

**SPRING LAKE BOARD OF EDUCATION
MINUTES
September 24, 2014**

- I. Call to order:** This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time: 7:00pm
Mrs. Hansen	X			
Mr. Daino	X			
Mr. Hale	X			
Mr. Panzini		7:07		
Mrs. Valori	X			

Mr. Bormann, CSA; Mrs. Walsifer, Director/Supervisor; Mr. Griggs, Esq.

II. Flag Salute

- III. Executive Session** –Personnel Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.,

****It is estimated that the meeting will be opened to the Public at approximately, but not earlier than 7:15 PM. An announcement will be made to waiting guests if a time extension is necessary.****

On motion by Mrs. Hansen and seconded by Mr. Daino

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Spring Lake Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on September 23, 2013 at 7:00pm to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 15 minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items:

- a. Personnel Appointments 7:01-7:11

Vote: Yes, all members present

Absent, Mr. Panzini

Mr. Panzini arrived at 7:07

**SPRING LAKE BOARD OF EDUCATION
MINUTES
September 24, 2014**

On motion by Mr. Hale and seconded by Mrs. Hansen

Resolved: to return to open session and resume the order of business. Time: 7:11pm

Vote: Yes, all members present

The Board took a brief break and reconvened at 7:15pm

IV. Approval of the Minutes

On motion by Mrs. Hansen and seconded by Mr. Panzini

Resolved: To approve the minutes of August 18, 2014 as presented.

Roll Call Vote: Yes: Mr. Panzini, Mrs. Valori, Mr. Hale, Mr. Daino, Mrs Hansen

V. President's Comments

Mrs. Hansen noted that the new Science Labs and the elevator were ready for opening of school. She welcomed everyone back for the new school year.

VI. Public Comments on Agenda Items Only.

The length of time for public discussion shall be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

Mrs. Dubac Commented on Professional Development and Travel Log

Mr. Roche Commented on Professional Development and Travel Log

Mr. Ferraro Commented on Professional Development and Travel Log

VII. Business Administrator's Report

Pursuant to **N.J.A.C. 6:23-2.110 (c)3**, I certify to each Board member that as of August 31, 2014 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Board of Education pursuant to **N.J.A.C. 6A:23-2.11(a)**

September 24, 2014 _____ BS/SBA

On motion by Mrs. Hansen and seconded by Mr. Panzini

1. Resolved: that pursuant to **N.J.A.C. 6:23-2.110 (c)4**, the Board certifies as of August 31, 2014 after review of the Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23-2.11(b)** and that sufficient funds are available for the remainder of the fiscal year and that the Board of Education further approves the transfers between line accounts in the general fund portion of the 2014-2015 budget retroactive to August 31, 2014 as presented:

Roll Call Vote: Yes: Mr. Panzini, Mrs/ Valori, Mr. Hale, Mr. Daino, MRs. Hansen

2. Building & Grounds Update:
Plumbing Project Completed
Elevator Inspected and back in service
Science Room Renovations - Certificate of Occupancy, punch list to be completed

VIII. Board Attorney's Report No Report

**SPRING LAKE BOARD OF EDUCATION
MINUTES
September 24, 2014**

**IX. Superintendent's Report
Administration**

- A. Report on Enrollment
HWM 213 MHS 62 CVSD 15

On motion by Mrs. Hansen and seconded by Mr. Hale

Resolved: To approve items B., E., F., G., and H. as listed on the Agenda under the Superintendent's Report - Administration

Roll Call Vote: Yes: Mr. Hale, Mr. Daino, Mr. Panzini, Mrs. Valori, Mrs. Hansen

- B. Requests for Use of Facilities-

Spring Lake Recreation

Gymnasium

Mondays and Wednesdays 5 pm to 7 pm, September 15-October 10, 2014

Requested by: Patty Mabrey

Girl Scout Junior Troop #1110

Music Room

September 23, 2014, October 21, 2014, November 18, 2014, December 9, 2014

January 20, 2015, February 17, 2015, March 17, 2015, April 21, 2015, May 19, 2015

June 9, 2015

3:00PM-4:00PM

Requested by: Diane Moran

Spring Lake Goodwill Fire Company #2

All Purpose Room

October 31, 2014 6-9 PM

Requested by: Russ Brahn

- C. Resolved: To approve Field Trips: None

- D. Notice that the 2014-2015 edition of the H. W. Mountz School Critical Emergency Response Plan has been updated, implemented and turn-keyed to staff.

- E. Resolved: To approve submission of the 2014-2015 Memorandum of Agreement to the Monmouth county Prosecutor and the Monmouth Executive County Superintendent of Schools.

