

**SPRING LAKE BOROUGH BOARD OF EDUCATION
REGULAR MEETING AGENDA
May 28, 2019, 6:30 PM**

I. Call to order: This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time:	PM
Mr. Worth					
Mrs. Giblin					
Mr. Ferraro					
Mrs. Matuch					
Mrs. Valori					

Dr. Raymond J. Boccuti - Superintendent, CSA; Paul Griggs, Esq.- Board Attorney

II. Flag salute

III. Executive Session - * PM (Estimated length of time - Approximately 1 hour)

RESOLVED: The Spring Lake Borough Board of Education hereby convenes to executive session for discussion of the following subjects: Attorney/Client Privilege, Legal, Personnel.

It is anticipated the executive session will take approximately one hour; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session discussion no longer exists.

On motion to enter Executive Session by _____ and seconded by _____:

Roll Call:

___ Mr. Ferraro	___ Mrs. Giblin	___ Mrs. Matuch	___ Mrs. Valori	___ Mr. Worth
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On motion to exit Executive Session by _____ and seconded by _____:

Roll Call:

___ Mr. Ferraro	___ Mrs. Giblin	___ Mrs. Matuch	___ Mrs. Valori	___ Mr. Worth
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IV. Safety and Security Update - Dr. Boccuti (Estimated start time - Approximately 7:30 PM)

V. Public Comments on Agenda Items Only

VI. Discussion by Topic

A. General

1. Building & Grounds Update - Dr. Boccuti

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On motion by _____, and seconded by _____:

Roll Call:

___ Mr. Feraro	___ Mrs. Giblin	___ Mrs. Matuch	___ Mrs. Valori	___ Mr. Worth
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VII. Approval of Minutes - March 25, April 15 and April 29, 2019

On motion by _____, and seconded by _____:

Roll Call:

___ Mr. Feraro	___ Mrs. Giblin	___ Mrs. Matuch	___ Mrs. Valori	___ Mr. Worth
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VIII. School Business Administrator’s Report

A. Board Secretary and Treasurer Reports - March and April 2019

RESOLVED: That the School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of May 28, 2019, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

RESOLVED: That the Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the months of March and April 2019; and therefore be it

RESOLVED: That the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C.6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly Financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

B. Approval of Expenditures:

1. Approval of Bills List in the amount of \$352,198.01.
2. Approval of Gross Payroll Expense:
 April 30, 2019 - \$162,985.87
 May 15, 2019 - \$162,331.51

C. Approval of an award of a Safety Grant from NJSIG in the amount of \$3,121.20. This grant will be used to offset the cost of the bollards or other security items as deemed necessary.

D. Approval to amend the 2018-2019 ESEA grant.

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E. Approval of donations from the PTA in the amount of \$45,000 and SLED in the amount of \$14,759.55 for the library/media center renovation project.

F. Approval of Quotation Reference Number Q19-0513.6 from Jersey Infrared Consultants in the amount of \$2,695 to perform an infrared flat roof moisture survey.

G. Approval of quotation from Blackboard, Inc. to upgrade the website in the amount of \$8,072 with an annual cost of \$1,872.

H. Approval of technology purchase plan as recommended by Technology Coordinator, Mr. Soto.

RESOLVED: To approve, upon recommendation of the School Business Administrator, Report Items A. - H.:

On motion by _____, and seconded by _____:

Roll Call:

___ Mr. Feraro	___ Mrs. Giblin	___ Mrs. Matuch	___ Mrs. Valori	___ Mr. Worth
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IX. Superintendent's Report

ADMINISTRATION

A. Report on Enrollment

HW Mountz	172 Students 16 Non-Residents
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Manasquan High School	41 Students
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<u>Other:</u> Special Education Out of District Monmouth County Vocational School Red Bank Regional	<u>Students</u> 11 Students 11 Students 4 Students
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Non-Public Transportation	87 Students
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B. Class Trips

Class	Teacher(s)	Destination
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Grade 7 and 8 students	Mrs. Salway and Mrs. Dettlinger	Walking Trip-Spring Lake, NJ
Middle School students	Mrs. Salway	Sea Girt Elementary School-Battle of the Sending Districts-Sea Girt, NJ

C. Use of Facilities

Drama Club
All Purpose Room
5/8, 5/15, 5/22/, 5/29, 6/5
3:00 to 5:00 PM
Requested by: Karen Burlington

RESOLVED: To approve, upon recommendation of the Superintendent, Administration Items B. and C.:

On motion by _____, and seconded by _____:

Roll Call:

___Mr. Feraro	___Mrs. Giblin	___Mrs. Matuch	___Mrs. Valori	___Mr. Worth
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CURRICULUM/INSTRUCTION

- A. New Jersey Quality Single Accountability Continuum (NJQSAC) review
- B. 2019-2020 Placement instruments
- C. 2019-2020 Gifted & Talented Update - Dr. Boccuti
- D. New Jersey Department of Education Connected Action Roadmap (CAR): A Systems Approach to Strengthening Teaching, Leading, and Learning

PERSONNEL

A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:

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Jennifer Penrod	May 20-21, 2019	Disney Performing Arts National Core Arts Standards Workshops-Orlando, FL	\$0	\$0	\$0
Andrea Brierley	June 5, 2019	Dyslexia & NJTSS-Eatontown, NJ	\$0	\$.37 per mile	\$3.50
Denise McCarthy	June 4-7	NJ School Boards Convention-Atlantic City, NJ	\$ 0	Room- \$311.25 \$.37 per mile-133 miles rt	\$ 400

B. Staff:

1. Rehiring 10 month and 12 month staff - See Appendix A and B.
2. Approval to accept, with regret, the resignation of Linda Calafiore effective June 21, 2019.
3. Approval to compensate Linda Calafiore for ten (10) unused vacation days in the amount of \$2,199.50 based on the annual salary of \$52,788 if all are not taken by June 30, 2019.
4. Approval to accept, with regret, the resignation of Sarah Daniscsak, effective May 24, 2019.
5. Approval to retain Sarah Daniscsak on the substitute list effective May 24, 2019.
6. Approval of proposal from BDO Consulting Services LLC to renew the annual contract for coordinated and shared professional development between the sending school districts in the amount of \$2,600.

