

**SPRING LAKE BOARD OF EDUCATION
REGULAR MEETING
March 21, 2016 6:30 P.M.**

I. Call to order: This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time: 6:30 p.m.
Mr. Daino	X			
Mr. Ferraro	X			
Mrs. Foy	X			
Dr. Sterling	X			
Mrs. Valori			X	

Dr. Boccuti, CSA; Mr. Mackres, SBA/Board Secretary; Mr. Griggs, Board Attorney

II. Flag salute

III. Public Comments on Agenda Item Only

The length of time for public discussion may be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

- N/A

IV. Approval of Minutes

On motion by Mr. Ferraro, and seconded by Mrs. Foy

RESOLVED, to approve the minutes of the public session and executive session of the Spring Lake Board of Education as submitted for the following :

1. February 22, 2016 Combined Meeting
2. March 7, 2016 Work Session Meeting

Roll Call:

<u>Yes</u> Mrs. Foy	<u>Absent</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Dr. Sterling <u>Abstain #2</u>	<u>Yes</u> Mr. Daino
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V. 2014-2015 HW Mountz PARCC Performance Analysis and Report

VI. Business Administrator's Report

On motion by Mr. Daino, and seconded by Mr. Ferraro to approve Business Administrator's Report: A-F

A. **RESOLVED**, that the Board Secretary for the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), as of January 2016, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

RESOLVED, that the Spring Lake Board of Education accepts the Financial Reports of the Board Secretary and the Treasurer for January 2016; and be it

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RESOLVED, that the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c) (4), after review of the Board Secretary's and Treasurer's monthly financial report and upon consultation with the appropriate district official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the year.

B. Approval of Expenditures

1. Recommend approval of the following bills list:
 - a. March 2016 \$500,567.35
2. Recommend approval of the Gross Payroll Expense for:
 - a. February 29, 2016 \$149,480.05
 - b. March 15, 2016 \$155,918.01

Record of checks and distribution are on file in the business office.

C. Approval of Transfers

1. Recommend approval of appropriation adjustments
Adjustment #s 16AP0042 - 16AP44
2. Recommend approval of expenditure adjustments
N/A

D. Grants

1. **RESOLVED**, the Spring Lake Board of Education approves acceptance of FY2016 IDEA Pre-K and Basic Application Amendment #1, to include carryover funds, disbursed as follows:

<u>IDEA Pre-K</u>		<u>IDEA Basic</u>	
HW Mountz:	\$3,237	HW Mountz:	\$56,221
<u>Saint Catharine's:</u>	<u>\$ 647</u>	<u>Saint Catharine's:</u>	<u>\$79,694</u>
Total:	\$3,884	Total:	\$135,915

2. **RESOLVED**, the Spring Lake Board of Education approves acceptance, of FY2016 NCLB Title I & II to include carryover funds, disbursed as follows:

<u>NCLB Title IA</u>		<u>INCLB Title IIA</u>	
HW Mountz:	\$35,616	HW Mountz:	\$5,819
<u>Saint Catharine's:</u>	<u>\$ 0</u>	<u>Saint Catharine's:</u>	<u>\$10,759</u>
Total:	\$35,616	Total:	\$16,578

3. **RESOLVED**, the Spring Lake Board of Education approves application for FY17 E-Rate Program (Universal Service Program for School and Libraries).
4. **RESOLVED**, the Spring Lake Board of Education approves application for FY17 NJSIG (New Jersey Schools Insurance Group) Safety Grant.

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E. Contracts
N/A

F. Business
1. Tentative Budget County Submission

Capital Reserve Account Withdrawal 2016-2017
(Virtual Learning Lab)

RESOLVED that the Spring Lake Board of Education requests the approval a capital reserve withdrawal in the amount of \$37,500. The district intends to utilize these funds for the 2016-2017 school year at the H.W. Mountz School.

Debt Service Reserve Account Withdrawal 2016-2017

RESOLVED that the Spring Lake Board of Education requests the approval a debt service reserve withdrawal in the amount of \$6. The district intends to utilize these funds for the 2016-2017 school year at the H.W. Mountz School.

