

**SPRING LAKE BOARD OF EDUCATION**

**REGULAR MEETING**

February 23, 2015 7:00 P.M.

- I. Call to order:** This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

<b>Roll Call</b>	<b>Present</b>	<b>Arrived at</b>	<b>Absent</b>	<b>Time:</b>
Mr. Daino	X			7:00 p.m.
Mr. Ferraro	X			
Mr. Hale	X			
Dr. Sterling	X			
Mrs. Valori	X			

Mr. Bormann, CSA; Mr. Mackres, SBA/Board Secretary - Both Present

**II. Flag salute**

**III. Student Recognition**

2014-15 Spelling Bee  
2014-15 Geography Bee  
2014-15 Future Cities Team  
February 2015 NJHS American Heart Association

**IV. Oath of Office Administered to Appointed Board Member**

Administration of Oaths

At this time the Board Secretary, Nick Mackres, shall administer the Oath of Office to the newly appointed member of the Spring Lake Board of Education; *Dr. Barton Sterling*.

I, Dr. Barton Sterling, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and this State, under the authority of the people. So help me God.

I, Dr. Barton Sterling, do solemnly swear (or affirm) that I possess the qualifications prescribed by law for the office of member of a board of education and that I am not disqualified as a voter pursuant to R.S. 19:4-1 nor disqualified due to conviction of a crime or offense listed in N.J.S.A. 18A:12-1, and that I will faithfully, impartially and justly perform all the duties of the office the office according to the best of my ability. So help me God.

**V. Approval of Minutes**

On motion by Mr. Ferraro, and seconded by Mrs. Valori

**RESOLVED**, to approve the minutes of the public session and executive session of the Spring Lake Board of Education as submitted for the following :

1. January 5, 2015 Reorganization and Regular Meeting,
2. February 4, 2015 Special Meeting, and
3. February 16, 2015 Work Session Meeting

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<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Mr. Hale	<u>Abstain</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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**VI. Public Comments on Agenda Item Only**

The length of time for public discussion may be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

- Elsie Dubac - Questions concerning Science Room Air Conditioning Project and Contractors

**VII. Business Administrator's Report**

On motion by Mr. Daino, and seconded by Mrs. Valori to approve Business Administrator's Report: A-G

- A. **RESOLVED**, that the Board Secretary for the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A- 16.10(c) (3), as of December 2014, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

**RESOLVED**, that the Spring Lake Board of Education accepts the Financial Reports of the Board Secretary through November 2014 (revised) and December 2014 and the Treasurer through November 2014 and December 2014; and be it

**RESOLVED**, that the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c) (4), after review of the Board Secretary's and Treasurer's monthly financial report and upon consultation with the appropriate district official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the year.

B. Approval of Expenditures

1. Recommend approval of the following bills list:
  - a. February 2015           \$325,872.56
2. Recommend approval of the Gross Payroll Expense for:
  - a. January 15, 2015       \$144,945.97
  - b. January 31, 2015       \$151,420.96
3. Recommend approval of Retroactive Pay for:
  - a. Nick Mackres, for five days, for turnover process on (January 6, 7, 12, 14, & 16, 2015) at a rate of \$365 per diem, for a gross total of \$1,825.
  - b. Sarah Ann Yersin, for class trip, \$271.58, for one day, January 22, 2015.

Record of checks and distribution are on file in the business office.

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C. Approval of Transfers  
N/A

D. Grants

**RESOLVED**, the Spring Lake Board of Education approves submission of 2014-2015 IDEA 2015 Basic FT Application Amendment #1 to include carry over funds for a total of \$35,304:

HW Mountz:	\$4,085
<u>Saint Catharine's:</u>	<u>\$31,219</u>
Total	\$35,304

E. Contracts

**RESOLVED**, the Spring Lake Board of Education approves to award the Science Rooms Air Conditioning Contract to D.K. Klein Mechanical for the amount of \$35,065.00.

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Quotes Received per P.W. Moss & Associates:

1. D.K. Klein - Quote of \$35,065
2. Midcoast Mechanical - No firm price submitted. Indicated would be above bid threshold of \$36,000
3. Phoenix HVAC - No response

F. Audit

**RESOLVED**, the Spring Lake Board of Education accepts the Corrective Action Plan for two Audit Recommendations (2014-01 and 2014-02) and to submit the Corrective Action Plan to the Monmouth County Superintendent's Office of the New Jersey Department of Education, as required.

