

**SPRING LAKE BOARD OF EDUCATION**  
**REGULAR MEETING**  
 April 27, 2015 7:00 P.M.

**I. Call to order:** This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

<b>Roll Call</b>	Present	Arrived at	Absent .	Time: 7:03 p.m.
Mr. Daino	X			
Mr. Ferraro	X			
Mr. Hale	X			
Dr. Sterling	X			
Mrs. Valori	X			

Dr. Bormann, CSA; Mr. Mackres, SBA/Board Secretary

**II. Flag salute**

**III. Student and Staff Recognition**

- 2014-2015 Science Fair
- 2014-2015 Blue Claws Most Improved Students
- 2015 Prudential Spirit of Community Awards
- 2015 100.1FM WJRZ Teachers Who Rock
- 2015 Monmouth County Education Association Friends of Education Award

**IV. Presentation**

2015-2016 School Budget

**V. Approval of Minutes**

On motion by Mr. Daino, and seconded by Mr. Ferraro

**RESOLVED**, to approve the minutes of the public session and executive session of the Spring Lake Board of Education as submitted for the following :

1. March 23, 2015 Regular Meeting,
2. April 13, 2015 Work Session Meeting
3. April 20, 2015 Special Meeting

Roll Call:

<u>Yes Mrs. Valori</u>	<u>Yes Mr. Ferraro</u>	<u>Yes Mr. Hale</u>	<u>Yes Dr. Sterling</u>	<u>Yes Mr. Daino</u>
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**VI. Public Comments on Agenda Item Only**

The length of time for public discussion may be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

- Kiernan DiFeo - Support for the budget
- John Snyder - Questions on User Friendly Budget presentation process
- Irene Hale - Questions on actions taken after budget presentation

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- James Worth - Comments on budget reserves and process. Comments on auditing budget and process
- Elsie Dubac - Questions on changes to Policy 7110 - Long Range Facilities Plan
- Irene Hale - Questions on board vacancy
- James Worth - Questions on non-resident tuition

**VII. Business Administrator's Report**

On motion by Mr. Ferraro, and seconded by Mrs. Valori to approve Business Administrator's Report: A-E

- A. **RESOLVED**, that the Board Secretary for the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), as of March 2015, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

**RESOLVED**, that the Spring Lake Board of Education accepts the Financial Reports of the Board Secretary February and March 2015 and the Treasurer February and March 2015; and be it

**RESOLVED**, that the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c) (4), after review of the Board Secretary's and Treasurer's monthly financial report and upon consultation with the appropriate district official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the year.

B. Approval of Expenditures

1. Recommend approval of the following bills list:
  - a. April 2015 \$321,203.03
2. Recommend approval of the Gross Payroll Expense for:
  - a. March 15, 2015 \$149,425.27
  - b. March 30, 2015 \$148,223.09

Record of checks and distribution are on file in the business office.

C. Approval of Transfers

1. Recommend approval of appropriation adjustments
  - a. None
2. Recommend approval of expenditure adjustments
  - a. None

D. Grants

**RESOLVED**, the Spring Lake Board of Education authorizes the School Business Administrator to apply for SY 2014-2015 Extraordinary Aid .

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E. Contracts

**RESOLVED**, the Spring Lake Board of Education retroactively approves participation in coordinated transportation with Monmouth-Ocean Educational Services Commission (MOESC) from July 1, 2013 through June 30, 2018.

Roll Call:

<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Mr. Hale	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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On motion by Mr. Daino, and seconded by Mr. Hale to approve Business Administrator's Report: F, (School Year 2015-2016 Budget and Tax Levy)

F. School Year 2015-2016 Budget and Tax Levy

**Adoption of the 2015-2016 School Year Budget  
And Tax Levy**

Recommend the Board approve the following resolutions:

WHEREAS, the Spring Lake Borough Board of Education adopted a tentative budget on March 17, 2015 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 7, 2015 and

WHEREAS, the tentative budget was advertised in the legal section of The Coast Star on April 17, 2015; and

WHEREAS, the tentative budget was presented to the public during a public hearing on April 27, 2015; and

**Adjustment  
Banked Cap**

WHEREAS the Spring Lake Borough Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$60,000.00 for the purposes of supporting existing programs in the district. The district intends to complete said purposes by June 2016.

