

**SPRING LAKE BOARD OF EDUCATION  
COMBINED MEETING**

September 15, 2015 7:00 P.M.

- I. Call to order:** This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

| <b>Roll Call</b> | <b>Present</b> | <b>Arrived at</b> | <b>Absent</b> | <b>Time: 7:01 p.m.</b> |
|------------------|----------------|-------------------|---------------|------------------------|
| Mr. Daino        | X              | 7:01 p.m.         |               |                        |
| Mr. Ferraro      | X              |                   |               |                        |
| Mr. Hale         | X              |                   |               |                        |
| Dr. Sterling     | X              |                   |               |                        |
| Mrs. Valori      | X              |                   |               |                        |

Mr. Mahon, CSA, Interim; Mr. Mackres, SBA/Board Secretary; Mr. Sciarrillo, Board Attorney

**II. Flag salute**

**III. Approval of Minutes**

On motion by Mr. Ferraro, and seconded by Mrs. Valori

**RESOLVED**, to approve the minutes of the public session and executive session of the Spring Lake Board of Education as submitted for the following :

1. August 3, 2015 Regular Meeting,
2. September 2, 2015 Special Meeting

Roll Call:

|                        |                        |                     |                         |                      |
|------------------------|------------------------|---------------------|-------------------------|----------------------|
| <u>Yes Mrs. Valori</u> | <u>Yes Mr. Ferraro</u> | <u>Yes Mr. Hale</u> | <u>Yes Dr. Sterling</u> | <u>Yes Mr. Daino</u> |
|------------------------|------------------------|---------------------|-------------------------|----------------------|

**IV. Public Comments on Agenda Item Only**

The length of time for public discussion may be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

- None

**V. Business Administrator's Report**

On motion by Mrs. Valori, and seconded by Mr. Ferraro to approve Business Administrator's Report: A-E

**A. Approval of Expenditures**

1. Recommend approval of the following bills list:
  - a. August 2015 \$272,237.30
  - b. September 2015 \$273,688.26
2. Recommend approval of the Gross Payroll Expense for:
  - a. August 15, 2015 \$33,630.78
  - b. August 15, 2015 \$ 2,884.56
  - c. August 30, 2015 \$32,091.51

Record of checks and distribution are on file in the business office.

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**B. Approval of Transfers**

1. Recommend approval of appropriation adjustments  
Adjustment #s 16AP0006 - 16AP0019
2. Recommend approval of expenditure adjustments  
N/A

**C. Grants**

1. **RESOLVED**, the Spring Lake Board of Education hereby accepts and appropriates the consolidated grant for the SY15-16 IDEA (Individuals with Disabilities Education Act).

|           |              |             |             |
|-----------|--------------|-------------|-------------|
| Basic     | \$56,221 HWM | \$56,221 SC | = \$112,442 |
| PreSchool | \$3,237 HWM  | \$647 SC    | = \$3,884   |

2. **RESOLVED**, the Spring Lake Board of Education hereby accepts and appropriates the consolidated grant for the SY15-16 NCLB (No Child Left Behind):

|           |              |            |            |
|-----------|--------------|------------|------------|
| Title IA  | \$35,616 HWM | \$0 SC     | = \$35,616 |
| Title IIA | \$3,556 HWM  | \$6,574 SC | = \$10,130 |

3. **RESOLVED**, the Spring Lake Board of Education hereby accepts and appropriates Non-Public State Aid:

| <u>Name</u>                       | <u>Account #</u> | <u>Amount</u> |
|-----------------------------------|------------------|---------------|
| NP - Auxiliary Services - Ch. 192 | 20-3232-502      | \$46,532      |
| NP - HCP - Ch. 193, Suppl         | 20-3236-506      | \$16,337      |
| NP - HCP - Ch. 193, Initial Exam  | 20-3237-507      | \$21,460      |
| NP - HCP - Ch. 193, Annual Exam   | 20-3237-517      | \$ 5,466      |
| NP - HCP - Ch. 193, Speech        | 20-3238-508      | \$15,049      |
| NP - Nursing                      | 20-3239-509      | \$33,300      |
| NP - Technology                   | 20-3240-510      | \$ 9,620      |
| NP - Textbook - Ch. 194           | 20-3231-501      | \$21,127      |

**D. Contracts**

1. **RESOLVED**, the Spring Lake Board of Education retroactively approves the tuition contract with Monmouth County Vocational School District, Monmouth County, for the 2015-2016 school year at \$6,120 per student for twelve (12) students and \$5,300 per student for two (2) students, at a total cost of \$84,040.
2. **RESOLVED**, the Spring Lake Board of Education approves a services contract with AESOP, not to exceed \$5,000, for the 2015-2016 school year.

