

**SPRING LAKE BOARD OF EDUCATION**

**COMBINED MEETING**

December 17, 2015 7:00 P.M.

- I. Call to order:** This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

<b>Roll Call</b>	<b>Present</b>	<b>Arrived at</b>	<b>Absent</b>	<b>Time: 7:02 p.m.</b>
Mr. Daino	X			
Mr. Ferraro	X			
Mr. Hale	X			
Dr. Sterling	X			
Mrs. Valori	X			

Mr. Mahon, CSA, Interim; Mr. Mackres, SBA/Board Secretary, Ms. Morgese, Board Attorney

**II. Flag salute**

**III. President's Message**

- National Blue Ribbon
- Superintendent Search

**IV. Recognition**

- State Board of Education National Blue Ribbon Recognition - December 16, 2015
- Congratulatory correspondence for National Blue Ribbon from:
  - Governor Chris Christie
  - 4th Congressional District - Rep. Chris Smith
  - Proclamation from NJ State Legislature
  - 30th Legislative District - Senator Robert Singer, Assemblyman Sean Kean, and Assemblyman David Ribble
  - Mayor Jennifer Naughton

**V. Public Comments on Agenda Item Only**

The length of time for public discussion may be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

- N/A

**VI. Discussion by Topic**

**A. General**

- a. Reorganization Meeting - Monday, January 4, 2016
- b. Board meeting schedule for calendar year 2016

**B. Building & Grounds**

- a. Storage/Locker Redesign Update

**C. Business Office / Finance**

- a. Audit Update - Presentation on January 4, 2016

**SPRING LAKE BOARD OF EDUCATION  
COMBINED MEETING**

December 17, 2015 7:00 P.M.

D. Legislation

a. N/A

E. Ad Hoc Committee Reports

a. N/A

F. Report from Liaison to NJSBA

a. N/A

G. Report from Liaison to Manasquan BOE

a. Mr. Ferraro - Academy of Engineering Update

H. Report from Liaison to HWM PTA

a. Mrs. Valori - Holiday Gift Fair, Book Fair, Stand-up Desk Initiative

I. Report from Liaison to Spring Lake Educational Foundation/Booster Club

**VII. Approval of Minutes**

On motion by Mr. Daino, and seconded by Mr. Ferraro

**RESOLVED**, to approve the minutes of the public session and executive session of the Spring Lake Board of Education as submitted for the following :

1. November 30, 2015 Regular Meeting

Roll Call:

<u>Yes Mrs. Valori</u>	<u>Yes Mr. Ferraro</u>	<u>Yes Mr. Hale</u>	<u>Yes Dr. Sterling</u>	<u>Yes Mr. Daino</u>
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**VIII. Business Administrator's Report**

On motion by Mr. Ferraro, and seconded by Dr. Sterling to approve Business Administrator's Report: A-F

- A. **RESOLVED**, that the Board Secretary for the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A- 16.10(c) (3), as of October 2015, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

**RESOLVED**, that the Spring Lake Board of Education accepts the Financial Reports of the Board Secretary October 2015 and the Treasurer October 2015; and be it

**RESOLVED**, that the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c) (4), after review of the Board Secretary's and Treasurer's monthly financial report and upon consultation with the appropriate district official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet

**SPRING LAKE BOARD OF EDUCATION  
COMBINED MEETING**

December 17, 2015 7:00 P.M.

the District's financial obligations for the remainder of the year.

**B. Approval of Expenditures**

1. Recommend approval of the following bills list:
  - a. December 2015      \$355,419.23
2. Recommend approval of the Gross Payroll Expense for:
  - a. December 15, 2015    \$152,218.43

Record of checks and distribution are on file in the business office.

**C. Approval of Transfers**

1. Recommend approval of appropriation adjustments  
Adjustment #s 16AP0031 - 16AP0032
2. Recommend approval of expenditure/disbursement adjustments  
Adjustment #s 16DI0001 - 16DI0002

**D. Grants**

N/A

**E. Contracts**

1. **RESOLVED**, the Spring Lake Board of Education approves the lease and maintenance contract with Municipal Capital and Atlantic Tomorrow's Office for five years, effective January 1, 2016 through December 30, 2020 for two copiers per State Contract A-51464 at a lease price of \$331.38/month/copier and maintenance for \$0.0058/impression.

**F. Business**

1. **RESOLVED**, the Spring Lake Board of Education retroactively approves the Business Administrator be authorized to transfer excess property to the Borough of Spring Lake, at no cost, in accordance with Board Policy 3260/3270 on December 4, 2015.

Item Name:	Quantity
Desk, Computer, Small	Four (4)
Desk, Computer, Large	Four (4)
Desk, Trapezoidal	Seven (7)

Roll Call:

<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Mr. Hale	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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**IX. Superintendent's Report**

ADMINISTRATION

**SPRING LAKE BOARD OF EDUCATION  
COMBINED MEETING**

December 17, 2015 7:00 P.M.

