expense Reimbursement 2014-2015

WHEREAS, the Spring Lake Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.3 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A: 23A-7.3 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$49,500 for all staff and board members.

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C. Adoption of Tentative Budget 2014-2015

On motion by Mrs. Hansen and seconded by Mr. Hale

BE IT RESOLVED that the tentative budget be approved for the 2014-2015 School Year using the 2014-2015 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2014-15 Total Expenditures	7,246,639	252,527	200,407	7,699,573
Less: Anticipated Revenues	<u>1,174,175</u>	<u>252,527</u>	<u>61,771</u>	<u>1,488,473</u>
Taxes to be Raised	<u>6,072,464</u>	<u>0</u>	<u>138,636</u>	<u>6,211,100</u>

And to advertise said tentative budget in the Coast Star in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the Library of the H. W. Mountz School, 411 Tuttle Avenue, Spring Lake, New Jersey on April 28, 2014 at 7:00pm for the purpose of conducting a public hearing on the budget for the 2014-2015 School Year.

Roll Call Vote: Yes: Mr. Hale, Mr. Panzini, Mrs. Hansen

No: Mr. Daino, Mrs. Valori

On motion by Mr. Daino and seconded by Mr. Panzini

Resolved: To approve items D., E., F., and G. as listed on the agenda under the School Business Administrator's Report

Roll Call Vote: Yes: Mr. Panzini, Mrs. Valori, Mr. Hale, Mr. Daino, Mrs. Hansen.

- D. Resolved: To approve amended IDEA Grant for 2014 to include FY2013 carry over funds of \$35,122 (NP).
- E. Resolved: To approve, the Consultant Services Agreement between the Spring Lake Board of Education and Brown and Brown Advisors, Inc. at annual cost of \$6,000.
- F. Resolved: To approve, MHS CST recommendation that Trinitas Children's Therapy Services be paid for providing OT services to SID# 4300853655 at a cost of \$146.13.
- G. Resolved: That the Spring Lake Board of Education hereby approves the submission of grant application for the 2014 Safety Grant Program through the New Jersey Schools Insurance Group's MOCSSIF Subfund for the purposes described in the application, in the amount of \$2,449.16 for the period of July 1, 2014 through June 30, 2015.
- H. Building and Grounds
 - Science Lab Facility Update
 - Plumbing Survey Update

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VIII. Board Attorney's Report

IX. Superintendent's Report

ADMINISTRATION

A. Enrollment HWM 237 MHS 61 VSD 12

On motion by Mrs. Hansen and seconde by Mr. Daino
 Resolved: To approve items B. and C. as listed on the agenda under the Superintendent's Report - Administration.
 Roll Call Vote: Yes: Mr. Daino, Mr. Panzini, Mrs. Valori, Mr. Hale, Mrs. Hansen

B. Resolved: To approve requests for use of school facilities:
St. Rose Girls Varsity Basketball
 Gymnasium
 March 17, 2014 3PM-5PM
 Requested by: Sister Kathleen Nace, Principal

C. Resolved: To approve Class Trips:

Date	Class	Teacher	Destination
March 7, 2014	Grades 3 & 4	Mrs. Callahan, Ms. Clark, Mrs. Abbot, Mrs. Kapoor, Mrs. Allen	The Arbors, Spring Lake NJ
March 10, 2014	Grade 7-(4 Students)	Mrs. Dettlinger	Pi Day Convocation-Manasquan Elementary School, Manasquan, NJ
March 28, 2014	SEA students Grades 4 & 5	Mrs. Krebs and Mr. Tonzola	Middletown Arts Center, Middletown, NJ
April 4, 2014	Grade 7	Mrs. Krebs, Mrs. Iacouzzi, 2 teachers tba	Spring Lake Historical Society, Spring Lake, NJ
April 9, 2014	Grade 5-8	Mr. Tonzola	Goetz Middle School, Jackson, NJ

On motion by Mrs. Hansen and seconded by Mr. Daino

D. Resolved: To approve the End of Year Dates for 2013-2014 School Year.
 Roll Call Vote: Mr. Daino, Mr. Panzini, Mrs. Valori, Mr. Hale, Mrs. Hansen

CURRICULUM/INSTRUCTION

A. Responsive Classroom Presentation- Mrs. Pat Reynolds, Consultant
 This is a collaborative pro-social, character building education program based on social-emotional learning.

PERSONNEL

On motion by Mr. Panzini and seconded by Mr. Hale
 Resolved: To approve items A., and B. as listed on the agenda under the Superintendent's Report - Personnel.
 Roll Call Vote: Yes: Mr. Hale, Mr. Daino, Mr. Panzin, Mrs. Valori, Mrs. Hansen

A. Resolved: That the Spring Lake Board of Education approve the Professional Development Workshop and Travel Log.

B. Resolved: To approve, upon recommendation of the Superintendent, adding the following to

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the Substitute Teachers' List for the 2013-2014 school year:

Carol Brezsnjak	NJ Teaching Certificate	\$85/diem
Alyssa Fiorillo	Substitute Certificate	\$75/diem
Gabrielle Gibson	Certificate of Eligibility	\$80/diem
Thomas Wolfmuller	Substitute Certificate	\$75/diem

STUDENT SERVICES

On motion by Mrs. Hansen and seconded by Mr. Panzini

- A. Resolved: That the Spring Lake Board of Education approve the February 24, 2014 HIB Incident Report (-0-)
Roll Call Vote: Yes: Mr. Panzini, Mrs. Valori, Mr. Hale, Mr. Daino, Mrs. Hansen
- B. March 24, 2014 HIB Incident Report to be presented (-0-)
- C. Public Presentation of Anti-Bullying Rights Act Report Card and notification of posting of the 2011-2012 report card on the district website. HW Mountz School scored 73 out of a possible 75.