**E. Business**

1. **RESOLVED**, the Spring Lake Board of Education approves and submits the Comprehensive Maintenance Plan (CMP) and M-1 Form for the 2015-2016 school year.

Roll Call:

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|                        |                        |                     |                         |                      |
|------------------------|------------------------|---------------------|-------------------------|----------------------|
| <u>Yes Mrs. Valori</u> | <u>Yes Mr. Ferraro</u> | <u>Yes Mr. Hale</u> | <u>Yes Dr. Sterling</u> | <u>Yes Mr. Daino</u> |
|------------------------|------------------------|---------------------|-------------------------|----------------------|

VI. Superintendent's Report

ADMINISTRATION

On motion by Mr. Ferraro, and seconded by Dr. Sterling to approve Administration A-H.

A. Report on Enrollment

|                       |                         |
|-----------------------|-------------------------|
| HW Mountz             | 208<br>(9 Non-resident) |
| Manasquan High School | 53                      |
| CVSD                  | 14                      |

B. **RESOLVED:** To approve, upon recommendation of the Superintendent, class trips as follows: No class trips

C. **RESOLVED:** To approve use of school facilities as requested:

*Mid Monmouth Girls Basketball*

Gymnasium

September 15-November 15, 2015

Monday-Saturday Evenings and Afternoons as Available per Athletic Director

Requested by: Ken Degnan and Tom DeFasio

*Spring Lake Education Foundation*

Monthly Meetings 2015-2016 School Year

Requested by: Kiernan DiFeo

*HW Mountz Booster Club*

Movie Night: TBD in September, postponed from June

All Purpose Room

6PM to 9 PM

Requested by: Kerri Patterson

*Spring Lake Recreation-Basketball*

Gymnasium

September 23-October 28, 2015

6PM to 9 PM

Requested by Kathy Heine, Patty Mabrey

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*PTA*

After School Enrichment, Monthly Meetings

All Purpose Room, Gymnasium, Classrooms as approved, Library

2015-2016 School Year

Requested by: Noelle Giblin and Katie Flaherty

D: **RESOLVED:** To approve the Spring Lake School District Evaluation Advisory/Professional Development/School Improvement Panel and appoint the following:

|                |  |
|----------------|--|
| Vincent Daino: | Board Member                               |
| Christine Mawn | Parent                                     |
| Marcia McGowan | Primary Team                               |
| Cheryl Salway  | Middle School Team                         |
| Kerri Walsifer | Supervisor of Student Services and Testing |

E. **RESOLVED:** To approve the Spring Lake School District Safety/Security/Climate Committee and appoint the following:

|                    |  |
|--------------------|--|
| Ed Hale            | Board Member                               |
| Chief Ed Kerr      | Spring Lake Police Department              |
| Kiernan DiFeo      | Parent                                     |
| Lauren Marcus Feld | Middle School Team                         |
| Karen O'Sullivan   | Primary Team                               |
| Nancy Ritchey      | Primary Team                               |
| Kerri Walsifer     | Supervisor of Student Services and Testing |
| Nick Mackres       | School Business Administrator              |
| Vicki Hanlon       | School Nurse                               |
| Jim Daniscsak      | Head Custodian                             |

F. **RESOLVED:** To approve the Spring Lake School District Curriculum/Technology Committee and appoint the following:

|                   |  |
|-------------------|--|
| Christine Valori  | Board Member                               |
| Jessica Ressa     | Parent                                     |
| Deborah Hallowell | Primary Team                               |
| Anthony DeStefano | Middle School Team                         |
| Matthew Tonzola   | Primary Team                               |
| Kerri Walsifer    | Supervisor of Student Services and Testing |

G: **RESOLVED,** That the Spring Lake Board of Education recognizes the following organizations and their officers for the 2015-2016 School Year:

