

SPRING LAKE BOROUGH BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 27, 2020 6:30 PM

I. Call to order: *At 6:30 p.m., President Worth called the meeting to order and announced that "This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were published in newspapers and on the district website."*

II. Attendance: *All arrived at/ or prior to 6:30 p.m.*

Board of Education: Mr. James Worth, President
Mrs. Noelle Giblin, Vice-President
Mr. John Clark
Mrs. Karen Matuch
Mr. Michael Moran

Administration: Stephen LaValva, EdD, Superintendent/Principal
Denise McCarthy, SBA/BS
Paul Griggs, Esq., Board Attorney

III. Flag salute- *President Worth led the recitation of the Flag Salute.*

IV. President's Statement- *President Worth remarked that the new Board of Education committees were underway and that the 2020-2021 budget process has started. He also remarked that the Borough representative has been changed from Syd Whalley to David Frost who was not able to make the meeting tonight.*

V. Presentations

A. Teacher of the Year/Educational Services Professional of the Year 2019-2020- *Dr. LaValva explained the selection process and announced Cheryl Salway as Teacher of the Year and Neena Kapoor as Educational Services Provider of the year. The PTO also recognized both as well and their efforts were commended.*

B. H.W. Mountz Girls' Basketball Team - *Dr. LaValva recognized the team and their achievement of making the playoffs.*

C. 2019/20 Geography Bee Winner- *Dr. LaValva recognized and congratulated David Dawson as the winner.*

D. Ambush Academy (Title I Funded) - *Dr. LaValva and Krystyna Domogala explained that this is an opportunity to offer small group instruction. They also explained the selection criteria, the dates to be held and the key benefits of the Program. I-Ready will be used as a learning tool. Mrs. Giblin expressed excitement over the program and asked what type of follow up will it have. Mrs. Matuch asked if the Academy would be opened up to the 6th, 7th and 8th grade. Dr. LaValva said math would be opened up shortly. Ms. Domogala explained that it takes time to develop and understand the data.*

E. Future of Mountz Committee Report- *Tabled until the February Board meeting. Mr. Worth remarked that it is better to do the report correctly than to rush it.*

VI. Correspondence- *None*

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VII. Public Comment on Agenda Items Only

Mrs. Dubac questioned Item E.6 on the agenda.

VIII. Committee Reports

A. Committee Reports

1. Finance, Negotiations, Personnel, Mr. Worth

Mr. Worth commented that the 2020-2021 budget process has started and that good progress was made on Friday with most of the major accounts reviewed. Mrs. McCarthy added that the Position Control Roster (the largest part of the budget) was completed and that the second largest item, health benefits had been calculated and sent to Brown & Brown for review. She also noted that the State budget software was released today.

1. Buildings & Grounds, and Security, Mr. Worth

Mr. Worth explained that the roof top chillers were repaired and that the thermostats in some of the classrooms had been replaced. He also mentioned that the Long Range Facility Plan needs to be updated and that a meeting is scheduled with the architect on Wednesday to look at the plans for the locker rooms.

2. Curriculum, Instruction, Student Needs, Mrs. Matuch

Mrs. Matuch stated that the committee had met briefly on Friday and had a good idea for the usage of one of the classrooms, which will be presented at a future date.

3. Policy and Legislation, Mr. Moran

Mr. Moran commented that some of the Strauss Esmay policies will need to be reread as it is not clear where we left off in the adoption process.

4. Communications, Mrs. Matuch

Mrs. Matuch commented that the committee is working on the open house scheduled for Saturday February 1, 2020. She mentioned that another open house will be held on Thursday, February 6, 2020 to accommodate working parents.

B. Liaison Reports

1. Manasquan BOE, Mr. Clark

Mr. Clark stated that the first meeting he will be attending is tomorrow, January 28, 2020 at 6 p.m.

2. H.W. Mountz P.T.A., Mrs. Matuch

Mrs. Matuch said that the PTO met on January 10, 2020. Some of the topics discussed were; "Should the Instagram account be made public?" an update on the Drama Club, the 2020 Kitchen Tour was discussed and the success of the Giving Tree.

3. Spring Lake Education Foundation, Mr. Moran

Mr. Moran commented that SLED is looking for new members and an idea for the annual fundraiser. In addition, the Air Conditioning Project was discussed.

4. Booster Club, Mrs. Giblin

Mrs. Giblin commented on the Sports Performance Club Before School Program.

5. Future of Mountz Ad-Hoc Committee

Report to be presented at the February Board meeting.

