

**SPRING LAKE BOROUGH BOARD OF EDUCATION  
MINUTES REGULAR MEETING  
June 25, 2018 6:30 P.M.**

**I. Call to order:** This meeting was called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

<b>Roll Call</b>	Present	Arrived at	Absent	Time:	p.m.
Mr. Daino			X		
Mrs. Valori	X				
Mr. Clark	X				
Mr. Ferraro	X				
Dr. Sterling	X				

Also Present: Dr. Raymond J. Boccuti, CSA; Louise B. Davis, Interim SBA/BS; Paul Griggs, Esq., Board Attorney

**II. Flag salute**

**III. Board of Education Vacancy** - Mrs. Valori announced that she received a letter of resignation from Mr. Daino; she thanked him for his dedication and leadership and extended heartfelt thanks for his service.

Mr. Ferraro thanked him for his great job, especially on the Committees where they both served. Mr. Clark stated he will be missed.

On motion by Dr. Sterling and seconded by Mr. Ferraro to accept with regret Mr. Daino's resignation:

Roll Call:

Yes Mr. Clark	Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mrs. Valori	
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Direction was given to Ms. Davis to advertise for the Vacancy with a target date of 8/20/18 as the position must be filled within 65 days

Paul Griggs, Esq. advised that in light of the resignation of the President, the Board should reorganize:

On motion by Mr. Ferraro and seconded by Dr. Sterling to nominate Mrs. Valori as President:

Roll Call:

Yes Mr. Clark	Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mrs. Valori	
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On motion by Mrs. Valori and seconded by Dr. Sterling to nominate Mr. Ferraro as Vice President:

Roll Call:

Yes Mr. Clark	Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mrs. Valori	
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**IV. Executive Session** –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

**WHEREAS**, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on June 25, 2018 at:6:45 pm. to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- Matters rendered confidential by state or federal law
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters which would constitute an unwarranted invasion of privacy
- Matters involving collective negotiations and/or the negotiations of terms and conditions
- Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- Matters concerning the protection of the safety or property of the public
- Pending or anticipated litigation and matters covered by the attorney-client privilege
- Matters involving employees and terms of their employment and contract
- Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action WILL be taken on any of the items stated above.

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On motion to enter Executive Session @ 6:45 PM by Mr. Ferraro, and seconded by Dr. Sterling:

Roll Call: AYES

On motion to exit Executive Session by Mr. Ferraro, and seconded by Dr. Sterling 7:18 PM:

Roll Call: AYES

**V. Safety and Security Update** - Dr. Boccuti reported that he is attending the School Specialist Training this week- guns and other weapons are the hot topic throughout the USA.

**VI. Public Comments on Agenda Items Only 7:20 -8:20 PM**

Mrs. Daniels inquired about a bus to Oak Hill for 2018-19-she has been trying to get a route reinstated for 2 years that would take her NP student from Spring Lake to St. Leo, then shuttle to Oak Hill Academy instead of \$1,000. aid in lieu.

Dr. Boccuti and Ms. Davis provided some background as to no bids received thru MOESC, but would be re-bid this summer for 2018-19.

Mrs. DiFio inquired if there was any follow up to the Demographic Study and a Survey to parents?

Mrs. Valori advised that the topic would be discussed later in the Meeting.

Mrs. Dubac raised concerns regarding the Raptor System as it only identifies sex offenders and we should be more interested in criminals. Also reported that doors are left open. Further, she recommends we hire a security officer.

Mrs. Valori advised we have to start somewhere and the Raptor System seems effective and we are always monitoring open doors during the school day.

Mrs. Hanson inquired about the timeline and process to fill the vacancy for Mr. Daino.

Mrs. Valori advised that the first step was just taken by accepting the resignation-a posting/ad will be placed for interested candidates to apply and the Board will then interview interested parties on 8/20/18 and appoint that evening.

Mr. Worth inquired about the two Executive Sessions for tonight's Meeting; he also agrees with Mrs. Dubac that just closing doors will increase safety. He stated that the Board must consider Agenda items under Personnel, Professional Development and Appointments should be voted on separately; he would like to know cost of subs.

Mrs. DiFeo commented that the recent school shootings did not occur thru vestibules, but windows should be protected.

Mrs. Valori advised that the Board mindset was to start "somewhere" and the front entrance and windows are a central issue for this school. Not everyone will agree and at this point she wishes to defer to the Superintendent and professionals for best practices and improvements.

