

**SPRING LAKE BOROUGH BOARD OF EDUCATION
MEETING MINUTES
May 24, 2021 6:00 PM**

Meeting was held in-person in the H. W. Mountz All-Purpose Room - There was no broadcast

THE SLBOE FORMALLY INITIATED THE MEETING AT 6:00 PM FOR THE PURPOSE OF GOING INTO
EXECUTIVE SESSION.

THE GENERAL MEETING WAS OPEN TO THE PUBLIC AT 6:51.

I. Call to order:

President Worth called the meeting to order and announced “This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were published in The Asbury Park Press and on the district website.”

II. Attendance: All arrived before 6:00

Board of Education: Mr. James Worth, President
Mrs. Noelle Giblin, Vice-President
Mr. John Clark
Mrs. Karen Matuch
Mr. Michael Moran

Administration: Dr. Stephen LaValva, Superintendent/Principal
Ms. Joannette Femia, Interim Business Administrator

III. Flag salute - President Worth led the pledge of allegiance

IV. Executive Session

Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the seven (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on May 24, 2021, at: 6:01pm. to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board

shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- Matters rendered confidential by state or federal law
- Matters which would constitute an unwarranted invasion of privacy
- Matters involving collective negotiations and/or the negotiations of terms and conditions
- Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- Matters concerning the protection of the safety or property of the public
- Pending or anticipated litigation and matters covered by the attorney-client privilege
- Matters involving employees and terms of their employment and contract

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exists. Action MAY be taken on one or more items stated above.

Motion to enter Executive Session by Mrs. Giblin, and seconded by Mrs. Matuch at 6:01 PM:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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The Board entered into executive session

Motion to exit Executive Session by Mrs. Giblin, and seconded by Mr. Clark at 6:51 PM:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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V. President’s Statement - President Worth thanked members of the public for coming. He noted that the good news is that the mandate has been lifted and masks can come off friday! Our next school year will be full days, remote learning will not be an option and we hope we will not be wearing masks in school. President Worth then presented Mrs. Levine for a presentation on the District's Curriculum

VI. Presentations: Mrs. Natalie Levine presented on the District’s Curriculum

The Board discussed the presentation and thanked Mrs. Levine for her hard work. The board is supportive of the resources needed to meet and exceed the State standards.

VII. Public Comment on Agenda Items Only - No comments

VIII. BOE Committee/Liaison Reports

A. Committee Reports

1. Finance, Negotiations, Personnel - Mr. Worth reported that we are looking at bussing costs as well as Health benefits costs. Negotiations are ongoing. Dr. LaValva will report on personnel.
2. Buildings & Grounds, and Security - Mr. Worth stated that Dr. LaValva continues to implement the plans in place for the facilities.

3. Curriculum, Instruction, Student Needs - Mrs. Matuch acknowledged that Mrs. Levine's presentation is a result of many committee meetings and noted that we continue to support the district and Mrs. Levine's hard work.
4. Policy and Legislation - Mr. Clark reported that Watchung Hills Regional is doing a survey of regionalization. There are no new policies to report.
5. Communications - Mrs. Matuch - stated that there is no report, Mr. Worth noted that he has been notified by the Recreation committee that Mrs. Ritchie has encouraged students to stay at H.W. Mountz.

B. Liaison Reports

1. Manasquan BOE - Mr. Moran stated that there is not much to report and noted that Manasquan approved their 2021-2022 budget at their last meeting.
2. H.W. Mountz P.T.A. - Mrs. Matuch reported that the Kitchen Tour is officially cancelled, they are looking for other fundraisers and the new officers should be announced soon.
3. Spring Lake Education Foundation - Mr. Clark reported that SLED is turning 15 this year and they are having a Logo contest.
4. Booster Club - Mrs. Giblin reported that they have met and hope to continue meeting during the summer months. They are working on fundraisers to support the locker rooms.

IX. Superintendent's Report

A. Acknowledgement from Administration

Dr. LaValva thanked the PTA for Teacher Appreciation Week and an Assembly held on May 18.

- B. Report on Enrollment (Attachment A) - Dr. LaValva presented an expanded enrollment report which included the number of students on long term remote as well as out of District placement of students both Special Education and Regular Education
- C. End of Year Dates (Attachment B) Dr. LaValva reviewed dates that have been set for 8th grade events, PreK and Kindergarten Celebrations and various award ceremonies as well as field day.
- D. Monthly HIB report - 1 HIB - investigation is in progress
- E. State and Federal Grant Status - Dr. LaValva reviewed grants and noted that the public has the opportunity to share their comments/suggestions to the State for how Covid relief funds are spent. Dr. LaValva provided the site that the public could access to share their comments.
 - CARES, ESSER, ESSER II and ARP (ESSER III)
 - Upcoming opportunities for Public Comment
- F. June Meeting Date - June date will remain as scheduled for June 28, 2021

X. Approval of Minutes

Motion to approve the Minutes of the Regular Meeting and Executive Session of April 26, 2021.

