

**SPRING LAKE BOROUGH BOARD OF EDUCATION  
REGULAR MEETING  
May 21, 2018 6:30 P.M.**

**I. Call to order:** This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

<b>Roll Call</b>	Present	Arrived at	Absent	Time:	p.m.
Mr. Daino					
Mrs. Valori					
Mr. Clark					
Mr. Ferraro					
Dr. Sterling					

Dr. Raymond J. Boccuti, CSA; Louise B. Davis, Interim SBA/BS; Paul Griggs, Esq., Board Attorney

- II. Flag salute**
- III. Student Recognition-Science Fair Winners**
- IV. Safety and Security Update - Dr. Boccuti**
- V. Public Comments on Agenda Items Only**
- VI. Discussion by Topic**
  - A. General
    - 1. Building and Grounds Update - Dr. Boccuti and Ms. Davis

**VII. Approval of Minutes - March 5, 2018 Workshop and March 26, 2018 Regular Meeting**

**RESOLVED:** To approve, upon recommendation of the Superintendent, the Minutes of the March 5, 2018 Workshop and March 26, 2018 Regular Meeting for the Spring Lake Borough Board of Education.

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_:

Roll Call:

_____ Mr. Ferraro	_____ Dr. Sterling	_____ Mrs. Valori	_____ Mr. Daino	_____
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**VIII. Interim School Business Administrator's Report**

A. Secretary and Treasurer Reports

**RESOLVED:** That the Interim School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of

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May 21, 2018, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

**RESOLVED:** The Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the month of February 28, 2018 and March 31, 2018; and therefore be it

**RESOLVED:** The Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C.6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

B. Approval of Expenditures:

1. Approval of Bills List - \$241,233.12
2. Approval of Gross Payroll Expense:  
4/30/18 - \$148,486.02  
5/15/18 - \$154,831.96

C. Approval of Transfers - Report attached

D. **RESOLVED:** The Spring Lake Board of Education approves application for FY19 NJSIG (New Jersey Schools Insurance Group) Safety Grant for \$2,064.70 for the purchase of additional security cameras.

E. **RESOLVED:** To approve, upon recommendation of the Superintendent, that the Interim School Business Administrator, develop, advertise and open, Request For Proposal (RFP) for 2018-19 Architect with experience and ideas for developing Security Vestibule options.

**RESOLVED:** To approve, upon recommendation of the Superintendent, the Interim School Business Administrator Report Items A-E:

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_:

Roll Call:

___ Mr. Clark	___ Mr. Ferraro	___ Dr. Sterling	___ Mrs. Valori	___ Mr. Daino
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**IX. Superintendent's Report**

ADMINISTRATION

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A. Report on Enrollment

<b>HW Mountz</b>	<b>192 Students (21 Non-Residents)</b>
<b>Manasquan High School</b>	<b>47 Students</b>
<b><u>Other:</u> Special Education Out of District Monmouth County Vocational School Red Bank Regional</b>	<b><u>31 Students</u> 11 Students 15 Students 5 Students</b>
<b>Non-Public Transportation</b>	<b>87 Students</b>

B. Class Trips

Class	Teacher(s)	Destination
Students in Grades 2 and 3	Mrs. Maniace and Mrs. Brierley	Spring Lake Heights School Unified Sports Day-Spring Lake Heights, NJ
Grade 5	Mrs. Grannick, Miss Sogluizzo, Miss Miller	Algonquin Theater-Manasquan, NJ
Grade 4 SEA	Mrs. Krebs, Mr. Tonzola	Monmouth Park-Oceanport, NJ
Grades 6,7, 8	Mrs. Salway, Mrs. Henry, Mr. Livingood, Mr. DeStefano, Mrs. Dettlinger, Mrs. Orr, Mrs. Lyons, Mrs. Marcus-Feld	Spring Lake Beach Cleanup-Spring Lake, NJ
Grade 6,7,8 SEA	Mrs. Krebs, Mr. Tonzola	Spring Lake Heights Elementary School Maker Fest-Spring Lake Heights, NJ