Mr. Worth advised that his interpretation of of the law was that the Emergency Reserve, if not used in the 2018-19 Budget year may be put back into any Reserve, by Board approval. Please check with our attorney.

Dr. Boccuti advised that many visitors/volunteers come to Mountz during any given day and many times we have had to close doors that were "choked" open. The gym doors, mentioned by Mrs. Dubac were left open during the 8th grade graduation ceremony.

Mr. Breen agrees that the first floor needs security improvements-requested the actual date of Mr. Daino's resignation? Also remarked that he was somewhat put off by our Board attorney at the last meeting -he felt shut down.

Mrs. Valori replied that she only knew about the resignation on the date of the letter, 6/11/18. She also feels that our Board Meetings will become more formal as we wish to always show respect to our community. All our security decisions are based on research and best practices.

Dr. Boccuti reviewed his List of Top 5 Security concerns: Intercom- done; Front door - pending; Visitor Management-Raptor, done; Window glazing-pending; internal gates-TBD

Mr. Dawson stated that his understanding at the 2018-19 Budget Hearing was that the \$ 250,000. Emergency Reserve was "tabled"

Mrs. Valori reminded all present that what was tabled was the architect proposal for spending the Reserve, as we wished to gather more information and then re-formulate the Plan. Welcomed Mr. Dawson to participate in any Committee

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Meetings.

Dr. Boccuti advised that discussions with Chief Kerr are ongoing.

Mrs. Valori explained that many in the community are perplexed as to why this project is taking so long.

Mrs. Hansen complimented Mr. Dawson on his public service as former Chief of Police and his level of expertise.

She does not feel that his offer to volunteer has been recognized and reprimanded the Board to care for all our students, form a Committee immediately.

Mrs. Giblin inquired if Chief Kerr approved the spending of the Reserve?

Mrs. Valori advised that any Project would have to be NJ DOE and County approved.

Mrs. DiFeo again asked why can't a Committee be formed?

Mrs. Valori advised that more discussion as we proceed with the Agenda.

Dr. Boccuti reported, as he has done several times, that under his leadership, the staffing is being addressed in an effort to right size to match declining enrollment; Savings with 3 attrition and when replaced, salary lower on the Guide, eliminated 4 Para positions and 1 special ed; not only salaries saved, but costs for benefits, totaling \$ 394,321. Saved.

Mrs. Valori commented that concerns being addressed at the recent Board meetings seem to revolve around declining enrollment and a merger with Sea Girt; we have heard these concerns and will work to provide information.

Mr. Griggs provided an overview of the DOE process: public discussion between both Districts need to occur; need dialog with Sea Girt to even determine if they are interested. Schools are not permitted to do a "non-binding referendum" as suggested by Councilman Sagui at an earlier discussion; Feasibility Study must be performed, funded by both Districts. He recommends making a written inquiry to Sea Girt first and then based on the response, have public discussions.

Mr. Clark asked for written instructions as to the process.

Mrs. Valori reiterated our commitment to transparency- maybe Mr. Puleio would be interested in moderating any public discussions?

Ms. Davis directed to inquire about Mr. Puleio's availability and fees.

**VII. Discussion by Topic**

A. General

1. Building and Grounds Update - Dr. Boccuti reported that he is attending the School Safety Specialist Training this week. Seem weapons are a huge issue throughout the US.

**VIII. Approval of Minutes - April 9, 2018 Workshop and April 24, 2018 Regular Meeting -**

**RESOLVED:** To approve, upon recommendation of the Superintendent, the Minutes of the April 9, 2018 and April 24, 2018 Regular Meeting for the Spring Lake Borough Board of Education.

On motion by Mr. Ferraro, and seconded by Dr. Sterling:

Roll Call:

Yes Mr. Clark	Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mrs. Valori	___ Mr. Daino
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**IX. Interim School Business Administrator's Report**

- A. Secretary and Treasurer Reports- April 30, 2018 -

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**RESOLVED:** That the Interim School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of June 25, 2018, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

**RESOLVED:** The Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the month of April 30, 2018; and therefore be it

**RESOLVED:** The Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C.6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**B. Approval of Expenditures:**

1. Approval of Bills List -	\$ 54,554.70
2. Approval of Gross Payroll Expense:	
5/30/18	\$ 161,308.62
6/15/18	\$ 158,751.82
6/25/18	\$ 237,725.67

**C. Approval of Transfers - See attached Transfer Report**

**D. Report and Recommendation to Award Contracts on RFP Openings - 2018-2019  
EUS - Insurance Broker and RFP Architect - Security Options**

Report: EUS Insurance Broker-

Request for Proposals were advertised to be submitted and opened on May 22, 2018- No Proposals submitted..