Maintenance Reserve Account Withdrawal 2016-2017
(1921 Roof Repair)

RESOLVED that the Spring Lake Board of Education requests the approval a maintenance reserve withdrawal in the amount of \$50,000. The district intends to utilize these funds for the 2016-2017 school year at the H.W. Mountz School.

Tuition Reserve Account Withdrawal 2016-2017

RESOLVED that the Spring Lake Board of Education requests the approval a maintenance reserve withdrawal in the amount of \$73,000. The district intends to utilize these funds for the 2016-2017 school year tuition at the Manasquan High School.

Travel and Related Expense Reimbursement 2016-2017

WHEREAS, the Spring Lake Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

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WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Spring Lake Board of Education established \$19,376 as the maximum travel amount for the current school year and has expended \$10,764.03 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$22,898 for all staff and board members for the 2016-2017 school year.

Adoption of Tentative Budget 2016-2017

BE IT RESOLVED that the tentative budget be approved for the 2016-2017 School Year using the 2016-2017 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL	SPECIAL	DEBT	
	FUND	REVENUES	SERVICE	TOTAL
2016-17 Total Expenditures	<u>\$7,356,025</u>	<u>\$289,179</u>	<u>\$189,475</u>	<u>\$7,834,679</u>
Less: Anticipated Revenues	<u>\$977,034</u>	<u>\$289,179</u>	<u>\$58,392</u>	<u>\$1,324,605</u>
Taxes to be Raised	<u>\$6,378,991</u>	<u>\$0</u>	<u>\$131,083</u>	<u>\$6,510,074</u>

And to advertise said tentative budget in The Coast Star in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the library of H.W. Mountz Elementary School, 411 Tuttle Ave, Spring Lake, New Jersey on April 26, 2015 at 6:30 p.m. for the purpose of conducting a public hearing on the budget for the 2016-2017 School Year.

Roll Call:

<u>Yes Mrs. Foy</u>	<u>Absent Mrs. Valori</u>	<u>Yes Mr. Ferraro</u>	<u>Yes Dr. Sterling</u>	<u>Yes Mr. Daino</u>
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VII. Superintendent's Report

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ADMINISTRATION

On motion by Mrs. Foy, and seconded by Dr. Sterling to approve Administration A-C.

A. Report on Enrollment

HW Mountz	213 (12 Non-Resident)
Manasquan High School	57
OTHER	25

B. **RESOLVED:** To approve, upon recommendation of the Superintendent, class trips as follows:

Class Trips

Date	Class	Teacher	Destination
March 22, 2016	Grades 4 & 5 SEA Students	Mrs. Krebs, Mr. Tonzola	Middletown Arts Center, Middletown, NJ
April 20, 2016 and May 6, 2016	Academic Bowl Students	Mr. Tonzola, Mr. Destefano, Miss Zielinski, and Mrs. Piccolella	Goetz Middle School-Jackson, NJ and Brielle Elementary School-Brielle, NJ
May 23, 2016	Grade 5	Mrs. Mannion, Mrs. Reid, Mrs. Dale, Mr. Tonzola	Liberty Science Center-Jersey City, NJ
June 10, 2016	Grade 7	Mr. DeStefano, Mrs. Dettlinger, Mrs. Salway, Mrs. Hanlon	Liberty Science Center-Jersey City, NJ

C. **RESOLVED:** To approve use of school facilities as requested:

Spring Lake Recreation

Gymnasium
Wednesdays: April 13-May 25, 2016
6 PM to 9 PM
Requested by: Kathy Heine

Spring Lake/Sea Girt Little League

Gymnasium
March 12, 2016
9AM to 3 PM
Requested by: Rick Recessano

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Jersey Shore Hammerheads

Baseball Fields
March/April as available
Requested by: Sean Flaherty

Jersey Shore Wildcats Basketball

Gymnasium
Thursdays and Fridays: April 1-June 30, 2016
4:30 PM-6:30 PM
Requested by: Mark Donnelly

Spring Lake Drug Alliance

Cops vs. Kids
Gymnasium
Thursday, April 7, 2016
Requested by: Rev. DuBois

Roll Call:

<u>Yes Mrs. Foy</u>	<u>Absent Mrs. Valori</u>	<u>Yes Mr. Ferraro</u>	<u>Yes Dr. Sterling</u>	<u>Yes Mr. Daino</u> <u>Abstain Item C.</u> <u>Spring Lake/Sea</u> <u>Girt Little</u> <u>League</u>
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CURRICULUM/INSTRUCTION

N/A

PERSONNEL

On motion by Mr. Daino, and seconded by Mrs. Foy to approve Personnel A-C, Student Services A, and Policy A.

