

**SPRING LAKE BOARD OF EDUCATION  
REGULAR MEETING**

February 22, 2016 6:30 P.M.

- I. Call to order:** This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

<b>Roll Call</b>	<b>Present</b>	<b>Arrived at</b>	<b>Absent</b>	<b>Time: 6:30 p.m.</b>
Mr. Daino	X			
Mr. Ferraro	X			
Mrs. Foy	X			
Dr. Sterling	X			
Mrs. Valori	X			

Dr. Boccuti, CSA; Mr. Mackres, SBA/Board Secretary

**II. Flag salute**

**III. Student and Staff Recognition**

**Teacher of the Year:** Mrs. Laura Roberts

**Educational Services Professional of the Year:** Ms. Michele Parisi

**Future Cities:** Mrs. Krebs, Mr. Tonzola and students

**Geography Bee Winner:** Michael Dora

**Spelling Bee Winner:** Caroline Kraus

**IV. Public Comments on Agenda Item Only**

The length of time for public discussion may be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

- N/A

- V. Executive Session** –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

**WHEREAS**, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Spring Lake Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on February 22, 2016 at 6:43 p.m. to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined

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and announced as needed)

- Matters rendered confidential by state or federal law
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters which would constitute an unwarranted invasion of privacy
- Matters involving collective negotiations and/or the negotiations of terms and conditions
- Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- Matters concerning the protection of the safety or property of the public
- Pending or anticipated litigation and matters covered by the attorney-client privilege
- Matters involving employees and terms of their employment and contract
- Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action WILL be taken on any of the items stated above.

On motion by Mr. Ferraro, and seconded by Dr. Sterling

Vote:   5   ayes             nays             absent             abstain

**Resolved:** to return to open session and resume the order of business. Time: 7:12 p.m.

On motion by Mrs. Foy, and seconded by Mr. Daino

Vote:   5   ayes             nays             absent             abstain

**VI. Approval of Minutes**

On motion by Mr. Ferraro, and seconded by Dr. Sterling

**RESOLVED**, to approve the minutes of the public session and executive session of the Spring Lake Board of Education as submitted for the following :

1. January 18, 2016 Combined Meeting
2. February 1, 2016 Work Session Meeting

Roll Call:

<u>Yes</u> Mrs. Foy	<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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**VII. Business Administrator's Report**

On motion by Mrs. Foy, and seconded by Mr. Ferraro to approve Business Administrator's Report: A-F

A. **RESOLVED**, that the Board Secretary for the Spring Lake Board of Education certifies that,

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pursuant to N.J.A.C. 6A:23A-16.10(c) (3), as of December 2015, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

**RESOLVED**, that the Spring Lake Board of Education accepts the Financial Reports of the Board Secretary and the Treasurer for December 2015; and be it

**RESOLVED**, that the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c) (4), after review of the Board Secretary's and Treasurer's monthly financial report and upon consultation with the appropriate district official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the year.

**B. Approval of Expenditures**

1. Recommend approval of the following bills list:
  - a. February 2016           \$350,769.85
2. Recommend approval of the Gross Payroll Expense for:
  - a. January 30, 2016       \$152,374.33
  - b. February 15, 2016     \$162,446.99

Record of checks and distribution are on file in the business office.

**C. Approval of Transfers**

1. Recommend approval of appropriation adjustments  
Adjustment #s 16AP0037 - 16AP0041
2. Recommend approval of expenditure adjustments  
Adjustment #s 16DI0003

**D. Grants**

1. **RESOLVED**, the Spring Lake Board of Education approves submission, retroactive to January 25, 2016, of FY2016 IDEA Basic Application Amendment #1 to include carryover funds totaling \$23,473 for Non-Public.
2. **RESOLVED**, the Spring Lake Board of Education approves submission, retroactive to January 26, 2016, of FY2016 NCLB Title II Application to include carryover funds of \$6,448, disbursed as follows:

HW Mountz:	\$2,263
<u>Saint Catharine's:</u>	<u>\$4,185</u>
Total	\$6,448

**E. Contracts**  
N/A

**F. Business**

1. Waiver of Requirements Special Education Medicare Initiative (SEMI) Program

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**Whereas**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicare Initiative (SEMI) Program for the 2016-2017 school year, and

**Whereas**, the Spring Lake Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students,

**Now Therefore Be It Resolved**, that the Spring Lake Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2016-2017 school year.

