

**SPRING LAKE BOARD OF EDUCATION
MINUTES
October 23, 2014**

I. Call to order: This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

<u>Roll Call</u>	<u>Present</u>	<u>Arrived at</u>	<u>Absent</u>	<u>Time: 6:45 pm</u>
Mrs. Hansen	X			
Mr. Daino	X			
Mr. Hale	X			
Mr. Panzini		6:50		
Mrs. Valori	X			
Mr. Bormann, CSA; Mrs. Allen, SBA/BS; Mr. Sciarrillo, Board Attorney				

II. Executive Session –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

******It is estimated that the meeting will be opened to the Public at approximately, but not earlier than 7:00 PM. An announcement will be made to waiting guests if a time extension is necessary.******

On motion by Mrs. Hansen and seconded by Mr. Daino

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on October 23, 2014 at 6:45 pm to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 15 minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- a. Personnel held for later (action to follow)
- b. Student Personnel 6:47-7pm (action to follow)
- c. Negotiations held for later (no action at this time)

On motion by Mrs. Hansen and seconded by Mr. Daino

Resolved: to return to open session and resume the order of business. Time: 7:05pm

III. Flag salute

**SPRING LAKE BOARD OF EDUCATION
MINUTES**

October 23, 2014

IV. Approval of Minutes of: September 24, 2014

On motion by Mrs. Hansen and seconded by Mr. Daino

Resolved: To approve the minutes of September 24, 2014 as presented.

Roll Call Vote: Yes: Mr. Daino, Mr. Panzini, Mrs. Valori, Mr. Hale, Mrs. Hansen

V. President's Statement

Mrs. Hansen thanked the HWM PTA and all those who participated in the success of the Annual Kitchen Tour. Mrs. Hansen moved New Business forward and added two items to the agenda to give those present an opportunity to comment under item VI. The items added under the Superintendent's Report – Administration G. Naming the Science Labs after John E. Bormann and H. Board Candidates Night October 28, 2014

A. 2013-2014 NJASK/ State Performance Report Analysis & Action Plan presentation

B. 2013-2014 NJASK Performance Student Recognition

VI. Public Comments on Agenda Items Only.

The length of time for public discussion shall be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

Mr. Worth 2013-2014 NJASK presentation, Report Card, average class size, tenure

Mrs. Panzini Special Education tuition to PSH, cost per pupil

Mrs. Ressa 2013-2014 NJASK Performance

Mr. White Special Education

Mr. Roche PSH placements

Mrs. Dubac Performance Report

Dr. Petrosini Naming Science Labs

Mr. Ferraro Analysis of State Reports

VII. Business Administrator's Report

A. Financial reports presented

Pursuant to N.J.A.C. 6:20-2.13 (d), I certify to each Board Member that as of September 30, 2014 no budgetary line account has obligations and payments which in total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18:22-a .

X 10/23/14

On motion by Mrs. Hansen and seconded by Mr. Panzini

Resolved: To approve items B., C., D., E., F., and H. as listed on the agenda under the Business Administrator's Report

Mrs. Valori clarified that item E. was to acknowledge the limits of the Capital Reserve and not to approve the LRFP.

Roll Call Vote: Yes: Mr. Panzini, Mrs. Valori, Mr. Hale, Mr. Daino, Mr. Hale

B. Be it Further Resolved: that pursuant to N.J.A.C. 6:20-2:13(e), the Board certifies as of September 30, 2013, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in

**SPRING LAKE BOARD OF EDUCATION
MINUTES**

October 23, 2014

violation of N.J.A.C. 6:20-2:13(b) and that sufficient funds are available for the remainder of the fiscal year and that the Board of Education further approves transfers

effective September 30, 2014 and October 23, 2014 from the general fund portion of the 2014-2015 budget and appropriation of Extraordinary Aid as presented:

- C. Resolved: To accept the Annual Facilities Checklist – Health and Safety Evaluation of School Buildings for September 2014.

