

**SPRING LAKE BOROUGH BOARD OF EDUCATION  
REGULAR MEETING  
March 26, 2018 6:30 P.M.**

**I. Call to order:** This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

**Roll Call**                      Present    Arrived at    Absent    Time:        p.m.  
Mr. Daino  
Mr. Ferraro  
Dr. Sterling  
Mrs. Valori

Dr. Raymond J. Boccuti, CSA; Louise B. Davis, Interim SBA/BS; Paul Griggs, Esq., Board Attorney

**II. Flag salute**

**III. President's Statement**

**Board of Education Vacancy Replacement**

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_:

Roll Call:

|                   |                    |                   |                 |
|-------------------|--------------------|-------------------|-----------------|
| _____ Mr. Ferraro | _____ Dr. Sterling | _____ Mrs. Valori | _____ Mr. Daino |
|-------------------|--------------------|-------------------|-----------------|

**Administer Oath of Office**

**IV. Student Recognition**

Ife Alao, Geography Bee Winner  
Sean Galvin, Spelling Bee Winner

**V. Public Comments on Agenda Items Only**

**VI. Discussion by Topic**

A. General

1. Building and Grounds Update - Dr. Boccuti and Ms. Davis
2. Safety and Security, Long Range Planning Ongoing Discussion and Planning - Dr. Boccuti

**VII. Approval of Minutes**

**RESOLVED:** To approve, upon recommendation of the Superintendent, the Minutes of the February 5, 2018 Minutes for the Spring Lake Borough Board of Education.

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_:

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Roll Call:

|                  |                   |                  |                |      |
|------------------|-------------------|------------------|----------------|------|
| ____ Mr. Ferraro | ____ Dr. Sterling | ____ Mrs. Valori | ____ Mr. Daino | ____ |
|------------------|-------------------|------------------|----------------|------|

**VIII. Interim School Business Administrator’s Report-**

A Secretary and Treasurer Reports - To be provided April 2018

**RESOLVED:** To approve, upon the recommendation of the Superintendent, the Interim School Business Administrator/Board Secretary for the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A- 16.10(c) (3), as of March 26, 2018, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

**RESOLVED:** To approve, upon recommendation of the Superintendent, the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c) (4), monthly financial report and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

B. Approval of Expenditures:

1. Approval of Bills List - \$266,225.83
2. Approval of Gross Payroll Expense:  
February 28, 2018 - \$150,512.38  
March 15, 2018 - \$150,054.16

C. Approval of Transfers - Report Attached

D. Adoption of Tentative Budget 2018-2019, Travel and Reserves

BE IT RESOLVED that the tentative budget be approved for the 2018-2019 School Year using the 2018-2019 State Aid award and the Secretary to the Board of Education be authorized to submit the following tentative Budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

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|                                   | <b>GENERAL</b>     | <b>SPECIAL</b>         | <b>DEBT</b>           |                     |
|-----------------------------------|--------------------|------------------------|-----------------------|---------------------|
|                                   | <b><u>FUND</u></b> | <b><u>REVENUES</u></b> | <b><u>SERVICE</u></b> | <b><u>TOTAL</u></b> |
| <b>2018-19 Total Expenditures</b> | <u>\$7,901,497</u> | <u>\$255,161</u>       | <u>\$167,900.</u>     | <u>\$8,324,558</u>  |
| <b>Less: Anticipated Revenues</b> | <u>\$1,411,192</u> | <u>\$255,161</u>       | <u>\$51,737</u>       | <u>\$1,718,090</u>  |
| <b>Taxes to be Raised</b>         | <u>\$6,490,305</u> | <u>\$0.00</u>          | <u>\$116,163</u>      | <u>\$6,606,468</u>  |

And to advertise said tentative budget in The Coast Star in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the library of H.W. Mountz Elementary School, 411 Tuttle Ave, Spring Lake, New Jersey on Tuesday, April 24, 2018 at 6:30 p.m. for the purpose of conducting a Public Hearing on the Budget for the 2018-2019 School Year.

