

**SPRING LAKE BOROUGH BOARD OF EDUCATION
REGULAR MEETING AGENDA
February 25, 2019, 6:30 PM**

I. Call to order: This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time:	PM
Mr. Worth					
Mrs. Giblin					
Mr. Ferraro					
Mrs. Matuch					
Mrs. Valori					

Dr. Raymond J. Boccuti - Superintendent, CSA; Denise McCarthy - SBA/BS; Paul Griggs, Esq.- Board Attorney

II. Flag salute

III. President's Statement

IV. Student and Staff Recognition - Dr. Boccuti

Spelling Bee - Catharine Little

Geography Bee - Joseph Graff

Teachers: 2018 NJ Exemplary Elementary Educators - Deborah Hallowell, Linda Krebs, Mary Pearce, Laura Roberts

NJDOE ELA Standards Revision Committee - Laura Roberts, Cheryl Salway

V. RESOLVED: To approve Memorandum of Agreement, including salary guides, by and between the Spring Lake Borough Board of Education and Spring Lake Education Association for the term July 1, 2018 through June 30, 2021.

On motion by _____, and seconded by _____:

Roll Call:

___Mr. Ferraro	___Mrs. Giblin	___Mrs. Matuch	___Mrs. Valori	___Mr. Worth
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VI. Safety and Security Update - Dr. Boccuti

RESOLVED: To approve, upon recommendation of the Superintendent, C & M Door Controls, Inc. for continued implementation of the Board of Education approved safety and security plan in the amount of \$3,400 which was the lowest of three quotes received.

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Roll Call:

___Mr. Feraro	___Mrs. Giblin	___Mrs. Matuch	___Mrs. Valori	___Mr. Worth
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RESOLVED: To approve, upon recommendation of the Superintendent, Atlantic Flooring and Solar Window for continued implementation of the Board of Education approved safety and security plan in the amount of \$35,806 which was the lowest of three quotes received.

On motion by _____, and seconded by _____:

Roll Call:

___Mr. Feraro	___Mrs. Giblin	___Mrs. Matuch	___Mrs. Valori	___Mr. Worth
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VII. Public Comments on Agenda Items Only

VIII. Discussion by Topic

A. General

1. Building & Grounds Update - Dr. Boccuti, Mrs. McCarthy

IX. Approval of Minutes- December 17, 2018 and January 28, 2019

On motion by _____, and seconded by _____:

Roll Call:

___Mr. Feraro	___Mrs. Giblin	___Mrs. Matuch	___Mrs. Valori	___Mr. Worth
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X. School Business Administrator's Report

A. Secretary and Treasurer Reports - January 2019

B. Approval of Expenditures:

1. Approval of the Bills List-February 2019 in the amount of \$
2. Approval of Gross Payroll Expense in the amount of \$156,314.49 for the pay period ended January 15, 2019 and \$158,485.32 for the pay period ended January 30, 2019.
3. Approval of Transfers in the amount of \$ 379,104.

C. Acceptance of Audit

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The annual audit for the fiscal year ended June 30, 2018 be accepted and placed on file and the following corrective action plan will be implemented:

Recommendation Number	Corrective Action Approved by the Board	Method of Implementation	Person responsible for Implementation	Completion Date of Implementation
2018:01	The wages reported on Federal Form 941 and NJ Form W-3 were not in agreement with the W-2 Federal and State wages	Thorough review and reconciliation	SBA	2/28/19
2018:02	The Special Revenue subsidiary Ledger was not in agreement with the Board Secretary's report	Balanced on a monthly basis	SBA	Ongoing
2018:03	The continuing disclosure requirements documents were not filed in a timely manner with EMMA	Phoenix Advisors was hired	SBA	12/18

RESOLVED: To approve, upon recommendation of the School Business Administrator, Report Items A. - C.:

On motion by _____, and seconded by _____:

Roll Call:

___ Mr. Feraro	___ Mrs. Giblin	___ Mrs. Matuch	___ Mrs. Valori	___ Mr. Worth
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XI. Superintendent's Report

ADMINISTRATION

A. Report on Enrollment

HW Mountz	174 Students (15 Non-Residents)
Manasquan High School	41 Students
<u>Other:</u> Special Education Out of District Monmouth County Vocational School Red Bank Regional	<u>Students</u> 11 Students 11 Students 4 Students
Non-Public Transportation	87 Students

B. Class Trips

Class	Teacher(s)	Destination
TBA	TBA	Unified Sports Day-Spring Lake Heights, NJ
Grade 3	Mrs. Abbot, Mr. Tonzola	Manasquan Reservoir-Howell, NJ
Grade 7 Students (4)	N/A	Manasquan Elementary School Pi Day Convocation-Manasquan, NJ
Grade 7 SEA	Mrs. Krebs, Mrs. Iacouzzi, Mrs Pearce or TBA	Music and Movies Convocation-Middletown, NJ

C. Use of Facilities

Spring Lake Recreation
Gymnasium
August 5-9, 2019
August 12-16, 2019
Future Starts 9-11