Request for Proposals were again advertised to be submitted and opened June 12, 2018- Respondents were the current provider Boynton and Boynton and Balken Risk Management - Fee schedule same for both as set by Policy of NJSIG - Workers Compensation 6%, Auto and Excess Umbrella 15% and Accident 10%

Upon review of the Proposals, both Vendors were in compliance with requested documents. Request was made to NJSIG for Waiver of their Policy setting deadline of Broker change no later than June 10th for Commission eligibility- Waiver Request Denied by NJSIG;which means Boynton & Boynton will receive Commissions for work not done by them. Balkin Risk Management is waiving 2018-19 Commissions.

Upon consultation with the Superintendent

Move to recommend Balken Risk Management as Insurance Broker for Spring Lake Board of Education for the 2018-2019 School Year.

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Report on RFP- Architect for Security Options:

Request for Proposals were advertised to be submitted and opened on June 19, 2018 - see the attached List of six (6) Respondents. A walk thru was recommended and occurred June 12th and subsequently an Addenda was issued and posted on the HW Mountz website June 13th. Upon review of the Proposals, P. W. Moss and Musial Group were disqualified for not submitting a complete RFP package; Settembrino, Spiezle, Tokarski & Milleman, and Netta were scored for: Experience, Originality of Options suggested and Costs/Fees-these Vendors were in compliance with requested documents.

Upon consultation with the Superintendent,

Move to recommend Settembrino Architects as Architect for Security Project in 2018-2019. Fees based on hourly and Final Project Option TBD by Board of Education.

E. 2018- 2019 Appointment of Board Professionals/Contracts : Treasurer, Attorney, Auditor, Asbury Park Accounting/Personnel Software, MOESC Transportation, NJSIG Insurance, MOSSIF,

1. Pursuant to P.L. 2015, Chapter 47, the Spring Lake Board of Education intends to renew the following Contracts for School Year 2018-2019, previously awarded by the Board of Education. These Contracts are, have been, and will continue to be in full compliance with all State and Federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200.

A. Move to approve Panda LLC: Treasurer of School Monies Fee \$3,780.

B. Move to approve Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC: \$165/hour -Legal Services

C. NJSIG - Move to approve renewal Resolution to continue membership in the New Jersey Schools Insurance Group (NJSIG) and the Monmouth Ocean Shared Services Insurance Fund (MOSSIF) - year 2 of 3 year Agreement.

D. Asbury Park ITC - Move to renew the Contract with Asbury Park ITC for the 2018-2019 School Year at the fee of \$7,665 for Licensing of Payroll/Personnel and Accounting.

E. Ferraioli, Wielkocz, Cerullo & Cuva, PA - Move to renew Auditor for 2018-2019 Audit/CAFR for fee of \$12,900.

F. Monmouth-Ocean Educational Services Commission (MOESC) Transportation Move the Agreement for participation in coordinated transportation 2018-2023 between MOESC for transport of special education, nonpublic, public (HS) and/or vocational students on behalf of Spring Lake Borough Board of Education for a fee of 5.5% and the cost of the routes.

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G. Transfer to Capital Reserve -

1. WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain Reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board Resolution, and

WHEREAS, the Spring Lake Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Spring Lake Board of Education has determined that \$200,000. is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Spring Lake Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations- not to exceed \$ 200,000..

H. 2018-2019 Business Office Vendors:

1. **RESOLVED**, the Spring Lake Board of Education approves the 403(b) Deferred Compensation Plan and Adoption Agreement
2. **RESOLVED**, the Spring Lake Board of Education approves the following companies to provide Tax-Shelter Annuity salary reduction agreements for the 2018-2019 school year:
  - AXA Equitable Life Insurance Co. 403(b)
  - AIG Valic 403(b)
3. **RESOLVED**, the Spring Lake Board of Education approves the Spring Lake 125 Plan including a Flexible Spending Account and to re-approve Aflac as Third Party Administer for the 2018-2019 school year.
4. **RESOLVED**, the Spring Lake Board of Education approves establishing a Petty Cash Fund of \$1,500 on July 1, 2018, as per Board Policy

I. **RESOLVED**, the Interim SBA/BS is granted permission to pay Bills during July & August 2018 for ratification by the Board in August

**RESOLVED:** To approve, upon recommendation of the Superintendent, the Interim School Business Administrator Report Items A-I:

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On motion by Mrs. Valori, and seconded by Dr. Sterling:

Roll Call:

Yes Mr. Clark	Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mrs. Valori	____ Mr. Daino
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**X. Superintendent's Report**

ADMINISTRATION

A. Report on Enrollment

<b>HW Mountz</b>	<b>191 Students (21 Non-Residents)</b>
<b>Manasquan High School</b>	<b>47 Students</b>
<b><u>Other:</u> Special Education Out of District Monmouth County Vocational School Red Bank Regional</b>	<b><u>31 Students</u> 11 Students 15 Students 5 Students</b>
<b>Non-Public Transportation</b>	<b>87 Students</b>

B. Class Trips

Class	Teacher(s)	Destination
Band	Dr. Boccuti, Mrs. Penrod, Mr. Livingood, Mrs. Pearce, Parent	Majestic Theater-Phantom of the Opera-New York, NY- PTA sponsored

C. Use of Facilities - No requests

CURRICULUM/INSTRUCTION

A. Update - Dr. Boccuti Curriculum aligned to New Jersey Standards



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PERSONNEL

A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Dr. Raymond J. Boccuti	June 13, 2018	Comprehensive Active Shooter Incident Management-Galloway, NJ	\$0	.31 per mile	TBA
Krystyna Domogala	June 20, 2019	ESEA Grant Workshop-Brick, NJ	\$0	.31 per mile	TBA
Dr. Raymond J. Boccuti	TBA, Fall 2018	*Annual Leadership Conference-New Jersey School Boards Association (NJSBA), Atlantic City, NJ	TBA	.31 per mile	TBA
Dr. Raymond J. Boccuti	TBA, Winter 2019	*National Conference on Education-American Association of School Administrators (AASA)-Location TBA	TBA	TBA	TBA
Dr. Raymond J. Boccuti	TBA, Spring 2019	*Annual Leadership Conference-New Jersey Association of School Administrators (NJASA) and New Jersey Association of Supervisors of Pupil Services (NJASPS)-Atlantic City, NJ	TBA	.31 per mile	TBA

*\*Approval requests to take advantage of savings from early registration discounts.*

B. Schedule B Positions 2018-2019\* Subject to Negotiations

Cheerleading Coach  
Boys Soccer Coach  
Girls Soccer Coach  
Boys Basketball Coach  
Girls Basketball Coach  
Baseball Coach (split)  
Softball Coach  
Student Council Advisor

Nancy Ritchey  
Nicholas Alvarez  
Lauren Marcus-Feld  
Kevin Lynch  
Ann Marie Callahan  
Anthony DeStefano, Matthew Tonzola  
Cheryl Salway  
Lauren Marcus-Feld

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Yearbook Advisor	Jennifer Penrod
National Jr.Honor Society Advisor	Karen Dettlinger
Eighth Grade Coordinator (split)	Anthony DeStefano, John Livingood
Spelling Bee Coordinator	Jenna Grannick
Band Day Advisor	Jennifer Penrod
Band Memorial Day Advisor	Jennifer Penrod
Lead Teacher (each)	Laura Roberts-Primary Gwen Abbot-Intermediate Cheryl Salway-Middle School Mary Pearce-Specials
Geography Bee Advisor	Lauren Marcus-Feld
Athletic Coach in Charge	Nicholas Alvarez
Science Fair Coordinator (each)	Anthony DeStefano, Matthew Tonzola
Art Fair Coordinator	Christine Foligno
Bowling Advisor	Anthony Destefano
Family Literacy Night Coordinator	Linda Krebs
Peer Mediation Advisor	Karen Dettlinger
Video Broadcasting Advisor	Mary Pearce
Academic Competition Coordinator	Matthew Tonzola
Eighth Grade Video Coordinator	Jennifer Penrod
School Wide Positive Behavior	
Support Coordinator	Jenna Grannick
Band and Chorus Advisor	Jennifer Penrod

C. 2018-2019 Annual Appointments and Authorizations

1. Business Administrator/Board Secretary – Denise McCarthy
2. Acting Board Secretary – Dr. Raymond J. Boccuti
3. Acting Principal – Krystyna Domogala
4. Attendance Officers – Victoria Hanlon and Donna Campbell
5. Custodian of the H.W. Mountz School Fund – Dr. Raymond J. Boccuti and Business Administrator
6. Emergency Management Council Member – Dr. Raymond J. Boccuti
7. Authorized Temporary Qualified Purchasing Agent –Business Administrator
8. Public Agency Compliance Officer – Business Administrator
9. AHERA Designated Person – Business Administrator
10. Integrated Pest Management Coordinator –Business Administrator
11. Right To Know Contact Person –Business Administrator
12. Chemical Hygiene Officers – Anthony DeStefano and Matthew Tonzola
13. Blood Borne Pathogens Standards – Victoria Hanlon

