

SPRING LAKE BOROUGH BOARD OF EDUCATION

REGULAR MEETING

February 20, 2018 6:30 P.M.

- I. **Call to order:** This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time:	p.m.
Mr. Daino					
Mr. Ferraro					
Dr. Sterling					
Mrs. Valori					

Dr. Raymond J. Boccuti, CSA; Louise B. Davis, Interim SBA/BS; Paul Griggs, Esq., Board Attorney

II. Flag salute

III. President’s Statement

IV. Student and Staff Staff Recognition -

- Ife Alao - Geography Bee Winner
- Brendan Galvin - Spelling Bee Winner
- Deborah Hallowell - Teacher of the Year
- Victoria Hanlon - Educational Services Professional of the Year

V. Public Comments on Agenda Items Only

VI. Discussion by Topic

- A. General
 - 1. Building & Grounds Update - Dr. Boccuti and Ms. Davis
 - 2. Long Range Facilities Plan - Follow up and ongoing discussion

VII. Approval of Minutes

RESOLVED: To approve, upon recommendation of the Superintendent, the Minutes of the January 22, 2018 Combined Board Meeting.

VIII. Interim School Business Administrator’s Report

- A. Secretary and Treasurer Reports - December 2017 Reports attached

RESOLVED: That the Interim School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of December 31, 2017, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

RESOLVED: The Spring Lake Borough Board of Education accepts the Financial Reports of

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the Secretary and Treasurer for the month of December 31, 2017; and therefore be it

RESOLVED: The Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C.6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

B. Approval of Expenditures:

1. Approval of Bills List dated February 20, 2018 in the amount- To Be Provided
2. Approval of Gross Payroll Expense for:
 - January 30, 2018 - \$150,317.58
 - February 9, 2018 - \$159,787.22

C. Approval of Transfers February 2018, Report to be provided

D. RESOLVED: The Spring Lake Borough Board of Education approves services with Artome for the development and execution of an Art Show to be held at HW Mountz School on Thursday, March 22, 2018. Services to include framing pieces of art that the students have created, displaying artwork, and returning any unsold artwork.

E. RESOLVED: The Spring Lake Borough Board of Education approve/ratify the 2017-2018 IDEA Basic Amendment to include the 2016-17 carryover in the amount of \$36,139. And IDEA PreK in the amount of \$4,601.

RESOLVED: To approve, upon recommendation of the Superintendent, Interim Business Administrator Report items A - E:

On motion by _____, and seconded by _____:

Roll Call:

___ Mr. Ferraro	___ Dr. Sterling	___ Mrs. Valori	___ Mr. Daino
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IX. Superintendent’s Report

ADMINISTRATION

A. Report on Enrollment

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HW Mountz	196 Students (21 Non-Residents)
Manasquan High School	47 Students
Other: Special Education Out of District Monmouth County Vocational School Red Bank Regional	31 Students 11 Students 15 Students 5 Students
Non-Public Transportation	87 Students

B. Class Trips

Class	Teacher(s)	Destination
Grade 4 & 5 SEA	Mrs. Krebs, Mr. Tonzola	Middletown Arts Center-Middletown, NJ STEAM Academy-Pt. Pleasant, NJ
Grade 6	Mrs. Salway, Ms. Foligno, Parent	Metropolitan Museum of Art-NY
Grade 6	Mr. DeStefano Mrs. Lyons	Medieval Times-Lyndhurst, NJ

C. Use of Facilities

Spring Lake Recreation
 Make-up Basketball Session for Snow day
 March 3, 2018
 Gymnasium
 9AM-11 AM
 Requested by: Kathy Heine

Spring Lake Drug Prevention Alliance
 Cops vs. Kids
 March 14, 2018
 Gymnasium
 6:00 PM-9:00 PM
 Requested by: Fran Florentine and Patrolman Michael Palmer

Tri-Shore Little League (Pending receipt of application)
 March 10, 2018

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RESOLVED: To approve, upon recommendation of the Superintendent, Report items A - C:

On motion by _____, and seconded by _____:

Roll Call:

____ Mr. Ferraro	____ Dr. Sterling	____ Mrs. Valori	____ Mr. Daino
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CURRICULUM/INSTRUCTION

