

SPRING LAKE BOARD OF EDUCATION

MINUTES

August 4, 2014

1

I. Call to order: This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call Present Arrived at Absent Time: 7:00pm

Mrs. Hansen X _____

Mr. Daino X _____

Mr. Hale X _____

Mr. Panzini 7:15 _____

Mrs. Valori X _____

Mr. Bormann, CSA; Mrs. Allen, SBA; Mrs. Walsifer, Supervisor; Mr. Sciarrilla, Esq.

II. Executive Session – Special Education and Attorney Client Privilege

Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

******It is estimated that the meeting will be opened to the Public at approximately, but not earlier than 7:20PM. An announcement will be made to waiting guests if a time extension is necessary.******

On motion by Mrs. Hansen and seconded by Mr. Hale

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Spring Lake Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on July 28, 2014 at 7:05pm to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 20 minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

1. Attorney Client Privilege - SMID #47428198F 7:05-7:10

2. Special Education Mr. Walsifer reviewed 7:10-7:35

Vote: Yes, all those members present. Mr. Panzini arrived at 7:15

On motion by Mrs. Hansen and seconded by Mr. Hale

Resolved: to return to open session and resume the order of business. Time: 7:35pm

Vote: Yes, all members present.

III. Flag Salute

IV. Approval of the Minutes

On motion by Mrs. Hansen and seconded by Mr. Hale

Resolved: To approve the minutes of June 23, 2014 as presented.

Roll Call Vote: Yes: Mr. Hale, Mr. Daino, Mrs. Valori, Mr. Panzini
Abstained: Mrs. Hansen

V. President's Comments

VI. Public Comments on Agenda Items Only.

The length of time for public discussion shall be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

Elsie Dubac requested all draft policies be posted with the agenda

VII. Business Administrator's Report

Pursuant to **N.J.A.C. 6:23-2.110 (c) 3**. I certify to each Board member that as of June 30, 2014 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Board of Education pursuant to **N.J.A.C. 6A:23-2.11(a)**

July 28, 2014 _____ BS/SBA

On motion by Mrs. Hansen and seconded by Mr. Panzini

Resolved: To approve items A., B., C., D., E. and F. as listed on the agenda under the Business Administrator's Report.

Roll Call Vote: Yes: Mr. Panzini, Mr. Hale, Mr. Daino, Mrs. Valori, Mrs. Hansen

1. Resolved: To accept the Financial Reports of the Board Secretary and Treasurer for the months ending June 30, 2014;

Be it Further Resolved: that pursuant to **N.J.A.C. 6:23-2.110 (c)4**, the Board certifies as of June 30, 2012 after review of the Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23-2.11(b)** and that sufficient funds are available for the remainder of the fiscal year and that the Board of Education further approves the transfers between line accounts in the general fund portion of the 2012-2013 budget retroactive to June 30, 2014 as submitted and the 2013-2014 budget effective to August 4, 2014

2. Resolved: To approve submission of the 2014-2015 NCLB Consolidated Grant Application:
Title IIA \$3,722 HWM \$6,448 SC = \$10,170

- C. Resolved: To approve submission of the 2014-2015 IDEA Consolidated Grant:

Basic FT \$66,015 HWM \$47,678 SC = \$113,693

Pre School \$ 3,813 HWM \$0 SC = \$ 3,813

- D. Resolved: To approve tuition for two Spring Lake resident high school students placed in Oakwood Academy morning session at a rate of \$24,944.40 each for the 2014-2015 school year (SID#5970728266 and #9244990712)

- E. Resolved: To approve tuition contract with Red Bank Regional High School for one Spring Lake Freshman at a cost of \$13,600 for the 2014-2015 school year.

- F. Resolved: To approve Howell Township Board of Education's special education tuition rate for 2014-2015 at \$39,695 plus \$32,940 for extraordinary services.