D. **Submission of Comprehensive Maintenance Plan**

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the H. W. Mountz School of the Spring Lake School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Spring Lake Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive

Maintenance Plan for the Spring Lake School District in compliance with Department of Education requirements.

- E. Resolved: That the Spring Lake School District has nine projects identified in its Five Year Long Range Facility Plan that have not yet been completed. The nine projects have an estimated total cost over the five-year period of \$4,514,635. Determination of the preliminary and final eligible costs, and the state funding, shall be made at the time of approval of a particular school facilities project pursuant to N. J. S. A. 18A:7G-5. Accordingly the estimated local share of these projects is \$2,708,781. The local share of \$2,708,781 represents the maximum amount the Spring Lake School District may deposit in its **Capital Reserve Fund** for the 2014-2015 school year.

NJDOE now anticipates release of the new LRFP software to LEA’s in January. The new software will roll the systems data over but not the enrollment or the projects from the old data system. We have contracted PW Moss to work with us to develop and submit the new plan. Building and Grounds will be meeting to revise the current project list. We are recommending holding a building walk through preceding the December meeting for the public. Board members may contact the committee members or administration with suggestions.

- F. Resolved: To approve 2014-2015 Transportation Jointure with Red Bank Regional High School District for one Spring Lake resident student at a cost of \$828.40
- G. Standard & Poors Rating Review October 15, 2014 – No change in our AAA Rating

**SPRING LAKE BOARD OF EDUCATION
MINUTES
October 23, 2014**

- H. Resolved: To approve the NP Technology Initiative Program Agreement with St. Catharine School and the proposed spending plan for 2014-2015 in the amount of \$12,128.00

VIII. Board Attorney's Report (None)

IX. Superintendent's Report

ADMINISTRATION

- A. Report on Enrollment

HWM 213 MHS 62 CVS 15

On motion by Mrs. Hansen and seconded by Mr. Panzini

Resolved: To approve items B., C., E., F., G., and H. as listed on the agenda under Superintendent's Report – Administration.

Roll Call Vote: Yes: Mr. Panzini, Mrs. Valori, Mr. Hale, Mr. Daino

Mrs. Hansen voted yes to all items except no to item H

- B. Resolved: To approve use of school facilities as requested:

HW Mountz PTA

All Purpose Room

October 2014-June 2015

Requested by: Megan Hacket, Jenine Dora

HW Mountz PTA-Enrichment Program

Classrooms/Library

October 2014-June 2015

Requested by: Noelle Giblin

Spring Lake Educational Foundation

Library/All Purpose Room-Monthly Meetings, Drama Club

Third Wednesday of each Month and Mondays 3PM-4:30 PM

October 2014-June 2015

Requested by: Megan Hacket, Jenine Dora

Spring Lake Recreation

Gymnasium

Mondays and Wednesdays 6 pm to 8 pm

October 27, 2014-November 12, 2014

Requested by: Kathy Heine and Patty Mabrey

- C. Resolved: To approve, upon recommendation of the Superintendent, class trips as follows:

**SPRING LAKE BOARD OF EDUCATION
MINUTES
October 23, 2014**

Staff:	Class	Destination:	Date:
O'Sullivan, Roberts + Parents TBA	Kindergarten	Walking Trip to Spring Lake Fire/Police/First Aid Stations	October 20, 2014
Salway + 7 Staff Members	Grades 6-7-8 Community Service	Spring Lake Beach, NJ	October 23, 2014-Rain Date October 24, 2014
Krebs + Dettlinger	9 Students	Monmouth County Food Bank- Neptune, NJ	November 13, 2014
Hallowell, Lyons, Tonzola, Brendle + 4 parents	Grade 2 Trip	Twin Lights, Sandy Hook/Fort Hancock Trip	June 3, June 4 or June 10, 2015