**Adoption of Final Budget  
2015-2016**

NOW THEREFORE BE IT RESOLVED that the budget be adopted for the 2015-2016 School Year

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using the 2015-2016 state aid figures and the Secretary to the Board of Education be authorized to submit the following adopted budget to the Executive County Superintendent of Schools in accordance with the statutory deadline:

	<b>GENERAL</b>	<b>SPECIAL</b>	<b>DEBT</b>	
	<b><u>FUND</u></b>	<b><u>REVENUES</u></b>	<b><u>SERVICE</u></b>	<b><u>TOTAL</u></b>
<b>2015-16 Total Expenditures</b>	7,053,411	241,766	195,044	7,490,221
<b>Less: Anticipated Revenues</b>	<u>799,498</u>	<u>241,766</u>	<u>60,101</u>	<u>1,101,365</u>
<b>Taxes to be Raised</b>	<u>6,253,913</u>	<u>0</u>	<u>134,943</u>	<u>6,388,856</u>

**Travel and Related Expense Reimbursement  
2015-2016**

WHEREAS, the Spring Lake Borough Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Spring Lake Borough Board of Education established \$49,500 as the maximum travel amount for the current school year (2014-2015) and has expended \$15,395.99 as of April 22, 2015; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense

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reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$49,500 for all staff and board members for the 2015-2016 school year.

**A4F**  
**Tax Levy Certification Form A and B**

RESOLVED, that the amount required for school purposes in the school district of Spring Lake Borough, County of Monmouth for the 2015-2016 school year is \$6,253,913 and is required to be levied for local school district purposes.

**Adoption of Tax Levy Schedule**

Recommend the Board of Education Adopt the tax levy schedule for the 2015-2016 and authorize the Business Administrator to submit the schedule to the Municipal Clerk for the collection of the local school district taxes for school district purposes.

Spring Lake School District  
 Local Tax Levy - General Fund

Acct 10-1210-000  
 SY2015-2016

Spring Lake School District  
 Local Tax Levy - Debt Service

Acct 40-1210-000  
 SY2015-2016

Pay	Due Date	Payment	Open Balance	Receipts
			\$ 6,253,913	
1	1-Jul	\$ 260,580	\$ 5,993,333	\$ 260,580
2	15-Jul	\$ 260,580	\$ 5,732,753	\$ 521,160
3	1-Aug	\$ 260,580	\$ 5,472,173	\$ 781,740
4	15-Aug	\$ 260,580	\$ 5,211,593	\$ 1,042,320
5	1-Sep	\$ 260,580	\$ 4,951,013	\$ 1,302,900
6	15-Sep	\$ 260,580	\$ 4,690,433	\$ 1,563,480
7	1-Oct	\$ 260,580	\$ 4,429,853	\$ 1,824,060
8	15-Oct	\$ 260,580	\$ 4,169,273	\$ 2,084,640
9	1-Nov	\$ 260,580	\$ 3,908,693	\$ 2,345,220
10	15-Nov	\$ 260,580	\$ 3,648,113	\$ 2,605,800
11	1-Dec	\$ 260,580	\$ 3,387,533	\$ 2,866,380
12	15-Dec	\$ 260,580	\$ 3,126,953	\$ 3,126,960
13	1-Jan	\$ 260,580	\$ 2,866,373	\$ 3,387,540
14	15-Jan	\$ 260,580	\$ 2,605,793	\$ 3,648,120
15	1-Feb	\$ 260,580	\$ 2,345,213	\$ 3,908,700
16	15-Feb	\$ 260,580	\$ 2,084,633	\$ 4,169,280
17	1-Mar	\$ 260,580	\$ 1,824,053	\$ 4,429,860
18	15-Mar	\$ 260,580	\$ 1,563,473	\$ 4,690,440
19	1-Apr	\$ 260,580	\$ 1,302,893	\$ 4,951,020
20	15-Apr	\$ 260,580	\$ 1,042,313	\$ 5,211,600
21	1-May	\$ 260,580	\$ 781,733	\$ 5,472,180
22	15-May	\$ 260,580	\$ 521,153	\$ 5,732,760
23	1-Jun	\$ 260,580	\$ 260,573	\$ 5,993,340
24	15-Jun	\$ 260,573	\$ -	\$ 6,253,913

