

**SPRING LAKE BOROUGH BOARD OF EDUCATION
REGULAR MEETING AGENDA
July 22, 2019 6:30 PM**

I. Call to order: This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time:	PM
Mr. Worth					
Mrs. Giblin					
Mrs. Matuch					

Denise McCarthy, SBA/BS; Paul Griggs, Esq., Board Attorney, Krystyna Domogala, Vice Principal/
Director of Student Services

II. Flag salute

III. President's statement

IV. Safety and Security Update

IV. Public Comments on Agenda Items Only

V. Discussion by Topic

A. General

1. Building and Grounds Update -Mrs. McCarthy
2. ESY Status Report- Ms. Domogala
3. Superintendent/Principal- replacement process and timing
4. Annual School Election- November 5, 2019

VI. Approval of Minutes- May 28, 2019 Regular Meeting, June 15, 2019 Special Meeting and June 24, 2019 Regular Meeting.

RESOLVED: To approve, the Minutes

On motion by _____, and seconded by _____:

Roll Call:

____ Mrs. Giblin	____ Mrs. Matuch	____ Mr. Worth
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VII. School Business Administrator's Report

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A. Board Secretary and Treasurer Reports - Draft of the June 30, 2019 reports.

RESOLVED: That the School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of June 30, 2019, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further RESOLVED: That the Spring Lake Borough Board of Education accepts the draft Financial Reports of the Secretary and Treasurer for the month of June 2019; and therefore be it RESOLVED: That the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C.6A:23A-16(c)(4), after review of the draft Board Secretary and Treasurer monthly Financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

B. Approval of Expenditures:

1. Approval of the June Bills List in the amount of \$

2. Approval of Gross Payroll Expense:

June 19, 2019 - \$245,991.76

June 25, 2019 - \$ 17,621.47

3. Approval of transfers in the amount of \$ 258,420.98 for the year ended June 30, 2019.

C. 2019-2020 Appointment of Board Professionals/Contacts: Treasurer, Attorney, Auditor, Asbury Park Accounting/Personnel Software, NJSIG Insurance MOSSIF:

1. Pursuant to P.L. 2015, Chapter 47, the Spring Lake Board of Education intends to renew the following Contracts for the School Year 2019-2020, previously awarded by the Board of Education. These Contracts are, have been, and will continue to be in full compliance with all State and Federal statutes and regulations; in particular, New Jersey Title 18A:18. Et. seq, N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200.

A, Move to approve Panda LLC: Treasurer of School Monies Fee tbd

B. Move to approve Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC: \$165/hour-Legal Services

C. NJSIG-Move to approve renewal Resolution to continue membership in the New Jersey Schools Insurance Group (NJSIG) and the Monmouth Ocean Shared Services Insurance Fund (MOSSIF).

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D. Asbury Park ITC- Move to renew the contract with the Asbury Park ITC for the 2019-2020 School Year at the fee of \$7,635 for Licensing of Payroll/Personnel and Accounting.

E. Ferraioli, Wielkotz, Cerullo & Cuva, PA-Move to renew Auditor for 2019-2020 Audit/CAFR for fee of \$13,500.

F. Move to recommend Balken Risk Management as Insurance Broker for Spring Lake Board of Education for the 2019-2020 School Year.

G. 2019-2020 Business Office Vendors:

RESOLVED, the Spring Lake Board of Education approved the 403 (b) Deferred Compensation Plan and Adoption Agreement

RESOLVED, the Spring Lake Board of Education approved the following companies to Provide Tax-Shelter Annuity salary reduction agreements for the 2019-2020 school year:

AXA Equitable Life Insurance Co. 403(b)
AIG Valic (403 (b)
National Life Group

RESOLVED, the Spring Lake Board of Education approves the Spring Lake 125 Plan including a Flexible Spending Account and to re-approve Aflac as Third Party Administer for the 2019-2020 school year.

RESOLVED, the Spring Lake Board of Education approves establishing a Petty Cash Fund of \$1,500 on July 1, 2019 as per Board Policy.

H. **RESOLVED** to approve ASAP blinds to provide battery operated remote control shades for the library in the amount of \$ 3,743. This expense will be paid as part of the donations made by the PTO and SLED to the library project.

I. **RESOLVED** to approve Atlantic Flooring & Solar Window to provide LVT flooring the entire library and carpet on the stairs and landing in an amount not to exceed \$21,000. This expense will be paid as part of the donations made by the PTO and SLED to the library project with a remaining amount of approximately \$ 4,500 to be paid by the Board of Education.