- D. NJ Week of Respect & NJ Violence and Vandalism Week Activities – October 6-10, 2014 and October 20-24, 2014. Mrs. Walsifer reported.
- E. Resolved: To approve, upon recommendation of the Superintendent, the 2014-15 School Nurse's Plan.
- F. Resolved: To approve, upon recommendation of the Superintendent, submission of the Quality Single Accountability Continuum (QSAC) Statements of Assurance and District Performance Reviews for 2014-2015 to the Monmouth County Superintendent.
- G. Resolved: That the Spring Lake Board of Education names rooms 303 and 304 the John E. Bormann Science Labs
- H. Resolved: That the Spring Lake Board of Education host a BOE Candidates Night at 7pm on Tuesday October 28, 2014 in the H W Mountz Auditorium and to hire Anthony Sciarrillo, Board Attorney to moderate for an estimated two hours.

CURRICULUM/INSTRUCTION

- A. October 13, 2014 - Staff In-service Day

PERSONNEL

On motion by Mr. Panzini and seconded by Mr. Hale

Resolved: To approve item A., B., E., F., G., H., I., and J. as listed on the agenda under the Superintendent's Report – Personnel.

Roll Call Vote: Yes: Mr. Hale, Mr. Daino, Mr. Panzini, Mrs. Valori, Mrs. Hansen

SPRING LAKE BOARD OF EDUCATION

MINUTES

October 23, 2014

- A. Resolved: To approve, upon recommendation of the Superintendent, the Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Estimated Total:
Laura Roberts	10/7/14	Tools of The Mind Workshop-Neptune, NJ	\$0	\$6.20	\$6.20
Christopher Soto	10/2/14, 11/14/14,	NJ Technology Study Council-Edison, NJ	\$300-Additional Sessions included in fee tbd	\$72.54	\$372.54
Debra Allen	11/7/2014	QPA Ethics-Egg Harbor City, NJ	\$89	0	\$89
Lauren Marcus-Feld	11/19-11/23, 2014	NCSS Annual Conference-Boston, Massachusetts	\$260.00	\$1800-Awarded through SLED Grant	\$2160 total
Gwen Barsel Abbot	12/5/2014	PARCC Math Workshop-Monroe, NJ	\$199-Awarded through NCLB Grant	\$15.50	\$214.50
Karen Dettlinger	12/5/2014	PARCC Math Workshop-Monroe, NJ	\$199-Awarded through NCLB Grant	\$21.70	\$220.70
John Livingood	12/5/2014	PARCC Math Workshop-Monroe, NJ	\$199-Awarded through NCLB Grant	\$16.75	\$215.75
Rebecca Zielinski	12/5/2014	PARCC Math Workshop-Monroe, NJ	\$199-Awarded through NCLB Grant	\$16.75	\$215.75
Michele Szary	1/8/2015	504 Workshop-Glassboro, NJ	\$0	\$34.10	\$34.10

- B. Resolved: To approve, upon recommendation of the Superintendent, adding the following names to the he revised List of Substitute Teachers for the 2014-2015 school year:

Lindsay Burrus \$85/day
Kaitlin DiMarsico \$80/day
Paul Kacsmar \$75/day pending County Substitute Certificate
Melissa Leppard \$80/day