A. Update - Dr. Boccuti

B. 2018-2019 School Calendar adoption

RESOLVED: To approve, upon recommendation of the Superintendent Curriculum Report Items A - B:

On motion by _____, and seconded by _____:

Roll Call:

____ Mr. Ferraro	____ Dr. Sterling	____ Mrs. Valori	____ Mr. Daino
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A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Christopher Soto	January 25-26, 2018	Techspo-Atlantic City, NJ	\$425	\$40	\$465
Matthew Tonzola	March 13-14, 2018	NJSLA Committee Meeting-New Brunswick, NJ	\$0	\$.31 per mile	
Brigid Maniace	April 18, 2018	SLPs: Enhance Therapy Effectiveness for Auditory Processing Disorder, Memory Deficits. Attention Deficit Disorder and Language Processing	\$249	\$.31 per mile	

B. Addition to 2017-2018 Substitute List - Lisa Esposito - \$80 per diem.

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C. Extra daily hours daily for Custodial Staff: James Daniscsak, Thomas Zarra, and Christopher Manning, TBD and approved by the Superintendent for daily coverage at their individual rates of pay due to a medical leave of absence.

D. 9.5 hours of compensation for Aimee Kinsella at the Spring Lake Educational (SLEA) Collective Bargaining Agreement (CBA) hourly rate of \$34.36 for a total compensation amount of \$326.42 for assistance directed beyond the SLEA CBA contractual day to train, certify, and prepare for a new and required English Language Learner (ELL) program.

RESOLVED: To approve, upon recommendation of the Personnel Report Items A - D:

On motion by _____, and seconded by _____:

Roll Call:

___ Mr. Ferraro	___ Dr. Sterling	___ Mrs. Valori	___ Mr. Daino
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STUDENT SERVICES

A. HIB Report February 2018 - Dr. Boccuti

RESOLVED: To approve, upon recommendation of the Superintendent Student Services Report item A:

On motion by _____, and seconded by _____:

Roll Call:

___ Mr. Ferraro	___ Dr. Sterling	___ Mrs. Valori	___ Mr. Daino
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POLICY

A. Strauss Esmay Policies and Regulations- Second Reading and Adoption of Policy 2415 Series - Program; 3,000 Series - Teaching Staff Members, and 4000 Series - Support Staff Members. "... and R - ..." refers to accompanying regulation to the policy:

- 2415 - No Child Left Behind
- 2415.02 - Title I, Fiscal Responsibilities
- 2415.03 - Highly Qualified Teachers
- 2415.04 - Title I, Parental Involvement
- 2415.05 - Student Surveys, Analysis, and Evaluations
- 2415.06 - Unsafe School Choice Option
- 2415.20 - NCLB Complaints
- 2415.30 - Title I, Foster Care
- 3433 - Vacations

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- 33111 - Creating Positions
- 3112 - Abolishing Programs
- 3124 - Employment Contract
- 3125 - Employment of Teaching Staff Members
- 3125.2- Employment of Substitute Teachers
- 3126 and R - District Mentoring Program
- 3134 - Assignment of Additional Duties
- 3141 - Resignation
- 3142 and R - Nonrenewal of Nontenured Teaching Staff Member
- 3143 - Dismissal
- 3144 and R - Certification of Tenure Charges
- 3144.12 - Certification of Tenure Charges - Inefficiency
- 3144.3 - Suspension Upon Certification of Tenure Charge
- 3146 and R - Conduct of Reduction in Force
- 3150 - Discipline
- 3152 - Withholding an Increment
- 3159 - Teaching Staff Member/School District Reporting Responsibilities
- 3160 and R - Physical Examination
- 3161 - Examination for Cause
- 3211 - Code of Ethics
- 3211.3 and R - Consulting Outside the District
- 3212 and R - Attendance
- 3214 - Conflict of Interest
- 3216 - Dress and Grooming
- 3217 - Use of Corporal Punishment
- 3218 and R - Substance Abuse
- 3221 and R - Evaluation of Teachers
- 3222 and R - Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- 3223 and R - Evaluation of Administrator, Excluding Principals, Vice Principals, and Assistant Principals
- 3224 and R - Evaluation of Principals, Vice Principals, and Assistant Principals
- 3230 and R - Outside Activities
- 3231 - Outside Employment as Athletic Coach
- 3232 and R - Tutoring Services
- 3233 and R - Political Activities
- 3240 and R - Professional Development for Teachers and School Leaders
- 3245 - Research Projects by Staff Members
- 3270 and R - Professional Responsibilities
- 3280 and R - Liability for Student Welfare
- 3281 and R - Inappropriate Staff Conduct
- 3282 - Use of Social Networking Sites
- 3283 - Electronic Communication Between Teaching Staff Members and Students
- 3310 - Academic Freedom
- 3321 and R - Acceptable Use of Computer Networks(s)/Computers and Resources by Teaching