Pay	Due Date	Payment	Open Balance	Receipts
			\$ 134,943	
1	1-Jul	\$ 5,623	\$ 129,320	\$ 5,623
2	15-Jul	\$ 5,623	\$ 123,697	\$ 11,246
3	1-Aug	\$ 5,623	\$ 118,074	\$ 16,869
4	15-Aug	\$ 5,623	\$ 112,451	\$ 22,492
5	1-Sep	\$ 5,623	\$ 106,828	\$ 28,115
6	15-Sep	\$ 5,623	\$ 101,205	\$ 33,738
7	1-Oct	\$ 5,623	\$ 95,582	\$ 39,361
8	15-Oct	\$ 5,623	\$ 89,959	\$ 44,984
9	1-Nov	\$ 5,623	\$ 84,336	\$ 50,607
10	15-Nov	\$ 5,623	\$ 78,713	\$ 56,230
11	1-Dec	\$ 5,623	\$ 73,090	\$ 61,853
12	15-Dec	\$ 5,623	\$ 67,467	\$ 67,476
13	1-Jan	\$ 5,623	\$ 61,844	\$ 73,099
14	15-Jan	\$ 5,623	\$ 56,221	\$ 78,722
15	1-Feb	\$ 5,623	\$ 50,598	\$ 84,345
16	15-Feb	\$ 5,623	\$ 44,975	\$ 89,968
17	1-Mar	\$ 5,623	\$ 39,352	\$ 95,591
18	15-Mar	\$ 5,623	\$ 33,729	\$ 101,214
19	1-Apr	\$ 5,623	\$ 28,106	\$ 106,837
20	15-Apr	\$ 5,623	\$ 22,483	\$ 112,460
21	1-May	\$ 5,623	\$ 16,860	\$ 118,083
22	15-May	\$ 5,623	\$ 11,237	\$ 123,706
23	1-Jun	\$ 5,623	\$ 5,614	\$ 129,329
24	15-Jun	\$ 5,614	\$ -	\$ 134,943

Roll Call:

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<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Mr. Hale	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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G. Informational Items:

1. The next work session meeting of the Board of Education is to be held on May 11, 2015
2. The next regular meeting of the Board of Education is to be held on May 19, 2015

**VIII. Superintendent's Report**

ADMINISTRATION

On motion by Mrs. Valori, and seconded by Mr. Ferraro to approve Administration A-D.

A. Report on Enrollment

HW Mountz	212
Manasquan High School	59
CVSD	14

B. **RESOLVED:** To approve use of school facilities as requested:

*Spring Lake Recreation: Shore Girls Basketball and Future Stars Camps*

Gymnasium

June 29-July 3, 2015

August 10-August 14, 2015

Requested by: Kathy Heine

*Spring Lake Recreation: MBA Camp*

Gymnasium

April 22, 29, May 6, May 13,, 2015

Requested by: Kathy Heine

*St. Catherine's School*

Baseball Field

April 17, 2015 2 pm to 6 pm

Requested by: Richard Baies

C. **RESOLVED:** To approve, upon recommendation of the Superintendent, class trips as follows:

Date	Class	Teacher(s)	Destination
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May 4, 2015	Grade 4	Mrs. Callahan, Mrs. Kapoor, Mrs. Reid + 2-4 Parents tba	Manasquan Reservoir, Manasquan NJ
May 13, 2015	PreK + 8 Parents	Mrs. Ritchey and Ms. Clark	Green Meadows Farm, Hazlet, NJ
May 15, 2015	Grades 5-6-7-8 Academic Bowl Teams	Mr. Tonzola, Mr. DeStefano, 1 staff member tba	Brielle Elementary School-Shore Challenge: Brielle, NJ
May 18, 2015	Grade 5	Mrs. Mannion, Mrs. Kret, Mr. Tonzola	Liberty Science Center, Jersey City NJ
May 21, 2015	Grades 1 & 2	Mrs. Krebs, Mrs. McGowan, Mrs. Hallowell, Mrs. Iacouzzi, 2 staff members tba	Walking Trip to Spring Lake Library, Spring Lake, NJ
May 21-May 22, 2015	Grade 8	Dr. Bormann, Mrs. Salway, Mr. Livingood, Mr. DeStefano, Mrs. Marcus-Feld, Mrs. Pearce and Mrs. Hanlon	Washington, D.C.
May 29, 2015	Grade 3	Mrs. Abbot, Mrs. Buerck, Mr. Tonzola, 2 staff members tba	Manasquan Reservoir, Manasquan, NJ

D. **RESOLVED:** To accept, upon recommendation of the Superintendent, generous donation of Academic Bowl Team shirts to HW Mountz School.

Roll Call:

<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Mr. Hale	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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CURRICULUM/INSTRUCTION

No Report

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PERSONNEL

On motion by Mr. Daino, and seconded by Dr. Sterling to approve Personnel A-F.

