

**SPRING LAKE BOARD OF EDUCATION
MINUTES
May 19, 2014**

I. Call to order: This workshop meeting was called in accordance with the provisions of the "Open Public Meeting Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time:	7 p.m.
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Mrs. Hansen	X				
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Mr. Daino	X				
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Mr. Hale	X				
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Mr. Panzini		X			
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Mrs. Valori	X				
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Mr. Bormann, CSA , Mrs. Allen, SBA, and Mr. Griggs, Esq.

II. Flag salute

III. Approval of Minutes of: Board Meeting of April 28, 2014 and May 5, 2014

On motion by Mrs. Hansen and seconded by Mr. Hale

Resolved: To approve the minutes of the meetings held on April 28, 2014 and May 5, 2014 as submitted.

Roll call vote: Yes: Mr. Hale, Mr. Daino, Mrs. Valori, Mrs. Hansen

Absent: Mr. Panzini

IV. Executive Session: Certified Staff and Non-Certified Staff evaluations and renewals, SBA Contract Renewal, Attorney Client Privilege -Special Education Update and CBA-Side Bar, CSA Evaluation

Items discussed in executive session may result in Board action when the Board reconvenes to public session.

It is estimated that the meeting will be opened to the Public at approximately, but not earlier than 7:45 PM. An announcement will be made to waiting guests if a time extension is necessary.

On motion by Mr. Daino and seconded by Mrs. Hansen

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Spring Lake Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on May 19, 2014 at 7:05 pm to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

1. Certified/Non-Certified Staff evaluations, renewals and non-renewals
2. SBA Contract Renewal – discussion

3. Special Education Update
4. CBA - Side Bar Negotiations
5. CSA Evaluation (Hold to end of public meeting)

Vote: Yes, unanimous consent, those members present

Absent: Mr. Panzini

On motion by Mrs. Hansen and seconded by Mr. Hale

Resolved: to return to open session and resume the order of business. Time: 7:55 pm

Vote: Yes, unanimous consent, those members present

Absent: Mr. Panzini

V. President's Comments

Kathy Winecoff, NJSBA Representative will deliver Board's Self Evaluation and CSA Evaluation Data

Board Self Evaluation identifies areas of need . The Board Goals will be worked on in August. The CSA Evaluation is a majority summary which is to be finalized by June 30th of each year.

VI. Public Comment on Agenda Items Only

The length of time for public discussion shall be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

Mrs. Dubac Questioned salary increases being approved tonight, as much as 5%

Mr. Roche Questioned why so many Special Ed staff positions

VII. Business Administrator's Report

A. Financial reports presented

Pursuant to **N.J.A.C.6:23-2.110 (c)3**. I certify to each Board member that as of April 30, 2014 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Board of Education in violation of **N.J.A.C. 6A:23-2.11(a)**.

May 19, 2014 _____ SBA

On motion by Mrs. Hansen and seconded by Mr. Hale

Be it Resolved: that pursuant to **N.J.A.C.6:23-2.110 (c) 4**, the Board certifies as of April 30, 2014, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of **N.J.A.C.6:23-2.11(b)** and that sufficient funds are available for the remainder of the fiscal year and that the Board of Education further approves the transfers between line accounts in the general fund portion of the 2013-2014 budget effective April 30, 2014 as distributed:

Roll Call Vote: Yes: Mr. Hale, Mr. Daino, Mrs. Valori, Mrs. Hansen

Absent: Mr. Panzini

B. *CSA Merit Goal #2: Quantitative*

Based on School Performance Report Data 100% of the Academic Achievement Targets will be met for the HWM School

On motion by Mrs. Hansen and seconded by Mr. Daino

Resolved: That the Spring Lake Board of Education has reviewed support documentation and attests that the CSA's Merit Goal #2: Quantitative for 2013-2014 has been achieved;

Be It Further Resolved, That the Board authorizes submission to the Executive County Superintendent and requests approval for payment of \$2,500.

Roll Call Vote: Yes: Mr. Daino, Mrs. Valori, Mr. Hale, Mrs. Hansen

Absent: Mr. Panzini

On motion by Mr. Daino and seconded by Mrs. Valori

Resolved: To approve items C., D., E. as listed on the agenda under the Business Administrator's Report.