**Travel and Related Expense Reimbursement 2018-2019**

WHEREAS, the Spring Lake Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school District; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular District business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or Board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$25,000.00 for all staff and Board members for the 2018-2019 school year.

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**Emergency Reserve Account Withdrawal 2018-2019  
(Architectural Designs and Construction of Security Vestibule Project # 4980-050-18-1000)**

RESOLVED that the Spring Lake Board of Education requests the approval for an Emergency Reserve withdrawal in the amount of \$250,000. The District intends to utilize these funds for the 2018-2019 School Year at the H.W. Mountz School for Security purposes: Construction of Security Vestibule.

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve Interim School Business Administrator Report Items A-D :

Roll Call:

|                  |                   |                  |                |      |
|------------------|-------------------|------------------|----------------|------|
| ____ Mr. Ferraro | ____ Dr. Sterling | ____ Mrs. Valori | ____ Mr. Daino | ____ |
|------------------|-------------------|------------------|----------------|------|

**IX. Superintendent's Report**

ADMINISTRATION

A. Report on Enrollment

|  |  |
|--|--|
| <b>HW Mountz</b>   | <b>194 Students<br/>(21 Non-Residents)</b>                     |
| <b>Manasquan High School</b>   | <b>47 Students</b>   |
| <b>Other:</b><br>Special Education Out of District<br>Monmouth County Vocational School<br>Red Bank Regional | <b>31 Students</b><br>11 Students<br>15 Students<br>5 Students |
| <b>Non-Public Transportation</b>   | <b>87 Students</b>   |

B. Class Trips

| Class          | Teacher(s)                      | Destination                          |
|----------------|---------------------------------|--------------------------------------|
| PreK           | Mrs. Ritchey, Mrs. Neral        | Algonquin Arts Theater-Manasquan, NJ |
| Grades 5-6-7-8 | Mr. Tonzola, other teachers TBA | Academic Bowl-Jackson, NJ            |
| Grades 5-6-7-8 | Mr. Tonzola, other teachers TBA | Brielle Academic Bowl-Brielle, NJ    |

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|                  |   |   |
|------------------|---|---|
| Grade 7 Students | Mrs. Krebs, Mrs<br>Dettlinger                     | MUSST Program Walking Trip to Spring<br>Lake Historical Society |
| Grade 7 Students | Students Only                                     | Manasquan Elementary School Pi Day<br>Convocation-Manasquan, NJ |
| Grade 7 SEA      | Mrs. Krebs, Mr.<br>Tonzola, Mrs. Pearce or<br>TBA | Middletown Arts Center, Middletown, NJ                          |

C. Use of Facilities -

Spring Lake Recreation  
March 28, 2018  
Gymnasium  
6 pm to 7 pm  
Submitted by: Kathy Heine

Spring Lake Recreation  
April 11 -May 23, 2018  
Gymnasium  
6 pm to 8:30 pm  
Submitted by: Kathy Heine

NJ Belles  
March 27-June 29, 2018  
Gymnasium  
Mondays, Tuesdays and Thursdays as available  
5 pm to 8 pm  
Submitted by: Mark Donnelly

Drama Club:  
April 11, 13, 18, 20, 25, 27, 2018  
May 4, 9, 11, 16, 18, 23 29, 30, 31, 2018  
June 1, 5, 6, 7, 2018  
Submitted by: Karen Burlington

CURRICULUM/INSTRUCTION

A. Update - Dr. Boccuti

PERSONNEL

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A. Professional Development Workshop and Travel Log:

| Staff Member:     | Date(s):       | Description:   | Registration Fee: | Travel Fees: | Est. Total: |
|-------------------|----------------|--|-------------------|--------------|-------------|
| Victoria Hanlon   | March 9, 2018  | Immunization Update-Monmouth County Library-Shrewsbury, NJ | \$0               | \$20         | \$20        |
| Krystyna Domogala | March 14, 2018 | Building the Beginning Readers Brain-Edison, NJ            | \$0               | .31 per mile | \$10        |
| Shawna Sogluizzo  | March 14, 2018 | Building the Beginning Readers Brain-Edison, NJ            | \$0               | .31 per mile | \$12        |
| Linda Krebs       | March 23, 2018 | School Garden Conference-Freehold, NJ                      | \$25              | \$10         | \$25        |
| Matthew Tonzola   | March 23, 2018 | School Garden Conference-Freehold, NJ                      | \$25              | \$10         | \$25        |
| Krystyna Domogala | March 23, 2018 | NJDOE Homeless Liaison Training-Princeton, NJ              | \$0               | .31 per mile | \$11.55     |
| Deborah Hallowell | April 9, 2018  | Standards Based Math Workshop-New Brunswick, NJ            | \$195             | \$20         | \$215       |
| Marcia McGowan    | April 9, 2018  | Standards Based Math Workshop-New Brunswick, NJ            | \$195             | \$10         | \$205       |

B. Additions to the 2017-2018 List of Substitutes

1. Kaylee Covert-\$75/per diem
2. Lia Florentine -\$75/per diem

C. Paraprofessional, Bonnie Brendle - Softball Volunteer 2018

D. Paraprofessional, Neena Kapoor - Bereavement leave March 5-9, 2018.

**RESOLVED:** To approve, upon recommendation of the Superintendent Curriculum Report and Personnel Report items A-D:

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On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_:

Roll Call:

|                   |                    |                   |                 |       |
|-------------------|--------------------|-------------------|-----------------|-------|
| _____ Mr. Ferraro | _____ Dr. Sterling | _____ Mrs. Valori | _____ Mr. Daino | _____ |
|-------------------|--------------------|-------------------|-----------------|-------|

**STUDENT SERVICES**

- A. HIB Report March 2018
- B. Project Enterprise, LLC Social Skills Program Tuition Contract for a Manasquan High School student, (SID# 5961626825), attending the Harbor School, for the 2017-2018 school year, with a per session rate of \$60.00.
- C. Personal assistant for a Spring Lake Borough resident student (SID# 4893883869), attending the Alpha School, for the remainder of the 2017-2018 school year, at a cost of \$135 per diem (7 hours daily) by the BOE regular meeting on March 19, 2018.
- D. ELS Program Plan approval
- E. Psychological Evaluation for SID#1667616081 attending an OOD placement, to be completed by the Avon School District at no cost.
- F. Occupational Therapy Evaluation for SID#1667616081 attending an OOD placement, to be completed by MOESC at a cost not to exceed \$315.
- G. Physical Therapy Evaluation for SID#1667616081 attending an OOD placement, to be completed by MOESC at a cost not to exceed \$315.
- H. Physical Therapy Evaluation for SID #2046398061 attending an OOD placement, to be completed by MOESC at a cost not to exceed \$315.

**RESOLVED:** To approve, upon recommendation of the Superintendent Student Services Report items A-H:

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_:

Roll Call:

|                   |                    |                   |                 |       |
|-------------------|--------------------|-------------------|-----------------|-------|
| _____ Mr. Ferraro | _____ Dr. Sterling | _____ Mrs. Valori | _____ Mr. Daino | _____ |
|-------------------|--------------------|-------------------|-----------------|-------|

**POLICY**

A. Strauss Esmay Policies - Second Reading and Adoption of Policy 5000 Series - Students, Policies and Regulations (indicated by “and R” following the Policy #), #5114-5880:

*The following policies are tabled for future discussion:*

- #5111 and R - Eligibility of Resident/Nonresident Students

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- #5111.1 and R - Early Childhood Education/Preschool
- #5112 - Entrance Age
  
- #5111.3 - Non-Resident Tuition Students - (*Maintaining existing policy*)
  
- #5114 - Children Displaced by Domestic Violence
- #5116 and R - Education of Homeless Children
- #5120 - Assignment of Students
- #5130 - Withdrawal from School
- #5200 and R - Attendance
- #5230 - Late Arrival and Early Dismissal:

Add to paragraph 3: “The court order will be followed at all times, no exceptions.”

Remove from paragraph 4: “and may request that his/her authorization be required before the non custodial parent is granted access.”