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Shoregirls 9-12
Requested by: Kathy Heine

RESOLVED: To approve, upon recommendation of the Superintendent, Administration Items B. and C.:

On motion by _____, and seconded by _____:

Roll Call:

___ Mr. Feraro	___ Mrs. Giblin	___ Mrs. Matuch	___ Mrs. Valori	___ Mr. Worth
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CURRICULUM/INSTRUCTION

- A. Curriculum adjustments and provisions as required by NJQSAC preparations and reviewed with the NJQSAC Committee.
- B. Draft 2019-2020 School Calendar

RESOLVED: To approve, upon recommendation of the Superintendent, Curriculum/Instruction Item A.:

On motion by _____, and seconded by _____:

Roll Call:

___ Mr. Feraro	___ Mrs. Giblin	___ Mrs. Matuch	___ Mrs. Valori	___ Mr. Worth
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PERSONNEL

- A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Eleanor Cosentino, Krystyna Domogala	March 26, 2019	Implementing Targeted Literacy Interventions in Tiers 1, 2, 3, Park II-Eatontown, NJ	\$0	.31 per mile	
Kelly Clark	March 27, 2019	Evidence Based Practices for Autism: Social Skills Instruction-Eatontown, NJ	\$0	.31 per mile	

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B. Extension of Family Medical Leave for Michele Lee to the end of the 2019-2020 second marking period.

C. Extension of long term substitute Psychologist, Jeannine McDonald, to the end of the 2019-2020 second marking period.

D. Appointment of School Nurse, Bridget K. Koch, start date TBA, at the prorated salary of \$73,470 representing Master's level, step 11 on the status quo SLEA collective bargaining unit agreement salary and subject to adjustment upon Board of Education adoption of the new SLEA collective bargaining unit agreement.

E. Appointment of Substitute School Nurse, Marge Kincaid, appointment at a per diem rate of \$120 through the TBA start date of Bridget K. Koch.

RESOLVED: To approve, upon recommendation of the Superintendent, Personnel Item A. - E.:

On motion by _____, and seconded by _____:

Roll Call:

___Mr. Feraro	___Mrs. Giblin	___Mrs. Matuch	___Mrs. Valori	___Mr. Worth
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STUDENT SERVICES

A. HIB Report

B. Student Code of Conduct

RESOLVED: To approve, upon recommendation of the Superintendent, Student Services Item A. and B.:

On motion by _____, and seconded by _____:

Roll Call:

___Mr. Feraro	___Mrs. Giblin	___Mrs. Matuch	___Mrs. Valori	___Mr. Worth
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POLICY

A. Ad Hoc Committee and Liaison Reports

1. Report from Liaison to NJSBA - Mrs. Valori
2. Manasquan BOE Liaison - Discussion at meeting

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3. Report from Liaison to HWM PTA - Mrs. Matuch
4. Report from Liaison to Spring Lake Educational Foundation - Mr. Ferraro
5. Report from Liaison to the Booster Club - Mrs. Giblin
6. Ad hoc Communication Committee Tabled Discussion - Mrs. Matuch

B. Committee Reports

1. Finance, Negotiations, Personnel - Mr. Worth, Mrs. Giblin
2. Building, Grounds, and Security - Mr. Worth, Mr. Ferraro
3. Curriculum, Instruction, Student Needs - Mrs. Matuch, Mrs. Giblin
4. Communications - Mrs. Matuch, Mrs. Giblin
5. Policy and Legislation - Mrs. Valori, Mr. Worth

C. Board of Education, School District Committees Discussion - Dr. Boccuti, Mr. Griggs

RESOLVED: To approve, upon recommendation of the Superintendent, Policy Items A. and B.:

On motion by _____, and seconded by _____:

Roll Call:

___Mr. Ferraro	___Mrs. Giblin	___Mrs. Matuch	___Mrs. Valori	___Mr. Worth
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XII. Old Business

XIII. New Business

XIV. Public Comment on Any Topic

XVI. Executive Session - * PM

RESOLVED: The Spring Lake Borough Board of Education hereby convenes to executive session for discussion of the following subjects: Attorney/Client Privilege, Legal, Personnel.

It is anticipated the executive session will take approximately one hour; the Board will not take action when it reconvenes to public session; and the minutes of the executive session shall be

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released to the public when the reason for the executive session discussion no longer exists.

On motion to enter Executive Session by _____ and seconded by _____:

Roll Call:

____ Mr. Feraro	____ Mrs. Giblin	____ Mrs. Matuch	____ Mrs. Valori	____ Mr. Worth
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On motion to exit Executive Session by _____ and seconded by _____:

Roll Call:

____ Mr. Feraro	____ Mrs. Giblin	____ Mrs. Matuch	____ Mrs. Valori	____ Mr. Worth
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XVII. Adjourn

On motion by _____, and seconded by _____:

Roll Call:

____ Mr. Feraro	____ Mrs. Giblin	____ Mrs. Matuch	____ Mrs. Valori	____ Mr. Worth
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