

SPRING LAKE BOROUGH BOARD OF EDUCATION

MEETING MINUTES

November 23, 2020 6:30 PM

Meeting was held in-person in the H.W. Mountz Gym - There was no broadcast

I. Call to order: At 6:30 p.m. President Worth called the meeting to order and announced “This meeting is called in accordance with the provisions of the "Open PublicMeetings Act," C.231, PL. 1975, and notices were published in The Asbury Park Press and on the district website.”

II. Attendance: All members arrived at or prior to the meeting:

Board of Education: Mr. James Worth, President
Mrs. Noelle Giblin, Vice-President
Mr. John Clark
Mrs. Karen Matuch
Mr. Michael Moran

Administration: Dr. Stephen LaValva, Superintendent/Principal
Ms. Joannette Femia, Interim Business Administrator

III. Flag salute - President Worth led the recitation of the Pledge of Allegiance

IV. President’s Statement - President Worth stated that there really isn’t a statement for this evening's meeting other than hoping that everyone is able to enjoy the Thanksgiving Holiday and remain safe and healthy.

V. Presentations - No presentations

VI. Public Comment on Agenda Items Only - No public comment on agenda items

VII. Committee Reports

A. Committee Reports

1. Finance, Negotiations, Personnel, Mr. Worth reported that they have not met, however we will be preparing for negotiations as the contract is up June 2021.
2. Buildings & Grounds, and Security, Mr. Worth stated that there is no report and Dr. LaValva and Joannette will give an update.
3. Curriculum, Instruction, Student Needs, Mrs. Matuch reported that the committee met with Mrs. Levine and they are looking at Foundations and the implementation of the same. The committee continues to discuss remote instruction.
4. Policy and Legislation, Mr. Moran reviewed the policies that are on this agenda for 1st and 2nd readings.
5. Communications, Mrs. Matuch - no report

B. Liaison Reports

1. Manasquan BOE, Mr. Clark reported that Manasquan High School is going to be remote until the end of the month, the grammar school remains with live instruction. Mr. Clark also reported that the HS gym was renovated.
2. H.W. Mountz P.T.A., Mrs. Matuch reported that the books from the Kitchen tour have been distributed and raised \$32,000. They will see if additional books will be available.

The annual giving tree is underway. The eighth grade is raffling off 2 pizzas for the teachers on Friday's. The next meeting is scheduled for November 30th and will be held remotely.

- 3. Spring Lake Education Foundation, Mr. Moran reported that they are looking to schedule a meeting.
- 4. Booster Club, Mrs. Giblin - no report

VIII. Superintendent's Report

- A. Dr. LaValva thanked the PTA for the Coffee Table Book fundraiser and for all the Halloween treats.
- B. Report on Enrollment (Attachment A)- enrollment remains stable at 169 students
- C. Monthly HIB report - no HIB's to report
- D. Parent & Community Stage Acceleration Survey Results - Dr. LaValva reviewed the results of the survey for moving to stage 3 of the reopening plan.
 Parent response came back with concerns that this is not the time to move to stage 3. 60% overall responded for after the Christmas break. Based on the survey and our own concerns we are optimistic that we can move to stage 3 in mid January. The administration is looking at bridging the gap of stage 2 to 3 by extending the morning and having additional instructional time at home for 2 more periods.
 The Board discussed the survey and Dr. LaValva's recommendation including going home for lunch and returning for instruction in the afternoon.

IX. Approval of Minutes -

Motion to approve the Minutes of the October 26, 2020 Regular Meeting and Executive Session.

On motion by Mrs. Giblin, and seconded by Mr. Clark:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
-----------------	-------------------	-------------------	-----------------	-----------------

X. Action Items

A. Curriculum and Instruction

A1. Motion to approve the following facility use requests:

PTA Holiday Gift Fair
 December 10-11, 2020
 Room 102
 Requested by: Kiernan DiFeo/Denise Monello

On motion by Mrs. Giblin and seconded by Mr. Clark:

The Board discussed the proposal for facility use. Under the current situation with Covid-19 the event is difficult to run. The Board discussed that it may not be able to host the event this year. Mrs. Kiernan was present and noted that they have discussed the possibility of running it online this year.