- F. Resolved: To approve establishing the Spring Lake School District Evaluation Advisory /Professional Development /School Improvement Panel and appoint the following:
Vincent Daino Board Member

**SPRING LAKE BOARD OF EDUCATION
MINUTES
September 24, 2014**

Christine Mawn	Parent
Laura Roberts	Primary Team
Marcia McGowan	Primary Team
Gwen Abbot	Intermediate Team
Cheryl Salway	Middle School Team
Ruth Piccolella	Special Areas Team
Samantha Epstein	Special Education Team
John Bormann	Chief School Administrator
Kerri Walsifer	Supervisor of Student Services & Testing

- G. Resolved: To approve establishing the Spring Lake School District Safety /Security /Climate Committee and appoint the following:

Ed Hale	Board Member
Chief Ed Kerr	Spring Lake Police Department
Jodi Carton	Parent
Karen O’Sullivan	Primary Team
Nancy Ritchey	Primary Team
Ann Marie Callahan	Intermediate Team
Lauren Marcus-Feld	Middle School Team
Michelle Parisi	Special Education Team
John Bormann	Chief School Administrator
Kerri Walsifer	Supervisor of Student Services & Testing
Debra Allen	School Business Administrator
Vicki Hanlon	School Nurse
Jim Daniscsak	Head Custodian

- H. Resolved: To approve establishing the Spring Lake School District Curriculum /Technology Committee and appoint the following:

Christine Valori	Board Member
Jen Winn	Parent
Deborah Hallowell	Primary Team
Michelle Iacouzzi	Primary Team
Julie Reid	Intermediate Team
Anthony DeStefano	Middle School Team
Mary Pearce	Special Areas Team
Linda Krebs	Special Areas Team
Rebecca Zielinski	Special Education Team
Shawna Sogluizzo	Special Education Team
John Bormann	Chief School Administrator
Kerri Walsifer	Supervisor of Student Services & Testing
Chris Soto	Technology Coordinator

On motion by Mr. Daino and seconded by Mr. Panzini

- I. Resolved, That the Spring Lake Board of Education recognizes the following organizations and their officers for the 2014-2015 school year:

HWM Parents Teachers Association

**SPRING LAKE BOARD OF EDUCATION
MINUTES
September 24, 2014**

Co-Presidents Megan Hackett, Jenine Dora
 Vice-President Cathleen Gresh
 Secretary Lisa Killeen
 Secretary Katie Flaherty
 Treasurer Diane Moran

Spring Lake Education Foundation
 President Kiernan DiFeo
 Vice-President Alan Ferraro
 Secretary TBD
 Treasurer Megan Kerr

HWM Booster Club
 President Tom Killeen
 Vice-President Steve Dora
 Secretary Steve Vasquez
 Treasurer Sean Flaherty

Roll Call Vote: Yes: Mr. Panzini, Mrs. Valori, Mr. Hale, Mr. Daino, Mrs. Hansen

Curriculum/Instruction

Personnel

On motion by Mrs. Hansen and seconded by Mr. Panzini
 Resolved: To approve items A. through P. minus item J. as listed on the agenda under the Superintendent's Report - Personnel
 Roll Call Vote: Yes: Mr. Panzini, Mrs. Valori, Mr. Hale, Mr. Daino, Mrs. Hansen

A. Resolved: To approve the Professional Development and Travel Log.

Name	Dates(s)	Conference Description	Registration Fee	Travel Fees	Estimated Total
Linda Krebs	September 19, 2014	Shore Consortium for Gifted & Talented-Belmar, NJ	\$0	\$0	\$0
Cheryl Salway	September 29, 2014	Career Academy Counselor Breakfast	\$0	\$5.30	\$5.30
John E. Bormann, Kerri Walsifer,	October 1, 2014	PARCC Workshop-Belmar NJ	\$40 per person	-	\$440

**SPRING LAKE BOARD OF EDUCATION
MINUTES
September 24, 2014**

Pamela Mannion, Ann Marie Callahan, Gwen Abbot, Lauren Marcus-Feld, Matthew Tonzola, Cheryl Salway, Ann Marie Henry, Julie Reid, Anthony DeStefano					
Linda Krebs, Mary Pearce	October 2, October 16, October 30, November 10, December 11, January 8, January 22, February 5, February 19, March 5, March 19, April 2, April 26, May 7, 2015	Google Educators Training-Belmar, NJ	\$1400	\$0	\$0
John E. Bormann	October 6, 2016	Science Standards Workshop-Trenton, NJ	\$0	\$25	\$25
Pamela Mannion	October 9, 2014	PARCC Conference-Monroe, NJ	\$199	\$22.35	\$221.35
Cheryl Salway	October 9, 2014	PARCC Conference-Monroe, NJ	\$199	\$48.98	\$247.98
Ann Marie Henry	October 9, 2014	PARCC Conference-Monroe, NJ	\$199	\$21.10	\$220.10
Justin Lomerson	October 13, 2014	SABR Training-Avon, NJ	\$75	\$7.50	\$82.50
Debra Allen	October 13, 2014	SABR Training-Avon, NJ	\$75	\$2.00	\$77.00