G. Appointments

1. Banking

**RESOLVED**, the Spring Lake Board of Education approves the appointment of Nick Mackres, School Business Administrator, as the Authorized Agent to cover the NJ Cash Management Account, effective February 23, 2015.

2. QPA (Qualified Purchasing Agent)

**RESOLVED**, the Spring Lake Board of Education approves the appointment of Nick Mackres, School Business Administrator, as the Temporary Purchasing Agent for one year, pursuant to N.J.S.A. 40A:11-9(g), effective February 23, 2015.

The Purchasing Agent shall have the authority, responsibility and accountability for the purchasing activity for the Spring Lake Board of Education to prepare public advertising for bids and to receive bids and requests for proposals for the provision or performance of goods, services and construction contracts on behalf of the Spring Lake Board of Education, and to award contracts permitted through New Jersey statutes and in accordance with the regulations, forms and procedures promulgated by state regulatory agencies in the name of the Spring Lake Board of Education and conduct any activities as may be necessary or appropriate to the purchasing function

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of the Spring Lake Board of Education; and authorizes the bid threshold of \$36,000 and a quote threshold of \$5,400, pursuant to Local Finance Notice 2010-13 and N.J.A.C. 5:34-5.2.

Roll Call:

<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Abstain</u> Mr. Hale	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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H. Informational Items:

1. The next work session meeting of the Board of Education is to be held on March 9, 2015
2. The next regular meeting of the Board of Education is to be held on March 23, 2015

**VIII. Superintendent's Report**

ADMINISTRATION

On motion by Mrs. Valori, and seconded by Mr. Ferraro to approve Administration A-G

A. Report on Enrollment

HWM 213                      MHS 59                      CVSD 14

B. **RESOLVED:** To approve use of school facilities as requested:

*PTA*

All Purpose Room

February 21 and February 28, 2015 8 am to 2 pm

Requested by: Patricia Petrosini

*Spring Lake/Sea Girt Little League*

Gymnasium

March 21, 2015              8:30 AM-11:15 AM

March 28, 2015              9:00 AM-12:30 PM

Requested by: Edwin Hale

C. **RESOLVED:** To approve, upon recommendation of the Superintendent, class trips as follows:

Date	Class	Teacher	Destination
February 5, 2015	Sixth Grade G & T Students	Tonzola	Middletown Arts Center, Middletown, NJ
February 6, 2015	Sixth Grade G & T Students	Tonzola	Buehler Challenger Science Center, Paramus, NJ

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May 11, 2015	Kindergarten	Roberts, O'Sullivan + 8 Parents	Storybook Land-Egg Harbor Township, NJ
May 19, 2015	First Grade	McGowan, Iacouzzi, Tonzola, 2 Teachers tba, 2 Parents	Monmouth Museum and Longstreet Farm-Lincroft and Holmdel, NJ

- E. **RESOLVED:** To accept, upon recommendation of the Superintendent, the HW Mountz PTA's generous donation of caps and gowns for the HW Mountz 8th Grade Graduation and supplies and materials for the HW Mountz Art Gallery.
- F. **RESOLVED:** To approve, upon recommendation of the Superintendent, the 2015-2016 Spring Lake School District Calendar.
- G. **RESOLVED:** To approve, upon recommendation of the Superintendent, the formation of a Communications Board of Education Ad Hoc Committee.

Roll Call:

<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes to All. Abstain</u> <u>B. Par. 2</u> Mr. Hale	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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On motion by Mr. Daino, and seconded by Mr. Hale to approve Administration H

- H. **RESOLVED:** To approve the appointment of the following Board of Education members to the Ad Hoc Communication Committee:

# 1 Mrs. Valori

# 2 Mr. Ferraro

Roll Call:

<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Mr. Hale	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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CURRICULUM/INSTRUCTION

- A. Informational Presentation on Common Core Standards & PARCC Testing  
Presented by Mr. John Bormann, CSA and Mrs. Kerri Walsifer, Supervisor of Testing