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14. Section #504 Administrators – Krystyna Domogala and Eleanor Cosentino
15. Affirmative Action Officers – Krystyna Domogala and Business Administrator
16. Comprehensive Equity Plan – Krystyna Domogala
17. Child Abuse/Neglect and Missing Children Cases Liaison – Krystyna Domogala
18. Enforcement of Drug-Free School Zone Liaison with Law Enforcement Agencies– Krystyna Domogala
19. MOESC Representative – Dr. Raymond J. Boccuti
20. Homeless Liaison – Krystyna Domogala
21. Anti-Bullying Specialist – Michele Lee and Eleanor Cosentino
22. Anti-Bullying Coordinator – Krystyna Domogala
23. PARCC Coordinator – Krystyna Domogala
24. PARCC IT – Christopher Soto
25. District Test Coordinator – Dr. Raymond J. Boccuti
26. School Test Coordinator – Krystyna Domogala

D. Approval of an employment contract for Ms. Louise B. Davis as Interim School Business Administrator, Board Secretary in accordance with N.J.S.A. 18A:7-8(j) and N.J.A.C. 6A23A-3.1 commencing on July 1, 2018 through August 31, 2018 following the Executive County Superintendent approval of the employment contract.

E. Resignation of Amy Lyons, Sp Ed teacher, effective June 30, 2018

F. Resignation of Christopher Manning, Custodian, effective June 8, 2018

G. Payment to Christopher Manning for unused days - 5 days @ \$63.65 per day for a total of \$318.25

H. Michele Parisi Lee Maternity/Disability Leave of Absence for the period September 5, 2018, through September 18, 2018, and a leave of absence pursuant to the New Jersey Family Leave Act for the period September 19, 2018, through November 1, 2018.

I. Appointment of Stephen Hrapsky as custodian with a black seal license at a prorated salary of \$41,918, status quo, effective date TBA, pending criminal history clearance.

J. Summer Staffing

Extended School Year (ESY) Instructional Personnel:

John Livingood (Special Ed Teacher) approved at a rate of \$62.25 hourly for a total of 68 hours.

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Shawna Sogluizzo (Special Ed Teacher) approved at a rate of \$43.85 hourly for a total of 68 hours.

Kelly Clark (Paraprofessional/Substitute Teacher) approved at a rate of \$15.00 hourly for a total of 68 hours.

Substitutes:

On call Acting Principals approved at a rate of \$ 250.00 daily, as needed: Laura Roberts (Primary), Cheryl Salway (Secondary).

Nicole Orr (Special Education Teacher) approved at a rate of \$48.90 hourly, as needed.

Bonnie Brendle (Paraprofessional/Teacher) approved at a rate of \$15.00 hourly, as needed.

Jennifer Miller (Paraprofessional /Teacher) approved at a rate of \$15.00 hourly, as needed.

Roberta Martin (Teacher) approved at rate of \$90.00 (daily rate), as needed.

Related Services Personnel:

Bridget Maniace (Speech and Language Specialist) approved at a rate of \$61.60 hourly for a total of 5 hours per week during ESY.

Amy Forsythe (Occupational Therapist) 6 hours a week approved at a rate of \$80.00 (daily rate) during ESY.

Wilson Reading Instruction

Shawna Sogluizzo (Special Education Teacher) approved at a rate of \$43.85 hourly for a total of 10 hours during month of August to provide instruction for Wilson practicum.

CST Summer Hours:

Eleanor Cosentino. Social Worker 10 days approved at \$369.35 (daily rate)

Andrea Brierley, LDTC 10 days approved at \$336.48 (daily rate)

Michele Lee, School Psychologist, 4 days approved at \$327.73 (daily rate).

K. Authorization for the Superintendent to advertising and hire for position vacancies through the Board of Education work session Scheduled for September 10, 2018. The position vacancies must be included in the 2018-2019 budget.

L. Approval of Anthony DeStefano, Laura Roberts, and Cheryl Salway as Acting Principals, as needed, for the 2018-2019 School Year.

