

**SPRING LAKE BOROUGH BOARD OF EDUCATION  
REGULAR MEETING  
June 24, 2019 6:30 PM**

**I. Call to order:** This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

<b>Roll Call</b>	Present	Arrived at	Absent	Time:	PM
Mr. Worth					
Mrs. Giblin					
Mr. Ferraro					
Mrs. Matuch					
Mrs. Valori					

Dr. Raymond J. Boccuti, CSA; Denise McCarthy, SBA/BS; Paul Griggs, Esq., Board Attorney

**II. Flag salute**

**III. Safety and Security Update - Dr. Boccuti**

**IV. Public Comments on Agenda Items Only**

**V. Discussion by Topic**

A. General

1. Building and Grounds Update - Dr. Boccuti, Mrs. McCarthy

**VI. Approval of Minutes- May 28, 2019**

**VII. School Business Administrator's Report**

A. Board Secretary and Treasurer Reports - May 2019

RESOLVED: That the School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of May 31, 2019, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further RESOLVED: That the Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the month of May 2019; and therefore be it RESOLVED: That the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C.6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly Financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

B. Approval of Expenditures:

**SPRING LAKE BOROUGH BOARD OF EDUCATION  
REGULAR MEETING  
June 24, 2019 6:30 PM**

1. Approval of the June Bills List in the amount of \$34,291.97.

2. Approval of Gross Payroll Expense:

May 30, 2019 - \$170,747.86

June 14, 2019 - \$165,299.74

3. Approval of transfers in the amount of \$ 4,134.02 for the month of May 2019.

BE IT RESOLVED to approve submission of the following 2019-2020 grant application through the Elementary and Secondary Education Act (ESEA):

Title I Part A Basic	\$36,989
Title IIA Part A	\$10,271
Title IV	\$10,000

BE IT RESOLVED to approve submission of the following 2019-2020 grants:

IDEA Basic	\$95,118
IDEA Basic - Non-public Share	\$43,483
IDEA Preschool	\$ 3,881

BE IT RESOLVED to approve the following resolution:

WHEREAS, the Spring Lake Board of Education proposes to deposit anticipated undesignated fund balance (surplus) into both a maintenance reserve and a capital reserve account, and

WHEREAS, the Spring Lake Board of Education approves up to \$250,000 be deposited into the maintenance reserve account, and up to \$250,000 be deposited into the capital reserve account.

Now, Therefore BE IT RESOLVED by the Spring Lake Board of Education that it hereby authorizes the district's School Business Administrator, Denise McCarthy, to make these transfers consistent with all applicable laws and regulations.

BE IT RESOLVED to add National Life Group as a 403b provider for the Spring Lake Board of Education.

BE IT RESOLVED to approve the write off of stale outstanding checks from fiscal year 2017 in the amount of \$778.99.

BE IT RESOLVED to authorize the School Business Administrator/Board Secretary to process purchase orders and pay bills until the Regular Business Meeting of July 22, 2019.

**RESOLVED:** To approve, upon recommendation of the Superintendent, the School Business Administrator Report Items A. and B.:

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_:

**SPRING LAKE BOROUGH BOARD OF EDUCATION  
REGULAR MEETING  
June 24, 2019 6:30 PM**

Roll Call:

___Mr. Ferraro	___Mrs. Giblin	___Mrs. Matuch	___Mrs. Valori	___Mr. Worth
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**VIII. Superintendent's Report**

ADMINISTRATION

A. Report on Enrollment

<b>HW Mountz</b>	<b>172 Students 16 Non-Residents</b>
<b>Manasquan High School</b>	<b>41 Students</b>
<b><u>Other:</u> Special Education Out of District Monmouth County Vocational School Red Bank Regional</b>	<b><u>Students</u> 11 Students 11 Students 4 Students</b>
<b>Non-Public Transportation</b>	<b>87 Students</b>

B. Class Trips - No Class Trips

C. Use of Facilities - No requests

CURRICULUM/INSTRUCTION

A. 2019-2020 Gifted & Talented Program Update - Dr. Boccuti, Mr. Tonzola

B. NJDOE QSAC Report - Dr. Boccuti

PERSONNEL

A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:

**SPRING LAKE BOROUGH BOARD OF EDUCATION**  
**REGULAR MEETING**  
**June 24, 2019 6:30 PM**

B. Approval of proposal from BDO Consulting Services LLC to renew the annual contract for coordinated and shared professional development for mathematics between the sending school districts in the amount of \$1,620.