A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Ruth Piccolella	April 14, 2016	Google Workshop-Belmar, NJ	\$100	\$10	\$110

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Nick Mackres	June 8-9, 2016	NJASBO Conference-Atlantic City, NJ	\$150	\$20	\$170
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B. **RESOLVED:** To approve, upon recommendation of the Superintendent, adding the following substitute teachers to the 2015-2016 HW Mountz Substitute List pending completion of criminal history:

- Daniel Addis-\$75 per diem
- Cody Calafiore-\$75 per diem
- Renee Cosenza-\$85 per diem
- John Hanlon-\$85 per diem
- Kate Honan-\$85 per diem

C. **RESOLVED:** To approve, upon recommendation of the Superintendent, approving Kerri Walsifer as the Affirmative Action Officer for the 2016-2017 School Year.

STUDENT SERVICES

On motion by _____, and seconded by _____ to approve Student Services A:

A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the acceptance of one (1) non-resident tuition students for the 2016-2017 School Year at the BOE approved rate of \$6000.

POLICY

On motion by _____, and seconded by _____ to approve Policy A:

A. **RESOLVED:** To approve, upon recommendation of the Superintendent, authorizing the submission of the proposed Comprehensive Equity Plan.

Roll Call:

<u>Yes</u> Mrs. Foy	<u>Absent</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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VIII. Old Business

- Board Retreat & Professional Development Synopsis

IX. New Business

- Informational Items:
 1. Board of Education Meetings
 - a. Work Session Meeting - Monday, April 4, 2016
 - b. Regular Meeting - Tuesday, April 26, 2016

X. Public Comment / Visitors

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- N/A

XI. Executive Session –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on March 21, 2016 at 8:05 p.m. to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

 X Matters rendered confidential by state or federal law

- HIB Report

 Matters in which the release of information would impair a right to receive funds from the United States Government

 Matters which would constitute an unwarranted invasion of privacy

 Matters involving collective negotiations and/or the negotiations of terms and conditions

 Matters involving the purchase, lease or acquisitions of real property or investment of public funds

 Matters concerning the protection of the safety or property of the public

 Pending or anticipated litigation and matters covered by the attorney-client privilege

 Matters involving employees and terms of their employment and contract

 Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action WILL NOT be taken on any of the items stated above.

On motion by Mr. Ferraro, and seconded by Mrs. Foy

Vote: 4 ayes nays 1 absent abstain

Resolved: to return to open session and resume the order of business. Time: 8:25 p.m.

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On motion by Mr. Daino, and seconded by Mr. Ferraro

Vote: 4 ayes nays 1 absent abstain

Executive Session #2

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Spring Lake Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on March 21, 2016 at 8:26 p.m. to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- Matters rendered confidential by state or federal law
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters which would constitute an unwarranted invasion of privacy
- Matters involving collective negotiations and/or the negotiations of terms and conditions
- Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- Matters concerning the protection of the safety or property of the public
- Pending or anticipated litigation and matters covered by the attorney-client privilege
- X Matters involving employees and terms of their employment and contract
 - Leave Extension
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action WILL NOT be taken on any of the items stated above.

On motion by Mr. Ferraro, and seconded by Mr. Daino

Vote: 4 ayes nays 1 absent abstain

Resolved: to return to open session and resume the order of business. Time: 8:34 p.m.

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On motion by Mr. Ferraro, and seconded by Dr. Sterling

Vote: 4 ayes nays 1 absent abstain

XII. Adjourn

On motion by Mr. Daino, and seconded by Mr. Ferraro to adjourn meeting.

Vote: 4 ayes nays 1 absent abstain

Time: 8:34 p.m.

Respectfully submitted,



Nick Mackres
Board Secretary