- A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Reg Fee:	Travel Fees:	Est. Total:
Karen Dettlinger	April 17, 2015	Algebra I District Teacher Meeting-Sea Girt, NJ	\$0	-	\$-
Matthew Tonzola	May 5-7, 2015  July 21-23, 2015  August 25-26, 2015	NJ Ask Science Advisory Committee-Robbinsville, NJ  July and August meeting locations TBA  Subs and Travel reimbursed by NJDOE	\$0	\$10.55 + mileage tba once locations are announced for July and August meetings	\$10.55 + mileage TBA
Pamela Macdonald	May 12, 2015	Administrative Assistant Program -Mt. Laurel, NJ	\$50	\$-	\$50
Brigid Maniace	May 12, 2015	Practical Therapy Techniques for Challenging Articulation Cases-Voorhees, NJ	\$235	\$32.25	\$267.25
Nick Mackres	May 14, 2015	Public Works Construction Bids for School Districts-New Brunswick, NJ	\$127	-	\$127
Samantha Epstein	May 18, 2015	Alternative and Innovative Interventions for Autism and Anxiety-Toms River, NJ	\$199	\$13.00	\$212.00

- B. **RESOLVED:** To approve, upon recommendation of the Superintendent, the following staff members as Academic Competition Coaches as per the Schedule B SLEA CBA rate of \$60.00 each per event for two competitions (\$120 each):



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Mrs. Laura Krug  
Mrs. Ruth Piccolella  
Mr. Anthony DeStefano  
Mr. Matthew Tonzola

- C. **RESOLVED:** To accept, upon recommendation of the Superintendent, the resignation of Mrs. Nancy Thermann, paraprofessional, effective May 4, 2015.
- D. **RESOLVED:** To approve, upon recommendation of the Superintendent, the hiring of Mrs. Lisa Esposito, as paraprofessional, to fill a resignation vacancy beginning May 4, 2015 through June 19, 2015 for a salary of \$20,105 prorated for the period.
- E. **RESOLVED:** To approve, upon recommendation of the Superintendent, the extension of Miss Kelly Clark's, paraprofessional, contract for 1.5 hours a day from April 13, 2015 through June 12, 2015 for a total of \$924.44 to work with the 4 year old PreK Readiness Program.
- F. **RESOLVED:** To approve, upon recommendation of the Superintendent, the hiring of Ms. Margaret Ping, paraprofessional, to fill a resignation vacancy beginning April 13, 2015 through June 19, 2015 at a rate of \$10.80 per hour.

Roll Call:

<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Mr. Hale	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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STUDENT SERVICES

On motion by Mr. Ferraro, and seconded by Mrs. Valori to approve Student Services A-D

- A. HIB Incident Report(s)
  - 1. **RESOLVED:** To approve, upon recommendation of the Superintendent, the March 2015 HIB Incident Report. (0 incidents reported)
  - 2. Presentation of the April 2015 HIB Incident Report. (0 incidents to report)
- B. **RESOLVED:** To approve, upon recommendation of the Superintendent, the acceptance of 3 non-resident tuition students for the 2015-2016 School Year at the BOE approved tuition rate of \$6000 each.
- C. **RESOLVED:** To approve, upon recommendation of the Superintendent, contracting with Kathleen Joyce to provide Wilson Level 2 instruction for an individual student at a maximum of three hours per week at a rate of \$50.00 per hour.
- D. **RESOLVED:** To approve, upon recommendation of the Superintendent, contracting with Kathy Rotter for a special education program evaluation at a rate of \$200 per hour not to exceed 5 hours and travel fees of \$50 per hour.

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Roll Call:

<u>Yes Mrs. Valori</u>	<u>Yes Mr. Ferraro</u>	<u>Yes Mr. Hale</u>	<u>Yes Dr. Sterling</u>	<u>Yes Mr. Daino</u>
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POLICY

On motion by Mr. Daino, and seconded by Mr. Hale to approve Policy A.

A. **RESOLVED:** To approve the second reading and adoption of the following Board policies:

- Tuition Income Preschool Students Policy 3240
- Concussion and Sports Related Head Injury Policy 5141.8
- Emergencies and Disaster Preparedness Policy 6114
- Home Instruction Policy 6173
- Long Range Facility Policy 7110

Roll Call:

<u>Yes Mrs. Valori</u>	<u>Yes Mr. Ferraro</u>	<u>Yes Mr. Hale</u>	<u>Yes Dr. Sterling</u>	<u>Yes Mr. Daino</u>
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**IX. Old Business**

**X. New Business**

- Mr. Ferraro - discussed referendum at Manasquan School District
- Mrs. Walsifer - comments in support of Child Study Team
- Dr. Bormann - announcement of Art Night on April 20th and the SLEF Drama Club

**XI. Public Comment / Visitors**

- None

**XII. Adjourn**

On motion by Dr. Sterling, and seconded by Mr. Ferraro to adjourn meeting.

Vote: All ayes      \_\_\_\_\_ nays      \_\_\_\_\_ absent      \_\_\_\_\_ abstain

Time: 8:29 p.m.

Respectfully submitted,



Nick Mackres  
Board Secretary