**SPRING LAKE BOARD OF EDUCATION
MINUTES
September 24, 2014**

Pamela MacDonald	October 13, 2014	SABR Training-Avon NJ	\$75	\$2.00	\$77.00
Lucy Muhlenbruck	October 13, 2014	SABR Training-Avon NJ	\$118.75	\$4.65	\$123.40
James Daniscsak	October 13, 2014	SABR Training-Avon, NJ	\$75	\$2.00	\$77.00
Matthew Tonzola	October 14-15, 2014	Science Convention of NJ-Princeton, NJ	\$170	\$23	\$193
Anthony DeStefano	October 15, 2014	Science Convention of NJ-Princeton, NJ	\$170	\$15	\$185
John E. Bormann	October 17, 2014	Education Commissioner Convocation-East Brunswick, NJ	\$0	\$12	\$12
Linda Krebs	October 24, 2014	Shore Consortium for the Gifted & Talented-Union Beach, NJ	\$0	\$17.05	\$17.05
Linda Krebs	December 12, 2014	Shore Consortium for the Gifted & Talented-Eatontown, NJ	\$0	\$8.10	\$8.10
Linda Krebs	February 27, 2015	Shore Consortium for the Gifted & Talented-Keyport, NJ	\$0	\$16.25	\$16.25
Linda Krebs	June 12, 2015	Shore Consortium for the Gifted & Talented-Oceanport, NJ	\$0	\$10.85	\$10.85
Kathryn Kret	October 27-28, 2014	Responsive Classroom Leadership Conference, Chicago, IL	\$525	\$1,495	\$2,020

**SPRING LAKE BOARD OF EDUCATION
MINUTES
September 24, 2014**

- B. Resolved: To rescind approval to hire Patricia Reynolds to provide Responsive Classroom training for the 2014-2015 school year at a cost of \$27,420 taken at the August 18, 2014 meeting.
- C. Resolved: To rescind approval to hire Katherine Verdi as an Instructional Paraprofessional at a salary of \$14,000 effective September 1, 2014 through June 30, 2015 taken at the August 4, 2014 meeting.
- D. Resolved: To approve, upon recommendation of the Superintendent, accepting the resignation of Alison Crowley, Paraprofessional, effective August 28, 2014.
- E. Resolved: To accept the resignation of Thomas Zarra, Part Time Custodian effective September 26, 2014.
- F. Resolved: To approve, upon recommendation of the Superintendent, hiring Bonnie Brendle as Paraprofessional Lunch/Recess Aide for two hours per day at an hourly rate of \$10.80.
- G. Resolved: To approve, upon recommendation of the Superintendent, hiring Kelly Clark as a part time Paraprofessional at a prorated 0.50FTE 10 month salary of \$10,052 retroactive to September 1, 2014 through June 30, 2015.
- H. Resolved: To approve, upon recommendation of the Superintendent, hiring Kate Kret as a Paraprofessional/Staff Trainer at a 10 month salary of \$30,000 retroactive to September 1, 2014 through June 30, 2015.

On motion by Mr. Panzini and seconded by Mr. Hale

- I. Resolved: To approve, upon recommendation of the Superintendent, payment of up to 10 hours each to Cheryl Salway and Karen Dettlinger at the SLEA CBA rate of \$34.36/hour for High School Placement Test Preparation.

Roll Call Vote: Yes: Mr. Hale, Mr. Daino, Mr. Panzini, Mrs. Valori, Mrs. Hansen

- J. Resolved. To approve, upon recommendation of the Superintendent, the following request(s) for tuition reimbursement in accordance with contract agreement(s):
Mr. Bormann Dissertation Seminar I 3cr St. Peter's university
- K. Resolved: To approve, upon recommendation of the Superintendent, adding the following to the List of Substitute Teachers for the 2014-2015 school year:
Kathleen Buerck
Susan Tahan Substitute Certificate \$75/diem
Francis Carmody Substitute Certificate \$75/diem
Denise Dale Certificate of Eligibility \$80/diem
Colette Falcone Certificate of Eligibility \$80/diem
Jillian Kaczorowski Certificate of Eligibility \$80/diem
Mary Coleman Nurse \$120/diem