2. QPA (Qualified Purchasing Agent)

**RESOLVED**, the Spring Lake Board of Education approves the reappointment of Nick Mackres, School Business Administrator, as the Temporary Purchasing Agent for one year, pursuant to N.J.S.A. 40A:11-9(g), effective February 22, 2015.

The Purchasing Agent shall have the authority, responsibility and accountability for the purchasing activity for the Spring Lake Board of Education to prepare public advertising for bids and to receive bids and requests for proposals for the provision or performance of goods, services and construction contracts on behalf of the Spring Lake Board of Education, and to award contracts permitted through New Jersey statutes and in accordance with the regulations, forms and procedures promulgated by state regulatory agencies in the name of the Spring Lake Board of Education and conduct any activities as may be necessary or appropriate to the purchasing function of the Spring Lake Board of Education; and authorizes the bid threshold of \$40,000 and a quote threshold of \$6,000, pursuant to Local Finance Notice 2010-13 and N.J.A.C. 5:34-5.2.

Roll Call:

<u>Yes</u> Mrs. Foy	<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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**VIII Superintendent’s Report**

ADMINISTRATION

On motion by Mrs. Valori, and seconded by Mr. Daino to approve Administration A-D.

A. Report on Enrollment

<b>HW Mountz</b>	<b>212 (9 Non-Resident)</b>
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<b>Manasquan High School</b>	<b>57</b>
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OTHER	25
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B. **RESOLVED:** To approve, upon recommendation of the Superintendent, class trips as follows:

**Class Trips**

Date	Class	Teacher	Destination
March 10-11, 2016	7th Grade SEA Students	Mrs. Krebs, Mrs. Pearce and Mr. Tonzola	Middletown Arts Center-Music and Movies Convocation-Middletown, NJ
May 9, 2016	Kindergarten	Mrs. Roberts, Miss Clark + 4 parents	Storybook Land-Egg Harbor, NJ
May 24, 2016	Grades 3 and 4	Mrs. Callahan, Mrs. Abbot, Miss Sogluizzo, Miss Dettlinger + Parents TBA	NJ State Museum, NJ State House and NJ State Planetarium-Trenton, NJ

C. **RESOLVED:** To approve use of school facilities as requested:  
N/A

D. Calendars:

**RESOLVED:** To approve, upon recommendation of the Superintendent, the revised and updated 2015-2016 Spring Lake School District Calendar.

**RESOLVED:** To approve, upon recommendation of the Superintendent, the 2016-2017 Spring Lake School District Calendar.

Roll Call:

<u>Yes</u> Mrs. Foy	<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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CURRICULUM/INSTRUCTION

On motion by Mr. Daino, and seconded by Mrs. Valori to approve Curriculum/Instruction A.

A: **RESOLVED:** To approve, upon recommendation of the Superintendent, the revisions to the Spring Lake School District National Junior Honor Society bylaws and membership criteria.

Roll Call:

<u>Yes</u> Mrs. Foy	<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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PERSONNEL

On motion by Mrs. Foy, and seconded by Dr. Sterling to approve Personnel A-C.