C. Use of Facilities -

Drama Club  
June 9, 2018

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All Purpose Room  
Requested by: Karen Burlington

Jersey Shore Babe Ruth Baseball  
Saturdays, May through June 2018  
Baseball fields as available  
Requested by: Tom Martin

CURRICULUM/INSTRUCTION

- A. Update - Dr. Boccuti
- B. Resolution to Participate in Future Ready Schools - New Jersey
- C. Sending School Districts Coordinated Professional Development Contract 2018-2019
- D. 2018-2019 Placement Rubrics
- E. Intervention teacher(s) for Tier 1 supports in the New Jersey Tiered Support System (NJTSS) as a model of the national Response to Intervention (RTI).

PERSONNEL

- A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Ellen Cosentino	May 23, 2018	Strauss Esmay HIB Training-Toms River, NJ	\$145	\$10	\$155
Krystyna Domogala	May 23, 2018	Strauss Esmay HIB Training-Toms River, NJ	\$145	\$6	\$151
Jenna Grannick	June 7-8, 2018	Just Words-Freehold, NJ	\$245	.31 per mile	\$245 plus mileage
Michelle Iacouzzi	June 7-8, 2018	Just Words-Freehold, NJ	\$245	.31 per mile	\$245 plus mileage
Gwen Abbot	June 12-13, 2018	Just Words-Little Egg Harbor NJ	\$245	.31 per mile	\$245 plus mileage

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B. Rehiring 10 and 12 month staff

2018-2019 Status Quo Salaries

12 Month Employees

Position	Name	2018-2019	*Status Quo
Sup., Principal, CSA	Boccuti	\$140,000	(Contract + merit)
AP, Director of SS	Domogala	\$115,000	*
Technology Coord.	Soto	\$74,645	*
Confidential Sec.	Cory	\$45,420	*
Confidential Sec.	Campbell	\$65,451	*
Confidential Sec.	Calafiore	\$51,250	*
Confidential Sec.	Macdonald	\$51,879	*
Head Custodian	Daniscsak	\$65,278	*
Custodian	Puccio	\$52,330	*
Custodian	Zarra	\$41,918	*
Custodian	Manning	\$14,729	*
IT Support	Dioguardi	\$6,427	*
Totals		\$724,327	

10 Month Employees

Position	Name	2018-2019	*Status Quo
Paraprofessional	Brendle	\$20,532	*
Paraprofessional	Clark	\$22,071	*
Paraprofessional	Kapoor	\$25,450	*

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Paraprofessional	Miller	\$20,532	*
Paraprofessional	Neral	\$18,479	* (.9 FTE)
Paraprofessional	Ping	\$20,532	*
Aide	Blattner	\$4,450	*
Aide	Fattizi	\$10,311	*
Aide	Muhlenbruck	\$14,006	*
Aide	O'Connell	\$5,945	*
Totals		\$162,309	

Spring Lake Education Association (SLEA)

Position	Name	FTE Salary w/Schedule A & Stipends	*Status Quo
PhysEd/PK-8	Alvarez	\$58,045	*
3rd Grade	Barsel (Abbot)	\$73,970	*
5th Grade	Bellafonte (Grannick)	\$65,295	*
LDTC	Brierley	\$67,295	*
Social Worker	Cosentino	\$59,176	* (.8 FTE)
4th Grade	Callahan	\$67,295	*
6-8 Science	DeStefano	\$62,645	*
6-8 Math	Dettlinger	\$68,470	*
Art	Foligno (O'Reilly)	\$59,245	*
2	Hallowell	\$86,345	*

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Nurse/6-8 Health	Hanlon	\$73,970	*
6-8 ELA	Henry	\$68,945	*
Intervention	Iacouzzi	\$84,345	*
World Language	Kinsella	\$63,145	*
Library/PK-5 & G&T	Krebs	\$81,670	*
6-8 Math	Livingood	\$87,145	*
Speech	Maniace	\$69,076	* (.8 FTE)
6-8 SS	Marcus Feld	\$69,470	*
1st Grade	McGowan	\$80,870	*
Special Ed	Orr	\$68,470	*
Kindergarten	O'Sullivan	\$78,870	*
Psychologist	Parisi (Lee)	\$26,518	* (.4 FTE)
PC/1-8	Pearce	\$86,345	*
Music/K-8	Penrod	\$68,470	*
4th Grade	Reid	\$71,970	*
Pre-K	Ritchey	\$69,470	*
Primary	Roberts	\$80,870	*
6-8 ELA	Salway	\$87,145	*
Special Ed	Sogluizzo	\$61,645	*
K-5 Sci	Tonzola	\$60,645	*
Totals		\$2,106,835	