- #5240 - Tardiness
- #5250 - Excusal from Class or Program
- #5300 and R - Automated External Defibrillators (AEDs)
- #5305 - Health Services Personnel
- #5306 and R - Health Services to nonpublic Schools
- #5307 - Nursing Services Plan
- #5308 and R - Student Health Records
- #5310 and R - Health Services
- #5320 and R - Immunization
- #5330 and R - Administration of Medication
- #5330.01 and R - Administration of Medical Marijuana
- #5330.04 - Administering an Opioid Antidote
- #5331 and R - Management of Life-Threatening Allergies in School
- #5332 - Do Not Resuscitate Orders
- #5335 - Treatment of Asthma
- #5337 - Service Animals
- #5338 and R - Diabetes Management
- #5339 - Screening for Dyslexia
- #5350 and R - Student Suicide Prevention
- #5410 and R - Promotion and Retention
- #5420 and R - Reporting Student Progress
- #5440 - Honoring Student Achievement
- #5460.1 - Commencement Activities
- #5500 - Expectations for Student Conduct
- #5511 - Dress and Grooming
- #5512 - Harassment, Intimidation, and Bullying
- #5513 and R - Care of School Property

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- #5514 - Student use of Vehicles on School Grounds
- #5516 - Use of Electronic Communication and Recording Devices (ECRD)
- #5516.01 - Student Tracking Devices
- #5519 and R - Dating Violence at School
- #5520 - Disorder and Demonstration
- #5530 and R - Substance Abuse
- #5533 and R - Student Smoking
- #5550 and R - Disaffected Students
- #5560 and R - Disruptive Students
- #5561 and R - Use of Physical Restraint
- #5570 - Sportsmanship
- #5600 and R - Student Discipline/Code of Conduct
- #5610 and R - Suspension Procedures
- #5611 and R - Removal of Students for Firearms Offenses
- #5612 and R - Assaults on District Board of Education Members or Employees
- #5613 and R - Removal of Students for Assaults with Weapons Offenses
- #5615 - Suspected Gang Activity
- #5620 - Expulsion
- #5700 - Student Rights
- #5701 - Plagiarism
- #5710 - Student Grievance
- #5750 and R - Equal Educational Opportunity
- #5751 and R - Sexual Harassment
- #5752 - Marital Status and Pregnancy
- #5755 - Equity in Educational Programs and Services
- #5756 - Transgender Students
- #5770 - Student Right of Privacy
- #5820 - Student Government
- #5830 - Student Fundraising
- #5841 - Secret Societies
- #5842 - Equal Access of Student Organizations
- #5850 - Social Events and Class Trips
- #5860 - Safety Patrol
- #5880 - Public Performances by Students

B. Non-Resident Student Policy #5111.3 - The establishment of annual costs as per the policy:  
\$150 - Application fee, \$250 - Reservation fee, \$4,500 - PreK tuition, \$6,000 - Grades K-8  
tuition and no discount for siblings in the non-resident tuition program.

C. Ad Hoc Committee Reports

1. Beautification Committee
2. Finance Committee

Mr. Daino

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- |  |             |
|--|-------------|
| 3. Report from Liaison to NJSBA                              | Mr. Daino   |
| 4. Report from Liaison to Manasquan BOE                      | Mrs. Valori |
| 5. Report from Liaison to HWM PTA                            | Vacancy     |
| 6. Report from Liaison to Spring Lake Educational Foundation | Mr. Ferraro |

**RESOLVED:** To approve, upon recommendation of the Superintendent, the Policy items A-C:

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_:

Roll Call:

|                  |                   |                  |                |      |
|------------------|-------------------|------------------|----------------|------|
| ____ Mr. Ferraro | ____ Dr. Sterling | ____ Mrs. Valori | ____ Mr. Daino | ____ |
|------------------|-------------------|------------------|----------------|------|

**STRATEGIC PLAN**

A. Update - Dr. Boccuti

**X. Old Business**

A. School District/PTA Media Center Collaboration Project

**XI. New Business**

**XII. Public Comment/Visitors**

**XIII. Adjourn**