

SPRING LAKE BOROUGH BOARD OF EDUCATION
SPECIAL MEETING MINUTES
Remote Meeting due to Public Health - School Closure
July 27, 2020 6:30 PM

Meeting ID meet.google.com/zvv-poxk-gwt

Phone Number (US) +1 219-316-1145 PIN: 326 163 959#

I. Call to order: *President Worth called this meeting to order at 6:33 p.m. and announced “This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were published in The Asbury Park Press and on the district website.”*

II. Remote Attendance: *All arrived at/or prior to the meeting*

Board of Education: Mr. James Worth, President
Mrs. Noelle Giblin, Vice-President
Mr. John Clark
Mrs. Karen Matuch
Mr. Michael Moran

Administration: Dr. Stephen LaValva, Superintendent/Principal
Ms. Joannette Femia, Interim Business Administrator
Mr. Paul Griggs, Esq., Board Attorney

III. Flag salute - *President Worth led the recitation of the Pledge of Allegiance*

IV. President’s Statement - *President Worth stated that the district continues to make progress on preparations in the building and Dr. LaValva will report that tonight. This evening's meeting will focus on getting our children back to school. We will address the options for remote learning. Dr. LaValva will provide an in depth plan this evening. President Worth recommends that parents do their own research and make their decisions.*

V. Presentation of the preliminary SLBOE Re-Opening Plan - *Dr. LaValva presented the District’s Committee recommendation to School Re-opening.*

The Board discussed the presentation.

7:13 pm Public Comments on Dr. LaValva’s presentation:

Connie Sullivan asked if there will be any Pre-K, Kindergarten orientations?

Dr. LaValva responded that we will be testing students in the middle of August and we will try to have some type of orientation in early September or late August.

Mr. McFellie noted that the presentation was outstanding and asked what is the timing of how long someone needs to be out if exposed.

Dr. LaValva deferred to Nurse Koch who responded that current CDC guidelines is 10 days.

Richard Wells asked to explain “small group” reference

Dr. LaValva reviewed that classes will be kept together. When needed some classes will be subdivided in 6, 7 & 8th grades. PreK through 5th will stay together.

Jen Winn thanked Dr. LaValva for the presentation and asked if the Board would be open to more than 1 tent. Also inquired if there has been protocol published if students or teachers are tested for Covid-19?

Nurse Koch reported that that information is forthcoming.

Daniel Wisnyder asked if parents will have the options to send our children 3 days a week on and 2 days home? Also inquired about aftercare.

Dr. LaValva responded that we are asking parents to choose one or the other. In regards to aftercare we will review and make a plan.

Denise Minello - Co PTA President asked if the school will have hand sanitizer in every classroom and will there be disposable masks available for students who forget them?

Dr. LaValva responded that there will be hand sanitizer in every classroom and we will have masks available for students who forget them.

Erin McFellie asked what is the plan for asymptomatic symptoms for students and staff.

Nurse Koch responded that testing will be required if we feel it is necessary.

Lauren Bercost asked if there has been any consideration for fall sports.

Dr. LaValva responded that the last information provided to us is that fall sports will be delayed and will be reduced to 8 games.

Mr. Worth stated that it is very important for the Parents to fill out the questionnaire/survey.

Mrs. Minello asked if the students will use lockers.

Dr. LaValva responded that we have not decided yet.

Brea Blum asked if a student can be remote for a marking period and then in person.

Dr. LaValva responded that we would ask for decisions to be made in semesters.

Matt Reynolds asked if a remote day could be described.

Dr. LaValva responded that teachers will record mini lessons, we will not have live recordings in the classrooms

Marie Reed asked if quarantined students would have access to remote learning.

Dr. LaValva responded yes.

Dian Moran asked what is the plan for securing substitute teachers.

Dr. LaValva responded that we will turn to those we have used, coverage will also be available by our specials (teachers).

7:35 - Closed to the public for the presentation.

VI. Public Comment on Agenda Items Only - No comments

VII. Committee Reports

A. Committee Reports

- 1. Finance, Negotiations, Personnel, Mr. Worth reported that there is significant progress and Dr. LaValva is in the process of rebuilding his team.*
- 2. Buildings & Grounds, and Security, Mr. Worth reported that progress continues on getting the building ready for opening.*

3. Curriculum, Instruction, Student Needs, Mrs. Matuch - *No report*
4. Policy and Legislation, *Mr. Moran noted that there are policies on the agenda for 2nd readings*
5. Communications, Mrs. Matuch - *No report*

B. Liaison Reports

1. Manasquan BOE, *Mr. Clark reported that the reopening plan for Manasquan can be found on their website. The deadline for deciding remote or in house is July 31st.*
2. H.W. Mountz P.T.A., *Mrs. Matuch reported that they are busy working on the Kitchen Tour book*
3. Spring Lake Education Foundation, *Mr. Moran - No report*
4. Booster Club, *Mrs. Giblin - No report*

VIII. Superintendent’s Report

A. Acknowledgement from District Administration

1. Graduation - *Dr. LaValva reported that we had 16 students graduate. This was a great class and a great group of students who will be missed. The students did a great job at the graduation ceremony and made some touching presentations. Congratulations to all of our graduating eighth graders.*

B. Monthly HIB Report - *No HIB’s to report*

C. 1:1 Testing in August - *1:1 testing will be scheduled for August*

IX. Approval of Minutes -

Motion to approve the Meeting Minutes of the June 22, 2020 Regular Meeting, and the June 29, 2020 Special Meeting & Executive Session.