Roll Call:

Mr. Clark - No	Mrs. Giblin - No	Mrs. Matuch - No	Mr. Moran - No	Mr. Worth - No
----------------	------------------	------------------	----------------	----------------

President Worth noted that the No vote was done reluctantly but with caution for the safety of our community.

B. Personnel

B1. Motion to approve the following Professional Development Workshop and Travel Log:

Staff Member:	Date (s):	Description:	Registration Fee:	Travel Fees	Est. Total:
Lauren Marcus-Feld	December 4-6, 2020	2020 National Council for Social Studies Conference (Virtual)	\$175.00	\$0	\$175.00

B2. Motion to approve Sarah Daniscsak as a substitute custodian for the 2020-2021 School Year.

B3. Motion to approve Karen Dettlinger as NJHS advisor for the remainder of the 2020-2021 School Year.

B4. Motion to extend the contract between the SLBOE and Mrs. Joannette Femia, Interim School Business Administrator/Board Secretary, to include the time frame of January 1, 2021 - June 30, 2021, (Daily rate and all other benefits to remain as stated - Pending approval of the Executive County Superintendent).

On Motion by Mrs. Giblin and seconded by Mr. Clark:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
-----------------	-------------------	-------------------	-----------------	-----------------

C. Student Services

There are no items for Student Services this month.

D. Policy

D1. Motion to approve the following policies on second reading and adoption:

- A. P2610 Educational Program Evaluation
- B. P8860 Memorials

D2. Motion to approve the following policies on first reading:

- A. P1581 Domestic Violence
- B. P2422 Health and Physical Education
- C. P5330 Administration of Medication

- D. 5611 Removal of Students for Firearms Offenses
- E. P7243 Supervision of Construction
- F. P8210 School Year
- G. P8220 School Day
- H. P8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and other Drug Offenses
- I. P8462 Reporting Potentially Missing or Abused Children

- D3. Motion to amend only the name of the NJDOE tool for collecting district information from the Electronic Violence and Vandalism Reporting System (EVVRS) to the Student Safety Data System (SSDS) in the following policies:
- A. P2415.06 Unsafe School Choice Option
 - B. P5600 Student Discipline/Code of Conduct
 - C. P5612 Assaults on District Board of Education Members or Employees
 - D. P5613 Removal of Students for Assaults With Weapons Offenses

On motion by Mr. Moran, and seconded by Mrs. Matuch:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
-----------------	-------------------	-------------------	-----------------	-----------------

E. Finance

E1. **D. Finance**

RESOLVED: That the School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of October 31, 2020, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

RESOLVED: That the Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the months of September and October 2020; and therefore be it

RESOLVED: That the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C.6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly Financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

E2. Motion to approve Bills List(s) in the amount of - \$312,382.63

E3. Motion to approve Gross Payroll Expense:
 October 15, 2020 \$138,679.87
 October 30, 2020 \$144,784.16

- E4. Motion to approve the following annual reports to be submitted by the SBA
 - 1. Year Comprehensive Maintenance Plan (CMP)
 - 2. M-1 Form

- E5. Motion to approve School Security Grant Application in the amount of \$20,000. Project period 7/1/2020 to 6/30/2021.

The Superintendent Dr. LaValva and Interim Business Administrator Mrs. Femia gave a facilities update for the library, roofs and ventilation in the APR as well as noting that the district has advertised for professional services with a deadline of December 16, 2020.

On motion by Mrs. Giblin, and seconded by Mr. Clark:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
-----------------	-------------------	-------------------	-----------------	-----------------

XI. Public Comment on Non-Agenda Items

Kiernan DiFeo asked for clarification of the afternoon virtual instruction and the expectation of the teachers. Dr. LaValva stated that he understood the concern and it would be addressed.

XII. Executive Session – An executive session was not held.

I

XIII. Adjournment

Motion to Adjourn by Mr. Moran, and seconded by Mrs. Giblin at 7:26 p.m.
 Pass by unanimous consent.

Respectfully submitted:

Joanette Femia
 Interim School Business Administrator/Board Secretary