

**Spring Lake Board of Education  
January 5, 2015**

- I. Call to order:** This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

<b>Roll Call</b>	<b>Present</b>	<b>Arrived at</b>	<b>Absent</b>	<b>Time: 7:00pm</b>
Mr. Daino (2016)	X			
Mr. Ferraro (2017)	X			
Mr. Hale (2015)	X			
Mrs. Hansen (2015)			X	
Mrs. Valori (2016)	X			
Mr. Bormann, CSA; Mrs. Allen, SBA; Mr. Griggs, Board Attorney				

- II. Flag salute**

- III. Official Statement of Results received and approved December 17, 2014**

- IV. Oath of Office Administered to Elected Board Member:**

- V. Nomination and Election of Officers:  
Election of the President of the Board of Education  
Vincent Daino, nominated by Christine Valori**

**Consent of the Nominee(s)**

**Mr. Daino** accepted the nomination for the office of Board President.

**Vote on Nomination(s)**

**Resolves that Vincent Daino** having been properly nominated, be elected as President of the Spring Lake Board of Education for the 2015 year.

**Roll call vote: Yes: Mrs. Valori, Mr. Hale, Mr. Ferraro, Mr. Daino  
Absent: Mrs. Hansen**

- Election of the Vice President of the Board of Education  
Christine Valori, nominated by Mr. Daino**

**Consent of the Nominee(s)**

**Mrs. Valori** accepted the nomination for the office of Board Vice President

**Vote on the Nomination(s)**

**Resolves that Mrs. Valori** having been properly nominated, be elected as Vice President of the Spring Lake Board of Education for the 2015 year.

**Roll call vote: Yes: Mr. Daino, Mr. Ferraro, Mr. Hale, Mrs. Valori  
Absent: Mrs. Hansen**

**Presentation of the Gavel to the President**

**Spring Lake Board of Education**  
**January 5, 2015**

**VI. Board Code of Ethics**

Kathy Winecoff of NJSBA will conduct the annual Board of Ethics Training session as required under N.J.A.C. 6:3-1.3 and N.J.A.C.6A:30.

**RESOLVED**, that the New Jersey School Boards Association Code of Ethics shall be considered the official Code of Ethics of the Spring Lake Board of Education:

**CODE OF ETHICS**

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

**Mr. Daino moved to Change the Order of Business**

20150105-2

**Spring Lake Board of Education**  
**January 5, 2015**

**Strategic Planning:**

Kathy Winecoff of NJSBA reviewed the two models that NJSBA offers:

Traditional Model 6 months +/- \$6,500

3D Model 3 months +/- \$3,850

Further discussion will take place as part of budget planning

**Board Structure: Committees v. Committee of the Whole**

On motion by Mr. Ferraro and seconded by Mr. Daino

Resolved: To approve first reading of Board Policy 9130 and to operate as a committee of the whole effective immediately.

Roll Call Vote: Yes: Mrs. Valori, Mr. Hale, Mr. Ferraro, Mr. Daino

Absent: Mrs. Hansen

**VII. Reorganization**

On motion by Mr. Daino and seconded by Mrs. Valori

**Resolved:** To approve the following authorizations and re-adoptions:

1. The Regular monthly meeting of the Spring Lake Board of Education will be held at 7:00 p.m. on the second and fourth Mondays of each month at the H. W. Mountz School, 411 Tuttle Avenue, Spring Lake, New Jersey 07762. Listing is to be made a part of the minutes.

2. The Coast Star and the Asbury Park Press will be the official newspapers for advertising purposes.

Roll Call Vote: Yes: Mrs. Valori, Mr. Hale, Mr. Ferraro, Mr. Daino

Absent: Mrs. Hansen

**VIII. Committee Appointments**

<b>AD Hoc Negotiations</b>	<b>Mr. Hale and Mr. Daino</b>
<b>Liaison to NJSBA</b>	<b>Mr. Daino and Mrs. Valori</b>
<b>Liaison to Manasquan BOE</b>	<b>Mr. Ferraro and Mrs. Valori</b>
<b>Liaison to HWM Booster Club</b>	<b>Mr. Hale and Mr. Daino</b>
<b>Liaison to HWM PTA</b>	<b>Mrs. Valori</b>
<b>Liaison to Spring Lake Educational Foundation</b>	<b>Mr. Daino</b>

**IX. Approval of the Minutes**

On motion by Mr. Daino and seconded by Mrs. Valori

Resolved: To approve the Minutes of December 17, 2014 as submitted.

Roll Call Vote: Yes: Mrs. Valori, Mr. Hale, Mr. Daino

Abstained: Mr. Ferraro

Absent: Mrs. Hansen

**X. President's Statement**

Mr. Daino stated that he is happy to serve and grateful for the confidence of his fellow

**Spring Lake Board of Education  
January 5, 2015**

board members.