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M. **RESOLVED:** The Spring Lake Borough Board of Education approves the 2017-2018 Superintendent Merit Goals, Qualitative and Quantitative, as being attained for Dr. Raymond J. Boccuti: payment pending approval by the NJDOE Executive County Superintendent of Schools.

**RESOLVED:** To approve, upon recommendation of the Superintendent, the Superintendent Report Items A-C, Curriculum Items A-C, and Personnel Items A-L:

On motion by Mr. Ferraro, and seconded by Mr. Clark:

Roll Call:

Yes Mr. Clark	Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mrs. Valori	____ Mr. Daino
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On motion by Mr. Ferraro, and seconded by Mrs. Valori to approve Personnel M;:

Roll Call:

Yes Mr. Clark	Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mrs. Valori	Mr. Daino
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**STUDENT SERVICES**

- A. HIB Report June, 2018- None to Report
- B. 2016-2017 HIB Grades Report- Spring Lake 74 out of 78
- C. Non-Resident Application update
- D. Extended School Year (ESY) Program

**Extended School Year (ESY) Program and Related Services**

Dates: Monday, July 2, 2018 through Tuesday, July 31, 2018, 4 weeks, No ESY program on July 4, 2018.

Mondays through Thursdays (No ESY on Fridays)

Hours: 8:45 am – 12:45 pm

**ESY Placements: Manasquan Students - OOD**

Note: Transportation costs pending for ESY.

Contracts for ESY pending.

Request to place Spring Lake resident (# 8768907753) at Search Day School from 7/2/18 through 8/24/18 for a tuition cost at an estimated value of \$13,067.73.

Request to place Spring Lake resident (#9964574192) at Search Day School from 7/2/18 through 8/24/18 for a tuition cost at an estimated value of \$13,067.73.

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Request to place Spring Lake resident (#9964574192) at Harbor School from 7/5/18 through 8/15/18 for a tuition cost at an estimated value of \$10,094.48.

Request to place Spring Lake resident (#6837612235) at Lewis School from 6/25/18 through 7/21/18 for a tuition cost at an estimated value of \$1,500 for the pm session; am session is automatically included in the 2017-2018 tuition paid.

Request to place Spring Lake resident (#3489014370) at Collier School from 7/5/18 through 8/15/18 for a tuition cost at an estimated value of \$9,184.

ESY Placements: H.W. Mountz - OOD

Note: Transportation costs pending for ESY.

Contracts for ESY pending.

Request to place Spring Lake resident (#4893883869 ) at the Alpha School from 7/5/18 through 8/15/18 for a tuition cost at an estimated value of \$ 9,613.50.

Request to place Spring Lake resident (#1667616081 ) at Wall Township School District from 7/2/18 through 8/9/18 for a tuition cost at an estimated value of \$5,091.24

Request to place Spring Lake resident (#2046398061) at The Shore Center from 6/25/18 through 8/7/18 for a tuition cost at an estimated value of \$12,062.00.

Request to place Spring Lake resident (#8636445771) at the Alpha School from 7/5/18 through 8/15/18 for a tuition cost at an estimated value of \$9,613.50.

Contracted Services:

Dr. Dorothy Pietrucha; Neurological Evaluation; \$225

Dr. Donna Merchant; Central Auditory Processing Disorder (CAPD) Evaluation; \$675

Dr. Syed S. Zaidi; Psychiatric Evaluation; \$550

Dr. Denise Aloisio; Pediatric (Neuro) Developmental Evaluation; \$575

BCBA - TBA

Physical Therapist - Alyson Stout at the hourly rate of \$85/ hour

Occupational Therapist - Amy Forsythe at the hourly rate of \$85/hour

Wilson Reading Instructor - Kathleen Joyce at the hourly rate of \$50/hour

**SPRING LAKE BOROUGH BOARD OF EDUCATION  
MINUTES REGULAR MEETING  
June 25, 2018 6:30 P.M.**

**RESOLVED:** To approve, upon recommendation of the Superintendent, Student Services Items A-D:

On motion by Mrs. Valori, and seconded by Mr. Ferraro:

Roll Call:

Yes Mr. Clark	Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mrs. Valori	_____ Mr. Daino
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POLICY

A. Strauss Esmay Policies -Second Reading and Adoption of Policy 7000 Series and Regulations (indicated by (R) following the Policy title) - Property, 8000 Series and Regulations - Operations, and 9000 Series and Regulations - Community