- G. Building & Grounds Update

Partial Domestic Water Main Pipe Replacement Bid results:

Air Control Technology	\$75,000	Fraemen Mechanical	\$95,000
West Berlin, NJ		Fords, NJ	

On motion by Mr. Hale and seconded by Mr. Panzini

Resolved: To approve, upon the recommendation of P.W. Moss and Associates, awarding contract to Air Control Technology for the partial replacement of domestic water main pipes as

per bid specifications at a cost of \$75,000——

Roll Call Vote: Yes, Mr. Hale, Mr. Panzini, Mrs. Valori, Mr. Daino, Mrs. Hansen

Science Room Renovations

Project update and change orders Plumbing and Hot Water

On motion by Mr. Hale and seconded by Mr. Daino

Resolved: To approve retroactively Change Order Proposal #5, installation of sanitary main to the ground floor at a cost of \$9,732.98 as authorized in accordance with SLBOE resolution April 28, 2014.

Roll Call Vote: Yes, Mr. Daino, Mr. Hale, Mr. Panzini, Mrs. Valori, Mrs. Hansen

On motion by Mrs. Hansen and seconded by Mr. Daino

Resolved: To approve sale and/or discard of obsolete equipment:

FA #00246 Skutt Electric Kiln

Roll Call Vote: Yes, Mr. Daino, Mr. Hale, Mr. Panzini, Mrs. Valori, Mrs. Hansen

VII. Board Attorney's Report

IX. Superintendent's Report

Administration

A. Report on Enrollment (NONE)

B. Requests for Use of Facilities: (NONE)

On motion by Mr. Panzini and seconded by Mr. Hale

Resolved: To approve items C., D., and E. as listed on the agenda under the Superintendent's Report - Administration.

Roll Call Vote: Yes, Mr. Hale, Mr. Daino, Mrs. Valori, Mr. Panzini, Mrs. Hansen

C. Resolved: To approve Field Trips:

Date	Class	Teacher	Destination
August 4, 2014 Rain Date August 11, 2014	Primary	Miss Epstein, Mrs. Ritchey, Ms. Crowley, Ms. Redy, Ms. Yaccarino	Hoffmann's Ice Cream Shop, Spring Lake

D. The BOE Strategic Planning Workshop for the 2014-2015 School Year is set for 6pm August 18, 2014 followed by the Regular Monthly Meeting at 7pm.

E. Resolved: To approve accepting the Comprehensive Equity Plan Statement of Assurance for 2013-2014

Curriculum/Instruction

1. Update on Achieve NJ Teacher Evaluation and PARCC

Personnel

On motion by Mrs. Hansen and seconded by Mr. Panzini

Resolved: To approve items A., B., C., D., E., F., G., H., I., J., K., L., M., N., O. as listed on the agenda under the Superintendent's Report - Personnel.

Roll Call Vote: Yes, Mr. Panzini, Mr. Hale, Mrs. Valori, Mrs. Hansen

Abstain on item A. and Yes to all else, Mr. Daino

A. Resolved: To approve, upon recommendation of the Superintendent, the Professional Development and Travel Log

Name	Dates(s)	Conference Description	Registration Fee	Travel Fees	Estimated Total
Vincent Daino	10/28-30/2014	NJSBA Conference	\$200		
Timothy Sabins	9/26/2014	NJASPERD 2014 Conference	\$225	\$58.90	\$283.90

- B. Resolved: To approve, upon recommendation of the Superintendent, request for tuition reimbursement in accordance with the collective bargaining agreement as follows:
Mrs. Salway Basic School Law and Policy 3cr Summer Session Kean U
- C. Resolved: To accept, upon recommendation of the Superintendent, the resignation of Cynthia Deily, effective July 17, 2014.
- D. Resolved: To rescind approval of June 23, 2014, upon recommendation of the Superintendent, request for tuition reimbursement as per the SLEA CBA:
Mrs. Deily Assessment Techniques 3cr Summer Session College of NJ
RTC
- E. Resolved: To approve, upon recommendation of the Superintendent, hiring Rebecca Zielinski as Special Education Math/Regular Education Math Teacher at an annual salary of \$56,315 + \$500 stipend (MA step 1) effective September 1, 2014 through June 30, 2015.
- F. Resolved: To approve, upon recommendation of the Superintendent, hiring Sarah Ann Yersin as a part time (0.60 FTE) Art Teacher/World Cultures Teacher at a prorated annual salary of \$32,589 (BA step 0) effective September 1, 2014 through June 30, 2015.
- G. Resolved: To approve, upon recommendation of the Superintendent, appointing Sarah Ann Yersin as Art Fair Coordinator for the 2014-2015 school year at the Schedule B stipend of \$1,000.
- H. Resolved: To approve, upon recommendation of the Superintendent, hiring Lucy Muhlenbruck at part time Receptionist/Lunch Paraprofessional for the hourly rate of \$12.50 effective September 1, 2014 through June 30, 2015.
- I. To authorize the Superintendent to hire staff to fill open positions for the 2014-2015 school year and to report back to the Board at the next Board Action Meeting for ratification.
Special Education Teacher (Maternity Leave)
- J. Resolved: To approve, upon recommendation of the Superintendent, hiring Katherine Verdi as an Instructional Paraprofessional at a salary of \$14,000 effective September 1, 2014 through June 30, 2015. Upon receipt of her Certificate of Eligibility within the 2014-2015 school year the district will retroactively increase salary to \$18,702.
- K. Resolved: To approve, upon recommendation of the Superintendent, hiring Kathleen Buerck as an Instructional Paraprofessional at a salary of \$18,702 effective September 1, 2014 through June 30, 2015.