Roll Call Vote: Yes: Mrs. Valori, Mr. Hale, Mr. Daino, Mrs. Hansen

Absent: Mr. Panzini

C. Resolved: To authorize the Business Administrator to pursue transportation jointures for the extended year placements, private placements, eligible nonpublic and public students with Monmouth-Ocean Educational Services Commission (MOESC) and other Local Education Agencies (LEA's) for the 2014-2015 fiscal year.

D. Resolved: To authorize participation with the MOESC in seeking bids on a cooperative basis for the 2014-2015 school year.

E. Resolved: To approve the Monmouth-Ocean Educational Services Commission Non-Public Nursing Services Agreement through June 30, 2015

On motion by Mrs. Hansen and seconded by Mr. Hale

F. Resolved: To approve contracting Payton Elevator , Closter, New Jersey to furnish materials and labor to complete emergency repairs to the HW Mountz School elevator at a cost of \$32,500.

Roll Call Vote: Yes: Mr. Hale, Mr. Daino, Mrs. Valori, Mrs. Hansen

Absent: Mr. Panzini

G. Storm Drain Repairs:

Precise Construction Inc. \$11,750 GCS Contractors Corp \$19,700

On motion by Mr. Daino and seconded by Mrs. Hansen

Resolved: To approve contracting Precise Construction, Inc., Freehold, NJ to furnish and install materials and labor to complet Storm Drain Repairs at HW Mountz School at a cost of \$11,750.

Mr. Hale requested a price to replace corrugated pipe with corrugated or ADS in case the existing corrugated pipe is found to be to damaged to be reused.

Mr. Daino withdrew his motion. The Business Administrator will bring the requested information to the next meeting.

H. Mathusek Sport & Commercial Flooring \$19,120 *J & J Gym Floors, LLC* \$16,900

On motion by Mrs. Hansen and seconded by Mr. Hale

Resolved: To accept the proposal from J & J Gym Floors to sand and refinish the H.W Mountz School gymnasium floor at a cost of \$16,900

Roll Call Vote: Yes: Mr. Hale, Mr. Daino, Mrs. Valori, Mrs. Hansen

Absent: Mr. Panzini

VIII. Board Attorney's Report

IX. Superintendent's Report

ADMINISTRATION

A. Enrollment HWM 236 MHS 61 MCVD 12

B. Resolved: To approve Use of School Facilities: **None**

On motion by Mrs. Hansen and seconded by Mr. Daino

Resolved: To approve items C. and D. as listed on the agenda under the Superintendent's Report - Administration.

Roll Call Vote: Yes: Mr. Hale, Mr. Daino, Mrs. Valori, Mrs. Hansen

Absent: Mr. Panzini

C. Resolved: To approve class trip(s) as requested:

Date	Class	Teacher	Destination
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May 2, 2014	8th Grade Students (3) Ropes Course	Laura Krug	Neptune High School-Neptune, NJ
May 16, 2014	5th Grade	Pamela Mannion, Kathryn Kret, Nancy Thermann, Matthew Tonzola	Hoffman's Ice Cream Shop,- Spring Lake Heights, NJ

- D. Resolved: To approve chaperones for previously approved trips:
 May 21 NYC Trip Jennifer Penrod, John Livingood, Mary Pearce, Kathy Kokoll
 May 29 Liberty Science Nancy Thermann, Matthew Tonzola

CURRICULUM/INSTRUCTION

PERSONNEL

On motion by Mrs. Hansen and seconded by Mr. Hale

Resolved: To approve items A., B., C., E., F. G., H., I. and J. as listed on the agenda under the Superintendent's Report - Personnel.

Roll Call Vote: Yes: Mr. Hale, Mr. Daino, Mrs. Valori, Mrs. Hansen

Absent: Mr. Panzini

- Resolved: That the Spring Lake Board of Education approve the Professional Development Workshop and Travel Log.
- Resolved: To approve, upon recommendation of the Superintendent, modifying the appointment of the Academic Competition Coordinator and payment of the negotiated stipend is to be split equally between Mrs. Krebs and Mr. Tonzola for the 2013-2014 school year.
- Resolved: To approve, upon recommendation of the Superintendent, Mr. Tonzola, Mrs. Kokoll, Mr. DeStefano as Academic Coach for May 16th Brielle Academic Bowl at the Schedule B rate of \$60.