Mr. Daino read Mrs. Hansen's letter of resignation into the minutes and announced the vacancy will be posted and advertised with a January 22, 2015 closing.

Mr. Bormann made a statement honoring Mrs. Allen, SBA for her services to the district and presented gifts to thank her.

**XI. Public Comments on Agenda Items Only**

The length of time for public discussion shall be limited to 30 minutes and individual Speakers, on a particular subject are limited to three minutes (Policy 1120).

Kiernan DeFeo	Strategic Planning
Peter Roche	Legal Fees
Irene Hale	Board Liasons attendance
Jen Winn	Strategic Planning
Linda Degnan	Strategic Planning
James Worth	Strategic Planning
Irene Hale	Strategic Palnning
Kathy Roche	Board Vacancy

**XII. Executive Session** –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

*It is estimated that the meeting will be opened to the Public at approximately, but not earlier than 9:10 PM. An announcement will be made to waiting guests if a time extension is necessary.*

On motion by Mr. Ferraro and seconded by Mr. Daino

**WHEREAS**, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Spring Lake Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on January 5, 2015 at 9:10pm to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be 15 minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's

**Spring Lake Board of Education**

**January 5, 2015**

interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items:

- a. Personnel - Candidate for SBA/BS

Roll Call Vote: Yes: Mr. Ferraro, Mrs. Valori, Mr. Hale, Mr. Daino

On motion by Mr. Daino and seconded by Mr. Ferraro

**RESOLVED:** To return to open session and resume the order of business. Time: 9:30pm

Vote: Yes: unanimous consent.

Action on any item(s) discussed in executive session were added to Personnel.

**XIII. Business Administrator's Report**

- A. Financial reports presented:

Pursuant to N.J.A.C. 6:20-2A.10 (d). I certify to each Board member that as of December 31, 2014 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

January 5, 2015 \_\_\_\_\_ BS/SBA

Resolved: ~~to accept the Financial Reports of the Board Secretary for December 31, 2014 and the Treasurer for the month ending and November 31, 2014~~

Be it further Resolved: that pursuant to **N.J.A.C.6:23-2.110 (c) 4**, the Board certifies as of December 31, 2014 after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of **N.J.A.C.6:23-2.11(b)** and that sufficient funds are available for the remainder of the fiscal year and that the Board of Education further approves the transfers between line accounts in the general fund portion of the 2014-2015 budget as follows:

- B. NJ DOE Budget Software Release #1 January 21, 2015

On motion by Mrs. Valori and seconded by Mr. Ferraro

- C. **Waiver of Requirements Special Education Medicare Initiative (SEMI) Program**

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicare Initiative (SEMI) Program for the 2015-2016 school year, and

Whereas, the Spring Lake Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students,

20150105-5

**Spring Lake Board of Education  
January 5, 2015**

Now Therefore Be It Resolved, that the Spring Lake Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2015-2016 school year.

Roll Call Vote: Yes: Mr. Ferraro, Mrs. Valori, Mr. Hale, Mr. Daino

**XIV. Board Attorney's Report**

**XV. Superintendent's Report**

ADMINISTRATION

A. Report on Enrollment HWM -212 MHS -59 CVSD - 14

B. Resolved: To approve request for use of facility:

On motion by Mr. Daino and seconded by Mrs. Valori

C. Resolved: To approve, upon recommendation of the Superintendent, class trips as follows:

Date	Class	Teacher	Destination
January 9, 2015	7th Grade-MUSST	Mrs. Krebs, Mrs. Dettlinger, Mr. Livingood and Ms. Zielinski	Sea Girt Lanes-MUSST Bowling Trip
January 22-23, 2015	Grade -Gifted and Talent	Mrs. Krebs and Ms. Yersin	Middletown Arts Center, Middletown NJ and Newark Museum, Newark, NJ

Roll Call Vote: Yes: Mrs. Valori, Mr. Hale, Mr. Ferraro, Mr. Daino

CURRICULUM/INSTRUCTION

On motion by Mr. Daino and seconded by Mrs. Valori

Resolved: To approve items A. through E. under Superintendent's Report - Personnel.

Roll Call Vote: Yes: Mrs. Valori, Mr. Hale, Mr. Ferraro, Mr. Daino

PERSONNEL

A. Resolved: To approve, upon recommendation of the Superintendent, the Professional Development Workshop and Travel Log.