On motion by Mr. Ferraro, and seconded by Dr. Sterling to approve Administration A-C.

A. Report on Enrollment

HW Mountz	209 (9 Non-resident)
Manasquan High School	54
CVSD	14

B. **RESOLVED:** To approve, upon recommendation of the Superintendent, class trips as follows:

**Class Trips**

Date	Class	Teacher	Destination
January 16, 2016	SEA Students	Matthew Tonzola, Linda Krebs	Future Cities Competition-Rutgers University-
January 21-22, 2016	5th Grade Art Enrichment Students	Linda Krebs, Sarah Ann Yersin	Middletown Arts Center-Middletown, NJ and Newark Museum-Newark, NJ

C. **RESOLVED:** To approve use of school facilities as requested:

Jersey Shore Wildcats Basketball  
Gymnasium  
Wednesdays: 7:30 PM to 8:45 PM  
January 1-April 1, 2015  
Requested by: Mark Donnelly

Roll Call:

<u>Yes Mrs. Valori</u>	<u>Yes Mr. Ferraro</u>	<u>Yes Mr. Hale</u>	<u>Yes Dr. Sterling</u>	<u>Yes Mr. Daino</u>
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CURRICULUM/INSTRUCTION

N/A

PERSONNEL

On motion by Mr. Hale, and seconded by Mr. Daino to approve Personnel A.

A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the Professional

**SPRING LAKE BOARD OF EDUCATION  
COMBINED MEETING**

December 17, 2015 7:00 P.M.

Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Michele Szary	January 14, 2016	Supporting a Culture and Climate of Inclusion-Monroe, NJ	\$125	\$10	\$135
Pamela MacDonald	January 28, 2016	MCASBO Meeting-Tinton Falls, NJ	\$0	\$0	\$0
Matthew Tonzola	April 5,6,7, 2016	NJ Ask Science Committee Meeting-Hamilton, NJ	\$0	Fees paid by NJ Ask Committee	\$0

Roll Call:

<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Mr. Hale	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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On motion by Mr. Ferraro, and seconded by Mr. Daino to approve Personnel B-E.

- B. **RESOLVED:** To approve, retroactively to December 7, 2015, upon recommendation of the Superintendent, hiring Bonnie Scherr as a full-time paraprofessional at an annual salary of \$19,076.04 (prorated to \$13,067.09) for the remainder of the 2015-2016 school year.
- C. **RESOLVED:** To approve, upon recommendation of the Superintendent, adding Valerie Minton to the list of 2015-2016 Substitute Teachers at a per diem rate of \$85.
- D. **RESOLVED:** To approve, upon recommendation of the Superintendent, adding Susan Dunn to the list of 2015-2016 Substitute Teachers at a per diem rate of \$85.
- E. **RESOLVED:** To approve, retroactively to November 16, 2015, upon recommendation of the Superintendent, increasing the Substitute Teacher per diem rate for Denise Dale to \$85, with respect to in-class support services.

Roll Call:

<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Mr. Hale	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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**STUDENT SERVICES**

On motion by Mr. Daino and seconded by Mr. Ferraro to approve Student Services A:

- A. HIB Incident Report(s)

**SPRING LAKE BOARD OF EDUCATION  
COMBINED MEETING**

December 17, 2015 7:00 P.M.

**RESOLVED:** To approve, upon recommendation of the Superintendent, the November 2015 HIB Incident Report. (0 incident reported)

Roll Call:

<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Mr. Hale	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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**POLICY**

On motion by Mrs. Valori, and seconded by Mr. Hale to approve Policy A:

A. **RESOLVED:** To approve the second reading and adoption of the following Board Policy:  
Nepotism Policy 4112.8/4212.8

Upon adoption, these policies supersede all previous policies of the same.

Roll Call:

<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Mr. Hale	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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**X. Old Business**

**Superintendent Search**

On motion by Mr. Daino, and seconded by Mrs. Valori to approve hiring new Superintendent/Principal.

**RESOLVED:** To approve Dr. Raymond Boccuti at a salary of \$125,000, starting on January 4, 2016 through June 30, 2020, as Superintendent, Principal, and Chief School Administrator of the Spring Lake School District.

**FURTHER RESOLVED,** that the Spring Lake Board of Education approve the following appointments and authorizations for the 2015-2016 school year:

1. Acting Board Secretary
2. Custodian of the H.W. Mountz School Fund -- (Shared with Nick Mackres)
3. Emergency Management Council Member
4. MOESC Representative
5. District Test Coordinator

Roll Call:

<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Mr. Hale	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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**XI. New Business**

- Board President thanks Mr. Mahon for his services as Interim Superintendent
- Board President thank Mr. Hale for his service as a Board Member

