

**SPRING LAKE BOROUGH BOARD OF EDUCATION**

**WORK SESSION MEETING**

February 5, 2018 6:30 P.M.

**I. Call to order:** This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

<b>Roll Call</b>	Present	Arrived at	Absent	Time:	p.m.
Mr. Daino					
Mr. Ferraro					
Dr. Sterling					
Mrs. Valori					

Dr. Raymond J. Boccuti, CSA; Louise B. Davis, Interim SBA/BS; Paul Griggs, Esq., Board Attorney

**II. Flag salute**

**III. President's Statement**

**IV. Student and Staff Staff Recognition - (Recognition at February 20, 2018 Regular BOE Meeting)**

Ife Alao, Geography Bee Winner  
Brendan Galvin, Spelling Bee Winner  
Deborah Hallowell, Teacher of the Year  
Victoria Hanlon, Educational Services Professional of the Year

**V. Public Comments on Agenda Items Only**

**VI. Discussion by Topic**

A. General

1. Building & Grounds Update - Dr. Boccuti and Ms. Davis
2. Settembrino Architects Presentation - Kevin M. Settembrino, AIA, LEED, AP, Principal
  - a. Long range facilities plan
  - b. Air conditioning proposals

**VII. Approval of Minutes**

**RESOLVED:** To approve, upon recommendation of the Superintendent, the Minutes of the January 22, 2018 Combined Board Meeting. ( Will be provided by 2/20/18)

**VIII. Interim School Business Administrator's Report**

A. Secretary and Treasurer Reports - December 2017 Reports will be attached

**RESOLVED:** That the Interim School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of December 31, 2017, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

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**RESOLVED:** That the Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the month of December 31, 2017; and therefore be it

**RESOLVED:** That the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C.6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**B. Approval of Expenditures:**

1. Approval of Bills List dated February 20, 2018 in the amount of TBD
2. Approval of Gross Payroll Expense for:  
January 30, 2018 - TBD  
February 9, 2018 - TBD

**C. Approval of Transfers February 2018, Report will be attached.**

**D. RESOLVED,** the Spring Lake Borough Board of Education approves services with Artome for the development and execution of an Art Show to be held at HW Mountz School on Thursday, March 22, 2018. Services to include framing pieces of art that the students have created, displaying artwork, and returning any unsold artwork.

**E. RESOLVED** that the Spring Lake Borough Board of Education approve/ratify the 2017-2018 IDEA Basic Amendment to include the 2016-17 Carryover in the amount of \$36,139. And IDEA PreK in the amount of \$4,601.

**RESOLVED:** To approve, upon recommendation of the Superintendent, Interim Business Administrator Report items A - E:

**IX. Superintendent's Report**

ADMINISTRATION

**A. Report on Enrollment**

<b>HW Mountz</b>	<b>196 Students (20 Non-Residents)</b>
<b>Manasquan High School</b>	<b>47 Students</b>
<b><u>Other:</u> Special Education Out of District</b>	<b><u>31 Students</u> 11 Students</b>

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<b>Monmouth County Vocational School Red Bank Regional</b>	<b>15 Students 5 Students</b>
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<b>Non-Public Transportation</b>	<b>87 Students</b>
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B. Class Trips

Class	Teacher(s)	Destination
Grade 6	Mrs. Salway, TBA	Metropolitan Museum of Art-NY (Pending Approval-PTA Mini Grant Submission)
Grade 6	Mr. DeStefano Mrs. Lyons	Medieval Times-Lyndhurst, NJ

C. Use of Facilities -

Spring Lake Recreation  
Make-up Basketball Session for Snow day  
March 3, 2018  
Gymnasium  
9AM-11 AM  
Requested by: Kathy Heine

Spring Lake Drug Prevention Alliance  
Cops vs. Kids  
March 14, 2018  
Gymnasium  
6:00 PM-9:00 PM  
Requested by: Fran Florentine and Patrolman Michael Palmer

**RESOLVED:** To approve, upon recommendation of the Superintendent, Report items A - C:

CURRICULUM/INSTRUCTION

- A. Update - Dr. Boccuti
- B. Draft 2018-2019 School Calendar

PERSONNEL

- A. Professional Development Workshop and Travel Log:

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Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Chris Soto	January 25-26, 2018	Techspo-Atlantic City, NJ	\$425	\$40	\$465
Matthew Tonzola	March 13-14, 2018	NJSLA Committee Meeting-New Brunswick, NJ	\$0	\$.31 per mile	
Brigid Maniace	April 18, 2018	SLPs: Enhance Therapy Effectiveness for Auditory Processing Disorder, Memory Deficits. Attention Deficit Disorder and Language Processing	\$249	.31 per mile	

B. Substitute Teacher-Lisa Esposito

STUDENT SERVICES

A. HIB Report February 2018 - Dr. Boccuti

**RESOLVED:** To approve, upon recommendation of the Superintendent Student Services Report item A:

POLICY

A. Strauss Esmay Policies - First Reading of Policy 2415 Series:

- 2415 - No Child Left Behind
- 2415.02 - Title I, Fiscal Responsibilities
- 2415.03 - Highly Qualified Teachers
- 2415.04 - Title I, Parental Involvement
- 2415.05 - Student Surveys, Analysis, and Evaluations
- 2415.06 - Unsafe School Choice Option
- 2415.20 - NCLB Complaints
- 2415.30 - Title I, Foster Care

B. Strauss Esmay Policies -First reading of Policy 4000 Series - Support Staff Members, Policies \*, and accompanying regulations for Policy 4000 Series - Support Staff Members:

- 4111 - Creating Positions
- 4124 - Employment Contract
- 4125 - Employment of Support Staff Members
- 4140 - Termination

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- 4145 - Layoffs
- 4146 and R - Nonrenewal of Nontenured Support Staff Member
- 4150 - Discipline
- 4152 - Withholding an Increment
- 4159 - Support Staff Member/School district Reporting Responsibilities
- 4160 and R - Physical Examination
- 4161 - Examination for Cause
- 4211.3 and R - Consulting Outside the District
- 4212 and R - Attendance
- 4214 - Conflict of Interest
- 4215 - Code of Ethics
- 4216 - Dress and Grooming
- 4218 and R - Substance Abuse
- 4219 - Commercial Driver Controlled Substance and Alcohol Use Testing
- 4220 and R - Employee Evaluation
- 4230 and R - Outside Activities
- 4233 and R - Political Activities
- 4240 - Employee Training
- 4281 and R - Inappropriate Staff Conduct
- 4282 - Use of Social Networking Sites
- 4283 - Electronic Communications Between Support Staff Members and Students
- 4321 and R - Acceptable Use of Computer network(s)/Computers and Resources by Support Staff Members
- 4324 - Right of Privacy
- 4340 - Grievance
- 4351 - Healthy Workplace Environment
- 4352 and R - Sexual Harassment
- 4360 - Support Staff Member Tenure
- 4381 - Protection Against Retaliation
- 4410 - Compensation
- 4413 - Overtime Compensation
- 4415 - Substitute Wages
- 4420 - Benefits
- 4425 - Work Related Disability Pay
- 4425.1 and R - Modified Duty Early Return to Work Program - Support Staff Members
- 4431.1 - Family Leave
- 4431.3 - New Jersey's Family Leave Insurance Program
- 4432 - Sick Leave
- 4433 - Vacations
- 4434 - Holidays
- 4435 - Anticipated Disability
- 4436 - Personal Leave
- 4437 - Military Leave
- 4438 - Jury Duty

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**RESOLVED:** To approve, upon recommendation of the Superintendent, the Policy Report items A - B:

STRATEGIC PLAN

A. Update - Dr. Boccuti

**X. Old Business**

A. School District/PTA Media Center Collaboration Project

**XI. New Business**

**XII. Public Comment/Visitors**

**XIII. Executive Session** –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

**WHEREAS**, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on May 22, 2017 at: 7:50 pm. to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- Matters rendered confidential by state or federal law
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters which would constitute an unwarranted invasion of privacy
- Matters involving collective negotiations and/or the negotiations of terms and conditions
- Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- Matters concerning the protection of the safety or property of the public
- Pending or anticipated litigation and matters covered by the attorney-client privilege

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- Matters involving employees and terms of their employment and contract
- Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action WILL NOT be taken on any of the items stated above.

On motion by: \_\_\_\_\_, and seconded by: \_\_\_\_\_

Vote: \_\_\_ ayes      \_\_\_ nays      \_\_\_ absent      \_\_\_ abstain

**XIII. Adjourn**

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_:

Roll Call:

___ Mr. Ferraro	___ Dr. Sterling	___ Mrs. Valori	___ Mr. Daino
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