

**SPRING LAKE BOARD OF EDUCATION  
REGULAR MEETING**

August 15, 2016 6:30 P.M.

- I. Call to order:** This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

<b>Roll Call</b>	<b>Present</b>	<b>Arrived at</b>	<b>Absent</b>	<b>Time: 6:31p.m.</b>
Mr. Daino	X			
Mr. Ferraro			X	
Mrs. Foy	X			
Dr. Sterling	X			
Mrs. Valori			X	

Dr. Boccuti, CSA; Mr. Mackres, SBA/Board Secretary; Mr. Paul Griggs, Esq, Board Attorney

**II. Flag salute**

- III. Executive Session** –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

**WHEREAS**, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on August 15, 2016 at 6:32 p.m. to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- Matters rendered confidential by state or federal law
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters which would constitute an unwarranted invasion of privacy
- Matters involving collective negotiations and/or the negotiations of terms and conditions
- Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- Matters concerning the protection of the safety or property of the public
- Pending or anticipated litigation and matters covered by the attorney-client privilege
- Matters involving employees and terms of their employment and contract

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- Grade 5 Teacher

\_\_\_\_ Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action will be taken on any of the items stated above.

On motion by Dr. Sterling, and seconded by Mrs. Foy

Vote: 3 ayes    0 nays    2 absent    0 abstain

**Resolved:** to return to open session and resume the order of business. Time: 6:37 p.m.

On motion by Mr. Daino, and seconded by Mrs. Foy

Vote: 3 ayes    0 nays    2 absent    0 abstain

**III. Public Comments on Agenda Item Only**

The length of time for public discussion may be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

- Mr. Roche - Boy Scout Project, Greenhouse maintenance responsibility
- Ms. Elsie Dubac - MOESC IDEA contract

**IV. Discussion by Topic**

**A. General**

- a. Work Session Meeting - Monday, September 12, 2016
- b. Regular Meeting - Monday, September 26, 2016

**B. Building & Grounds**

- a. Eagle Scout Greenhouse Project Update - Nathan Hale
- b. Facilities Update - Summer Projects

**C. Business Office / Finance**

- a. Transportation

**D. Legislation**

- a. Curricular Realignment to NJ Student Learning Standards in ELA and Math due September 2017
- b. Updates to Early Childhood Curriculum and Instruction for grades First through Third Grade

**E. Ad Hoc Committee Reports**

- a. Strategic Planning Update - Dr. Boccuti

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- F. Report from Liaison to NJSBA
  - a. Delegate assembly in December
  
- G. Report from Liaison to Manasquan BOE
  - a. N/A
  
- H. Report from Liaison to HWM PTA
  - a. N/A
  
- I. Report from Liaison to Spring Lake Educational Foundation
  - a. Fall get together in october
  - b. March - Gala event
  - c. Discussion on allocation of funds
  
- J. Report from Liaison to Booster Club
  - a. Two leaders for tennis
  - b. Reorganization
  - c. Thank you Sean Flaherty for service as prior President

**V. Approval of Minutes**

On motion by Mrs. Foy, and seconded by Dr. Sterling

**RESOLVED**, to approve the minutes of the public session and executive session of the Spring Lake Board of Education as submitted for the following :

- 1. July 13, 2016 Combined Meeting

Roll Call:

<u>Yes Mrs. Foy</u>	<u>Absent Mrs. Valori</u>	<u>Absent Mr. Ferraro</u>	<u>Yes Dr. Sterling</u>	<u>Yes Mr. Daino</u>
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**VI. Business Administrator's Report**

On motion by Mr. Daino, and seconded by Mrs. Foy to approve Business Administrator's Report: A-E, F1-F3, F5

- A. **RESOLVED**, that the Board Secretary for the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A- 16.10(c) (3), as of June 2016, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

**RESOLVED**, that the Spring Lake Board of Education accepts the Financial Reports of the Board Secretary and the Treasurer for June 2016; and be it

**RESOLVED**, that the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c) (4), after review of the Board Secretary's and Treasurer's monthly financial report and upon consultation with the appropriate district official that to the best of knowledge

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no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the year.