- L. Resolved: To approve, upon recommendation of the Superintendent, adding the following name(s) to the Substitute List for 2014-2015:
- | | | |
|-------------------|----------------------------|-----------|
| Kathleen Kuhlwein | Substitute Certificate | \$75/diem |
| Katie Golding | Certificate of Eligibility | \$80/diem |
| Jennifer Farrell | Certificate of Eligibility | \$80/diem |
| Kathleen Buerck | Teaching Certificate | \$85/diem |
| Katherine Verdi | Substitute Certificate | \$75/diem |
- M. Resolved: To approve, upon recommendation of the Superintendent, hiring Thomas Zarra as PM Custodian, part time (0.625 FTE) at a prorated salary of \$17,200 effective September 1, 2014 through June 30, 2015.
- N. Resolved: To approve, upon recommendation of the Superintendent, the resignation of Wendy Allen, Instructional Paraprofessional, effective July 29, 2014.
- O. Resolved: To approve, upon recommendation of the Superintendent, the appointment of Karen Dettlinger for the Schedule B Position of Peer Mediator Advisor at \$625
- P. Update on Staff Achievements:
 Mrs. Salway has received the New Jersey Standard Certificate - Supervisor
 Mrs. Walsifer had received the New Jersey Certificate of Eligibility - Principal
Student Services

On motion by Mrs. Hansen and seconded by Mr. Hale

Resolved: To approve items A. and B. as listed on the agenda under the Superintendent's Report - Student Services.

Roll Call Vote: Yes, Mr. Hale, Mr. Daino, Mrs. Valori, Mr. Panzini, Mrs. Hansen

A. Resolved: That the Spring Lake Board of Education approve the June 23, 2014 HIB Incident Report (-0- incidents).

B. Resolved: To approve the CST request to contract Pam Jones, Speech Language Therapist, to complete two student evaluations and written reports at a cost of \$300 each.

Policy

On motion by Mr. Daino and seconded by Mr. Panzini

A. Resolved: To approve second reading and adoption of the following policies:

- | | |
|-----------------|--|
| 5131.6 | Drugs, Alcohol, Steroids, Tobacco |
| 5113 | Attendance, Absences, and Excuses |
| 2131 | Chief School Administrator |
| 2224 | Nondiscrimination/Affirmative Action (General) |
| 4111.1/4211.1 | Nondiscrimination/Affirmative Action (Staff) |
| 6121 | Nondiscrimination/Affirmative Action (Students) |
| 4111 | Recruitment, Selection and Hiring (Cert. Staff) |
| 4211 | Recruitment, Selection and Hiring (Non-Cert. Staff) |
| 6147.1 | Evaluation of Individual Student Performance |
| 6145 | Extracurricular Activities |
| 4131/4131.1 | Staff Development: Inservice Education/Visitations/Conferences |
| 4129.26/4219.26 | Electronic Communication by School Staff |

These policies will supersede all previous policies of the same.