C. SLEA Schedule B Positions 2019-2020

Cheerleading Coach	Nancy Ritchey
Boys Soccer Coach	Nicholas Alvarez
Girls Soccer Coach	Lauren Marcus-Feld
Boys Basketball Coach	Kevin Lynch
Girls Basketball Coach	Ann Marie Callahan
Baseball Coach (split)	Anthony DeStefano, Matthew Tonzola
Softball Coach (split)	Cheryl Salway, John Livingood
Student Council Advisor	Lauren Marcus-Feld
Yearbook Advisor	Jennifer Penrod
National Jr.Honor Society Advisor	Karen Dettlinger
Eighth Grade Coordinator (split)	Anthony DeStefano, John Livingood
Spelling Bee Coordinator	Jenna Grannick
Band Day Advisor	Jennifer Penrod
Band Memorial Day Advisor	Jennifer Penrod
Lead Teacher (each)	Laura Roberts - Primary
	Ann Marie Callahan - Intermediate
	Cheryl Salway - Middle School
	Mary Pearce - Specials
Geography Bee Advisor	Lauren Marcus-Feld
Athletic Coach in Charge	Nicholas Alvarez
Science Fair Coordinator	Anthony Destefano
Art Fair Coordinator	Matthew Tonzola
Bowling Advisor	Anthony Destefano
Family Literacy Night Coordinator	Linda Krebs
Peer Mediation Advisor	Karen Dettlinger
Video Broadcasting Advisor	Mary Pearce
Academic Competition Coordinator	Matthew Tonzola
Eighth Grade Video Coordinator	Jennifer Penrod
School Wide Positive Behavior	
Support Coordinator	Jenna Grannick, Karen Dettlinger
Band and Chorus Advisor	Jennifer Penrod
Before School Program	Steven Janelli

C. 2019-2020 Annual Appointments and Authorizations

1. Business Administrator/Board Secretary – Denise McCarthy

**SPRING LAKE BOROUGH BOARD OF EDUCATION**  
**REGULAR MEETING**  
**June 24, 2019 6:30 PM**

2. Acting Board Secretary – Dr. Raymond J. Boccuti
3. Acting Principal – Krystyna Domogala
4. Attendance Officers – Bridget Koch and Donna Campbell
5. Custodian of the H.W. Mountz School Fund – Dr. Raymond J. Boccuti and Denise McCarthy
6. Emergency Management Council Member – Dr. Raymond J. Boccuti
7. Authorized Temporary Qualified Purchasing Agent – Denise McCarthy
8. Public Agency Compliance Officer – Denise McCarthy
9. AHERA Designated Person – Denise McCarthy
10. Integrated Pest Management Coordinator – Denise McCarthy
11. Right To Know Contact Person – Denise McCarthy
12. Chemical Hygiene Officers – Anthony DeStefano and Matthew Tonzola
13. Blood Borne Pathogens Standards – Bridget Koch
14. Section #504 Administrators – Krystyna Domogala and Eleanor Cosentino
15. Affirmative Action Officers – Krystyna Domogala and Denise McCarthy
16. Comprehensive Equity Plan – Krystyna Domogala
17. Child Abuse/Neglect and Missing Children Cases Liaison – Krystyna Domogala
18. Enforcement of Drug-Free School Zone Liaison with Law Enforcement Agencies – Krystyna Domogala
19. MOESC Representative – Dr. Raymond J. Boccuti
20. Homeless Liaison – Krystyna Domogala
21. Anti-Bullying Specialist – Eleanor Cosentino and Jeannine McDonald
22. Anti-Bullying Coordinator – Krystyna Domogala
23. NJSLA Coordinator – Krystyna Domogala
24. NJSLA IT – Christopher Soto
25. District Test Coordinator – Dr. Raymond J. Boccuti
26. School Test Coordinator – Krystyna Domogala

D. Approval of the employment contract of Denise L. McCarthy for the appointment of School Business Administrator, Board Secretary, July 1, 2019 through June 30, 2020 following the review and approval of the Executive County Superintendent.

E. Approval of Summer Staffing

1. Anthony Destefano as summer custodian at the hourly rate of \$14 effective July 1, 2019.
2. Mary Ann Neral as the summer office assistant at the hourly rate of \$13.93 not to exceed 25 hours.

**SPRING LAKE BOROUGH BOARD OF EDUCATION  
REGULAR MEETING  
June 24, 2019 6:30 PM**

3. Posting for summer technology intern assistance at the hourly rate of \$12.00 not to exceed 30 hours per week July 1, 2019 through August 31, 2019.

F. Approval of Child Study Team (CST) Summer Hours:

Eleanor Cosentino, Social Worker - 10 days at daily rate of \$369.35  
 Andrea Brierley, LDTC - 10 days at daily rate of \$347.68  
 Jeanine McDonald, School Psychologist - 10 days at daily rate of \$308.80  
 Brigid Maniace, Speech and Language Specialist - 3 days at the hourly rate of \$62.39 to administer assessments, reports and IEP writing and case management

CST Summer Work Requested for Avon School District-Pending Contract

Jeannine McDoanld, School Psychologist, 1 day at daily rate of \$308.80  
 Andrea Brierley, LDTC, 1 day at daily rate of \$347.68

- G. Authorization for the Superintendent to advertise and hire for position vacancies through the Board of Education work session Scheduled for September 23, 2019. The position vacancies must be included in the 2019-2020 budget.

