

SPRING LAKE BOARD OF EDUCATION

WORK SESSION MEETING

March 17, 2015 6:00 P.M.

I. **Call to order:** This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time: 6:06 p.m.
Mr. Daino			X	
Mr. Ferraro	X			
Mr. Hale	X			
Mrs. Valori	X			
Dr. Sterling	X			

Mr. Bormann, CSA; Mr. Mackres, SBA/Board Secretary, both present, Mr. Griggs, Attorney, arrived at 6:19 p.m.

II. **Flag salute**

III. **Executive Session** –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

*\*\*\*It is estimated that the meeting will be opened to the Public at approximately, but not earlier than 7:30PM. An announcement will be made to waiting guests if a time extension is necessary.\*\*\**

**WHEREAS**, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Spring Lake Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on February 4, 2015 at 6:08 p.m. to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be 90 minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- a. Personnel- 2015-2016 Staffing
- b. Attorney Client Privilege- Claims

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- c. Security and Safety- School Projects
- d. Collective Bargaining Agreement with SLEA
- e. Special Education - Contracts

On motion by Mr. Ferraro, and seconded by Dr. Sterling to enter into executive session.

Vote: All ayes      \_\_\_\_\_ nays      \_\_\_\_\_ absent      \_\_\_\_\_ abstain

On motion by Mr. Ferraro, and seconded by Mrs. Valori to resume public session.

**Resolved:** to return to open session and resume the order of business. Time: 7:22 p.m.

Vote: All ayes      \_\_\_\_\_ nays      \_\_\_\_\_ absent      \_\_\_\_\_ abstain

*Short break. Resumed at 7:32 p.m.*

**IV. Public Comments on Agenda Item Only**

The length of time for public discussion may be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

- Elsie Dubac - Question on ACES

**V. Discussion by Topic**

**A. General**

- a. PTA Donations to the Board of Education
- b. HW Mountz 2014-2015 End-of-School-Year Dates
- c. HW Mountz 2013-2014 Inclement Weather Make-Up Days

**B. Building & Grounds**

- a. Use of Facilities
- b. ACES Utilities (Alliance for Competitive Energy Services)

On motion by Mr. Ferraro, and seconded by Dr. Sterling to approve Resolution 20150317-01 and 20150317-02 to enter into a cooperative for energy services for natural gas and electric supply.

<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Mr. Hale	<u>Yes</u> Dr. Sterling	<u>Absent</u> Mr. Daino
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*Change of normal business*

**Public Comments on Budget tem Only**

The length of time for public discussion may be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

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- Elsie Dubac - Questions on Reserve Accounts
- Maryanne Donahue - Questions on Special Education Numbers
- Lynda Degnan - Questions on private and VoTech payments
- James Worth - Questions on Reserve Accounts

C. Finance/Negotiations

- a. Budget Ad Hoc Committee Report
- b. 2015-2016 Preliminary Budget Report
- c. Submission of Tentative Budget

On motion by Mr. Hale, and seconded by Dr. Sterling to approve resolutions for Adjustment Banked Cap, Maintenance Reserve Account Withdrawal, Tuition Reserve Account Withdrawal, Travel and Related Expense Reimbursement, and Adoption of Tentative Budget for School Year 2015-2016.

**Adjustment Banked Cap  
2015-2016**

RESOLVED that the Spring Lake Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$60,000 for the purposes of to support existing programs in the district. The district intends to complete said purposes by June 2016.

**Maintenance Reserve Account Withdrawal  
2015-2016**

**(Stairwells Plaster & Paint and Bilco Door Replacement)**

RESOLVED that the Spring Lake Board of Education requests the approval a maintenance reserve withdrawal in the amount of \$40,000. The district intends to utilize these funds for the 2015-2016 school year at the H.W. Mountz School.

**Tuition Reserve Account Withdrawal  
2015-2016**

RESOLVED that the Spring Lake Board of Education requests the approval a maintenance reserve withdrawal in the amount of \$79,000. The district intends to utilize these funds for the 2015-2016 school year tuition at the Manasquan High School.

**Travel and Related Expense Reimbursement  
2015-2016**

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WHEREAS, the Spring Lake Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.3 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A: 23A-7.3 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$49,500 for all staff and board members.

**Adoption of Tentative Budget  
2015-2016**

BE IT RESOLVED that the tentative budget be approved for the 2015-2016 School Year using the 2015-2016 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<b>GENERAL</b>	<b>SPECIAL</b>	<b>DEBT</b>	
	<b><u>FUND</u></b>	<b><u>REVENUES</u></b>	<b><u>SERVICE</u></b>	<b><u>TOTAL</u></b>
<b>2015-16 Total Expenditures</b>	6,977,959	241,766	195,044	7,414,779
<b>Less: Anticipated Revenues</b>	<u>724,056</u>	<u>241,766</u>	<u>60,101</u>	<u>1,025,923</u>

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**Taxes to be Raised**                      6,253,913                      0                      134,943                      6,388,856

And to advertise said tentative budget in the Coast Start in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the library of H.W. Mountz Elementary School, 411 Tuttle Ave, Spring Lake, New Jersey on April 27, 2015 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2015-2016 School Year.

<u>Yes Mrs. Valori</u>	<u>Yes Mr. Ferraro</u>	<u>Yes Mr. Hale</u>	<u>Yes Dr. Sterling</u>	<u>Absent Mr. Daino</u>
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D. Legislation

- a. No Report

E. Personnel

- a. Professional Development Workshop and Travel Log
- b. Substitute List

F. Student Personnel

- a. BOE Recognition of Students- March 23, 2015 7:00PM BOE Meeting
- b. Report on Enrollment
- c. Non-Resident Tuition Students

G. Policy

- a. Non-Resident Tuition Policy 5111.01
- b. Tuition Income Preschool Students Policy & Regulation 3240
- c. School Sports Groups and Teams Regulation 6145.1/6145.2
- d. Concussion and Sports Related Head Injury Policy 5141.8
- e. Emergencies and Disaster Preparedness Policy 6114
- f. Home Instruction Policy 6173
- g. Long Range Facility Policy 7110

H. Curriculum/Instruction/Assessment

- a. Class Trips
- b. NJ School Performance Report Presentation - March 23, 2015 7:00PM BOE Meeting
- c. PARCC Testing Update
- d. Placement Rubrics

I. Communications

- a. Communications Ad Hoc Committee Report

J. Report from Liaison to NJSBA

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- a. N/A
  
- K. Report from Liaison to Manasquan BOE
  - a. Referendum
  
- L. Report from Liaison to HWM Booster Club
  - a. HWM Booster Club is now a sub-committee of the SLED
  
- M. Report from Liaison to HWM PTA
  - a. Donations
  
- N. Report from Liaison to Spring Lake Educational Foundation
  - a. Progressive Dinner
  
- O. New Business
  - a. Teacher of the Year, Kindergarten, Ms. Karen O'Sullivan
  - b. Policy: Special Education Observations

**VI. Public Comment / Visitors**

- Lynda Degnan - Request for earlier graduation time
- James Worth - Comments on Reserve Accounts

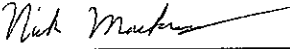
**VII. Adjourn**

On motion by Mr. Hale, and seconded by Mr. Ferraro to adjourn meeting.

Vote: All ayes      \_\_\_\_\_ nays      \_\_\_\_\_ absent      \_\_\_\_\_ abstain

Time: 10:01 p.m.

Respectfully submitted,

  
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Nick Mackres  
Board Secretary