Roll Call Vote: Yes, Mr. Panzini, Mr. Hale, Mr. Daino, Mrs. Valori, Mrs. Hansen

X. Committee Reports

Building & Grounds	Mr. Hale, Chair/ Mrs. Hansen	
Updated Board on Science Rooms, Pipe, and Elevator Projects		
Finance/Negotiations	Mr. Hale, Chair/Mrs. Hansen	
Personnel/Student Personnel	Mrs. Hansen, Chair/ Mr. Hale	Meeting on Call
Policy	Mr. Daino, Chair/Mr. Panzini	Schedule Meeting
Two policies in need up revision, Consideration of Board of the Whole		
Communication	Mr. Daino, Chair/Mrs. Hansen	Schedule Meeting
Curriculum	Mrs. Valori, Chair/Mr. Panzini	
NJSBA Delegate	Mr. Daino, Chair	Mrs. Hansen, Alternate
Legislation	Mrs. Hansen, Chair	Mr. Daino, Alternate
Liaison to Manasquan BOE	Mrs. Valori	
Consideration of a Security System, Appealing FEMA spending plan		
Liaison to HWM Booster Club	Mr. Hale	
Liaison to HWM PTA	Mrs. Valori	Mrs. Hansen, Alternate
Liaison to SLED	Mr. Panzini	Mrs. Valori, Alternate

XI. Payment of Bills

On motion by Mrs. Hansen and seconded by Mr. Hale

Resolved: To approve payment of bills and payroll for the months of June 30, 2014 and July

2014 Bill Lists	\$411,556.98	(Final June Total)	June Payroll
#3/4	\$4,391.65	\$8,435.50	July
Payroll	\$36,051.06		July #1
	\$224,331.74	August 4	July #2 Payroll
			\$56,532.89

Record of checks and distribution are on file in the business office.

Roll Call Vote: Yes, Mr. Hale, Mr. Daino, Mrs. Valori, Mr. Panzini, Mrs. Hansen

XII. Old Business

Mrs. Valori will forward NJSBA article on Board of the Whole

XIII. New Business

Discussion of Committee Restructure

Combining the committees to facilitate operations while investigating a long term structure change to Board of the Whole. Operations, Education/Personnel, Policy/Communication

Discussion of amendment to the Tuition Policy

Consider accepting tuition student from families who were enrolled in the prior school year but non residents in the new year.

Election Costs for April School Elections Neptune spent \$32,404 as the only Monmouth County District in fiscal year 2014. School Districts do not contribute to the cost of the November Election.

Mrs. Hansen reported that there are conflict with the Board's Monday night meeting schedule beginning in September.

On motion by Mrs. Hansen and seconded by Mr. Panzini

Resolved: To amend the Spring Lake Board of Education's meeting schedule to the fourth Thursday of the month from September through December 2014 and to advertize the new schedule.

Roll Call Vote: Yes: Mr. Panzini, Mr. Hale, Mr. Daino, Mrs. Valori, Mrs. Hansen

XIV. Visitors

Mr. Worth Adhere to the approved policy

Mr. Roche When will playground signs be posted

Mrs. Dubac An ordinance will be presented at the next Council meeting

Mrs. DiFeo SLEF Summer Spree, Thank you for fund raising to support the Science program, portable AED and Responsive Classroom Program

Mrs. Dubac Invite parents to discuss any changes to implementation of tuition policy

Mrs. O’Hearne Communicate to parents grade level changes to accepting tuition students

Mr. Mannion June 23rd meeting did not represent the HW Mountz Teaching Staff fairly. Public should hear from teachers who appreciate the support from the school community, the administration, the Board and the students and their families. We are all looking forward to the new school year.

Mrs. Salway The Coast Star’s report of the June 23rd meeting was one sided and misleading. Mr. Bormann is very supportive of staff.

Miss Epstein The June 23rd meeting was not an accurate representation of the climate at H. W. Mountz. Teacher were told the the SLEA leadership not to attend.

Mrs. O’Hearn Has 4 different students who are very happy to attend Mountz. There is a negative perception that does not reflect that Mountz is a great school.

Mrs. Pearce Is looking forward to a positive 2014-2015 school year working together with the parents, students, staff, administration, and board

Mrs. Dettlinger Stated that her first year as a teacher in the district has been very positive

XV. Adjourned at 9:46pm