*HW Mountz PTA:*

President: Catherine Flaherty

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Vice-President: Cathleen Gresh  
 Treasurer: John Marzullo  
 Recording Secretary: Emily Snyder  
 Corresponding Secretary: Kelly Mizhir

*Spring Lake Education Foundation:*

President: Kiernan DiFeo  
 Vice-President: Irene Hale  
 Treasurer: Megan Kerr  
 Recording Secretary: Sarah Hunt  
 Corresponding Secretary: Noelle Giblin

*HW Mountz Booster Club*

President and Treasurer: Steve Dora  
 Vice-President Sean Flaherty  
 Secretary Steve Vasquez

H. **Resolved:** To approve submission of the 2015-2016 Memorandum of Agreement to the Monmouth County Prosecutor and the Monmouth Executive County Superintendent of Schools.

Roll Call:

|   |                        |  |                         |   |
|---|------------------------|--|-------------------------|---|
| <u>Yes Mrs. Valori</u><br><u>Abstain: F</u> | <u>Yes Mr. Ferraro</u> | <u>Yes Mr. Hale</u><br><u>Abstain: E &amp; G</u> | <u>Yes Dr. Sterling</u> | <u>Yes Mr. Daino</u><br><u>Abstain: D</u> |
|---|------------------------|--|-------------------------|---|

CURRICULUM/INSTRUCTION

N/A

PERSONNEL

On motion by Mrs. Valori, and seconded by Mr. Daino to approve Personnel A-E.

A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the Professional Development Workshop and Travel Log:

| Name             | Date               | Conference Description                        | Registration Fee | Travel Fees | Estimated Total |
|------------------|--------------------|---|------------------|-------------|-----------------|
| Nick Mackres     | September 22, 2015 | Affordable Care Act Reporting- Mt. Laurel, NJ | \$50.00          | \$25.25     | \$75.25         |
| Shawna Sogluizzo | September 24, 2015 | Webinar: Next Generation                      | \$94.34          | \$0         | \$94.34         |

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|                   |                     |   |          |         |          |
|-------------------|---------------------|---|----------|---------|----------|
|                   |                     | Science Standards                       |          |         |          |
| Kerri Walsifer    | October 9, 2015     | The College of NJ-Ewing, NJ             | \$75     | \$30.40 | \$105.40 |
| Anthony DeStefano | October 13, 2015    | NJ Science Convention-Princeton, NJ     | \$175    | \$26.10 | \$201.10 |
| Michele Parisi    | October 14-16, 2016 | Autism NJ Conference Atlantic City, NJ  | \$275    | \$21.10 | \$296.10 |
| Brigid Maniace    | October 26-27, 2015 | Social Thinking Workshop-Mt. Laurel, NJ | \$347.20 | \$34.10 | \$381.20 |
| Michele Parisi    | October 26-27, 2015 | Social Thinking Workshop-Mt. Laurel, NJ | \$347.20 | \$24.80 | \$372.00 |
| Anthony DeStefano | November 12, 2015   | NSIA Philadelphia                       | \$160    | \$45    | \$205    |

**B. RESOLVED:** To approve, upon recommendation of the Superintendent, hiring the following substitute teachers for the 2015-2016 School Year

|                    |   |
|--------------------|---|
| Andrew Battend     | \$85 per diem-Standard Certificate  |
| Ellen D'Amico      | \$75 per diem-County Certification  |
| Attira Lee         | \$80 per diem-Cert. of Eligibility  |
| Victoria Massara   | \$75 per diem-County Certificate-Pending Completion of County Certificate |
| Susan Sauter       | \$75 per diem-County Certificate  |
| Bonnie Scherr      | \$85 per diem-Standard Certificate  |
| Kathleen Westhoven | \$85 per diem-Standard Certificate  |

**C. RESOLVED:** To approve, upon recommendation of the Superintendent, hiring the following substitute Nurses approved from the Manasquan Board of Education for the 2015-2016 School Year at a rate of \$120 per diem:

Bonavita, Maureen  
 Cavan, Karen  
 Kincaid, Marjorie

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Lamb, Mark  
Shann, Denise  
Stevenson, Kathryn  
Szenzenstein, Jaqueline  
Wall, Tara

D. **RESOLVED:** To approve, upon recommendation of the Superintendent, laterally moving Cheryl Salway from Step MA to Step MA+20 per Spring Lake Education Association Teacher's Salary Guide, effective September 16, 2015, pending official transcripts.