PERSONNEL

On motion by Mr. Daino, and seconded by Mr. Ferraro to approve Personnel A-E

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- A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Christopher Soto	January 28, 2015	NJ DOE PARCC Administrative and Technical Training-Princeton, NJ	\$0	\$17	\$17
Anthony DeStefano	February 4, 2015	MC3 Winter Summit-Millstone, NJ	\$129	\$0	\$129
Karen Dettlinger	February 18, 2015	Sending District Meeting for Algebra Teachers-Sea Girt Elementary Schools	\$0	\$0	\$0
Michele Parisi	February 19-20, 2015	Autism Conference-Mt. Laurel, NJ	\$215	0	\$215
Ann Marie Callahan	February 20, 2015	ELA PARCC-Spring Lake Heights School, NJ	\$0	\$0	\$0
Nicole Orr	February 20, 2015	ELA PARCC-Spring Lake Heights School, NJ	\$0	\$0	\$0
Samantha Epstein	March 21, 2015	Google Summit-Keyport, NJ	\$0	\$15	\$15
Shawna Sogluizzo	March 21, 2015	Google Summit-Keyport, NJ	\$0	\$5.50	\$5.50
Rebecca Zielinski	March 21, 2015	Google Summit-Keyport, NJ	\$0	\$35.40	\$35.40

- B. **RESOLVED:** To recognize, upon recommendation of the Superintendent, Shawna Sogluizzo as a volunteer assistant coach for softball for the 2014-2015 school year.
- C. **RESOLVED:** To approve, upon recommendation of the Superintendent, adding the following names to List of Substitute Teachers for the 2014-2015 school year:

Jill Turner                      County Certificate                      \$75/diem

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- D. **RESOLVED:** To accept the resignation of Ms. Adriana Jarzabek, paraprofessional, effective February 21, 2015.
- E. **RESOLVED:** To accept, upon recommendation of the Superintendent, hiring Mrs. Bonnie Brendle, to fill the role of paraprofessional, at a salary of \$16,417.00 prorated from February 21, 2015 through June 30, 2015.

Roll Call:

<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Mr. Hale	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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**STUDENT SERVICES**

On motion by Mr. Valori and seconded by Mr. Daino to approve Student Services A

- A. HIB Incident Report(s)
1. **RESOLVED:** To approve, upon recommendation of the Superintendent, the January 2015 HIB Incident Report. (0 incidents reported)
  2. Presentation of the February 2015 HIB Incident Report. (0 incidents to report)

Roll Call:

<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Mr. Hale	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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**POLICY**

On motion by Mr. Ferraro, and seconded by Mr. Daino to approve Policy A-C

- A. **RESOLVED:** To approve the second reading and adoption of the following Board Policies:  
Board Committee/Board of Whole Policy 9130  
Upon adoption, these policies supersede all previous policies of the same.
- B. **RESOLVED:** To approve the first reading of the following Board Policies:  
Non-Resident Tuition Policy 5111.01
- C. **RESOLVED:** To approve, upon recommendation of the Superintendent and in accordance with the Spring Lake Board of Education Non-Resident Tuition Policy 5111.01, accepting non-resident tuition students in grades PreKindergarten through Grade 8 at a rate of \$6,000 per student. All acceptances of non-resident tuition students will take effect upon second reading and adoption of Non-Resident Tuition Policy 5111.01.

Roll Call:

<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Mr. Hale	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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**IX. Old Business**

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**X. New Business**

On motion by Mr. Daino, and seconded by Mr. Hale to approve New Business A.

A. Resolution Supporting A-2930/S-1987

Roll Call:

<u>Yes</u> Mrs. Valori	<u>Yes</u> Mr. Ferraro	<u>Yes</u> Mr. Hale	<u>Yes</u> Dr. Sterling	<u>Yes</u> Mr. Daino
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B. Board Poll on Bring Your Own Device (BYOD) and progressing towards a digital board

**XI. Public Comment / Visitors**

- Kerri Walsifer - Comments on Resolution Supporting A-2930/S-1987 and Chromebooks
- Linda Degnan - Comments on Communications Committee

**XII. Adjourn**

On motion by Mrs. Valori, and seconded by Mr. Hale to adjourn meeting.

Vote: All ayes      \_\_\_\_\_ nays      \_\_\_\_\_ absent      \_\_\_\_\_ abstain

Time: 9:00 p.m.

Respectfully submitted,



Nick Mackres  
Board Secretary