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VIX. Administrative Reports

A. Thank you from District Administration

1. Students in Grades K-4-First Responders Thank You Thursday Event

Dr. LaValva described the event and said how nice it was to see the children and old-timers together and hear stories of the olden days of H.W. Mountz.

2. Recognition of Linda Krebs-Presenting at NJ Association for Gifted

Children Conference March 20, 2020

Dr. LaValva acknowledged this honor and recognition.

B. Monthly HIB Report - None

C. Report on Enrollment - (Attachment A)

D. I-Ready Pilot

Dr. LaValva discussed the time involved to implement this and that Professional Development was held on Martin Luther King Day.

X. Approval of Minutes

Motion to approve, the Minutes of the December 16, 2019 Regular Meeting and the January 6, 2020 Reorganization Meeting of the Spring Lake Board of Education.

On motion by Mr. Moran, and seconded by Mrs. Giblin:

Roll Call:

Mr. Clark-Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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XI. Action Items

A. Curriculum and Instruction

A1. Motion to approve the following class trips:

Class	Teacher(s)	Destination
NJHS Students Grade 7/8	Mrs. Dettlinger	I Play America-Freehold NJ Student Change Hunger Recognition Event
Grade 7 SEA	Mrs. Krebs, Mrs. Pearce, Mr. Tonzola	Music & Movies Convocation-Middletown Arts Center-Middletown, NJ
Grade 5-8 Students	Mr. Tonzola, tba	Goetz Academic Bowl-Goetz Middle School-Jackson, NJ
Grade 7 & 8 Students	Mr. Tonzola, tba	Brielle Academic Bowl-Brielle Elementary School-Brielle, NJ

A2. Motion to approve the following facility use requests:

H.W. Mountz Open House

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Library
February 1 & February 6, 2020
9AM-11AM
Requested by: Administration

Spring Lake Recreation
Gym
April 20, 2020-May 18, 2020 (Mondays)
6PM-8:30PM
Requested by: Kathy Heine

A3. Motion to approve the 2020/2021 School Calendar as proposed and attached (Attachment B)

Motion to approve Items A1. through A3.

On motion by Mr. Moran, and seconded by Mrs. Matuch:
Roll Call

Mr. Clark-Yes	Mrs. Giblin - Yes	Mrs. Matuch -Yes	Mr. Moran - Yes	Mr. Worth - Yes
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B. Personnel

B1. Motion to approve the following Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Andrea Brierley	January 7, 2020	Coordinated PD-Brielle Elementary School-Brielle, NJ	\$0	\$0	\$0
Christopher Soto	January 30-31, 2020	NJASA Techspo-Atlantic City, NJ	\$475	\$31	\$506
Eleanor Cosentino, Krystyna Domogala, Aimee Kinsella	February 4, 2020	MC3 ESL K-12 Articulation Day-Middletown School District-Middletown, NJ	\$0	\$0	\$0
Karen Dettlinger	February 5, 2020	QSAC Development-Brielle Elementary School, Brielle, NJ	\$0	\$0	\$0
Christopher Soto Denise McCarthy	February 6, 2020	Monmouth County Superintendents and Business Officials Meeting on CyberAttacks - Freehold	\$0	\$0	\$0

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Denise McCarthy	February 7, 2020 10:30-12:00	Non-Public Transportation Meeting FRHSD Administrative Office Conference Room 11 Pine Street Englishtown, NJ 07726	\$0	\$0	\$0
Aimee Kinsella	February 14, 2020	MC3 World Language Articulation Day-Shrewsbury School District-Shrewsbury, NJ	\$0	\$0	\$0
Nancy Ritchey	February 25, 2020	NJ Conference for Pre-Kindergarten Teachers-Atlantic City, NJ	\$244	\$38	\$282
Krystyna Domogala, Christopher Soto	March 4, 2020	NJ Student Learning Assessments Training-Monroe, NJ	\$0	\$0	\$0
Linda Krebs	March 20, 2020	NJ Association for Gifted Children Conference-West Windsor, NJ	\$79.50	\$25	\$104.50
Pamela Macdonald	May 7, 2020	Google Training	\$145	\$19.40	\$164.40