SPRING LAKE BOARD OF EDUCATION

MINUTES

October 23, 2014

Mary Jo McHugh \$80/day

Margaret Ping \$85/day

Sharon Rykola \$85/day

- C. Resolved: To approve, upon recommendation of the Superintendent, revising Bonnie Brendle's position to include an additional 2.5 hours per day as an instructional paraprofessional retroactive to October 13, 2014 through June 30, 2015 at the hourly rate of \$10.80.
- D. Resolved: To approve, upon recommendation of the Superintendent, hiring Mario Gerardi as Part Time Custodian for 20 hours per week effective October 27, 2014 through June 30, 2015 at an hourly rate of \$14 to be increased to \$16 upon documenting Black Seal Boilers License or higher.
- E. Resolved: To approve, upon recommendation of the Superintendent, recognizing Karen Dettlinger and Shawna Sogluizzo as athletic coordinators/volunteers for 2014-2015.
- F. Resolved: To approve, upon recommendation of the Superintendent, approving 3 hours @ \$34.36/hour CBA Schedule B rate for Sarah-Ann Yersin for Responsive Classroom training on October 16, 2014.
- G. Resolved: To approve, upon recommendation of the Superintendent, approving Amanda Librizzi, to observe Victoria Hanlon on October 23, 2014 for a course requirement for the College of New Jersey.
- H. Resolved: To approve, upon recommendation of the Superintendent, revising Shawna B. Sogluizzo contract as a Special Education Teacher on BA-0- step to BA+20 -0- step of the CBA Salary Guide prorated (from \$54,315 to \$55,065+\$250) effective the first month after receiving documenting transcripts through June 30, 2015.
- I. Resolved: To approve, upon recommendation of the Superintendent, extending Nicole Orr's medical leave to on or about December 1, 2014.
- J. Resolved: To authorize the Superintendent, to extend Gina Lasher's appointment as long term leave replacement teacher beyond October 30, 2014 week to week and report back to the Board on November 20, 2014.
- K. Acknowledge Matthew Tonzola for achieving tenure status on October 21, 2014.

STUDENT SERVICES

On motion by Mrs. Hansen and seconded by Mr. Hale

Resolved: To approve items A., B., C., D., and E., as listed on the agenda under the Superintendent's Report – Student Services.

Roll Call Vote: Yes: Mr. Hale, Mr. Daino, Mr. Panzini, Mrs. Valori, Mrs. Hansen

- A. HIB Incident Report(s)

SPRING LAKE BOARD OF EDUCATION

MINUTES

October 23, 2014

Resolved: To approve, upon recommendation of the Superintendent, the September 2014 HIB Incident Report (-0-).

- B. Presentation of the October 2014 HIB Incident Report (-1-)

Resolved: The Spring Lake Board of Education, upon recommendation of the Superintendent and after a review of the facts presented approves the findings and determination of HIB Investigation October 2014-1.

- C. Resolved: To approve, upon recommendation of the Superintendent, Family Resource Associates (FRA) to provide an augmented evaluation and report on SID#1667616081 at a cost of \$560.
- D. Resolved: To approve, upon recommendation of the Superintendent, 2014-2015 tuition contract with The Woodcliff Academy for SID#8902435945 at an annual cost of \$45,558.24 (182 days) exclusive of OT/PT services.
- E. Resolved: To approve, upon recommendation of the Superintendent, additional cost of an aide for up to three hours per week and transportation for SID# for an extended day program effective October 15, 2014 through June 30, 2015. Actual costs to be determined.

POLICY

On motion by Mr. Daino and seconded by Mr. Panzini

- A. Resolved: To approve first reading of the following Board Policies:
3542.1 Wellness and Nutrition
5120 Assessment of Individual Needs

Roll Call Vote: Yes: Mr. Panzini, Mrs. Valori, Mr. Hale, Mr. Daino, Mrs. Hansen

X. Committee Reports

Building & Grounds	Mr. Hale/ Mrs. Hansen	Schedule Next Meeting
Finance/Negotiations	Mrs. Hansen/ Mr. Hale	
Personnel/Student Personnel	Mrs. Hansen/ Mr. Hale	
Policy	Mr. Daino/Mr. Panzini	Schedule Next Meeting
Curriculum/Instruction	Mrs. Valori/Mr. Panzini	
Communication	Mrs. Hansen/Mr. Daino	Schedule Next Meeting
NJSBA Delegate	Mrs. Hansen/Mr. Daino	
Legislation	Mrs. Hansen/Mr. Daino	
Liaison to Manasquan BOE	Mrs. Valori	
Liaison to HWM Booster Club	Mr. Hale	
Liaison to HWM PTA	Mrs. Hansen/Mrs. Valori	
Liaison to SLED	Mr. Panzini/Mr. Valori	