**RESOLVED:** To approve, upon recommendation of the Superintendent, Personnel Items A. - G.:

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_:

Roll Call:

___ Mr. Ferraro	___ Mrs. Giblin	___ Mrs. Matuch	___ Mrs. Valori	___ Mr. Worth
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**STUDENT SERVICES**

- A. HIB Report June 2019
- B. Extended School Year (ESY) Program - Ms. Domogala
- C. Contracted Services:

ABC Pediatric Therapy, LLC, Alyson Stout, MS,PT, at hourly rate of \$85.00

OT Time, LLC, Amy Forsythe, at hourly rate of \$85.00

Behavior Therapy Associates, BCBA services; specifically, this service is based upon the anticipated time of 15 hours, at an hourly rate of \$200, totaling \$3,000. If needed in addition, fee for a full-day consultation (6 hours) will be \$1,200 and the fee for a

**SPRING LAKE BOROUGH BOARD OF EDUCATION  
REGULAR MEETING  
June 24, 2019 6:30 PM**

modified day consultation (4 hours) will be \$900.

**D. Approval of ESY Out of District (OOD) Placements**

Note: Transportation costs and contracts pending for ESY.

Spring Lake resident (#4893883869) at the Alpha School from 7/8/19 - 8/16/19, Monday - Friday, 8:30 AM - 2:30 PM.

Spring Lake resident (# 8636445771) at the Alpha School from 7/8/19 - 8/16/19, Monday - Friday, 8:30 AM - 2:30 PM.

Spring Lake resident (#1667616081) at Wall Township School District from 7/1/19 - 8/8/19, Monday - Thursday, 8:30 AM -12:30 PM.

Spring Lake resident (#2046398061) at The Shore Center from 6/24/19 – 8/8/19, Monday – Thursday, 8:30 AM – 1:30 PM.

**Manasquan Students**

Note: Transportation costs and contracts pending for ESY.

Spring Lake resident (# 8768907753) at Search Day School.

Spring Lake resident (#9964574192) at Search Day School.

Spring Lake resident (#5961626825) at Harbor School.

Spring Lake resident (#3489014370) at Collier School.

**RESOLVED:** To approve, upon recommendation of the Superintendent, Student Services Items A. - D.:

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_:

Roll Call:

___Mr. Ferraro	___Mrs. Giblin	___Mrs. Matuch	___Mrs. Valori	___Mr. Worth
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POLICY

**SPRING LAKE BOROUGH BOARD OF EDUCATION  
REGULAR MEETING  
June 24, 2019 6:30 PM**

A. Strauss Esmay Policies Update - Dr. Boccuti

B. Ad Hoc Committee and Liaison Reports

1. Report from Liaison to NJSBA - Mrs. Valori
2. Manasquan BOE Liaison - Vacancy
3. Report from Liaison to HWM PTA - Mrs. Matuch
4. Report from Liaison to Spring Lake Educational Foundation - Mr. Ferraro
5. Report from Liaison to the Booster Club - Mrs. Giblin
6. Ad hoc Communication Committee - Dr. Boccuti
7. Ad hoc Future of Mountz Committee - Mr. Worth

B. Committee Reports

1. Finance, Negotiations, Personnel - Mr. Worth, Mrs. Giblin
2. Building, Grounds, and Security - Mr. Worth, Mr. Ferraro
3. Curriculum, Instruction, Student Needs - Mrs. Matuch, Mrs. Giblin
4. Communications - Mrs. Matuch, Mrs. Giblin
5. Policy and Legislation - Mrs. Valori, Mr. Worth

**RESOLVED:** To approve, upon recommendation of the Superintendent, Policy and Committee Report Items A. and B.:

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_:

Roll Call:

___Mr. Ferraro	___Mrs. Giblin	___Mrs. Matuch	___Mrs. Valori	___ Mr. Worth
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**IX. Old Business**

**X. New Business**

**XI. Public Comment/Visitors**



**SPRING LAKE BOROUGH BOARD OF EDUCATION  
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**RESOLVED:** The Spring Lake Borough Board of Education hereby convenes to executive session for discussion of the following subjects: Personnel.

It is anticipated the executive session will take approximately one hour; the Board will not take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session discussion no longer exists.

On motion to enter Executive Session by \_\_\_\_\_ and seconded by \_\_\_\_\_:

Roll Call:

___ Mr. Feraro	___ Mrs. Giblin	___ Mrs. Matuch	___ Mrs. Valori	___ Mr. Worth
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On motion to exit Executive Session by \_\_\_\_\_ and seconded by \_\_\_\_\_:

Roll Call:

___ Mr. Feraro	___ Mrs. Giblin	___ Mrs. Matuch	___ Mrs. Valori	___ Mr. Worth
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**XII. Adjourn**

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_:

Roll Call:

___ Mr. Ferraro	___ Mrs. Giblin	___ Mrs. Matuch	___ Mrs. Valori	___ Mr. Worth
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