**SPRING LAKE BOARD OF EDUCATION
MINUTES
September 24, 2014**

- L. Resolved: To approve, upon recommendation of the Superintendent, Substitute Nurses from the Manasquan Board of Education List at the rate of \$120/diem
Karen Cavan
Margaret Ciufu
Marjorie Kincaid
Gina Melillo
Marla Pantalone
Jacqueline Szaenzenstein
Tara Wall
- M. Resolved: To approve, upon recommendation of the Superintendent, the following staff members for Middle School Orientation at \$34.36 hour for two hours:
Shawna Sogluizzo, Rebecca Zielinski, Gina Lasher
- and the following paraprofessional staff members for PreSchool Orientation:
Adriana Jarzabek \$14.47/hour
- N. Resolved: To approve, upon recommendation of the Superintendent, giving the Superintendent permission to appoint staff members for additional hours as intervention instructors at the SLEA CBA rate of \$34.36/hour for the 2014-2015 school year. A cost analysis will be presented and names will be brought back to the Board for ratification.
- O. Resolved: To acknowledge, the H. W. Booster Club's coaches as per policy:
Cross-Country Coaches: Rob Bieliki and Keri Patterson
- P. Resolved: to approve, upon recommendation of the Superintendent, Bonnie Brendle as a volunteer Assistant Coach for the H.W. Mountz Boys Soccer Team.

Student Services

On motion by Mr. Daino and seconded by Mr. Panzini

Resolved: To approve items A., D. and E. as listed on the agenda under the Superintendent's Report - Student Services

Roll Call Vote: Yes: Mr. Panzini, Mrs. Valori, Mr. Hale, Mr. Daino, Mrs. Hansen

- A. Approve the August 2014 HIB Incident Report (-0-)
- B. Present the September 2014 HIB Incident Report (-0-)
- C. The Bi-Annual HIB/VV/Substance Report for the reporting period of January 1, 2014 through June 30, 2014 approved at the June 23, 2014 meeting was reviewed with the Self Assessment
- D. Resolved: That the Spring Lake Board of Education approve submission to the NJ Department of Education the School Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights as presented.

**SPRING LAKE BOARD OF EDUCATION
MINUTES
September 24, 2014**

- E. Resolved: To approve, upon recommendation of the Superintendent, to accept one parent paid tuition student (SID#1515453851) in Kindergarten at a rate of \$6,000 for the 2014-2015 school year.

Policy

X. Committee Reports

Building & Grounds	Mr. Hale/ Mrs. Hansen	
Finance/Negotiations	Mrs. Hansen/ Mr. Hale	
Personnel/Student Personnel	Mrs. Hansen/ Mr. Hale	
Policy	Mr. Daino/Mr. Panzini	October 1, 2014
Curriculum/Instruction	Mrs. Valori/Mr. Panzini	
Communication	Mrs. Hansen/Mr. Daino	Schedule Next Meeting
NJSBA Delegate	Mrs. Hansen/Mr. Daino	
Legislation	Mrs. Hansen/Mr. Daino	
Liaison to Manasquan BOE	Mrs. Valori	
Liaison to HWM Booster Club	Mr. Hale	
Liaison to HWM PTA	Mrs. Hansen/Mrs. Valori	
Liaison to SLED	Mr. Panzini/Mr. Valori	

The Board discussed having having NJSBA representative Kathy Winecoff return to present details of the options for preparing a District Strategic Plan

XI. Payment of Bills

On motion by Mr. Hale and seconded by Mr. Panzini

Resolved: To approve payment of bills and payroll for the months of August 2014 and September 2014 for a total of \$

Bill Lists	\$921,244.26 August Final	August 2nd Payroll	\$35,748.19
	\$561,714.92 September 24th	September 1st Payroll	\$151,992.52

Record of checks and distribution are on file in the business office.

Roll Call Vote: Yes: Mr. Panzini, Mrs. Valori, Mr. Hale, Mr. Daino, Mrs. Hansen

XII. Old Business

On motion by Mr. Panzini and seconded by Mrs. Hansen

Resolved: To authorize the Superintendent to hire a Part Time Custodian contingent upon a clean criminal history and to report back to the Board at the next Board Action Meeting for ratification.

Roll Call Vote: Mr. Daino, MR. Panzini, Mrs. Valori, Mr. Hale, Mrs. Hansen

The December 18th meeting will be rescheduled.

**SPRING LAKE BOARD OF EDUCATION
MINUTES
September 24, 2014**

XIII. New Business

Congratulations to the New Student Council Officers

Thank Mrs. Salway for organizing the Second Annual High School Fair to be held September 25th. Sending Districts have been invited to participate.

XIV. Visitors

Mrs. Ferraro Board minutes posted

Mr. Ferraro Students transferring out

Mrs. Degnan Critical Emergency Plan

Mr. Roche Travel Reimbursement

Mrs. Dubac Safety on St. Claire Avenue

XV. Adjourned at 8:30 pm