E. **RESOLVED:** To acknowledge the HW Mountz Booster Club Cross Country Coaches as per policy: Kerri Patterson, Robert Bielki, Jennifer Winn, Irene Hale, Ed Kerr

Roll Call:

|                        |                        |                     |                         |                      |
|------------------------|------------------------|---------------------|-------------------------|----------------------|
| <u>Yes Mrs. Valori</u> | <u>Yes Mr. Ferraro</u> | <u>Yes Mr. Hale</u> | <u>Yes Dr. Sterling</u> | <u>Yes Mr. Daino</u> |
|------------------------|------------------------|---------------------|-------------------------|----------------------|

**STUDENT SERVICES**

On motion by Mr. Ferraro, and seconded by Dr. Sterling to approve Student Services A and B.

A. HIB Incident Report(s)

**RESOLVED:** To approve, upon recommendation of the Superintendent, the August 2015 HIB Incident Report. (0 incidents reported)

B. **RESOLVED:** That the Spring Lake Board of Education approve submission of the NJ Department of Education School Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights for the 2014-2015 school year presented by Kerri Walsifer.

Roll Call:

|                        |                        |                     |                         |                      |
|------------------------|------------------------|---------------------|-------------------------|----------------------|
| <u>Yes Mrs. Valori</u> | <u>Yes Mr. Ferraro</u> | <u>Yes Mr. Hale</u> | <u>Yes Dr. Sterling</u> | <u>Yes Mr. Daino</u> |
|------------------------|------------------------|---------------------|-------------------------|----------------------|

**POLICY**

N/A

**VII. Old Business**

- Report from Liaison to NJSBA
  - None
- Report from Liaison to Manasquan BOE
  - Manasquan proceeding with referendum. Provided details
- Report from Liaison to HWM PTA
  - Last meeting presented UDL (Universal Design for Learning)
  - Hosted back-to-school coffee
  - Family beach was a great turnout
  - Kitchen Tour has nine homes and tickets are ahead of sale. Most likely will be sold out

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- September 16 - budget will be voted on
- Report from Liaison to Spring Lake Educational Foundation/Booster Club
  - None
- Budget
  - Mrs. Valori - Requests to start earlier
- Communications Committee
  - Update on progress and future workgroup meetings

**VIII. New Business**

- Ad Hoc Negotiations Committee is dissolved
- Informational Items:
  1. CSA Search, Meeting with Staff, 3pm, September 21, 2015, Library
  2. CSA Search, Meeting with Parents / Community, 7pm, September 21, 2015, Library
  3. CSA Application Deadline, September 25, 2015
  4. CSA Search, Meeting with Parent Groups / Community, 9am, September 28, 2015, Library
  5. Board of Education Meetings
    - a. Work Session - Monday, October 5, 2015
    - b. Regular - Tuesday, October 27, 2015

**IX. Public Comment / Visitors**

- Cheryl Salway - Participants of interview process for CSA Search

**X. Executive Session** –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

**WHEREAS**, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on September 15, 2015 at 8:15 p.m. to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

\_\_\_\_\_Matters rendered confidential by state or federal law



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- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters which would constitute an unwarranted invasion of privacy
- Matters involving collective negotiations and/or the negotiations of terms and conditions
- Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- Matters concerning the protection of the safety or property of the public
- Pending or anticipated litigation and matters covered by the attorney-client privilege
- Matters involving employees and terms of their employment and contract
- Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. No action will be taken on any of the items stated above.

On motion by Mr. Ferraro, and seconded by Dr. Sterling

Vote:   5   ayes             nays             absent             abstain

**Resolved:** to return to open session and resume the order of business. Time: 8:42 p.m.

On motion by Mrs. Valori, and seconded by Mr. Ferraro

Vote:   5   ayes             nays             absent             abstain

**XI. Adjourn**

On motion by Mr. Hale, and seconded by Mr. Daino to adjourn meeting.

Vote:   5   ayes             nays             absent             abstain

Time: 8:42 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Nick Mackres  
Board Secretary