7000's: Property

- 7100 Long-Range Facilities Planning (R)
- 7101 Educational Adequacy of Capital Projects (R)
- 7102 Site Selection and Acquisition
- 7130 School Closing
- 7230 Gifts, Grants and Donations (R)
- 7243 Supervision of Construction
- 7300 Disposition of Property (R)
- 7410 Maintenance and Repair (R)
- 7420 Hygienic Management (R)
- 7421 Indoor Air Quality Standards (R)
- 7422 School Integrated Pest Management Plan (R)
- 7424 Bed Bugs (R)
- 7425 Lead Testing of Water in Schools
- 7430 School Safety (R)
- 7432 Eye Protection (R)
- 7433 Hazardous Substances
- 7434 Smoking in School Buildings and on School Grounds (R)
- 7435 Alcoholic Beverages on School Premises
- 7436 Drug Free Workplace
- 7440 School District Security (R)
- 7441 Electronic Surveillance In the School Building and on School Grounds (R)
- 7446 School Safety Program
- 7450 Property Inventory
- 7460 Energy Conservation
- 7480 Motor Vehicles on School Property
- 7481 Unmanned Aircraft Systems (UAS also known as Drones)
- 7490 Animals on School Property
- 7510 Use of School Facilities (R)
- 7513 Recreational Use of Playgrounds - *With addition of insurance carrier review.*

**SPRING LAKE BOROUGH BOARD OF EDUCATION**  
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- 7520 Loan of School Equipment
- 7522 School District Provided Technology Devices to Staff Members
- 7523 School District Provided Technology Devices to Students
- 7610 Vandalism (R)

8000's: Operations

- 8130 School Organization
- 8140 Student Enrollments
- 8140 Enrollment Accounting (R)
- 8210 School Year
- 8220 School Day
- 8220 School Closings (R)
- 8310 Public Records (R)
- 8311 Managing Electronic Mail
- 8320 Personnel Records
- 8330 Student Records (R)
- 8335 Family Educational Rights and Privacy Act
- 8350 Records Retention
- 8420 Emergency and Crisis Situations
- 8420 Emergency and Non-Fire Evacuation Plan (R)
- 8420.1 Fire and Fire Drills ®
- 8420.2 Bomb Threats
- 8420.3 Natural Disasters and Man-made Catastrophes ®
- 8420.4 Kidnapping
- 8420.5 Asbestos Release
- 8420.6 Accidents To and From School
- 8420.7 Lockdown Procedures
- 8420.10 Active Shooter
- 8431 Toxic Hazard Preparedness Program (R)
- 8441 Care of Injured and Ill Persons (R)
- 8442 Reporting Accidents - *With the addition of processing through the School Nurse.*
- 8451 Control of Communicable Diseases (R)
- 8453 HIV/AIDS
- 8454 Management of Pediculosis
- 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse - *Previously determined to utilize this policy with the addition of the school district's current regulations and forms.*
- 8462 Reporting Potentially Missing or Abused Children
- 8465 Hate Crimes and Bias-Related Acts (R)
- 8467 Weapons (R)
- 8468 Crisis Response (R)
- 8500 Food Services
- 8505 Wellness Policy/Nutrient Standards for Meals and Other Foods
- 8506 School Lunch Program and Biosecurity Plan



**SPRING LAKE BOROUGH BOARD OF EDUCATION  
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- 8540 School Nutrition Programs
- 8600 Student Transportation (R)
- 8601 Student Supervision After School Dismissal
- 8613 Waiver of Student Transportation
- 8630 Bus Driver/Bus Aide Responsibility (R)
- 8660 Transportation by Private Vehicle (R)
- 8670 Transportation of Disabled Students
- 8710 Property Insurance
- 8740 Bonding

9000's: Community

- 9100 Public Relations
- 9120 Public Relations Program (R)
- 9130 Public Complaints and Grievances (R)
- 9140 Citizens Advisory Committees (R)
- 9150 School Visitors (R)
- 9160 Public Attendance at School Events
- 9180 School Volunteers
- 9190 Community Organizations
- 9200 Cooperation Between Parents and School
- 9210 Parent Organizations
- 9230 Parental Responsibilities
- 9240 Rights of Parents
- 9242 Use of Electronic Signatures
- 9260 Parental Liability for Vandalism
- 9270 Home Schooling and Equivalent Education Outside the School (R)
- 9280 Parent Conferences
- 9320 Cooperation with Law Enforcement Agencies (R)
- 9323 Notification of Juvenile Offender Case Disposition
- 9324 Sex Offender Registration and Notification (R)
- 9400 News Media Relations
- 9500 Cooperation with Educational Agencies
- 9541 Student Teachers/Interns
- 9550 Educational Research Projects
- 9560 Administration of School Surveys
- 9700 Special Interest Groups
- 9713 Recruitment by Special Interest Groups
- 9720 Solicitations by Vendors