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Staff Members

- 3324 - Right of Privacy
- 3340 - Grievance
- 3351 - Healthy Workplace Environment
- 3362 and R - Sexual Harassment
- 3370 - Teaching Staff Member Tenure
- 3372 - Teaching Staff Member Tenure Acquisition
- 3373 - Tenure Upon Transfer or Promotion
- 3381 - Protection Against Retaliation
- 3410 - Compensation
- 3420 - Benefits
- 3425 - Work Related Disability Pay
- 3425.1 and R - Modified Duty Early Return To Work Program
- 3431.1 - Family Leave
- 3431.3 - New Jersey's Family Leave Insurance Program
- 3432 - Sick Leave
- 455 - Anticipated Disability
- 3436 - Personal Leave
- 3437 - Military Leave
- 3439 - Jury Duty
- 4111 - Creating Positions
- 4124 - Employment Contract
- 4125 - Employment of Support Staff Members
- 4140 - Termination
- 4145 - Layoffs
- 4146 and R - Nonrenewal of Nontenured Support Staff Member
- 4150 - Discipline
- 4152 - Withholding an Increment
- 4159 - Support Staff Member/School district Reporting Responsibilities
- 4160 and R - Physical Examination
- 4161 - Examination for Cause
- 4211.3 and R - Consulting Outside the District
- 4212 and R - Attendance
- 4214 - Conflict of Interest
- 4215 - Code of Ethics
- 4216 - Dress and Grooming
- 4218 and R - Substance Abuse
- 4219 - Commercial Driver Controlled Substance and Alcohol Use Testing
- 4220 and R - Employee Evaluation
- 4230 and R - Outside Activities
- 4233 and R - Political Activities
- 4240 - Employee Training
- 4281 and R - Inappropriate Staff Conduct
- 4282 - Use of Social Networking Sites

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- 4283 - Electronic Communications Between Support Staff Members and Students
- 4321 and R - Acceptable Use of Computer network(s)/Computers and Resources by Support Staff Members
- 4324 - Right of Privacy
- 4340 - Grievance
- 4351 - Healthy Workplace Environment
- 4352 and R - Sexual Harassment
- 4360 - Support Staff Member Tenure
- 4381 - Protection Against Retaliation
- 4410 - Compensation
- 4413 - Overtime Compensation
- 4415 - Substitute Wages
- 4420 - Benefits
- 4425 - Work Related Disability Pay
- 4425.1 and R - Modified Duty Early Return to Work Program - Support Staff Members
- 4431.1 - Family Leave
- 4431.3 - New Jersey's Family Leave Insurance Program
- 4432 - Sick Leave
- 4433 - Vacations
- 4434 - Holidays
- 4435 - Anticipated Disability
- 4436 - Personal Leave
- 4437 - Military Leave
- 4438 - Jury Duty

B. Ad Hoc Committee Reports

1. Beautification Committee
2. Finance Committee Mr. Daino
3. Report from Liaison to NJSBA Mr. Daino
4. Report from Liaison to Manasquan BOE Mrs. Valori
5. Report from Liaison to HWM PTA Vacancy
6. Report from Liaison to Spring Lake Educational Foundation Mr. Ferraro

RESOLVED: To approve, upon recommendation of the Superintendent, the Policy and Committee Report items A - B:

On motion by _____, and seconded by _____:

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STRATEGIC PLAN

A. Update - Dr. Boccuti

X. Old Business

A. Proposed School District/PTA Media Center collaboration project

XI. New Business

A. 2018-2019 school year considerations - Dr. Boccuti

XII. Public Comment/Visitors

XIII. Adjourn

On motion by _____, and seconded by _____:

Roll Call:

___ Mr. Ferraro	___ Dr. Sterling	___ Mrs. Valori	___ Mr. Daino
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