- B2. Motion to rescind the appointment of John Livingood as Softball Coach for 2020 and to approve Robert Gramer and John Livingood as Co-Softball Coaches for 2020 at the approved rate of \$1,250 each per the Schedule B Agreement between the SLBOE and the SLEA.
- B3. Motion to approve Fern E. Litwak to provide 5 hours of Orton-Gillingham instruction and consultation at an hourly rate of \$125.00 (Pending Criminal History Review).
- B4. Motion to approve unpaid leave request for Neena Kapoor for .5 day February 6, 2020 and a full day February 7, 2020.
- B5. Motion to approve unpaid leave request for Mary Ann Neral April 6-9, 2020.
- B6. Motion to approve Jessica Ruchalski as a Long-Term Grade 5 Substitute Teacher at Step 1, BA in the agreement between the SLBOE and the SLEA effective February 6, 2020 through May 11, 2020.
- B7. Motion to accept, with regret, the resignation of Mrs. Denise McCarthy, School Business Administrator/Board Secretary, effective March 20, 2020.
- B8. Motion to advertise on NJSchoolJobs.com, on the New Jersey Association of School Business Officials website, and with other media sources the position of Interim School Business

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Administrator/Board Secretary for the remainder of 2019/2020 School Year.

- B9. Motion to approve Mrs. Kimberly Bakos to serve as a Part-Time Secretary to the Department of Student Services for the remainder of the school year at the salary of \$21,178 to be pro-rated. Start date to be determined pending criminal history clearance.

On motion by Mrs. Giblin, and seconded by Mr. Clark:

Roll Call:

Mr. Clark- Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran -Yes	Mr. Worth -Yes
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C. Student Services

- C1. Motion to approve and accept a Non-Resident Tuition Student into the H.W. Mountz School at the Board approved rate of \$6,000 per year (Effective January 1, 2020-To be pro-rated)
- C2. Motion to approve an independent learning evaluation for SID (1295301510) at a cost not to exceed \$500.

On motion by Mrs. Matuch, and seconded by Mrs. Giblin:

Roll Call:

Mr. Clark-Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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D. Policy

A. Motion to Approve the following Policies (P) and Regulations(R) for first reading:

- P & R 1550-Equal Employment/Anti-Discrimination Practices
- P 2431-Athletic Competition
- R 2431.2-Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team of Squad
- P & R 5350-Student Suicide Prevention
- P 5533-Student Smoking
- P & R 5561-Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
- P 8462-Reporting Potentially Missing or Abused Children

Mr. Worth made mention that these policies had already been read by the previous Board. He also noted that this is a big job to do every month.

On motion by Mrs. Giblin, and seconded by Mr. Clark:

Roll Call:

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Mr. Clark-Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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E. Finance

E1. Motion to approve the Board Secretary and Treasurer Reports for the month of December 2019:

RESOLVED: That the School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of December 31, 2019, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further RESOLVED: That the Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the month of December 2019; and therefore be it

RESOLVED: That the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C.6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly Financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

E2. Motion to approve Bills List in the amount of \$ 446,016.04.

E3. Motion to approve Gross Payroll Expenses:

December 13, 2019- \$ 158,283.01

December 20, 2019- \$ 163,095.36

E4. Motion to approve cumulative year to date transfers in the amount of \$ 206,839.52.

E5. Motion to approve, the following resolution regarding Waiver of Requirements – Special Education Medicaid Initiative (SEMI) Program:

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2020-2021 school year, and

WHEREAS, the Spring Lake Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students for the 2020-2021 budget year.

NOW, THEREFORE BE IT RESOLVED that the Spring Lake Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of NJAC 6A23A-5.

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E6. Motion to approve related services for SID # 1295301510 and SID # 7646176041 in an amount not to exceed \$ 15,000. These services will be funded with federal grant money.

On motion by Mrs. Giblin, and seconded by Mr. Clark:

Roll Call:

Mr. Clark- Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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XII. Old Business- *Mr. Worth and Dr. LaValva provided an update of the facility issues that have been addressed. For example, the Motherboard to the chiller and some thermostats have been replaced. We are still waiting on pricing from Mr. Griffin on some of the bigger items.*

XIII. New Business- *Mrs. Matuch wants to look at the tuition policy and see how it compares to other Districts in the area. Mr. Clark commented that the previous Superintendent did not feel that higher tuition drove people away.*

XIV. Public Comment on Non-Agenda Items

Mrs. Lynch commented that a great job was done advertising for the Open House but asked for a push to put it on social media. Mr. Worth commented that he would like to get back those parents who have left the school.

XV. Executive Session –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

There are no items to be discussed in Executive Session at this time.

XVI. Adjournment

Motion to Adjourn by Mrs. Giblin, and seconded by Mrs. Matuch , Time 7:55 PM:

Roll Call:

Mr. Clark- Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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