On motion by Mrs. Giblin, and seconded by Mrs. Matuch:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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XI. Action Items

A. Curriculum and Instruction

A1. Motion to approve the following Class Trips:

Grade Level:	Faculty:	Destination:
K	Mrs. Roberts, teacher tba	Spring Lake Police Station- Spring Lake, NJ
2	Mrs. Hallowell, teacher tba, 3 parents	Sandy Hook Ocean Institute-Sandy Hook, NJ

A2. Motion to approve use of school facilities as requested:

Girl Scouts

Outdoor Picnic Tables

Meetings:

May 17, 2021, May 24, 2021, June 7, 2021, June 14, 2021 (3:00 PM-4:00 PM)

Requested by: Diane Moran

PTA

Tent at Front of School Entrance

Clothing Drive

June 7-10, 2021

Requested by: Denise Monello

On motion by Mrs. Giblin, and seconded by Mr. Moran:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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B. Personnel

B1. Motion to approve Nadine Turowski as a substitute teacher for the 2020-201 School Year.

B2. Motion to approve a Leave of Absence for employee #97175285 effective May 25, 2021 through June 30, 2021

B3. Motion to approve Nicole Dunne as a substitute teacher May 25, 202 , through June 30, 2021 (Mrs. Dunne has been approved as an Emergent hire approval from the Monmouth County Executive Superintendent.)

B4. Motion to reappoint 10 Month Employees as attached (Attachment C)
(Listed 10-Month employees to be reappointed at 20/21 salary pending the result of ongoing

negotiations)

- B5. Motion to approve Anthony DeStefano as a summer custodian from July 1, 2021 through August 31, 2021 at the hourly rate of \$15.50 as needed but not to exceed 20 hours per week.
- B6. Motion to approve Mindy Green as a consultant to the Interim School Business Administrator at the hourly rate of \$65.00, as needed (not to exceed 30 hours) between May 25, 2021 - June 30, 2021.
- B7. Motion to approve Joannette Femia as a consultant to the School Business Administrator at the hourly rate of \$75.00, as needed (not to exceed 40 hours) between July 1, 2021 - September 30, 2021.

On motion by Mrs. Giblin, and seconded by Mrs. Matuch for B1 - B7:

The Board had a discussion in regard to B4 and use of staff with dual certification. Dr. LaValva reviewed how the staff's time is utilized.

Mr. Clark requested that B4 be voted on separately.

On motion by Mrs. Matuch and seconded by Mr. Worth for B1-B3, B5-B7

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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Mr. Clark made a motion to table B4, seeing no second on the motion to table B4 the motion did not pass.

On motion by Mrs. Giblin and seconded by Mr. Moran for B4:

Roll Call:

Mr. Clark - No	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - No
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Motion for B4 passed with 3 yes, 2 no

Mr. Clark noted that he voted No because he needed more time to review the information provided, and Mr. Worth noted that he voted No because he shares Mr. Clark's concerns.

C. Student Services

- C1. Motion to approve Extended School Year programming for designated students as per Attachment D.

On motion by Mr. Moran, and seconded by Mrs. Giblin:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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D. Policy

D1. Motion to approve the following policies on second reading and adoption:

- P 1620 Administrative Employment Contracts
- P 2431 Athletic Competition
- P 5330.05 Seizure Action Plan

On motion by Mrs. Giblin, and seconded by Mr. Moran:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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E. Finance

E1. Motion to approve the Board Secretary and Treasurer Reports for the month of March 2021

RESOLVED: That the School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of February, 2021, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

RESOLVED: That the Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the month of March 2021; and therefore be it

RESOLVED: That the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C.6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly Financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

E2. Motion to reaffirm Travel and Related Expenses Reimbursement the 2021-2022 School Year Budget

WHEREAS, the Spring Lake Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Spring Lake Borough Board of Education established \$15,000 as the maximum travel amount for the current school year and has expended \$0.00 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$15,000 for the 2021-2022 school year.

- E3. Motion to adopt increase in Special Revenue Funding for the 2021-2022 School Year Budget to reflect the CRRSA Consolidated grant funding:

Special Revenue Funding as adopted April 26, 2021	\$356,162
CRRSA Consolidated Grant Funding - ESSER II	\$230,518
Total Special Revenue Funding for 2021-2022	\$586,680

- E4. Motion to approve Bills List in the amount of \$391,008.16

- E5. Motion to approve Gross Payroll Expenses:

March 15, 2021	\$142,095.24
March 30, 2020	\$143,966.64

- E6. Motion to approve quote received from Integrated Systems & Services to replace and install 3 security cameras in the amount of \$4,500.

- E7. Motion to approve withdrawal of \$4,500 from Emergency Reserve’s for Security Camera upgrade’s as noted in E6.

Note: Withdrawal of Emergency Reserve’s is permitted by Board resolution for building security.

- E8. Motion to approve change order #1 for the Roof Top Ventilators awarded to Performance Mechanical Corp (April 26, 2021) in the amount of \$1,450 to replace 2 existing roof gravity vents.

- E9. Motion to approve R-19 for phone system VOIP replacement at a cost of \$7,493.00 with a monthly recurring cost of \$470.28. Funded partially with the New Jersey Schools Insurance Group annual safety grant \$3,342.00. (Current monthly charges average \$650)

On motion by Mrs. Giblin, and seconded by Mrs. Matuch:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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XII. Public Comment on Non-Agenda Items - No comments

XIII. New Business

- A. Garden State Coalition of Schools - Dr. LaValva reviewed the request for the Spring Lake BOE to join. The Board asked for Dr. LaValva to research the organization and report back to them with his recommendation.

XIV. Adjournment

Motion to Adjourn by Mrs. Giblin, and seconded by Mr. Clark, at 8:35 PM:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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Respectfully submitted:

Joanette Femia
Interim School Business Administrator/Board Secretary