A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Anthony Destefano	February 17, 2016	MC3 Summit-Next Generation Science Standards-Millstone, NJ	\$79	\$25	\$104
Victoria Hanlon	February 18, March 15, April 14, and May 17, 2016	School Nurse Workshops-Central State Medical Center-Freehold, NJ	\$185	\$47	\$232
Laura Roberts	February 25, 2016	Tools of the Mind-Workshop-Neptune, NJ	\$0	\$0	\$10
Linda Krebs	February 29, 2016	Gifted and Talented Teachers Meeting-Colts Neck, NJ	\$0	\$0	\$0
Kerri Walsifer	March 7, 2016	PARCC District Test Coordinator Training Monroe Township, NJ	\$0	\$23	\$23
Chris Soto	March 7, 2016	PARCC District Test Coordinator Training, Monroe Township	\$0	\$10	\$10
Michele Parisi	March 16, 2016	MCADS - Dr. Carbone Workshop - Old Mill	\$50	\$0	\$0
Michele Szary	March 16, 2016	MCADS - Dr. Carbone Workshop - Old Mill	\$50	\$0	\$0
Kerri Walsifer	March 16, 2016	MCADS - Dr. Carbone Workshop - Old Mill	\$0	\$0	\$0
Kerri Walsifer	March 17, 2016	Title 1 Technical Assistance	\$0	\$23	\$23

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		Hamilton, NJ			
Kerri Walsifer	April 15, 2016	Affirmative Action Officer Meeting-Mt. Laurel, NJ	\$10	\$38	\$48

B. **RESOLVED:** To approve, upon recommendation of the Superintendent, payment to Rebecca Zielinski for Yearbook Advisor for the 2015-2016 School Year in the amount of \$2,275.00.

C. **RESOLVED:** To approve, upon recommendation of the Superintendent, hiring Denise Dale as a paraprofessional at an annual salary of \$19,076.04, retroactive to December 17, 2015, through April 4, 2016.

Roll Call:

<u>Yes Mrs. Foy</u>	<u>Yes Mrs. Valori</u>	<u>Yes Mr. Ferraro</u>	<u>Yes Dr. Sterling</u>	<u>Yes Mr. Daino</u>
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**STUDENT SERVICES**

On motion by Mr. Daino, and seconded by Mr. Ferraro to approve Student Services A-C:

A. HIB Incident Report(s)

**RESOLVED:** To approve, upon recommendation of the Superintendent, the January 2016 HIB Incident Report. (0 incident reported)

B. **RESOLVED:** To approve, upon recommendation of the Superintendent, the acceptance of three (3) non-resident tuition students for the remainder of the 2015-2016 School Year at the prorated rate of \$2,700 per student (BOE approved tuition rate of \$6,000.00 each with 81 school days remaining) commencing February 23, 2016.

C. **RESOLVED:** To approve, upon recommendation of the Superintendent, the Child Study Team Services Agreement with the Sea Girt Board of Education for three (3) days of consultation assistance for the Sea Girt School District in a period of administrative transition.

Roll Call:

<u>Yes Mrs. Foy</u>	<u>Yes Mrs. Valori</u>	<u>Yes Mr. Ferraro</u>	<u>Yes Dr. Sterling</u>	<u>Yes Mr. Daino</u>
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**POLICY**

N/A

**IX. Old Business**

- NJSBA Finance & Budget Training - Mr. Daino and Mr. Ferraro attended. State Aid discussion

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**X. New Business**

- Informational Items:
  - Board of Education Meetings
    - Work Session Meeting - Monday, March 7, 2016
    - Regular Meeting - Monday, March 21, 2016
- School Board Professional Development Retreat - March 9, 2016

**XI. Public Comment / Visitors**

- Ms. Karen Matuch - Discussion on SY16-17 Pre-K program structure. Requesting extended Pre-K program, vice split-session of 8:30 a.m. - 11:30 a.m. and 12:30 p.m. - 3:00 p.m.

**XII. Adjourn**

On motion by Mr. Daino, and seconded by Mr. Ferraro to adjourn meeting.

Vote:   5   ayes           nays           absent           abstain

Time: 7:54 p.m.

Respectfully submitted,



Nick Mackres  
Board Secretary