

SPRING LAKE BOROUGH BOARD OF EDUCATION
MEETING MINUTES - Remote Meeting due to Public Health - School Closure
August 24, 2020 6:30 PM

Meeting ID meet.google.com/zvv-poxk-gwt

Phone Number (US) +1 219-316-1145 PIN: 326 163 959#

I. Call to order: *President Worth called the meeting to order at 6:31 p.m. and announced “This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were published in The Asbury Park Press and on the district website.”*

II. Remote Attendance: *All arrived at or before 6:30*

Board of Education: Mr. James Worth, President
Mrs. Noelle Giblin, Vice-President
Mr. John Clark
Mrs. Karen Matuch
Mr. Michael Moran

Administration: Dr. Stephen LaValva, Superintendent/Principal
Ms. Joannette Femia, Interim Business Administrator
Mr. Paul Griggs, Esq., Board Attorney

III. Flag salute - *President Worth led the recitation of the pledge of allegiance*

IV. President’s Statement - *President Worth stated that the administration and the Board continue to prepare for the road to re-opening!*

V. Presentation-Overview of Road Back to Reopening H.W. Mountz at Stage II - *Dr. LaValva reviewed the plan for the reopening of school and indicated the plan can be accessed on the district website. Dr. LaValva reviewed the “Road Back to Reopening HW Mountz” in its draft form. This is the document that will be completed and submitted to the State for approval. Dr. LaValva stressed that we will need to work as a team in order to move forward from Stage II to Stage III*

6:46 Questions from the Public on the Presentation:

Lauren B inquired if face shields are permitted instead of masks. The response: No, face masks are required by law as per the Governor.

Connie Sullivan asked if Dr. LaValva is saying no to gators. The response: Dr. LaValve noted that we have learned that they are not effective, so no to gators.

VI. Public Comment on Agenda Items Only - *None*

VII. Committee Reports

A. Committee Reports - *It was noted by President Worth that we have had several special meetings this month and committee’s have been reporting during the special meetings. It was requested by President Worth that only those committees with new information should report at tonight's meeting.*

1. Finance, Negotiations, Personnel, Mr. Worth - *No report*
2. Buildings & Grounds, and Security, Mr. Worth - *No report*
3. Curriculum, Instruction, Student Needs, Mrs. Matuch - *No report*
4. Policy and Legislation, Mr. Moran - *reviewed the Policy on the agenda for reopening. Noted that there are two more policies that require additional work that will be presented at another meeting.*
5. Communications, Mrs. Matuch - *No report*

B. Liaison Reports

1. Manasquan BOE, Mr. Clark - *No report*
2. H.W. Mountz P.T.A., Mrs. Matuch - *reported that the first meeting in September will be via Zoom. Mrs. Matuch also noted that the Coffee Table Book fundraiser is underway and encouraged all to order a book.*
3. Spring Lake Education Foundation, Mr. Moran - *No report*
4. Booster Club, Mrs. Giblin - *reported that the paddle board tournament has been rescheduled to October 24, 2020.*

VIII. Superintendent's Report

- A. Monthly HIB Report - *Nothing to report*
- B. Report on Enrollment (Attachment A) - *Dr. LaValva reviewed the enrollment and noted we have seen an increase.*
- C. Need for an additional Special Meeting - *Dr. LaValva requested that the Board have one more Special Meeting, discussed Wednesday, September 2, 2020 at 6:30pm as a potential date.*
- D. Video Presentation Release - Monday, August 31, 2020 - *Dr. LaValva noted that the video presentation will be on the district website on August 31, 2020.*
- E. PK, K, New Student, Remote Student Orientations - Tuesday, September 8, 2020
- F. *Dr. LaValve noted that we have received requests from a number of parents for childcare, the number of students is close to 30 and we feel confident that we can accommodate the need.*

IX. Approval of Minutes -

Motion to approve the Meeting Minutes of the July 27, 2020 Meeting & Executive Session, August 6, 2020 Special Meeting & Executive Session, and August 17, 2020 Special Meeting & Executive Session.