C. Dominick Puccio New Jersey Family Medical Leave request

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D. Summer Staffing Approvals:

Posting for a summer custodian at the hourly rate of \$14 per hour effective June 21, 2018.

Christopher Manning as a summer custodian for 3 hours per day at the hourly rate of \$14 per hour effective June 22, 2018.

Mary Ann Neral as the summer office assistant at the rate of \$13.52 per hour not to exceed 25 hours.

**Camp Invention:**

Nurse-6.5 hours daily, August 13-August 17, 2018 - Katharine Braker at the rate of \$1,300 (Camp Invention covers cost.)

**Extended School Year (ESY) Program and Related Services:**

Dates: Monday, July 2, 2018 through Tuesday, July 31, 2018, 4 weeks, No ESY program on July 4, 2018.

Mondays through Thursdays (No ESY on Fridays)

Hours: 8:45 am – 12:45 pm

ESY staff positions:

1. Acting Principal (if needed), Hours TBA, Compensation TBA
2. Special Education Teachers, Hours TBA, Compensation TBA
3. Substitute Special Education Teacher, Hours TBA, Compensation TBA
4. Paraprofessional, Hours TBA, Compensation TBA
5. Occupational Therapist, Hours TBA, Compensation TBA
6. Speech and Language Therapist, Hours TBA, Compensation TBA
7. Nurse - Marge Kincaid, Hours TBA, at a rate of \$40.00 an hour

Child Study Team (CST) Summer Hours:

1. LDTC, Hours TBA, Compensation TBA
2. Psychologist, Hours TBA, Compensation TBA
3. Social Worker, Hours TBA, Compensation TBA

**RESOLVED:** To approve, upon recommendation of the Superintendent, the Superintendent Report Items A-C, Curriculum Items A-C, and Personnel Items A-D:

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_:

Roll Call:



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**STUDENT SERVICES**

- A. HIB Report May, 2018
- B. Non-Resident Prek Student Application 2018-2019

**RESOLVED:** To approve, upon recommendation of the Superintendent, Student Services Items A-B:

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_:

Roll Call:

___ Mr. Clark	___ Mr. Ferraro	___ Dr. Sterling	___ Mrs. Valori	___ Mr. Daino
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**POLICY**

- A. Strauss Esmay Policies - First Reading of Policy 7000 Series and Regulations (indicated by (R) following the Policy title) - Property, 8000 Series and Regulations - Operations, and 9000 Series and Regulations - Community

**7000's: Property**

- 7100 Long-Range Facilities Planning (R)
- 7101 Educational Adequacy of Capital Projects (R)
- 7102 Site Selection and Acquisition
- 7130 School Closing
- 7230 Gifts, Grants and Donations (R)
- 7243 Supervision of Construction
- 7300 Disposition of Property (R)
- 7410 Maintenance and Repair (R)
- 7420 Hygienic Management (R)
- 7421 Indoor Air Quality Standards (R)
- 7422 School Integrated Pest Management Plan (R)
- 7424 Bed Bugs (R)
- 7425 Lead Testing of Water in Schools
- 7430 School Safety (R)
- 7432 Eye Protection (R)
- 7433 Hazardous Substances
- 7434 Smoking in School Buildings and on School Grounds (R)
- 7435 Alcoholic Beverages on School Premises
- 7436 Drug Free Workplace
- 7440 School District Security (R)
- 7441 Electronic Surveillance In the School Building and on School Grounds (R)
- 7446 School Safety Program

