

SPRING LAKE BOARD OF EDUCATION
-MINUTES-
December 17, 2014

I. Call to order: This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time: 7:15pm
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Mrs. Hansen	X			
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Mr. Hale	X			
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Mr. Daino	X			
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Mr. Panzini	X			
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Mrs. Valori	X			
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Mr. Bormann, CSA; Mrs. Allen, SBA; Mrs. Walsifer, Supervisor; Mr. Griggs, Board Attorney

II. Executive Session –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

It is estimated that the meeting will be opened to the Public at approximately, but not earlier than 8:00 PM. An announcement will be made to waiting guests if a time extension is necessary.

On motion by Mrs. Hansen and seconded by Mr. Daino

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Spring Lake Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on December 17, 2014 at 7:15pm to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 60 minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

a. Personnel SBA resignation, two extended medical leaves and coverage

b. Negotiations with the SLEA – CBA review and preparation

Robert Greitz, NJSBA; Jackie Morgese with Paul Griggs of Lindabury McCormick Estabrook

Vote: Yes, unanimous. All members present

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On motion by Mrs. Hansen and seconded by Mr. Panzini

Resolved: to return to open session and resume the order of business. Time: 8:07 pm

Vote: Yes, unanimous. All members present

III. Flag salute

IV. Approval of Minutes of:

On motion by Mr. Hale and seconded by Mr. Daino

Resolved: To approve the minutes of regular meetings held November 20, 2014 as submitted.

Roll Call Vote: Yes, Mr. Daino, Mrs. Valori, Mr. Hale

Abstained, Mr. Panzini, Mrs. Hansen

V. President's Statement

-Thank You to outgoing BOE member Mr. James Panzini

-Presentation of the CAFR FY 2014 prepared by Paul Cuva of Ferraiolo, Wielkotz, Cerullo, and Cuva.

VI. Public Comments on Agenda Items Only

Mr. Roach –student transportation

VII. Business Administrator's Report

On motion by Mrs. Hansen and seconded by Mr. Hale

A. Resolved: To accept the Comprehensive Annual Financial Report of the Spring Lake Borough School District for the 2013-2014 fiscal year as presented; and

Be It Further Resolved: To accept the Corrective Action Plan for one Audit Recommendation and to submit the Corrective Action Plan, the Audit Synopsis and the certified Board Minutes to the Monmouth County Superintendent's Office of the New Jersey Department of Education as required.

Roll Call Vote: Yes, Mr. Hale, Mr. Daino, Mr. Panzini, Mrs. Valori, Mrs. Hansen

B. Financial reports presented

Pursuant to N.J.A.C. 6:20-2A.10 (d). I certify to each Board member that as of November 31, 2014 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

December 17, 2014 _____ BS/SBA

On motion by Mrs. Hansen and seconded by Mr. Panzini

Resolved: to accept the Financial Reports of the Board Secretary for November 31, 2014 and the Treasurer for the months ending September 30, 2014 and October 31, 2014.

Be it further Resolved: that pursuant to **N.J.A.C.6:23-2.110 (c) 4**, the Board certifies as of November 31, 2014, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our

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knowledge, no major account or fund has been over-expended in violation of **N.J.A.C.6:23-2.11(b)** and that sufficient funds are available for the remainder of the fiscal year and that the Board of Education further approves the transfers between line accounts in the general fund portion of the 2014-2015 budget as presented:

Roll Call Vote: Yes, Mr. Hale, Mr. Daino, Mr. Panzini, Mrs. Valori, Mrs. Hansen

**C. A RESOLUTION AUTHORIZING THE BOARD OF EDUCATION OF
THE BOROUGH OF SPRING LAKE
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT
WITH HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION**

On motion by Mr. Hale and seconded by Mr. Daino

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on December 17, 2014 the governing body of the Board of Education of the Borough of Spring Lake, County of Monmouth, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Board of Education of the Borough of Spring Lake

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

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This resolution shall take effect immediately upon passage.