**B. Ad Hoc Committee Reports**

1. Beautification Committee- Mrs. Valori and Mr. Ferraro reported that the work is basically accomplished.

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2. Finance Committee- Mr. Ferraro reported that this Ad Hoc Committee is closed as 2018-19 Budget completed.
3. Report from Liaison to NJSBA- TBD
4. Report from Liaison to Manasquan BOE- Mrs. Valori reported that new scheduling is being discussed -may move from block to drop & rotate. Grant no longer available for technology.
5. Report from Liaison to HWM PTA- Mr. Clark sent his Report of Meeting held 5/24/18: 3 Security issues raised: 1. Get input from staff; 2. Why not form a task force? 3. Security in alley behind the school
6. Report from Liaison to Spring Lake Educational Foundation- Mr. Ferraro reported that SLED is selling 200 raffle tickets @ \$ 100. For Hamilton and dinner in NY

**RESOLVED:** To approve, upon recommendation of the Superintendent, Policy and Committee Report Items A-B: Mrs. Valori expressed her thanks for the hard work all year on the Policies

On motion by Mr. Ferraro, and seconded by Mr. Clark:

Roll Call:

Yes Mr. Clark	Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mrs. Valori	___ Mr. Daino
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**STRATEGIC PLAN**

A. Update - Dr. Boccuti reported that several of the original Committee reconvened on 5/31/18 for an Updated Report; we are 1/3 of the way to completion of the Strategic Plan

**XI. Old Business-** Mrs. Valori offered thanks on behalf of the Board, to our wonderful staff and Administrators and volunteers, for Field Day and Graduation.

**XII. New Business -** Mrs. Valori reminded Board members that the Board Self Evaluation was available for them to complete, so work could commence on building the District Goals for 2018-19.

**XIII. Public Comment/Visitors Moved to before Executive - 9:50 -10:20 PM**

Mr. Roccesano reported that the Booster Club met- he would like to know what the school needs are?

Dr. Boccuti advised that he would contact Mr. Lynch to provide a list.

Mr. Worth concerned Board putting the cart before the horse when discussing a merger-instead we should analyze what Mountz will look like in the future; seems unfortunate that the Strategic Plan did not include declining enrollment; we should kick around options like reviewing Staff which is reported the same as 8 years ago tho the student count has dropped 125 students-too many staff members - need to to be down to bare bones.

Mrs. Valori advised that the enrollment has long been a concern and discussion topic of the Board, but at the same time, any loss of Programs is unacceptable.

**SPRING LAKE BOROUGH BOARD OF EDUCATION**  
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Mr. Roche inquired about the PD-Agenda should state if mandatory.

Dr. Sterling requested a Report to be prepared for sending staff out of the building.

Mr. Dawson is concerned about the viability of Mountz with the number of current staff; maybe these kind of discussions should occur over a cup of coffee with Sea Girt?

Mrs. Valori explained that we have already done informal reach outs and feels that may be a conflict.

Mrs. Giblin stated she feels we are reactive, not proactive. Maybe we should start with a new vision not addressed in the Strategic Plan.

Mrs. Valori thanked her for “food for thought” but feels that gathering information is being proactive.

**XIV. Executive Session** –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

**WHEREAS**, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on June 25, 2018 at: 10:20 pm. to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- Matters rendered confidential by state or federal law
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters which would constitute an unwarranted invasion of privacy
- Matters involving collective negotiations and/or the negotiations of terms and conditions
- Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- Matters concerning the protection of the safety or property of the public
- Pending or anticipated litigation and matters covered by the attorney-client privilege
- Matters involving employees and terms of their employment and contract
- Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action WILL be taken on any of the items stated above.

**SPRING LAKE BOROUGH BOARD OF EDUCATION  
MINUTES REGULAR MEETING  
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On motion to enter Executive Session by Mr. Ferraro, and seconded by Dr. Sterling @ 10:20 PM:

AYES

On motion to exit Executive Session by Dr. Sterling, and seconded by Mr. Clark @ 11:20 PM:

AYES

**XIV. Adjourn**

On motion by Mrs. Valori, and seconded by Dr. Sterling at 11:20 PM:

AYES

Respectfully submitted,

Louise B. Davis  
Interim SBA/BS