On motion by Mrs. Matuch, and seconded by Mr. Clark:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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X. Action Items

A. Curriculum and Instruction

- A1. Motion to approve the Spring Lake Professional and Mentoring Plan for 2020-2021

(Attachment B)

On motion by Mr. Worth, and seconded by Mrs. Giblin:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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B. Personnel

B1. 2020-2021 Annual Appointments and Authorizations

1. Business Administrator/Board Secretary – Joannette Femia
2. Acting Board Secretary – Dr. LaValva
3. Acting Administrator for District Wide Functions-Joannette Femia
4. Acting Administrator for School Functions-Natalie Levine
5. Acting Administrator in Absence of Principal or Supervisor-
Anthony DeStefano, Laura Roberts, Cheryl Salway
6. Attendance Officers – Donna Campbell, Bridget Koch
7. Custodian of the H.W. Mountz School Fund – Joannette Femia
8. Emergency Management Council Member – Dr. LaValva
9. Authorized Temporary Qualified Purchasing Agent –Joannette Femia
10. Public Agency Compliance Officer – Joannette Femia
11. AHERA Designated Person –Joannette Femia
12. Integrated Pest Management Coordinator – Joannette Femia
13. Right To Know Contact – Joannette Femia
14. Chemical Hygiene Officer-Joannette Femia
15. Blood Borne Pathogens Standards – Bridget Koch
16. Section #504 Administrator-Natalie Levine
17. Affirmative Action Officers – Joannette Femia, Natalie Levine
18. Comprehensive Equity Plan –Natalie Levine
19. Child Abuse/Neglect and Missing Children Cases Liaison – Natalie Levine
20. Enforcement of Drug-Free School Zone Liaison with Law Enforcement Agencies-
Dr. LaValva
21. MOESC Representative – Joannette Femia
22. Homeless Liaison – Natalie Levine
23. Anti-Bullying Specialist – Natalie Levine
24. Anti-Bullying Coordinator – Dr. LaValva
25. NJSLA Coordinator – Natalie Levine
26. NJSLA IT – Technology Coordinator
27. District Test Coordinator –Dr. LaValva
28. School Test Coordinator – Natalie Levine

B2. Approval of SLEA Schedule B Positions 2020-2021 school year (Attachment C):

B3. Approval of the following Substitutes for the 2020-2021 school year:

- Kathleen Cassidy
- Kathleen Chlan
- Ellen D’Amico
- Susan Dunn
- Rita Goepfert
- Arthur Gordon
- John Hanlon
- Barry Kinsberg
- Atira Lee
- Suzanne Maroney
- Roberta Martin
- Gina Melillo
- Joseph Moynihan
- Nancy Nakovick
- Lynn Neiberlien
- Donna Pontecorvo
- Sanda Schramm
- Sandra Smagula

B4. Motion to approve Mrs. Susan Spill as a consultant Learning Disabilities Teaching Consultant (LDTC) at the hourly rate of \$65.00 as needed, but not to exceed 15 hours per week, effective September 1, 2020 - June 30, 2021.

B5. Motion to approve Ellicott Network Consultants, LLC of 106 Broad St, Manasquan, NJ 08736 to provide technology infrastructure backup and daily technology support to the SLBOE and the faculty of the H.W. Mountz School from September 1, 2020 - June 30, 2021 at the rate of \$3,674.58 per month.

B6. Motion to approve Ms. Nancy Nakovick as a Long-Term Leave Replacement from September 1- November 2, 2020 at Step1MA+20 in the Agreement between the SLEA and the SLBOE.

On motion by Mr. Moran, and seconded by Mr. Clark:

Mrs. Giblin inquired about Ellicott and would they be 12 months going forward. Dr. LaValva indicated that they would be 12 months moving forward. Mr. Worth noted if we get back to full days how will technology be covered. Dr. LaValva stated that Ellicott feels confident that they can provide what we need in the half day schedule. If we decide we want them here full days we can revisit the contract.

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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C. Student Services

C1. Motion to approve the August 24, 2020 Confidential List of Classification of Students and

Student Assignments (Inclusive of enrollment in the Extended School Year) for Spring Lake resident students. This list will be placed in the Confidential Minutes file.

- C2. Motion to approve Contract for School Nursing Services with Monmouth Ocean Education Services Commission for the 2020/2021 school year, at a rate of \$44.50/hour for LPN and \$56.00/hour for RN.

