

**SPRING LAKE BOARD OF EDUCATION
MINUTES
November 20, 2014**

I. Call to order: This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time: 7:00pm
Mrs. Hansen			X	
Mr. Hale	X			
Mr. Daino	X			
Mr. Panzini			X	
Mrs. Valori	X			
Mr. Bormann, CSA; Mrs. Allen, SBA/BS; Mr. Griggs, Board Attorney				

II. Executive Session –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

It is estimated that the meeting will be opened to the Public at approximately, but not earlier than 7:20 PM. An announcement will be made to waiting guests if a time extension is necessary.

On motion by Mr. Daino and seconded by Mrs. Valori

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on November 20, 2014 at 7:00pm to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 20 minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- a. Personnel
- b. Negotiation

On motion by Mr. Hale and seconded by Mr. Daino

Resolved: to return to open session and resume the order of business. Time: 7:25pm

Vote: Yes: unanimous consent of those present

Absent: Mrs. Hansen and Mr. Panzini

III. Flag salute

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IV. Approval of Minutes of: October 23, 2014

On motion by Mr. Daino and seconded by Mr. Hale

Resolved: To approve the minutes of the October 23, 2014 meeting of the Spring Lake Board of Education as distributed.

Roll Call Vote: Yes: Mr. Daino, Mrs. Valori, Mr. Hale

Absent: Mrs. Hansen and Mr. Panzini

V. President's Statement

VI. Public Comments on Agenda Items Only.

The length of time for public discussion shall be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

VII. Business Administrator's Report

A. Financial reports presented

Pursuant to N.J.A.C. 6:20-2.13 (d), I certify to each Board Member that as of October 31, 2014 no budgetary line account has obligations and payments which in total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18:22-a .

X _____ 11/20/14

On motion by Mr. Hale and seconded by Mrs. Valori

B. Resolved: To accept the Financial Reports of the Board Secretary through October 31, 2014 and the Treasurer's;

Be it Further Resolved: that pursuant to N.J.A.C. 6:20-2:13(e), the Board certifies as of October 31, 2014, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2:13(b) and that sufficient funds are available for the remainder of the fiscal year and that the Board of Education further approves transfers effective October 31, 2014 and November 20, 2014 from the general fund portion of the 2014-2015 budget as per attachment:

Roll Call Vote: Yes: Mrs. Valori, Mr. Daino, Mr. Hale

Absent: Mrs. Hansen and Mr. Panzini

C. The Comprehensive Annual Financial Report for Fiscal Year 2014 has been submitted to the NJ DOE on time and will be presented to the Board of Education at next month's meeting.

The CAFR, AMR and Standard and Poor's reports were distributed for advance review.

VIII. Board Attorney's Report

IX. Superintendent's Report

ADMINISTRATION

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- A. Report on Enrollment
HWM 213 MHS 61 CVSD 15

On motion by Mr. Daino and seconded by Mr. Hale
Resolved: To approve items B., C., and D. as listed on the agenda under the Superintendent's Report – Administration.

Roll Call Vote: Yes: Mr. Daino, Mrs. Valori, Mr. Hale
Absent: Mrs. Hansen and Mr. Panzini

- B. Resolved: To approve use of school facilities as requested:

Spring Lake Titans

Gymnasium

November 14, 2014 7 pm to 8 pm

Requested by: Kenneth Degnan

Spring Lake Drug Alliance

Library

November 13, 2014 7 pm to 8 pm

Requested by: Reverend Ray DuBois

Spring Lake Recreation

Request Use of Bleachers for Annual Spring Lake Tree Lighting

Pick Up November 26 and return December 1

Requested by: Kathy Heine

Spring Lake Recreation

Gymnasium

December 1, 2014-February 28, 2015

Mondays: 6 pm to 9 pm

Tuesdays: 7:30 pm to 9pm

Wednesdays: 7pm to 9 pm

Saturdays: 9:00 am to 5:00 pm

Requested by: Kevin Carew

PTA

All Purpose Room, Small Conference Room or Library

November 21, 2014 3 PM to 4 PM

November 24, 2014 3 PM to 4 PM

November 26, 2014 12:30PM to 1:30 PM

All Purpose Room

December 4, 2014 3 PM to 5 PM

December 5, 2014 9AM-11:30 AM and 1 PM-3:30 PM

Requested by: Jessica Ressa

Booster Club

Gymnasium

November 12, 2014-March 17, 2014

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JV Boys Basketball
Requested by: Thomas Killeen