POLICY

No Report

X. Committee Reports

Building & Grounds	Mr. Hale/ Mrs. Hansen
Finance/Negotiations	Mrs. Hansen/ Mr. Hale
Personnel/Student Personnel	Mrs. Hansen/ Mr. Hale
Policy	Mr. Daino/Mr. Panzini
Curriculum	Mrs. Valori/Mr. Panzini
Communication	Mrs. Hansen/Mr. Daino
NJSBA Delegate	Mrs. Hansen/Mr. Daino
Legislation	Mrs. Hansen/Mr. Daino
Liaison to Manasquan BOE	Mrs. Valori
Liaison to HWM Booster Club	Mr. Hale
Liaison to HWM PTA	Mrs. Hansen/Mrs. Valori
Liaison to SSLED	Mr. Panzini/Mrs. Valori

XI. Payment of the Bills

On motion by Mrs. Hansen and seconded by Mr. Hale

Resolved: To approve payment of the Bills and Payroll for the months of February Revised and March 2014 in the following amounts:

Bills List	Feb #2 PRA\$11,140.05	Feb #2 Payroll	\$149,149.69
	(Feb Revised \$367,438.70)	March #1 Payroll	\$156,079.17
	March \$452,144.61	March #2 payroll	\$3,154.25
		March #3 Payroll	\$155,961.35

Record of checks and distribution are on file in the business office.

Roll Call Vote: Yes: Mr. Hale, Mr. Daino, Mr. Panzini, Mrs. Valori, Mrs. Hansen

XII. Old Business

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Science Fair will be held Tuesday, March 25, 2015

XIII. New Business

Tuition Policy Presentation - Mr. Bormann gave a presentation on accepting non-resident parent paid tuition students followed by questions and discussion from the Board and Public

XIV. Public Comment

John Snyder - 1 year and reapply, break in school and friendships

Jessica Ressa - Friendships can be maintained outside of the school if they leave

Nancy Smith - Would parents apply if only for one year? Will there be class size limits?

Suzanne Newman - Would the district have to cover hardship?

Christine Valori - NJSBA Legal Policy - would we be opening up to legal claims against the Board?

Paul Griggs - Special Education - Classified Student would be in a stay put placement and involve the resident district.

Melissa Foy - How would increase in number of students impact differentiation of instruction? If we take in the maximum, what happens if new students move into the district in mid-year? Have we considered impact of ESL students? Is this a protected category? What is the \$160,000 of additional revenue for? Keep in mind the academic needs our students.

Vincent Daino - Would like a legal opinion letter of the the legal risks of taking tuition students

Richard Galvin - How would this policy be marketed? Would we publish?

Christine Valori - Asked for more hard data from the greater community. Would like input from community on subsidizing the cost of tuition.

Stephen Vasquez - This is not an economic concern, but a social concern - who are we bringing in?

Mike Moran - Cost per Pupil vx Tuition Rate, where did \$6,000 come from.

Colleen Panzini - Avon takes in approximately one third of their students; what are the numbers for Sea Girt and Spring Lake Heights?

Vincent Daino - Is there data on PK and K numbers? Is there accurate information on birth rates?

James Worth - Thanks for introducing, what is the current class size?

Kiernan DiFeo - Would tuition for preschool be \$6,000? Would there be tiers? Discounts for families with multiple children?

Linda Degnan - Is there a limited radius from which we would accept? Is transportation a concern?

Noelle Giblin - Would Administrators or Board Members from districts currently accepting tuition students be willing to come to a public meeting and discuss?

Erin O'Hearn - Would a parent/community survey be an appropriate way of gathering public opinions? How would taking non-resident students impact placement at the academy high schools? There would be an impact on academic awards and athletic teams in the upper grades.

Mr. Roche - Limit usage of outdoor basketball court - asked the Board to post signage stating hours.

Kaitlyn Kanzler - Is there a borough curfew for youth?

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XV. Executive Session: No action anticipated to follow items discussed in executive session.

On motion by Mrs. Hansen and seconded by Mr. Hale

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on February 24, 2014 at 10:00 pm to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

a. Personnel Planning

Vote: Yes: Unanimous consent. All members present

On motion by Mrs. Hansen and seconded by Mr. Hale

RESOLVED: To return to open session and resume the order of business. Time: 10:55pm

Vote: Yes: Unanimous consent. All members present

XVI. Adjourned at 10:55 pm