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- 7450 Property Inventory
- 7460 Energy Conservation
- 7480 Motor Vehicles on School Property
- 7481 Unmanned Aircraft Systems (UAS also known as Drones)
- 7490 Animals on School Property
- 7510 Use of School Facilities (R)
- 7513 Recreational Use of Playgrounds
- 7520 Loan of School Equipment
- 7522 School District Provided Technology Devices to Staff Members
- 7523 School District Provided Technology Devices to Students
- 7610 Vandalism (R)

8000's: Operations

- 8130 School Organization
- 8140 Student Enrollments
- 8140 Enrollment Accounting (R)
- 8210 School Year
- 8220 School Day
- 8220 School Closings (R)
- 8310 Public Records (R)
- 8311 Managing Electronic Mail
- 8320 Personnel Records
- 8330 Student Records (R)
- 8335 Family Educational Rights and Privacy Act
- 8350 Records Retention
- 8420 Emergency and Crisis Situations
- 8420 Emergency and Non-Fire Evacuation Plan (R)
- 8420.1 Fire and Fire Drills ®
- 8420.2 Bomb Threats
- 8420.3 Natural Disasters and Man-made Catastrophes ®
- 8420.4 Kidnapping
- 8420.5 Asbestos Release
- 8420.6 Accidents To and From School
- 8420.7 Lockdown Procedures
- 8420.10 Active Shooter
- 8431 Toxic Hazard Preparedness Program (R)
- 8441 Care of Injured and Ill Persons (R)
- 8442 Reporting Accidents
- 8451 Control of Communicable Diseases (R)
- 8453 HIV/AIDS
- 8454 Management of Pediculosis
- 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse (R)
- 8462 Reporting Potentially Missing or Abused Children

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- 8465 Hate Crimes and Bias-Related Acts (R)
- 8467 Weapons (R)
- 8468 Crisis Response (R)
- 8500 Food Services
- 8505 Wellness Policy/Nutrient Standards for Meals and Other Foods
- 8506 School Lunch Program and Biosecurity Plan
- 8540 School Nutrition Programs
- 8600 Student Transportation (R)
- 8601 Student Supervision After School Dismissal
- 8613 Waiver of Student Transportation
- 8630 Bus Driver/Bus Aide Responsibility (R)
- 8660 Transportation by Private Vehicle (R)
- 8670 Transportation of Disabled Students
- 8710 Property Insurance
- 8740 Bonding

9000's: Community

- 9100 Public Relations
- 9120 Public Relations Program (R)
- 9130 Public Complaints and Grievances (R)
- 9140 Citizens Advisory Committees (R)
- 9150 School Visitors (R)
- 9160 Public Attendance at School Events
- 9180 School Volunteers
- 9190 Community Organizations
- 9200 Cooperation Between Parents and School
- 9210 Parent Organizations
- 9230 Parental Responsibilities
- 9240 Rights of Parents
- 9242 Use of Electronic Signatures
- 9260 Parental Liability for Vandalism
- 9270 Home Schooling and Equivalent Education Outside the School (R)
- 9280 Parent Conferences
- 9320 Cooperation with Law Enforcement Agencies (R)
- 9323 Notification of Juvenile Offender Case Disposition
- 9324 Sex Offender Registration and Notification (R)
- 9400 News Media Relations
- 9500 Cooperation with Educational Agencies
- 9541 Student Teachers/Interns
- 9550 Educational Research Projects
- 9560 Administration of School Surveys
- 9700 Special Interest Groups
- 9713 Recruitment by Special Interest Groups
- 9720 Solicitations by Vendors

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**RESOLVED:** To approve, upon recommendation of the Superintendent, Policy Report Item A:

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_:

Roll Call:

___ Mr. Clark	___ Mr. Ferraro	___ Dr. Sterling	___ Mrs. Valori	___ Mr. Daino
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**STRATEGIC PLAN**

A. Update - Dr. Boccuti

**X. Old Business**

**XI. New Business**

**XII. Public Comment/Visitors**

**XIII. Adjourn**

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_:

Roll Call:

___ Mr. Clark	___ Mr. Ferraro	___ Dr. Sterling	___ Mrs. Valori	___ Mr. Daino
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