On motion by Mr. Worth, and seconded by Mrs. Giblin:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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X. Action Items

A. Curriculum and Instruction

There are currently no items to approve in Curriculum and Instruction

B. Personnel

- B1. Accept, with regret, the resignation of Mr. Christopher Soto, Technology Coordinator, effective September 22, 2020. (60 days from July 24, 2020); with authorization for Dr. LaValva to advertise for a replacement.

On motion by Mr. Worth, and seconded by Mrs. Giblin:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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C. Student Services

C1. Motion to approve the July 27, 2020 Confidential List of Classification of Students and Student Assignments (Inclusive of enrollment in the Extended School Year) for Spring Lake resident students. This list will be placed in the Confidential Minutes file.

On motion by Mrs. Giblin, and seconded by Mr. Clark:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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D. Policy

D1. Motion to approve on second reading and memorialize Policy 3128 and Policy 4128

On motion by Mrs. Matuch, and seconded by Mr. Clark:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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E. Finance

E1. Motion to accept the very generous donation of new kitchen cabinets and the cost associated with installing the same from Mr. Edwin Hale. *Mr. Worth thank Mr. Hale for this very generous donation and continued support of HWMountz.*

E2. Motion to approve the Board Secretary and Treasurer Reports for the months of June 2020.

RESOLVED: That the School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of June 30, 2020, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

RESOLVED: That the Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the month of June 30, 2020; and therefore be it

RESOLVED: That the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C.6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly Financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

E3. Motion to approve Bills List(s) in the amount of \$132,753.68 - June 2020 and \$59,058.83 July 2020 - *All bills are approved for payment except payment for MOESC pending review by the Finance Committee.*

E4. Motion to approve Gross Payroll Expense:

June 15, 2020 - \$168,113.82

June 17, 2020 - \$195,688.01

June 30, 2020 - \$19,712.00

E5. 2020-2021 Appointment of Board Professionals/Contracts: Treasurer, Attorney, Auditor,
Asbury Park Accounting/Personnel Software, NJSIG Insurance MOSSIF:

1. Pursuant to P Pursuant to P.L. 2015, Chapter 47, the Spring Lake Board of Education intends to renew the following Contracts for the School Year 2020-2021, previously awarded by the Board of Education. These Contracts are, have been, and will continue to be in full compliance with all State and Federal statutes and regulations; in particular, New Jersey Title 18A:18. Et. seq, N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200.

A. Move to approve Panda LLC: Treasurer of School Monies Fee of \$4,000 for the 2020-2021 Budget Year.

B. Move to approve Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC:
\$165/ hour-Legal Services

C. NJSIG-Move to approve renewal Resolution to continue membership in the New Jersey Schools Insurance Group (NJSIG) and the Monmouth Ocean Shared Services Insurance Fund (MOSSIF).

D. Asbury Park ITC- Move to renew the contract with the Asbury Park ITC for the 2020-2021 School Year at the fee of \$7,925 for Licensing of Payroll/Personnel and Accounting.

E. Ferraioli, Wielkocz, Cerullo & Cuva, PA-Move to renew Auditor for 2019-2020 Audit/CAFR for fee of \$14,500.

F. Move to recommend Balken Risk Management as Insurance Broker for Spring Lake Board of Education for the 2020-2021 School Year.

G. 2019-2020 Business Office Vendors:

RESOLVED, the Spring Lake Board of Education approved the 403 (b) Deferred Compensation Plan and Adoption Agreement

RESOLVED, the Spring Lake Board of Education approved the following companies to Provide Tax-Shelter Annuity salary reduction agreements for the 2020-2021 school year:

AXA Equitable Life Insurance Co. 403(b)

AIG Valic (403 (b)

The Board had a discussion in regard to E5. Mr. Clark requested to table E5 as he is requesting the professional appointments should be bid. Interim Business Administrator Mrs. Femia noted that the

bidding process can take several months and the district is required by statute to have these appointments in place. Mrs. Femia stated that they can be approved now and she will bid them out in time for the reorganization meeting in January 2021.

At the Board of Education’s direction the Interim Business Administrator will go out for RFQ’s for all professional services by October 1, 2020.

On motion by Mr. Moran, and seconded by Mrs. Giblin:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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XI. Public Comment on Non-Agenda Items - 8:07 p.m.

Matt Palmer inquired about the status of the Future of HWMountz report. Mr. Worth responded that he would like to present it in person as opposed to remotely. It was ready in March pre-Covid, things have changed, however we would like to present. Mrs. Giblin agreed it should be presented in person.

XII. Executive Session –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on July 27, 2020 at: 8:10 pm. to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- _____ Matters rendered confidential by state or federal law
- _____ Matters which would constitute an unwarranted invasion of privacy
- _____ Matters involving collective negotiations and/or the negotiations of terms and conditions
- _____ Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- _____ Matters concerning the protection of the safety or property of the public
- _____ Pending or anticipated litigation and matters covered by the attorney-client privilege
- X Matters involving employees and terms of their employment and contract

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exists. Action MAY be taken on one or more items stated above.

Motion to enter Executive Session by Mr. Worth, and seconded by Mr. Moran Time 8:10 PM:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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Executive Session to be held remotely in an alternate virtual meeting room.

Motion to exit Executive Session by Mrs. Matuch, and seconded by Mr. Clark Time: 8:40 PM:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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XIII. Adjournment

Motion to Adjourn by Mrs. Giblin, and seconded by Mr. Moran, Time: 8:42 PM:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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Respectfully submitted:

Joanette Femia
Interim School Business Administrator/Board Secretary