RESOLVED: To approve, upon recommendation of the Superintendent, Personnel Items A. - B.:

On motion by _____, and seconded by _____:

Roll Call:

___ Mr. Feraro	___ Mrs. Giblin	___ Mrs. Matuch	___ Mrs. Valori	___ Mr. Worth
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STUDENT SERVICES

A. HIB Report

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B. Extended School Year (ESY) and Related Services, July 1 - 31, 2019, 8:45 - 11:45 AM

- Week 1- Monday, Tuesday, Wednesday, Program closed on Thursday, July 4, 2019
- Weeks 2 - 4 - Monday, Tuesday, Wednesday, and Thursday
- Week 5 - Monday, Tuesday, and Wednesday
- Program closed on Fridays, July, 5, 12, 19, and 26, 2019
- Tentative classrooms - Conference room, 207, 306, 307
- Personnel:
 - Bridget Koch, School Nurse, hourly rate of \$53.50, not to exceed 55 hours
 - Kelly Clark, Special Education Teacher, hourly rate of \$41.83, not to exceed 65 hours
 - John Livingood, Special Education Teacher, hourly rate of \$62.96, not to exceed 65 hours
 - Potential additional Special Education Teacher, hourly rate TBD, not to exceed 55 hours
 - Elyse Fattizzi, Paraprofessional, hourly rate of \$15.00
 - Joan O’Connell, Paraprofessional, hourly rate of \$15.00
- Substitute Personnel:
 - Laura Roberts, Acting Principal, daily rate of \$250, if needed
 - Cheryl Salway, Acting Principal, daily rate of \$250, if needed
 - Nicole Orr, Special Education Teacher, hourly rate of \$50.53, if needed
 - Bonnie Brendle, Paraprofessional/Teacher, hourly rate of \$15.00/\$41.11, if needed
 - Susan Frick, Paraprofessional/Teacher, hourly rate of \$15.00/\$32.38, if needed
 - Roberta Martin, Teacher, daily rate of \$90 if needed
- Related Services Personnel:
 - Amy Forsythe, Occupational Therapist, hourly rate of \$85, not to exceed 10 hours per week
 - Brigid Manaiace, Speech and Language Therapist, hourly rate of \$62.39, not to exceed 20 hours
- Wilson Reading Personnel:
 - Nicole Orr, Special Education Teacher, hourly rate of \$50.53, not to exceed 20 hours

C. Approval for the submission of the School District 2019-2022 Comprehensive Equity Plan

RESOLVED: To approve, upon recommendation of the Superintendent, Student Services Item A. - C.:

On motion by _____, and seconded by _____:

Roll Call:

___ Mr. Feraro	___ Mrs. Giblin	___ Mrs. Matuch	___ Mrs. Valori	___ Mr. Worth
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POLICY

A. Ad Hoc Committee and Liaison Reports

1. Report from Liaison to NJSBA - Mrs. Valori
2. Manasquan BOE Liaison - Vacancy
3. Report from Liaison to HWM PTA - Mrs. Matuch
4. Report from Liaison to Spring Lake Educational Foundation - Mr. Ferraro
5. Report from Liaison to the Booster Club - Mrs. Giblin
6. Ad hoc Communication Committee - Dr. Boccuti
7. Ad hoc Future of Mountz Committee - Mr. Worth

B. Committee Reports

1. Finance, Negotiations, Personnel - Mr. Worth, Mrs. Giblin
2. Building, Grounds, and Security - Mr. Worth, Mr. Ferraro
 - Updated project list
 - Update on air quality testing
 - Update on architect recommendations
 - Update on engineer recommendations
3. Curriculum, Instruction, Student Needs - Mrs. Matuch, Mrs. Giblin
4. Communications - Mrs. Matuch, Mrs. Giblin
5. Policy and Legislation - Mrs. Valori, Mr. Worth

C. Policies and Regulations-Second Reading and Adoption:

- P 0131-Bylaws and Policies
- P 0164-Conduct of Board Meetings
- P 7510-Use of School Facilities
- P 5111-Eligibility of Resident/Nonresident Students

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RESOLVED: To approve, upon recommendation of the Superintendent, Policy Items A. - C.:

On motion by _____, and seconded by _____:

Roll Call:

___ Mr. Feraro	___ Mrs. Giblin	___ Mrs. Matuch	___ Mrs. Valori	___ Mr. Worth
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X. Old Business

XI. New Business

XII. Public Comment on Any Topic

XIII. Adjourn

On motion by _____, and seconded by _____:

Roll Call:

___ Mr. Feraro	___ Mrs. Giblin	___ Mrs. Matuch	___ Mrs. Valori	___ Mr. Worth
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