Roll Call Vote: Yes, Mr. Hale, Mr. Daino, Mr. Panzini, Mrs. Valori, Mrs. Hansen

On motion by Mr. Hale and seconded by Mr. Daino

D. Resolved: To approve Addendum No. 1 to Consultant Services Agreement between the Spring Lake Board of Education and Brown & Brown Benefit Advisors, Inc. to extend the term of the agreement for twelve months at an annual service fee of \$6,000.

Roll Call Vote: Yes, Mr. Daino, Mr. Panzini, Mrs. Valori, Mr. Hale, Mrs. Hansen

E. November Election Official Statement of Results

Registered Voters	2544	Alan F. Ferraro	601 Elected Full Term
Ballots Cast	1404	Kiernan DiFeo	407
		Barton Sterling	244

On motion by Mr. Daino and seconded by Mrs. Hansen

Resolved: To have the *certified statement of results* of the November 4, 2014 School Election made a part of the minutes.

Roll Call Vote: Yes, Mr. Hale, Mr. Daino, Mr. Panzini, Mrs. Valori, Mrs. Hansen

F. Building & Grounds

Report on the 6:30 pm B& G Committee's Public Walk Through

VIII. Board Attorney's Report

IX. Superintendent's Report

ADMINISTRATION

A. Report on Enrollment

HWM: 212

MHS: 59

CVSD: 14

On motion by Mr. Panzini and seconded by Mr. Daino

Resolved: To approve items B., C., and D. as listed on the agenda under the Superintendent's Report – Administration.

Roll Call Vote: Yes, Mr. Daino, Mr. Panzini, Mrs. Valori, Mr. Hale, Mrs. Hansen

B. Resolved: To approve request for use of facility:

Booster Club

Library

December 10, 2014-June 30, 2015

Monthly Meetings

7:00 PM

Requested by: Thomas Killeen

MCFC Seahawks

Gymnasium

Fridays: December 19-March 27, 2015

7:15 PM to 8:30 PM

Requested by: Paul Grigg (SL Resident)

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On motion by Mr. Panzini and seconded by Mr. Daino
 Resolved: To approve request for use of facilities from:

Spring Lake Boy Scout Troop #31

Gymnasium

December 18-June 17, 2014

One Wednesday OR Thursday per Month 7PM-8:30 PM

Requested by: Ed Hale

Roll Call Vote: Yes, Mr. Daino, Mr. Panzini, Mrs. Valori, Mrs. Hansen
 Abstained, Mr. Hale

C. Resolved: To approve, upon recommendation of the Superintendent, class trips as follows:

Date	Class	Teacher	Destination
December 11, 2014	Peer Mediators	Anthony DeStefano	Hands On STEM Day-Avon Municipal Building, Avon NJ
January 9, 2014	7th Grade-MUSST Trip	Linda Krebs, Karen Dettlinger, John Livingood, Rebecca Zielinski	Sea Girt Lanes-Sea Girt, NJ
January 17, 2015	SEA Students	Linda Krebs, Matthew Tonzola	Rutgers University-Future Cities Competition-New Brunswick, NJ

D. Resolved: To approve, upon recommendation of the Superintendent, contracting with Manasquan School District to send 60 **regular** full time Spring Lake high school students; adjustments will be made in accordance with NJAC 6:20-3.1.

CURRICULUM/INSTRUCTION

PERSONNEL

On motion by Mr. Hale and seconded by Mr. Panzini

Resolved: To approve items A. through F. as listed on the agenda under the Superintendent's Report – Personnel

Roll Call Vote: Yes: Mr. Panzini, Mrs. Valori, Mr. Hale, Mr. Daino, Mrs. Hansen

A. Resolved: To approve, upon recommendation of the Superintendent, the Professional Development Workshop and Travel Log.