- C. Resolved: To approve, upon recommendation of the Superintendent, class trips as follows:

Date	Class	Teacher	Destination
November 11, 2014	Grade 5	Pamela Mannion, Kathryn Kret	Memorial Monuments- Fifth Ave. Spring Lake, NJ
November 18, 2014	Grade 8 G&T students	Linda Krebs	Lincoln Center, NYC
November 24, 2014	Grade 5	Pamela Mannion, Kathryn Kret	Walking Trip To Arbors-Spring Lake, NJ
December 4, 2014	Peer Mediators- Parents to Provide Transportation	Karen Dettlinger	First Presbyterian Church- Manasquan NJ
December 10, 2014	Grade 8	Cheryl Salway, John Bormann, Jennifer Penrod, Anthony De Stefano, Ruth Picolella, Ann Marie Henry	New York, New York-Broadway Show 8th Gr Fundraising
December 12, 2014	7th Grade Students-Parents to Provide Transportation	Linda Krebs	Model UN Conference- Manasquan High Schol, NJ
March 31, 2015	Grade 8 G&T students	Linda Krebs	McLoones' Supper Club- Asbury Park, NJ

- D. Resolved: To approve, upon recommendation of the Superintendent, the School Safety and Security Statement of Assurance for 2014-2015.

On motion by Mr. Daino and seconded by Mrs. Valori

- E. Resolved: To accept, upon recommendation of the Superintendent, the generous donation of girls' basketball uniforms from Dr. and Mrs. Anthony Petrosini and the generous donation of boys' basketball uniforms from Mr. and Mrs. Edwin Hale.

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Roll Call Vote: Yes: Mrs. Valori, Mr. Daino
 Abstention: Mr. Hale
 Absent: Mrs. Hansen and Mr. Panzini

CURRICULUM/INSTRUCTION

A. Report on Parent Common Core PARCC Workshop held November 19, 2014

PERSONNEL

On motion by Mr. Daino and seconded by Mrs. Vaolri
 Resolved: To approve items A. through G. as listed on the agenda under the Superintendent's Report - Personnel

A. Resolved: To approve, upon recommendation of the Superintendent, the Professional Development Workshop and Travel Log

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Estimated Total:
John E. Bormann	12/4/14	Universal Design for Learning-Monroe	Part of NJLA	\$22	\$22
Kerri Walsifer	12/4/14	Universal Design for Learning-Monroe	Part of NJLA	\$22	\$22
John E. Bormann	12/5/14	MC3 Fall Summit-Location TBD	\$79	tba	\$79 plus mileage
Cheryl Salway	12/5/14	MC3 Fall Summit-Location TBD	\$79	tba	\$79 plus mileage
Christopher Soto	12/11/14	NJ Technology Study Council-Edison, NJ	(approved October 23, 2014)		
Marcia McGowan	12/12/14	Helping Struggling Readers Succeed-New Brunswick, NJ	\$150	-	\$150
Deborah Hallowell	12/12/14	Helping Struggling Readers Succeed-New Brunswick, NJ	\$150	\$25	\$175
John Livingood	12/16/14	Legal Liability and Athletics-Robbinsville, NJ	\$150	\$20	\$170
Christopher Soto	1/29-1/30/15	Techspo-Atlantic City, NJ	\$395	\$33	\$428

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John E. Bormann	3/10/15	Key Issues Related to Non-Certificated Staff-Monroe, NJ	Part of NJLA	\$22	\$22
Alan Ferraro	6/6/15	NJSBA-Governance I Mandatory Training-Jackson, NJ	-	-	-