J. **RESOLVED** to approve Krystyna Domogala, as a second signatory on all of the TD Bank accounts.

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RESOLVED: To approve, the School Business Administrator Report Items A-J:

On motion by _____, and seconded by _____:

Roll Call:

____ Mrs. Giblin	____ Mrs. Matuch	____ Mr. Worth
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VIII. Report

ADMINISTRATION

A. Report on Enrollment

HW Mountz	143 Students 12 Non-Residents
Manasquan High School	50 Students
<u>Other:</u> Special Education Out of District Monmouth County Vocational School Red Bank Regional	<u>Students</u> 11 10 4
Non-Public Transportation	87 students

B. Class Trips - No Class Trips

C. Use of Facilities - No requests

CURRICULUM/INSTRUCTION

A. Update - Ms. Domogala

PERSONNEL

A. Professional Development Workshop and Travel Log:

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Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Cheryl Salway	September 25, 2019	Monmouth County Vocational School District Counselor Breakfast	\$0	\$10	\$10
School District	2019-2020 school year	Regional Professional Development Academy	\$710.00		
Krystyna Domogala	2019-2020 school year	Monmouth County Association of Directors of Special Education	\$150.00		

B. Approval to hire Conor McCarthy as a summer Technology Assistant intern at the hourly rate of \$12 per hour and not to exceed 40 hours per week as budgeted in the 2019-2020 school district budget through August 31, 2019 pending criminal history clearance.

C. Approval to employ Krystyna Domogala as Acting Superintendent/Principal from the date that the Commissioner of Education approves the appointment until an Interim Superintendent/Principal is employed, at a per diem rate of \$ 118.44, that is in addition to the salary currently paid to Ms. Domogala to serve as Assistant Principal and Director of Student Services conditioned upon approval of the contract by the Monmouth County Executive Superintendent.

D. Approval for Matthew Tonzola, Linda Krebs and Lauren Marcus Feld to review OLSAT scores and address G&T responsibilities, not to exceed a total of two hours each at the SLEA CBA rate of \$34.36 per hour during the summer.

E. Approval for Karen Dettlinger, Jenna Grannick and Cheryl Salway to review test data and address student placement matters for a total of one hour at the SLEA CBA rate of \$34.36 during the summer.

F. Approval for Karen Dettlinger, Cheryl Salway, Laura Roberts and Mary Pearce to collaborate in master scheduling process during the summer, up to three hours each, at SLEA CBA rate of \$34.36.

G. Approval for Nancy Ritchey and Laura Roberts, payment up to one hour each, at the SLEA CBA rate of \$34.36 / hr for preparation and planning for Preschool and Kindergarten Orientation during the summer.

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H. Approval for Mary Pearce and Laura Roberts to collaborate on the yearly activity / assembly schedule for a total of one hour each at the SLEA CBA rate of \$34.36 during the summer.

RESOLVED: To approve, Personnel Items A. -C.:

On motion by _____, and seconded by _____:

Roll Call:

____ Mrs. Giblin	____ Mrs. Matuch	____ Mr. Worth
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STUDENT SERVICES

A. Approval of Non-Resident Tuition Student

B. Approval of a Psychiatric Evaluation with Dr. Worth for SL resident, MHS student, at a cost of \$550 for evaluation / report.

RESOLVED: To approve, Student Services Items A.:

On motion by _____, and seconded by _____:

Roll Call:

____ Mrs. Giblin	____ Mrs. Matuch	____ Mr. Worth
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POLICY

A. Strauss Esmay Policies Update - Mr Worth

B. Ad Hoc Committee and Liaison Reports

1. Report from Liaison to NJSBA - Open
2. Manasquan BOE Liaison - Vacancy
3. Report from Liaison to HWM PTA - Mrs. Matuch
4. Report from Liaison to Spring Lake Educational Foundation - Open
5. Report from Liaison to the Booster Club - Mrs. Giblin

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- 6. Ad hoc Communication Committee - Mrs. Matuch
- 7. Ad hoc Future of Mountz Committee - Mr. Worth
Demographic study request
Letter of introduction request -committee fact finding.

B. Committee Reports

- 1. Finance, Negotiations, Personnel - Mr. Worth, Mrs. Giblin
- 2. Building, Grounds, and Security - Mr. Worth,
- 3. Curriculum, Instruction, Student Needs - Mrs. Matuch, Mrs. Giblin
- 4. Communications - Mrs. Matuch, Mrs. Giblin
- 5. Policy and Legislation - Mr. Worth

RESOLVED: To approve, Policy and Committee Report Items A. and B.:

On motion by _____, and seconded by _____:

Roll Call:

____ Mrs. Giblin	____ Mrs. Matuch	____ Mr. Worth
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IX. Old Business- Placeholder for Board action list

X. New Business

XI. Public Comment/Visitors

XII. Adjourn

On motion by _____, and seconded by _____:

Roll Call:

____ Mrs. Giblin	____ Mrs. Matuch	____ Mr. Worth
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