

**SPRING LAKE BOARD OF EDUCATION**  
**REGULAR MEETING**  
 May 19, 2015 7:00 P.M.

**I. Call to order:** This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

<b>Roll Call</b>	Present	Arrived at	Absent	Time: 7:00 p.m.
Mr. Daino	X			
Mr. Ferraro	X			
Mr. Hale	X			
Dr. Sterling	X			
Mrs. Valori	X			

Dr. Bormann, CSA; Mr. Mackres, SBA/Board Secretary

**II. Flag salute**

**III. Student and Staff Recognition**  
 7th Grade Academic Bowl Team- First Place

**IV. Presentation**  
 None

**V. Approval of Minutes**  
 On motion by Mr. Ferraro, and seconded by Mr. Daino

**RESOLVED**, to approve the minutes of the public session and executive session of the Spring Lake Board of Education as submitted for the following :

1. April 27, 2015 Regular Meeting,
2. May 11, 2015 Work Session Meeting

Roll Call:

<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Mr. Hale	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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**VI. Public Comments on Agenda Item Only**  
 The length of time for public discussion may be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

- Elsie Dubac - Questions on Algebra Readiness Summer Work Program and PARCC testing and placements

**VII. Business Administrator's Report**  
 On motion by Mr. Daino, and seconded by Mr. Ferraro to approve Business Administrator's Report: A-F.

A. **RESOLVED**, that the Board Secretary for the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A- 16.10(c) (3), as of April 2015, that no line item account has

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encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

**RESOLVED**, that the Spring Lake Board of Education accepts the Financial Reports of the Board Secretary April 2015 and the Treasurer April 2015; and be it

**RESOLVED**, that the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c) (4), after review of the Board Secretary's and Treasurer's monthly financial report and upon consultation with the appropriate district official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the year.

**B. Approval of Expenditures**

1. Recommend approval of the following bills list:
  - a. May 2015                      \$278,692.79
2. Recommend approval of the Gross Payroll Expense for:
  - a. April 15, 2015                \$149,320.66
  - b. April 30, 2015                \$145,684.37

Record of checks and distribution are on file in the business office.

**C. Approval of Transfers**

1. Recommend approval of appropriation adjustments
  - a. Adjustment #s 15AP0027 - 15AP0033
2. Recommend approval of expenditure adjustments
  - a. None

**D. Grants**

1. **RESOLVED**, the Spring Lake Board of Education hereby approves the submission of grant application for the 2015 Safety Grant Program through the New Jersey Schools Insurance Group's MOCSSIF Subfund for the purposes described in the application, in the amount of \$1,096.00.
2. **WHEREAS**, the New Jersey Board of Public Utilities, Office of Clean Energy administers the Local Government Energy Audit Program (Program), an incentive program to assist local government agencies to conduct energy audits and to encourage implementation of energy conservation measures; and,

**WHEREAS**, the Governing Body of Spring Lake Board of Education has decided to apply to participate in the Local Government Energy Audit Program; and,

**WHEREAS**, the facilities to be audited are in New Jersey, are owned by the Spring Lake Board of Education, are served by a New Jersey regulated public utility, and that the Spring Lake Board of Education has not already reserved \$100,000 in the Program this year as of

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this application; and,

**WHEREAS**, it is acknowledged that acceptance into the Program is dependent on the Scope of Work and cost proposal, and that Program rules will have to be met in order to receive incentive funds; and,

**WHEREAS**, upon acceptance into the Program, the Spring Lake Board of Education will prepare Facility Data Forms and Scopes of Work for each facility to be audited, solicit quotations from the authorized contractors, and submit the Firm Selection Form; and,

**WHEREAS**, the Spring Lake Board of Education understands that energy audit work cannot proceed until a Application Approval Notice is received from the Program; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Spring Lake Board of Education, approves the submission of an Application for participation in the Local Government Energy Audit Program of the New Jersey Board of Public Utilities.

**E. Contracts**

1. **RESOLVED**, the Spring Lake Board of Education approves the tuition contract with SEARCH Day, Monmouth County, for 220 days tuition, from July 1, 2015 through June 30, 2016 (183 days regular school year and 37 days extended school year) at a rate of \$68,175.80 per student for two students (SID #9964574192 and #8768907753).
2. **RESOLVED**, the Spring Lake Board of Education authorizes the Business Administrator to pursue transportation jointures for the extended year placements, private placements, eligible nonpublic and public students with Monmouth-Ocean Educational Services Commission (MOESC) and other LEA's for the 2015-2016 fiscal year.
3. **RESOLVED**, the Spring Lake Board of Education authorizes the Business Administrator to pursue a Request For Proposal (RFP) for the repair of plaster and painting of all stairwells.