- B. Resolved: To approve, upon recommendation of the Superintendent, Samantha Epstein for two unpaid personal day on November 5, 2014 and November 10, 2014 as per the SLEA CBA.
- C. Resolved: To approve, upon recommendation of the Superintendent, Neena Kapoor for unpaid leave retroactive to October 31, 2014 PM-November 3 and 4, 2014.
- D. Resolved: To recognize, upon recommendation of the Superintendent, Rebecca Zielinski as a volunteer for cheering for 2014-2015.
- E. Resolved: To approve, upon recommendation of the Superintendent, Denise Dale as long term medical leave replacement substitute retroactive to November 10, 2014 to on or before February 20, 2015 at a per diem rate of \$120.
- F. Resolved: Resolved: To approve, upon recommendation of the Superintendent, adding the following names to the he revised List of Substitute Teachers for the 2014-2015 school year:

Lisa Esposito	Certificate of Eligibility	\$80/diem
Lauren Zales	County Certificate	\$75/diem
- G. Resolved: To approve, upon recommendation of the Superintendent, hiring Thomas Zarra as full time custodian retroactive to November 16, 2014 through June 30, 201, prorated on an annual 12 month salary of \$38,000

STUDENT SERVICES

On motion by Mr. Hale and seconded by Mrs. Valori
Resolved: To approve items A. and B. as listed on the agenda under Superintendent's Report – Student Services

Roll Call Vote: Yes: Mrs. Valori, Mr. Daino, Mr. Hale
Absent: Mrs. Hansen and Mr. Panzini

- A. HIB Incident Report(s)
Resolved: To approve, upon recommendation of the Superintendent, the October 2014 HIB Incident Report .

Presentation of the November 2014 HIB Incident Reports (-0-).

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- B. Resolved: To approve, upon recommendation of the Superintendent, contracting Amy Dougherty to provide an Augmented Communications Evaluation of SID#2046398061 at a cost of \$650.

POLICY

On motion by Mr. Daino and seconded by Mrs. Valori

- A. Resolved: To approve the second reading and adoption of the following Board Policies:

3542.1 Wellness and Nutrition
5120 Assessment of Individual Needs

Upon adoption, these policies supersede all previous policies of the same.

Roll Call Vote: Yes: Mrs. Valori, Mr. Daino, Mr. Hale

Absent: Mrs. Hansen and Mr. Panzini

X. Committee Reports

Building & Grounds	Mr. Hale/ Mrs. Hansen
Finance/Negotiations	Mrs. Hansen/ Mr. Hale
Personnel/Student Personnel	Mrs. Hansen/ Mr. Hale
Policy	Mr. Daino/Mr. Panzini
Curriculum/Instruction	Mrs. Valori/Mr. Panzini
Communication	Mrs. Hansen/Mr. Daino
NJSBA Delegate	Mrs. Hansen/Mr. Daino
Legislation	Mrs. Hansen/Mr. Daino
Liaison to Manasquan BOE	Mrs. Valori
Liaison to HWM Booster Club	Mr. Hale
Liaison to HWM PTA	Mrs. Hansen/Mrs. Valori
Liaison to SLED	Mr. Panzini/Mr. Valori

XI. Payment of Bills

On motion by Mr. Hale and seconded by Mr. Daino

Resolved: To approve payment of bills and payroll for the months of October 2014 and November 2014

	<u>Bills List</u>	<u>Gross PR</u>
October Final	\$346,215.30	#2 \$150,292.67
November	\$310,505.17	#1 \$155,360.97

Record of checks and distribution are on file in the business office.

Roll Call Vote: Yes: Mr. Daino, Mrs. Valori, Mr. Hale

Absent: Mrs. Hansen and Mr. Panzini

XII. Old Business

Strategic Planning Overview and Board Organization - Kathy Winecoff, NJSBA Representative

Colleen Panzini – Board structure’s impact on legal costs
Mrs. Degnan - Strategic Plans in past developed in house
James Worth – 3D Plan appropriate for small district

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XIII. New Business

XIV. Visitors

Colleen Panzini – School Digger ranked us as #1 Elementary School in NJ
Cheryl Salway –thanked Mr. Bormann for his dedication and support
Elsie Dubac – reported loose wire on 5th Avenue Gate – Safety

XV. Adjourn