On motion by Mrs. Hansen and seconded by Mr. Hale

- Resolved: To approve, Mr. Bormann's request for tuition aid for St. Peter's University summer session, Qualitative Research - 3 Credits as per Superintendent's Contract.

Roll Call Vote: Yes: Mr. Hale, Mr. Daino, Mrs. Valori, Mrs. Hansen

Absent: Mr. Panzini

- Resolved: To approve, upon recommendation of the Superintendent, rehiring certified staff for the 2014-2015 school year and placement on guide as per the collective bargaining agreement:

	2013-2014	2014-2015	Assignment	
N Ritchey	BA+20/12	\$61,835+\$250	BA+20/13	\$63,835+\$250 PK
K O'Sullivan	BA/15	\$68,185	BA/16	\$71,485 Primary
M McGowan	MA/15	\$69,685+\$500	MA/16	\$72,985+500 Primary
L Roberts	MA/15	\$69,685+\$500	MA/16	\$72,985+500 Primary
D Hallowell	MA/17	\$76,785+\$500	MA/18	\$82,645+500 Primary
G Barsel (Abbot)	MA/13	\$64,585+\$500	MA/14	\$66,885+500 Intermediate
A M Callahan	MA/9	\$60,085+\$500	MA/10	\$61,085+500 Intermediate
J Reid	BA/13	\$63,085	BA/14	\$65,385 Intermediate
M Tonzola	BA/3	\$55,820	BA/4	\$56,585 Science
M Iaccouzi	BA/18	\$80,080	BA/18	\$81,145 Primary
P Mannion	MA/12	\$62,585+\$500	MA/13	\$64,585+500 Intermediate
A M Henry	MA/11		MA/12	\$62,585+500 ELA
Cheryl Salway	MA/16	\$72,985+\$500	MA/17	\$76,785+500 ELA
L Marcus-Feld	BA+20/12	\$61,835+\$250	BA+20/13	\$63,835+250 SocStudies
A DeStefano	BA/1	\$54,815	BA/2	\$55,315 Science
J Livingood	MA/16	\$72,985+500	MA/17	76,785+500 Math

K Dettlinger	BA/12	\$61,085	BA/13	\$63,085	Math
K Kokoll .5FTE	BA/18	\$80,080	BA/18	\$40,572.50	Art
J Penrod	BA/12	\$61,085	BA/13	\$63,085	Music
T Sabins	BA/18	\$80,080	BA/18	\$81,145	PhysEd
R Piccolella	MA/18	\$81,580+\$500	MA/18	\$82,645+500	Spanish
V Hanlon	MA/13	\$64,585+\$500	MA/14	\$66,885+500	SchRN/Health
M Pearce	MA/18	\$81,580+\$500	MA/18	\$82,645+\$500	Technology
L Krebs	MA+20/15	\$70,235+\$750	MA+20/16	\$73,535+750	Library
C Deily	BA/5	\$56,585	BA/6	\$57,585	SpeEd
N Orr	BA/12	\$61,085	BA/13	\$63,085	SpeEd
J. D. LaCarrubba	BA+20/1	\$55,565+\$250			
	BA+20/2	\$56,065+250	SpEd/SocStu		
S Epstein	BS+20/2	\$56,065+250	BA+20/3	\$56,570+250	SpeEd
B Maniace 1.0FT	MA/16	\$72,985+\$500			
	MA/17	\$76,785+500	Speech/Lang		
L Krug .2FTE	MA/14	\$66,885+\$500	MA15	\$13,974+100	Sch
SocWkr					
M Szary	MA8	\$59,085+500	MA9	\$60,085+500	LDTc
M Parisi	MA+20/7	\$59,635+\$750	MA+20/8	\$60,635+750	SchPsych

F. Resolution to approve, upon recommendation of the Superintendent, a reduction in force because of declining enrollment, and notice to the following staff of non-renewal:

K Kret Teacher
W Allen Teacher
B Brendle Paraprofessional
S Ellis Paraprofessional
K Clark Paraprofessional

G. Resolved: To approve, upon recommendation of the Superintendent, contract renewal for 10 month Support Staff, effective September 1, 2104-through June 30, 2015, as follows:

W Allen	Paraprofessional	\$21,736	
Leann Bishop	Paraprofessional - PT	\$10,052.50	0.50FTE
Crowley	Paraprofessional	\$20,105	
Neena Kapoor	Paraprofessional	\$23,519	
Amy Lyons	Paraprofessional - PT	\$9,851	0.50FTE
Nancy Thermann	Paraprofessional	\$20,105	
Toni Defeo-Easley	Lunch Aide/Reception	\$14.50/hour	
Kim Morris-Pindar	Lunch Aide/Reception	\$12.50/hour	
Mary Ann Neral	Lunch Aide/Library	\$10.45/hour	
Marjory Brahn	Substitute Lunch Aide	\$13.50/hour	(as needed)

H. Resolved: To approve, upon recommendation of the Superintendent, contract renewals for 12 month Support Staff effective July 1, 2014 through June 30, 2015 as follows:

Linda Calafiore	CST Secretary	\$41,354.70
Donna Campbell	Secretary	\$60,779.58
Jennifer Cory	Secretary	\$36,901.50
	Substitute Calls Stipend	\$2,000.00
Pamela Macdonald	Acct Clerk	\$44,892.06
James Daniscsak	Head Custodian	\$58,297.77
	HC Stipend	\$1,350.00
	OTStipend/weekends	\$1,150.00
Justin Lomerson	Custodian	\$38,952.58

Dominic Puccio	Custodian	\$47,573.00
	OT Stipend/Emergency	\$1,100.00
To Be Posted	Custodian - PT	\$16/hour

I. Resolved: To approve, upon recommendation of the Superintendent, contract renewal of Christopher Soto, Technology Coordinator at an annual salary of \$68,978.52 effective July 1, 2014 through June 30, 2015.

J. Resolved: To approve, upon recommendation of the Superintendent contract renewal of Kerri Walsifer, Supervisor of Student Services/Testing at an annual salary of \$107,100.00 effective July 1, 2014 through June 30, 2015.

STUDENT SERVICES

On motion by Mr. Daino and seconded by Mrs. Hansen

Resolved: To approve items A. and C. as listed on the agenda under the the Superintendent's Report - Student Services.

Roll Call Vote: Yes: Mr. Daino, Mrs. Valori, Mr. Hale, Mrs. Hansen
Absent: Mr. Panzini

1. Resolved: That the Spring Lake Board of Education approve the April 28, 2014 HIB Incident Report (1 non-HIB determination resulting in suspension of SID#9273561379).

B. May 19, 2014 HIB Incident report presented (-0- incident).

3. Resolved: To approve three extended school programs and staffing as follows:

PreK-K 8:30-11 am Monday – Thursday, July 7 – August 8, 2014

PK Teacher	12 hours/week * 5weeks = 60 hours	
1 classroom aide	10 hours/week* 5 weeks = 50 hours	
1 personal aide	10 hours/week* 5 weeks = 50 hours	
1 personal RN	10 hours/week* 5 weeks = 50 hours	Loving Care

Primary 8:30am-12 pm Monday – Thursday, July 7 – August 14, 2014

Primary Teacher	16 hours/week * 6weeks = 96 hours
3 classroom aide	14 hours/week * 6 weeks = 84 hours each

Middle School 9-11 am Monday – Thursday, July 8 – August 8, 2013

1 Middle School ELA Teacher	2hours/week * 5 weeks =10 hours
1 Middle School Math Teacher	2hours/week * 5 weeks =10 hours

All ESY Programs 8:30-11 am Monday – Thursday, July 8 – August 15, 2013

OT Services	6hours/week * 6 weeks = 36 hours
PT Services	6hours/week * 6 weeks = 36 hours
Speech Services	7hours/week * 6 weeks = 42 hours
RN	18hours/week * 6 weeks = 108 hours

POLICY

On motion by Mrs. Hansen and seconded by Mr. Daino

Resolved: To approve second reading of the following:

3240	Tuition Fees
5111	Admission
5111.01	Non-Resident Tuition Students
5118	Non-Residents

Upon second reading and adoption, these policies and regulations will supersede all previous policies of the same.