**F. Committees**

1. **RESOLVED**, the Spring Lake Board of Education approves the dissolution of the ad hoc finance committee.

Roll Call:

<u>Yes Mrs. Valori</u>	<u>Yes Mr. Ferraro</u>	<u>Yes Mr. Hale</u>	<u>Yes Dr. Sterling</u>	<u>Yes Mr. Daino</u>
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**G. Informational Items:**

1. The next work session meeting of the Board of Education is to be held on June 8, 2015
2. The next regular meeting of the Board of Education is to be held on June 29, 2015

**VIII. Superintendent's Report**

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ADMINISTRATION

On motion by Mr. Daino, and seconded by Dr. Sterling to approve Administration A-C

A. Report on Enrollment

HW Mountz	211
Manasquan High School	59
CVSD	14

B. **RESOLVED:** To approve use of school facilities as requested:

*St. Catherine's School*

Baseball Field

May 9, 2015 9AM to 1 PM

May 16, 2015 12 PM to 3:30 PM

Requested by: Richard Baier

C. **RESOLVED:** To approve, upon recommendation of the Superintendent, class trips as follows:

May 22, 2015	Grade 5	Linda Krebs, Mary Pearce	Walking Trip to Spring Lake Public Library, Spring Lake, NJ
June 9, 2015	Grades 3 & 4	Linda Krebs, Gwen Abbot, Kathleen Buerck, Ann Marie Callahan, Julie Reid, Neena Kapoor	Walking Trip to Spring Lake Public Library, Spring Lake, NJ

Roll Call:

<u>Yes Mrs. Valori</u>	<u>Yes Mr. Ferraro</u>	<u>Yes Mr. Hale</u>	<u>Yes Dr. Sterling</u>	<u>Yes Mr. Daino</u>
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CURRICULUM/INSTRUCTION

On motion by Mr. Daino, and seconded by Mrs. Valori to approve Curriculum/Instruction A.

A. **RESOLVED:** To approve, upon recommendation of the Superintendent, to offer students entering the 7th grade Algebra class for the 2015-2016 school year up to 10

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hours of Algebra Readiness summer work.

Roll Call:

<u>Yes Mrs. Valori</u>	<u>Yes Mr. Ferraro</u>	<u>Yes Mr. Hale</u>	<u>Yes Dr. Sterling</u>	<u>Yes Mr. Daino</u>
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PERSONNEL

On motion by Mr. Daino, and seconded by Mr. Hale to approve Personnel A-H.

- A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the Professional Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Pam MacDonald	June 3, 2015	NJASBO Convention	\$185	\$0	\$185
Nick Mackres	June 3-4, 2015	NJASBO Convention	\$150	\$0	\$150
Kerri Walsifer	June 8, 2015	NCLB Training	\$0	\$0	\$0
Nick Mackres	June 8, 2015	NCLB Training	\$0	\$0	\$0

- B. **RESOLVED:** To approve, upon recommendation of the Superintendent, 10 hours of early field placement for Monmouth University School of Education student Ms. Lauren Zales.
- C. **RESOLVED:** To approve, upon recommendation of the Superintendent, the hiring of Mrs. Karen Dettlinger at the CBA rate of \$34.36 per hour for up to 15 hours for the Summer 7th Grade Algebra Readiness program.
- D. **RESOLVED:** To approve, upon recommendation of the Superintendent, rehiring certified staff for the 2015-2016 school year and placement on guide as per the collective bargaining agreement and subject to change based on the negotiated CBA with the SLEA:

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Assignment	Education	Step	Schedule A	Last Name	First Name	Salary Guide	FTE	FTE Salary w/Sched A
3rd Grade	MA	15	\$500	BARSEL	GWEN	69,685.00	1.00	\$70,185
4th Grade	MA	11	\$500	CALLAHAN	ANN MARIE	61,085.00	1.00	\$61,585
6-8 Science	BA	3		DESTEFANO	ANTHONY S.	55,820.00	1.00	\$55,820
6-8 Math	BA	14		DETLINGER	KAREN KENNY	65,385.00	1.00	\$65,385
SpEd	BA+20	4	\$250	EPSTEIN	SAMANTHA EDEN	57,335.00	1.00	\$57,585
2	MA	18	\$500	HALLOWELL	DEBORAH	82,645.00	1.00	\$83,145
Nurse/6-8 Health	MA	15	\$500	HANLON	VICTORIA PERRY	69,685.00	1.00	\$70,185
6-8 ELA	MA	13	\$500	HENRY	ANN MARIE PATRICIA	64,585.00	1.00	\$65,085
1st Grade	BA	18		IACOUZZI	MICHELLE	81,145.00	1.00	\$81,145
Library/PK-5 & G&T	MA+20	17	\$750	KREBS	LINDA A	77,335.00	1.00	\$78,085
Social Worker	MA+20	16	\$150	KRUG	LAURA	73,535.00	0.20	\$14,857
6-8 Math	MA	18	\$500	LIVINGOOD	JOHN THEODORE	82,645.00	1.00	\$83,145
Speech	MA	18	\$500	MANIACE	BRIDGET FINN	82,645.00	1.00	\$83,145
5th Grade	MA	14	\$500	MANNION	PAMELA E	66,885.00	1.00	\$67,385
6-8 SS	BA+20	14	\$250	MARCUS	LAUREN	66,135.00	1.00	\$66,385
1st Grade	MA	17	\$500	MCGOWAN	MARCIA	76,785.00	1.00	\$77,285
Kindergarten	BA	17		D'SULLIVAN	KAREN	75,285.00	1.00	\$75,285
SpEd	BA	14		ORR	NICOLE LYNN	65,385.00	1.00	\$65,385
Psych	MA+20	9	\$750	PARISI	MICHELE	60,635.00	1.00	\$61,385
PC/1-8	MA	18	\$500	PEARCE	MARY	82,645.00	1.00	\$83,145
Music/PK-8	BA	14		PENROD	JENNIFER	65,385.00	1.00	\$65,385
Spanish/3-8	MA	18	\$500	PICCOLELLA	RUTH EILEEN	82,645.00	1.00	\$83,145
5th Grade	BA	15		REID	JULIE	68,185.00	1.00	\$68,185
Pre-K	BA+20	14	\$250	RITCHEY	NANCY ANN MARIE	66,135.00	1.00	\$66,385
1st Grade	MA	17	\$500	ROBERTS	LAURA P	75,285.00	1.00	\$75,785
PhysEd/PK-8	BA	18		SABINS	TIMOTHY	81,145.00	1.00	\$81,145
6-8 ELA	MA	18	\$500	SALWAY	CHERYL L	82,645.00	1.00	\$83,145
SpEd	BA+20	1	\$250	SOGLUZZO	SHAWNA B	55,565.00	1.00	\$55,815
LDT/C	MA	10	\$500	SZARY	MICHELE ANN	61,085.00	1.00	\$61,585
K-5 Sci	BA	5		TONZOLA	MATTHEW J.	56,585.00	1.00	\$56,585
Art/K-8 & World Cultures	BA	1		YERSIN	SARAH-ANN E.	54,815.00	0.60	\$32,889
SpEd	MA	2		ZIELINSKI	REBECCA AMY	56,815.00	1.00	\$56,815

- E. **RESOLVED:** To approve, upon recommendation of the Superintendent, contract renewal for 10 month Support Staff, effective September 1, 2015 through June 30, 2016, as follows:

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Assignment	Last Name	First Name	Full Salary	FTE	FTE SALARY
Para-Professional	BRENDE	BONNIE HURLEY	\$16,745	1.00	\$16,745.34
Para-Professional	BJERCK	KATHLEEN C	\$19,076	1.00	\$19,076.04
Para-Professional	CLARK	KELLY A	\$20,500	0.87	\$17,878.15
Para-Professional	ESPOSITO	LISA	\$20,507	1.00	\$20,507.10
Para-Professional	KAPOOR	NEENA	\$23,989	1.00	\$23,989.38
Para-Professional	KRET	KATHRYN	\$20,400	1.00	\$20,400.00
Para-Professional	LYONS	AMY	\$20,096	1.00	\$20,096.04
Para-Professional	Ping	Margaret	\$19,076	1.00	\$19,076.04

Assignment	Last Name	First Name	Hourly Rate
Aide	Easley	Toni	\$ 14.79
Aide	Muhenbruck	Lucy	\$ 12.75
Aide	Neral	Maryann	\$ 10.66

- F. **RESOLVED:** To approve, upon recommendation of the Superintendent, contract renewals for 12 month Support Staff effective July 1, 2015 through June 30, 2016 as follows:

Assignment	Stipend Misc	Last Name	First Name	Full Salary	FTE	FTE Salary w/Stipends
CST		CALAFIORE	LINDA	\$42,181.79	1.00	\$42,181.79
Secretary		CAMPBELL	DONNA L	\$61,995.17	1.00	\$61,995.17
Secretary	\$3,000	CORY	JENNIFER	\$37,639.02	1.00	\$40,639.02
Custodian, Head	\$2,500	DANISCSAK	JAMES J	\$59,463.73	1.00	\$61,963.73
Secretary, Business		MACDONALD	PAMELA T	\$45,789.90	1.00	\$45,789.90
Custodian	\$1,100	PUCCIO	DOMINICK	\$48,524.46	1.00	\$49,624.46
Custodian		ZARRA	THOMAS	\$38,760.00	1.00	\$38,760.00

Stipend for Jennifer Cory: \$3,000 for Substitute Calling  
 Stipend for James Daniscsak: \$1,350 for Head Custodian  
   \$1,150 for Overtime Weekends  
 Stipend for Dominic Puccio: \$1,100 for Overtime Emergency

- G. **RESOLVED:** To approve, upon recommendation of the Superintendent, contract renewal of Christopher Soto, Technology Coordinator at an annual salary of \$71,047.88 effective July 1, 2015 through June 30, 2016.

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- H. **RESOLVED:** To approve, upon recommendation of the Superintendent contract renewal of Kerri Walsifer, Director of Student Services/Testing at an annual salary of \$109,242.00 effective July 1, 2015 through June 30, 2016.

Roll Call:

<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Mr. Hale	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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STUDENT SERVICES

On motion by Mrs. Valori, and seconded by Mr. Ferraro to approve Student Services A-C.

- A. HIB Incident Report(s)
1. **RESOLVED:** To approve, upon recommendation of the Superintendent, the April 2015 HIB Incident Report. (0 incidents reported)
  2. Presentation of the May 2015 HIB Incident Report. (0 incidents to report)
- B. **RESOLVED:** To approve, upon recommendation of the Superintendent, the acceptance of 1 non-resident tuition student for the 2015-2016 School Year at the BOE approved tuition rate of \$6000 each.
- C. **RESOLVED:** To approve, upon recommendation of the Superintendent, approval of the 2015-2016 Child Study Team Services Agreement with Avon Board of Education for the Spring Lake School District to provide up to 10 days of CST services for a fee of \$21,173.13.

Roll Call:

<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Mr. Hale	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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POLICY

On motion by Mr. Daino, and seconded by Mr. Ferraro to approve Policy A-B.

- A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the first reading of the following Board policies:

Supervision Policy 4115  
Classroom Aides Policy 4123  
Non-Instructional Aides Policy 4222  
Administering Medication Policy 5141.21  
Intramural Competition; Interscholastic Competition Policy 6145.1/6145.2

- B. **RESOLVED:** To approve, upon recommendation of the Superintendent, the FERPA Form 5125 to support Student Records Policy 5125.



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<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Mr. Hale	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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**IX. Old Business**

- Special Education Visitation - Place on next worksession agenda
- Strategic Planning - Place on July worksession agenda

**X. New Business**

- Budget Process - Begin at July worksession
- Facilities, summer playground, place at next worksession agenda

**XI. Public Comment / Visitors**

- Kerri Walsifer - Questions on July budget discussion and potential staffing reductions
- Kathey Heine - In favor of basketball courts

**XII. Executive Session** –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

**WHEREAS**, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on May 19, 2015 at 7:43 p.m. to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be 60 minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- Matters rendered confidential by state or federal law
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters which would constitute an unwarranted invasion of privacy
- Matters involving collective negotiations and/or the negotiations of terms and conditions

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- Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- Matters concerning the protection of the safety or property of the public
- Pending or anticipated litigation and matters covered by the attorney-client privilege
- Matters involving employees and terms of their employment and contract (Superintendent Evaluation)
- Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action may be taken on any of the items stated above.

On motion by Mr. Ferraro, and seconded by Dr. Sterling

Vote: All ayes      \_\_\_\_\_ nays      \_\_\_\_\_ absent      \_\_\_\_\_ abstain

**Resolved:** to return to open session and resume the order of business. Time: 8:40 p.m.

On motion by Mr. Hale, and seconded by Mr. Ferraro

Vote: All ayes      \_\_\_\_\_ nays      \_\_\_\_\_ absent      \_\_\_\_\_ abstain

**XIII. Adjourn**

On motion by Mr. Daino, and seconded by Dr. Sterling to adjourn meeting.

Vote: All ayes      \_\_\_\_\_ nays      \_\_\_\_\_ absent      \_\_\_\_\_ abstain

Time: 8:40 p.m.

Respectfully submitted,



Nick Mackres  
Board Secretary