**B. Approval of Expenditures**

1. Recommend approval of the following bills list:
  - a. August 2016               \$221,087.08
2. Recommend approval of the Gross Payroll Expense for:
  - a. July 30, 2016           \$44,377.93
  - b. August 15, 2016       \$40,564.18

Record of checks and distribution are on file in the business office.

**C. Approval of Transfers**

1. Recommend approval of appropriation adjustments  
Adjustment #s 16AP0072 - 16AP0082
2. Recommend approval of expenditure adjustments  
Adjustment #s 16DI0006 - 16DI00068

**D. Grants**

**1. ACCEPTANCE OF NP TECHNOLOGY INITIATIVE ALLOCATION**

Move to approve that the Spring Lake Board of Education accepts 2016-2017 New Jersey Nonpublic School Technology Initiative Program allocation in the District total amount of \$7,821.00 and each nonpublic school allocation as follows:

Saint Catharine School: \$7,821.00

DISTRICT TOTAL: \$7,821.00

**E. Contracts**

**1. NONPUBLIC SCHOOL REQUEST(S) FOR TECHNOLOGY UNDER THE NJ  
NONPUBLIC TECHNOLOGY INITIATIVE PROGRAM**

WHEREAS, the Spring Lake School District has consulted with the administrator of each of the participating nonpublic school(s) located within the Public School District; and

WHEREAS, the Spring Lake School District has advised the nonpublic school(s) regarding the limit of funds available for the provision of technology for the full-time pupils enrolled in the nonpublic school(s); and

WHEREAS, the Spring Lake School District is in agreement with the technology to be provided to the nonpublic school(s) within the limit of the funds that are available;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approves the NJ Nonpublic School Technology Initiative Program Requests for the nonpublic school(s);

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AND BE IT FURTHER RESOLVED that the Board of Education approves the attached NJ Nonpublic School Technology Initiative Program Agreement and will forward Certified minutes of this Resolution with the Program Agreement to the Monmouth County Superintendent of Schools within the timelines set by the State DOE.

2. **RESOLVED**, the Spring Lake Board of Education retroactively approves an instructional services agreement with Monmouth Ocean Educational Services Commission from July 1, 2016 through June 30, 2022 for Proportionate Share of IDEA-B Funds for Nonpublic School Student with Disabilities.
  3. **RESOLVED**, the Spring Lake Board of Education retroactively approves the tuition contract with The Education Academy, Monmouth County, for 210 days tuition, from July 5, 2016 through June 30, 2017 at a rate of \$285.83 per day for one student (SID #9228498321) for an amount of \$60,024.30, and Extraordinary Services up to \$134.00 per day for an amount of \$28,140.00, pending confirmation of the Individual Education Plan (IEP). The total amount is \$88,164.30.
  4. **RESOLVED**, the Spring Lake Board of Education retroactively approves the tuition contract with The Deron School of New Jersey, Inc, Union County, for 210 days tuition, from July 1, 2016, 2016 through June 30, 2017 for one student (SID #4300853655) at a rate of \$307.21 per day for a total amount of \$64,514.10
  5. **RESOLVED**, the Spring Lake Board of Education approves the tuition contract with the Manasquan Board of Education, Monmouth County, for the 2016-2017 school year (September 6, 2016 through June 20, 2017) for fifty (50) students at a rate of \$13,698.00 per student for a total amount of \$684,900.00.
- F. Business
1. **RESOLVED**, to approve the HWM PTA Lunch Delivery Program for the 2016-2017 school year.
  2. **RESOLVED**, to approve establishing a price of \$0.30 for ½ pint of milk for the 2016-2017 school year.
  3. **RESOLVED**, to approve the Integrated Pest Management Plan (IPM) for the 2016-2017 school year. The district did not use any low impact or non-low impact chemicals in the 2015-2016 school year inside the buildings. Fertilizer with Crabgrass Preventer was applied once on the grassy areas and fields. The annual notice of the district's IPM Plan will be distributed to staff and parents in September as required. The information will also be posted on the school's website.
  4. **RESOLVED**, to accept a generous donation of \$25,000.00 in equipment from the Spring Lake Education Foundation for the Virtual Learning Lab.