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Estimated Total:

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Laura Roberts	January 23, 2015	Rutgers Reading & Writing Conference- New Brunswick, NJ	\$180.00	\$23.00	\$203.00
Karen O'Sullivan	January 23, 2015	Rutgers Reading & Writing Conference- New Brunswick, NJ	\$180.00	\$14.00	\$194.00
Christine Valori	2015	NJSBA Gov. II Mandatory Board Training Online	\$0	\$0	\$0
Edwin Hale	April 16, 2015	NJSBA Gov. III Student Achievement	\$0	\$0	\$0

- B. Resolved: To accept with regrets, upon recommendation of the Superintendent, the resignation of Debra Leigh Allen, SBA/BS effective January 31, 2015.

Be It Further Resolved: To approve payment for up to 10 earned vacation days in lieu of Ms. Allen using them.

Mr. Bormann, CSA read Mrs. Allen's letter to the community into the minutes.

- C. Resolved: To approve, upon recommendation of the Superintendent, Samantha Epstein's personal medical leave retroactive to December 1, 2014 through January 4, 2015 including two days unpaid.
- D. Resolved: To approve, upon recommendation of the Superintendent, assigning Ms. Lyons to cover for Ms. Epstein at a rate of \$120/day.
- E. Resolved: To approve, upon recommendation of the Superintendent. extending Mrs. Orr's personal medical leave for her return on January 5, 2015.
- F. Resolved: To approve, upon recommendation of the Superintendent, adding the following to the substitute teacher list for 2014-2015:
 - Matthew Easley \$75/Diem-Pending Criminal History Clearance
 - Kevin Ludwig \$75/Diem
 - Kelsey Campbell \$75/Diem-Pending Substitute Certificate

STUDENT SERVICES

On motion by Mr. Daino and seconded by Mrs. Hansen

Resolved: To approve items A. and C. as listed on the agenda under the Superintendent's Report – Student Services

Roll Call Vote: Yes, Mr. Daino, Mr. Panzini, Mrs. Valori, Mr. Hale, Mrs. Hansen

- A. Resolved: That the Spring Lake Board of Education approve the November 2014 HIB Incident Report (-0-)

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- B. December 17, 2014 HIB Incident Report presented (-0-).
- C. Resolved: to approve, upon recommendation of the Superintendent, the parental request for early release (one day per Week) of the following student to participate in the Monmouth County Arts Middle School Program :
SID #8231473325

POLICY

X. Committees

Building & Grounds	Mr. Hale/ Mrs. Hansen
Finance/Negotiations	Mrs. Hansen/ Mr. Hale
Personnel/Student Personnel	Mrs. Hansen/ Mr. Hale
Policy	Mr. Daino/Mr. Panzini
Curriculum/Instruction	Mrs. Valori/Mr. Panzini
Communication	Mrs. Hansen/Mr. Daino
NJSBA Delegate	Mrs. Hansen/Mr. Daino
Legislation	Mrs. Hansen/Mr. Daino
Liaison to Manasquan BOE	Mrs. Valori
Liaison to HWM Booster Club	Mr. Hale
Liaison to HWM PTA	Mrs. Hansen/Mrs. Valori
Liaison to SLED	Mr. Panzini/Mrs. Valori

XI. Payment of the Bills

On motion by Mr. Hale and seconded by Mr. Panzini

Resolved: That the payment of the Bills List and Payroll for the months of November and December 2014:

	<u>Bills List</u>	<u>Gross PR</u>
November	\$321,391.20 (\$10,886.03)	November 25th \$299,781.72
December 17	\$244,515.53	December 15th \$148,615.62
		December 23th \$

Record of checks and distribution are on file in the business office.

Roll Call Vote: Yes, Mr. Panzini, Mrs. Valori, Mr. Hale, Mr. Daino, Mrs. Hansen

XII. Old Business

Board discussion of Strategic Planning and Board Organization – Table for January

XIII. New Business

XIV. Visitors

XV. Adjourned at 8:45pm

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