

SPRING LAKE BOROUGH BOARD OF EDUCATION

MEETING MINUTES

February 22, 2021 6:30 PM

Meeting was held in-person in the H.W. Mountz Gym - There was no broadcast

I. Call to order: President Worth called the meeting to order at 6:30 p.m. and announced “This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were published in The Asbury Park Press and on the district website.”

II. Attendance: All arrived before the meeting started

Board of Education: Mr. James Worth, President
Mrs. Noelle Giblin, Vice-President
Mr. John Clark
Mrs. Karen Matuch
Mr. Michael Moran

Administration: Dr. Stephen LaValva, Superintendent/Principal
Ms. Joannette Femia, Interim Business Administrator

III. Flag salute - President Worth led the recitation of the Pledge of Allegiance

IV. President’s Statement - President Worth thanked the public for attending, he will keep his comments short as there are several presentations this evening. Mr. Worth stated that it looks like there will be some relief from Covid-19 which Dr. LaValva will review later this evening. President Worth then noted that our first presentation will be from Paul Cuva, who will review the Audit for 2019-2020.

V. Presentations - **1. Paul Cuva, Auditor** - Mr. Cuva remotely reviewed the audit process and noted that this year was very challenging due to Covid-19. Mr. Cuva noted that there are 2 items to be addressed. One is old outstanding checks and the other is reconciling with the Treasurer’s report.

President Worth opened to the Board members for questions. Mr. Clark inquired about reconciling as this had come up before. Mrs. Femia stated she is working with the Treasurer and the software program to get this resolved and they have made progress.

President Worth opened to the public for comments on the presentation:
Kiernan Difeo asked about the stale checks, what are they for? Mrs. Femia responded that these are checks that the district cut that have not been cashed, first we reach out to the vendor and then if needed these checks will be voided.

2. Stage-to-Stage Transition Update - Dr. LaValva presented on the Stage to Stage Transition update. The district will move to full day in person learning on March 1, 2021.

President Worth opened to the Board members for discussion.

President Worth opened to the public for questions.

Kiernan Difeo asked if a student can eat lunch at home and return to school for recess as well as asked how the sitting arrangements are for the students at lunch time. Dr. LaValva explained the sitting arrangements.

What is the plan for recess in bad weather?

Dr. LaValva responded that they will utilize the gym

Can a student be signed out to get a slice of pizza in town?

Dr. LaValva responded no

Will students have lunch in the APR?

Dr. LaValva responded yes and we can accommodate 55 at a time

Where will the students be dismissed from that leave for lunch?

Dr. LaValva responded that they will leave and return to the front entrance.

Recess will be outside unless there is bad weather.

3. **Winter Diagnostic Testing Results** - Dr. LaValva and Mrs. Levine reported on the Winter Diagnostic Testing results using iReady

VI. Public Comment on Agenda Items Only - no comments

VII. Committee Reports

A. Committee Reports

1. Finance, Negotiations, Personnel - Mr. Worth reported that we will provide budget numbers to the Board for the next meeting. Mrs. Giblin reported that they are working on the teachers contract and negotiations, they have another meeting scheduled for next week.
2. Buildings & Grounds, and Security - Mr. Worth reported that they have not met however they expect to complete all priorities items 1,2&3 per the revised on the 5 year capital plan by the end of 2021/22. There will be another year of Capital Improvements next year.
3. Curriculum, Instruction, Student Needs - Mrs. Matuch reported that they have met several times and continue to make progress
4. Policy and Legislation - Mr. Clark reported that legislation is slated earmark funds for schools but we may not get much and we will comment on Policy when we vote on the agenda
5. Communications - Mrs. Matuch reported that we are currently encouraging registration for next year.

B. Liaison Reports

1. Manasquan BOE - Mr. Moran - no report
2. H.W. Mountz P.T.A. - Mrs. Matuch reported that the PTA met this morning. They are conducting a Dinner Raffle and considering an Outdoor Kitchen tour.
3. Spring Lake Education Foundation - Mr. Clark reported that they have new leadership with Mrs. Palmer as the President. Over the past 15 years they have contributed half a million dollars to the district.
4. Booster Club - Mrs. Giblin reported that the Paddle Tournament is scheduled for March 19th and 20th.

VIII. Superintendent's Report

Dr. LaValva noted that there is a resolution on this agenda for approval of camera upgrades as well as additional camera installations.

- A. Report on Enrollment (Attachment A) enrollment remains the same at 168 students
- B. Monthly HIB report - no HIB to report
- C. Kids Heart Challenge - Mr. Gramer is doing a great job getting the students involved in the Kids Heart Challenge, with daily announcements and activities.

IX. Approval of Minutes

Motion to approve the Minutes of the January 25, 2021 Regular Meeting and Executive Session.