Roll Call Vote: Yes: Mr. Daino, Mr. Hale, Mrs. Hansen
No: Mrs. Valori (Her vote reflects her concerns that research into declining enrollment did not proceed the development of a tuition policy)

Absent: Mr. Panzini

On motion by Mr. Daino and seconded by Mr. Hale

Resolved: That the Spring Lake Board of Education sets the Non-Resident Tuition Rate at \$6,000 for the 2014-2015 school year.

Roll Call Vote: Yes: Mr. Hale, Mr. Daino, Mrs. Hansen

No: Mrs. Valori

Absent: Mr. Panzini

On motion by Mrs. Hansen and seconded by Mr. Daino

Resolved: That the Spring Lake Board of Education will accept up to six (6) Kindergarten Students and three (3) 4th Grade Students as Non-Resident Parent Paid Tuition Students in the 2014-2015 school year.

Roll Call Vote: Yes: Mr. Hale, Mr. Daino, Mrs. Hansen

No: Mrs. Valori

Absent: Mr. Panzini

On motion by Mr. Hale and seconded by Mr. Daino

Resolved: The the Spring Lake Board of Education approves expanding the PreSchool Program to four hours and to revise the tuition rate to \$3,000 for one student, \$2,000 for second sibling and \$1,000 third sibling.

Roll Call Vote: Yes: Mr. Hale, Mr. Daino, Mrs. Valori, Mrs. Hansen

Absent: Mr. Panzini

X. Committee Reports

Building & Grounds	Mr. Hale, Chair/ Mrs. Hansen
Finance/Negotiations	Mr. Hale, Chair/Mrs. Hansen
Personnel/Student Personnel	Mrs. Hansen, Chair/ Mr. Hale
Policy	Mr. Daino, Chair/Mr. Panzini

Met to finalize tonight's policies, discussed Mrs. Valori email and noted future topics

Curriculum	Mrs. Valori, Chair/Mr. Panzini
Communication	Mr. Daino, Chair/Mrs. Hansen
NJSBA Delegate	Mr. Daino, Chair Mrs. Hansen, Alternate
Legislation	Mrs. Hansen, Chair Mr. Daino, Alternate

Liaison to Manasquan BOE Mrs. Valori
Marketing MHS to Sending Districts, First Reading of Bylaw to operate as Committee of the Whole

Liaison to HWM Booster Club	Mr. Hale
Liaison to HWM PTA	Mrs. Valori Mrs. Hansen, Alternate
Liaison to SLED	Mr. Panzini Mrs. Valori, Alternate

XI. Payment of Bills

On motion by Mr. Daino and seconded by Mr. Hale

Resolved: To approve the payment of Bills and Payroll for May 2014 as follows:

Bills List	\$223,731.17	Payroll #1	\$154,807.83
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FICA #2 5/30 Payroll #2 5/30 TBD

Record of checks and distribution are on file in the business office.

Roll call vote: Yes: Mr. Hale, Mr. Daino, Mrs. Valori, Mrs. Hansen

Absent: Mr. Panzini

XII. New Business

June 3 District notifies Board of Election of # and term of seats - One Full Term
Petitions for School Board Candidates will be available at the Monmouth County Board
of Elections or through the NJSBA New Candidate Kit posted on the NJSBA.org
website. Petitions are due by 4pm on the last Monday in July at the Board of Elections
on Halls Mill Road in Freehold. There are new regulations on who can collect
signatures.

XIII. Old Business

Mrs. Walsifer's official letter of appointment from Governor Christie was read

XIV. Visitors

Mr. Roche Asked about progress on regulating use of basketball court

Mr. Worth The Board has communication issues; commended Mrs. Valori for her
question; supports the Board as a Whole, suggests opening each item to
public comment before voting

Mrs. Dubac Supports looking at operating as Committee of the Whole

XV. Return To Executive Session: CSA Evaluation

Items discussed in executive session will not result in Board action when the Board
reconvenes to public session.

On motion by Mrs. Hansen and seconded by Mr. Hale

Resolved: To return to Executive Session to discuss the CSA's evaluation at 9:30pm.

Vote: Yes, unanimous consent of those members present.

Absent: Mr. Panzini

Mrs. Allen, SBA; Mr. Bormann, CSA; and Mr. Griggs, Board Attorney were excused.

Resolved: To return to Open Session at 11:00 pm and adjourn.

XVI. Adjourned at 11pm