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5. **RESOLVED**, to approve four parents with children attending Trinity Hall to receive Aid-In-Lieu of \$884 for 2016-2017 school year, due to lack of school transportation services.

Roll Call:

<u>Yes Mrs. Foy</u>	<u>Absent Mrs. Valori</u>	<u>Absent Mr. Ferrar</u>	<u>Yes Dr. Sterling</u>	<u>Yes Mr. Daino</u>
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On motion by Mr. Daino, and seconded by Mrs. Foy to approve Business Administrator's Report: F4

Roll Call:

<u>Yes Mrs. Foy</u>	<u>Absent Mrs. Valori</u>	<u>Absent Mr. Ferrar</u>	<u>Yes Dr. Sterling</u>	<u>Yes Mr. Daino</u>
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**VII. Superintendent's Report**

ADMINISTRATION

On motion by Mr. Daino, and seconded by Dr. Sterling to approve Administration A-D.

A. Report on Enrollment

HW Mountz	196 (11 Non-Resident)
Manasquan High School	57
OTHER	23

B. **RESOLVED:** To approve, upon recommendation of the Superintendent, class trips as follows: None

C. **RESOLVED:** To approve, upon recommendation of the Superintendent, Use of Facilities requests as follows: None

D. **RESOLVED:** To approve, upon recommendation of the Superintendent, annual submission of a Statement of Assurance for District Level Professional Development and Mentoring Plans to the County Department of Education.

Roll Call:

<u>Yes Mrs. Foy</u>	<u>Absent Mrs. Valori</u>	<u>Absent Mr. Ferraro</u>	<u>Yes Dr. Sterling</u>	<u>Yes Mr. Daino</u>
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CURRICULUM/INSTRUCTION

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On motion by Mr. Daino, and seconded by Mrs. Foy to approve Curriculum/Instruction A:

- A. **RESOLVED:** To adopt the NGSS Curriculum for grades 6-8 and payment for Anthony DeStefano for 20 hours in the amount of \$34.36 per hour.

Roll Call:

<u>Yes Mrs. Foy</u>	<u>Absent Mrs. Valot</u>	<u>Absent Mr. Ferraro</u>	<u>Yes Dr. Sterling</u>	<u>Yes Mr. Daino</u>
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**PERSONNEL**

On motion by Dr. Sterling, and seconded by Mrs. Foy to approve Personnel A, C-P:

- A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Kerri Walsifer	October 28, 2016	Special Education Law-Princeton, NJ	\$200	\$24	\$224

- B. **RESOLVED:** To approve, upon recommendation of the Superintendent, hiring Jenna Bellafonte as the Grade 5 Teacher on Step 6 of the BA column of the CBA for a 10 month salary of \$63,345.00 effective September 1, 2016 through June 30,2017.
- C. **RESOLVED:** To approve, upon recommendation of the Superintendent, Jenna Bellafonte as the Spelling Bee Coordinator for the 2016-2017 School Year at the Schedule B rate of \$300.00.
- D. **RESOLVED:** To approve, upon recommendation of the Superintendent, Gwen Abbot as the Intermediate Team Leader for the 2016-2017 School Year at the Schedule B rate of \$2,400.00.
- E. **RESOLVED:** To approve, upon recommendation of the Superintendent, hiring Lisa Giambattista as a lunch and recess paraprofessional for the 2016-2017 School Year at the hourly rate of \$12.00 per hour.
- F. **RESOLVED:** To approve, upon recommendation of the Superintendent, hiring Mark Donofrio as a summer custodian and substitute custodian at an hourly rate of \$12.00, pending criminal history background clearance.
- G. **RESOLVED:** To approve, upon recommendation of the Superintendent, adding the following substitute teachers to the 2016-2017 HW Mountz Substitute List:
- Robert Burt                \$85 per Diem, pending Criminal History Clearance
  - Ellen D'Amico            \$75 per Diem