On motion by Mr. Moran, and seconded by Mrs. Giblin:

Roll Call:

Mr. Clark - yes	Mrs. Giblin - yes	Mrs. Matuch - yes	Mr. Moran - yes	Mr. Worth - yes
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X. Action Items

A. Curriculum and Instruction

A1. Motion to approve the 2021/2022 School Calendar as proposed and attached (Attachment B)

On motion by Mrs. Giblin, and seconded by Mr. Clark:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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B. Personnel

B1. Motion to approve Filomena Contella to the list of substitute school nurses for the 2020-2021 School year pending criminal history clearance.

B2. Motion to approve, with best wishes, the retirement of Ann Marie Henry effective June 30, 2021.

On motion by Mr. Moran, and seconded by Mrs. Matuch:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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C. Student Services

There are no items for approval for Student Services this month.

D. Policy

Note: The Board voted separately on D1 and D2

D1. Motion to approve the following Revised Policies (P) on First Reading:

- i P5111.3 Non resident tuition students
- ii P5111.3a (Form A) for Non resident tuition students
- iii P5610 Suspension
- ix P5620 Expulsion
- x P6150 Tuition Income (Revisions)
- xi P6154 Tuition Fees-Preschool Students (Revisions)
- xii P8320 Personnel Records

On motion by Mr. Moran, and seconded by Mr. Clark:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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The Board held a discussion in regard to the tuition rates as they related to D2 on the agenda.

Mr. Clark recommended that tuition for non-resident students be increased \$500/year. PreK for non resident students would be increased \$500 a year with no increase to resident students. K-8 tuition would also increase \$500 a year. Current students would be grandfathered in at the current tuition rate and there would be a discount for siblings of 20% for current as well as new students.

The board discussed Mr. Clark's recommendation at length.

Mr. Worth recommended that the Board approve Mr. Clark's recommendation for the tuition increases with a 10% discount for siblings instead of 20%.

Upon conclusion of the discussion in regard to the recommendations motion was made on D2

- D2. Motion to approve the 21/22 advertised Non-Resident and Resident PK Tuition Rates as follows:
 - PreK Tuition for New non-residents students- \$4,500
 - PreK Tuition for current non-resident students - \$4,000
 - PreK Tuition for residents - \$3,000
 - K-8 Tuition for New non-resident students - \$6,500
 - K-8 Tuition for current non-resident students - \$6,000
 - A sibling discount of 10% applies to all current and new tuition students

(Attachment C - 20/21 Rates)

On motion by Mrs Gibin, and seconded by Mr. Clark:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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E. Finance

- E1. Motion to accept the generous PTA donation of an Epson Procolor poster maker (valued at \$2,599), and a Canon camera (valued at \$580.90).
- E2. Motion to accept the generous Spring Lake Educational Foundation (SLED) donation of classroom webcams for video streaming (valued at \$3,250).
- E3. Motion to approve Bills List(s) in the amount of \$403,443.58
- E4. Motion to approve Gross Payroll Expense:

January 15, 2021	\$140,785.92
January 30, 2021	\$142,809.43

- E5. Motion to approve quote received from Integrated Systems & Services for upgrades to current system as well as 5 additional security cameras in the amount of \$18,583. (Use of NJSIG Safety Grant of \$3,025.01 to offset cost) Note: upgrades of approx. \$6,000 included in quote.
- E6. Motion to approve withdrawal of \$15,557.99 from Emergency Reserve’s for Security Camera upgrade’s as noted in E5.
Note: Withdrawal of Emergency Reserve’s is permitted by Board resolution for building security.
- E7. Acceptance of Audit
 The annual audit for the fiscal year ended June 30, 2020 be accepted and placed on file and the following corrective action plan be implemented:

Recommendation Number	Corrective Action Approved by the Board	Method of Implementation	Person Responsible for Implementation	Completion Date of Implementation
2020-01	The General Fund and Special Revenue Fund subsidiary ledgers were not in agreement with the Board Secretary’s report.	Work with APIT, the accounting software company to correct this.	Joanette Femia	ASAP

- E8. Motion to approve moving the March 22, 2021 BOE meeting to March 15, 2021 in order to be compliant with the NJ State budget calendar.

On motion by Mr. Moran, and seconded by Mr. Clark:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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XI. Public Comment on Non-Agenda Items - no comments

XII. Executive Session –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on February 22, 2021 at: 8:28 pm. to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- Matters rendered confidential by state or federal law
- Matters which would constitute an unwarranted invasion of privacy
- Matters involving collective negotiations and/or the negotiations of terms and conditions
- Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- Matters concerning the protection of the safety or property of the public
- Pending or anticipated litigation and matters covered by the attorney-client privilege
- Matters involving employees and terms of their employment and contract

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exists. Action MAY be taken on one or more items stated above.

Motion to enter Executive Session by Mrs. Giblin, and seconded by Mr. Clark at 8:28 PM:
Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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Motion to exit Executive Session by Mrs. Matuch, and seconded by Mr. worth at 9:51 PM:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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XIII. Adjournment

Motion to Adjourn by Mrs. Giblin, and seconded by Mr. Clark, at 9:51 PM:
Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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Respectfully submitted:

Joanette Femia
Interim School Business Administrator/Board Secretary