XI. Payment of Bills

On motion by Mrs. Hansen and seconded by Mr. Daino

Resolved: To approve payment of bills and payroll for the months of September 2014 and

**SPRING LAKE BOARD OF EDUCATION
MINUTES
October 23, 2014**

October 2014 for a total of \$

Bill Lists	\$572,708.34	Final Sept	Sept 30 Payroll	\$148,572.77
	\$335,075.82	Oct 23	Oct 15 Payroll	\$147,964.49

Record of checks and distribution are on file in the business office.

Roll Call Vote: Yes: Mr. Daino, Mr. Panzini, Mrs. Valori, Mr. Hale, Mrs. Hansen

XII. Old Business

NJSBA representative Kathy Winecoff will return to present details of the options for preparing a District Strategic Plan at the November meeting.

On motion by Mrs. Hansen and seconded by Mr. Hale

Resolved: To reschedule the December 18th meeting to Wednesday, December 17, 2014.

Roll Call Vote: Yes: Mr. Hale, Mr. Daino, Mr. Panzini, Mrs. Valori, Mrs. Hansen

Spring Lake Borough Ordinance #2014-011 Amending and Supplementing Section 18 of Chapter 265 "Parks and Recreation" of the Revised General Ordinances of the Borough of Spring Lake, New Jersey

The Policy Committee was directed to come to the November meeting with information of the pros and cons of operating as a Board of the Whole

XIII. New Business (Moved Up)

Naming Science Labs

SLBOE Candidates - discussion

XIV. Visitors

Mrs. Panzini Naming Science Labs

Mrs. Ressa Great Science Program

Mrs. Panzini Candidates Night

Mrs. O'Hearn HWM PTA host Candidates Night going forward

Mrs. Gresch National PTA encourages local PTA's to host Candidates Night

Executive Session –Items discussed in executive session will result in Board action when the Board reconvenes in open session to conduct the regular business meeting. Estimated time 45 minutes.

On motion by Mrs. Hansen and seconded by Mr. Daino

Resolved: To return to Executive Session at 9:45 pm to discuss the following:

a. Personnel 9:45-10:15

c. Negotiations 10:15-10:50

Vote: Yes: Unanimous, all members present

On motion by Mrs. Hansen and seconded by Mr. Daino

Resolved: To return to open session at 10:50 pm

Vote: Yes: Unanimous, all members present

On motion by Mr. Panzini and seconded by Mrs. Hansen

SPRING LAKE BOARD OF EDUCATION

MINUTES

October 23, 2014

Resolved: To approve items C. and D. as listed on the agenda under Superintendent's Report – Personnel, and;

- C. Resolved: To approve, upon recommendation of the Superintendent, revising Bonnie Brendle's position to include an additional 2.5 hours per day as an instructional paraprofessional retroactive to October 13, 2014 through June 30, 2015 at the hourly rate of \$10.80.

- D. Resolved: To approve, upon recommendation of the Superintendent, hiring Mario Gerardi as Part Time Custodian for 20 hours per week effective October 27, 2014 through June 30, 2015 at an hourly rate of \$14 to be increased to \$16 upon documenting Black Seal Boilers License or higher.

Be It Further Resolved: That the Spring Lake Board of Education, upon recommendation of the Superintendent, terminate the employment of Employee SMID #84926450 effective October 27, 2014 or in the alternative accept the letter of resignation and separation agreement of Employee SMID #84926459 effective November 27, 2014 authorize the Superintendent, and;

Be It Further Resolved: That the Spring Lake Board of Education authorize the Superintendent to hire a Custodian contingent upon a clean criminal history and to report back to the Board at the next action meeting for ratification.

Roll Call Vote: Yes: Mr. Panzini, Mrs. Valori, Mr. Hale, Mr. Daino, Mrs. Hansen

XV. Adjourned at 10:55 pm by Mr. Daino