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Kaitlin Dimarsico     \$80 per Diem  
Lisa Giambattista     \$85 per Diem

H. **RESOLVED:** to approve, upon recommendation of the Superintendent, the following teachers for payment of two hours at the CBA rate of \$34.36 for the Demerit System Update Meeting July 14, 2016:

Anthony DeStefano  
Victoria Hanlon  
Ann Marie Henry  
Linda Krebs  
Lauren Marcus-Feld  
Mary Pearce  
Cheryl Salway

I. **RESOLVED:** to approve, upon recommendation of the Superintendent, the following teachers for payment of up to two hours at the CBA rate of \$34.36 for Middle School Orientation August 30, 2016:

Anthony DeStefano  
Karen Dettlinger  
Ann Marie Henry  
John Livingood  
Lauren Marcus-Feld  
Cheryl Salway

J. **RESOLVED:** to approve, upon recommendation of the Superintendent, the following teachers for payment of up to two hours at the CBA rate of \$34.36 for Pre-School and Kindergarten Orientation August 31, 2016:

Kelly Clark  
Victoria Hanlon  
Michelle Reilly  
Nancy Ritchey  
~~Laura Roberts~~

K. **RESOLVED:** To approve, upon recommendation of the Superintendent, the request for tuition reimbursement at the CBA rate:

John Livingood                      6 Credits                      Monmouth University

L. **RESOLVED:** To approve, with regret, the resignation of Denise Dale.

M. **RESOLVED:** To approve, with regret, the resignation of Kathleen Buerck.



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N. **RESOLVED:** To approve, upon recommendation of the Superintendent, posting for a Paraprofessional for the 2016-2017 School Year.

O. **RESOLVED:** To approve, upon recommendation of the Superintendent, to decrease Michele Parisi from full time to two days of employment (0.4 FTE) prorated at the previously contracted 2016-2017 school year, for an annual salary of \$25,738.00.

P. **RESOLVED:** To approve, upon recommendation of the Superintendent, to increase Laura Krug two days from two days to four days of employment (0.8 FTE) prorated at the previously contracted 2016-2017 school year, for an annual salary of \$59,716.00.

Roll Call:

<u>Yes</u> Mrs. Foy	<u>Absent</u> Mrs. Valori	<u>Absent</u> Mr. Ferraro	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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On motion by Mr. Daino, and seconded by Mrs. Foy to approve Personnel B:

Roll Call:

<u>Yes</u> Mrs. Foy	<u>Absent</u> Mrs. Valori	<u>Absent</u> Mr. Ferraro	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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STUDENT SERVICES

On motion by Mr. Daino, and seconded by Dr. Sterling to approve Student Services A:

A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the acceptance of six non-resident tuition students for the 2016-2017 School Year at the BOE approved tuition rate of \$6,000.00 each.

Roll Call:

<u>Yes</u> Mrs. Foy	<u>Absent</u> Mrs. Valori	<u>Absent</u> Mr. Ferraro	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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POLICY

N/A

**VIII. Old Business**

- Update on Non-Resident Tuition - Dr. Boccuti

**IX. New Business**

- Monmouth County Prosecutor's Office Training on Crime, Fraud, Waste, and Abuse
- School Website - Reorganized and Categorized for clarity

**X. Public Comment / Visitors**

- Mr. John Snyder - Tuition Students - Survey/Knowledge of why students apply
- Mrs. Irene Hale - Background Checks on substitute teachers

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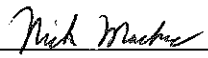
**XI. Adjourn**

On motion by Dr. Sterling, and seconded by Mrs. Foy to adjourn meeting.

Vote:   3   ayes      0   nays      2   absent      0   abstain

Time: 8:01 p.m.

Respectfully submitted,

  
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Nick Mackres  
Board Secretary