On motion by Mrs. Giblin, and seconded by Mrs. Matuch:

Mr. Worth commented on the contract for School Nursing and noted that changes should be made.

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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D. Policy

- D1. **Special Consideration of Policy 5111.3:**

WHEREAS, on March 18, 2020, Governor Murphy approved Executive Order No. 103 requiring all public schools to close because of the COVID-19 pandemic; and

WHEREAS, in anticipation of the public schools reopening the New Jersey Department of Education issued the Restart and Recovery Plan – The Road Back (“the Plan”); and

WHEREAS, the Spring Lake Board of Education and administration have determined that the H. W. Mountz School will reopen in September 2020, following guidelines and recommendations provided by the New Jersey Department of Education set forth in the Plan; and

WHEREAS, given the uniqueness of the circumstances relating to the COVID-19 pandemic and to assist and support employees of the H.W. Mountz School, the Spring Lake Board of Education has determined to permit children of staff members to attend the H.W. Mountz School as Non-Resident Tuition Students for the 2020-2021 school year under Board Policy 5111.3; now therefore be it

RESOLVED, that the Spring Lake Board of Education, based on the unique circumstances relating to the COVID-19 pandemic, approves permitting employees of the H.W. Mountz School to enroll their child(ren) for the 2020-2021 school year in accordance with all provisions of Board Policy 5111.3 - Non-Resident Students.

On motion by Mr. Moran, and seconded by Mrs. Giblin:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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- D2. Policy 1648 - Restart and Recovery Plan on First Reading

On motion by Mrs. Giblin, and seconded by Mr. Clark:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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D3. Re-Opening of Schools:

WHEREAS, the plan to reopen schools for the 2020-2021 school year includes, to the extent possible and within the confines as dictated by the District’s buildings and facilities, the health, safety, and “Leadership and Planning” measures identified as “Anticipated Minimum Standards” (minimum standards) in the Department of Education’s The Road Back, Restart and Recovery Plan for Education; and

WHEREAS, the District’s plan, to the extent possible will implement those minimum standards as outlined in the District’s reopening plan; and

WHEREAS, the District’s plan, to the extent possible, will adhere to the directives of the Governor and the Department of Education of the State of New Jersey regarding the reopening of schools for 2020-2021; and

NOW, BE IT RESOLVED, that the Board has considered the above and, upon the recommendation of the Superintendent, approves the submission of the District’s plan for reopening schools for the 2020-2021 school year to the Department of Education.

On motion by Mrs. Giblin, and seconded by Mrs. Matuch:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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E. Finance

E1. Motion to approve Bills List(s) in the amount of - \$292,867.23
Motion to approve additional bill list in the amount of - \$450.00

E2. Motion to approve Gross Payroll Expense:

July 15, 2020	\$30,413.06
July 30, 2020	\$34,323.98

E3. Motion for ABC proposal in the amount of \$5,738.00 for supplies and installation of

1. Global outdoor air temperature sensor
2. Valve actuator for room(s) 307B and 203
3. Damper actuator for room 202

On motion by Mr. Moran, and seconded by Mr. Clark:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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XI. Public Comment on Non-Agenda Items

Laura B. asked if the Long Term Replacement is for the Math teacher. Response: Dr. LaValva stated that the replacement is for a Math position.

XII. Executive Session –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on August 24, 2020 at: 7:28 pm. to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- Matters rendered confidential by state or federal law
- Matters which would constitute an unwarranted invasion of privacy
- Matters involving collective negotiations and/or the negotiations of terms and conditions
- Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- Matters concerning the protection of the safety or property of the public
- Pending or anticipated litigation and matters covered by the attorney-client privilege
- Matters involving employees and terms of their employment and contract

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exists. Action MAY be taken on one or more items stated above.

Motion to enter Executive Session by Mrs. Matuch, and seconded by Mr. Clark Time 7:28 PM:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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Executive Session to be held remotely in an alternate virtual meeting room.

Motion to exit Executive Session by Mrs. Giblin, and seconded by Mr. Clark Time 8:05 PM:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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XIII. Adjournment

Motion to Adjourn by Mr. Moran, and seconded by Mr. Clark, Time:8:06 PM:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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Respectfully submitted:

Joanette Femia
Interim School Business Administrator/Board Secretary