**Spring Lake Board of Education  
January 5, 2015**

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Estimated Total:
John E. Bormann	January 13, 2015	NJDOE PARCC District Test Coordinators Training-Monmouth University-West Long Branch, NJ	\$0	\$12	\$12
Kerri Walsifer	January 13, 2015	NJDOE PARCC District Test Coordinators Training-Monmouth University-West Long Branch, NJ	\$0	\$10	\$10
Marcia McGowan	February 12, 2015	Dyslexia Workshop-Rutgers University	\$125	\$0	\$125

- B. Resolved: To approve, upon recommendation of the Superintendent, adding Kelsey Campbell to the list of approved substitutes at a rate of \$75/diem pending certification from county.
- C. Resolved: To approve, upon recommendation of the Superintendent, extending Samantha Epstein's unpaid personal medical leave through January 15, 2015.
- D. Resolved: To approve, upon the recommendation of the Superintendent, appointing Nick Mackres as School Business Administrator/Board Secretary effective on or before March 1, 2015 at a prorated salary based on an annual salary of \$95,000 pending Monmouth County Executive Superintendent's final approval.
- E. Resolved: To approve, upon recommendation of the Superintendent, Nick Mackres as Acting Business Administrator at a per diem rate of \$365 for up to 3 days per week from January 19, 2015 to on or about March 1, 2015.

On motion by Mrs. Valori and seconded by Mr. Ferraro

Resolved: To approve items A., C., D., and E. as listed under the Superintendent's Report – Student Services.

**Spring Lake Board of Education**

**January 5, 2015**

Roll Call Vote: Yes: Mr. Ferraro, Mrs. Valori, Mr. Hale, Mr. Daino

**STUDENT SERVICES**

- A. Resolved: That the Spring Lake Board of Education approve the December 17, 2014 HIB Incident Report (-0-)
- B. January 5, 2015 HIB Incident Report presented (-0-).
- C. Presentation of the 2014-2015 Period 1 EVVRS and HIB/ITP Report covering September 1, 2014 through December 31, 2014  
  
Resolved: To accept the 2014-2015 Period 1 EVVRS and HIB/ITP Report as presented.
- D. Resolved: That the Spring Lake Board of Education approve the School Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights as presented.
- E. Resolved: To approve, upon recommendation of the Superintendent, the MHS CST request to contract the professional services of Trinitas to provide OT services to one Spring Lake resident student placed at Woodcliff Academy at a rate of \$84/hour up to two hours per week January 1, 2015 through June 30, 2015.

**POLICY**

**XVI. Committees**

**XVII. Payment of the Bills**

On motion by Mr. Daino and seconded by Mrs. Valori

Resolved: That the payment of the Bills List and Payroll for the month(s) of December 2014 and January 2015:

Final December Bills List	\$255,634.16 (PRA\$11,118.63)	2nd December Payroll	\$154,446.32
January Bills List	\$183,261.43	1st January Payroll	\$
		2nd January Payroll	\$

Record of checks and distribution are on file in the business office.

Roll Call Vote: Yes: Mrs. Valori, Mr. Hale, Mr. Ferraro, Mr. Daino

**XVIII. Old Business**

**XIX. New Business**

**XX. Visitors**



Spring Lake Board of Education  
January 5, 2015

James Worth

Mr. Mackres background

**XXI. Adjourned at 9:55pm by Mr. Ferraro, seconded by Mrs. Valori**

Respectfully submitted,



Nick Mackres  
Board Secretary (Acting)

**Spring Lake Board of Education  
January 5, 2015  
SPRING LAKE BOARD OF EDUCATION**

**Public Notice**

**In accordance with the Provisions of the Open Public Meetings Act. PL. 1975 c. 231, this is to advise that the Spring Lake Board of Education, at their January 5, 2015 meeting, authorized the following meetings to be held in the H. W. Mountz School at 7:00 p.m. Actions will be taken.**

**Monday, January 5, 2015  
Monday, February 16, 2015\*  
Monday, February 23, 2015  
Monday, March 9, 2015  
Monday, March 23, 2015  
Monday, April 13, 2015  
Monday, April 27, 2015  
Monday, May 11, 2015  
Monday, May 18, 2015\*  
Monday June 8, 2015  
Monday, June 29, 2015\*  
Monday, July 13, 2015  
Monday, July 27, 2015  
Monday, August 10, 2015  
Monday, August 24, 2015  
Monday, September 14, 2015  
Monday, September 28, 2015  
Monday, October 12, 2015  
Monday, October 26, 2015  
Monday, November 9, 2015  
Monday, November 23, 2015  
Monday, December 14, 2015  
Monday, December 21, 2015\*  
Monday, January 5, 2016\***

**Re-Organization**

**\*Meetings held on evening other than the 2<sup>nd</sup> or 4<sup>th</sup> Monday of the month**

**Debra Leigh Allen  
School Business Administrator  
c: Municipal Clerk  
Asbury Park Press  
The Coast Star  
Board Members**