

**SPRING LAKE BOROUGH BOARD OF EDUCATION
COMBINED MEETING AGENDA
December 17, 2018 6:30 P.M.**

I. Call to order: This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time:	p.m.
Mrs. Valori					
Mr. Ferraro					
Mrs. Cauldwell					
Mr. Clark					
Dr. Sterling					

Dr. Raymond J. Boccuti, CSA; Denise McCarthy SBA/BS; Paul Griggs, Esq., Board Attorney

II. Flag salute

III. President's Statement

- A. Board Member Recognition
- B. Ad-Hoc Communication Committee Update

IV. Presentation of the Audit - Mr. Paul Cuva

V. Safety and Security Update - Dr. Boccuti

VI. Public Comments on Agenda Items Only

VII. Discussion by Topic

- A. General
 - 1. Building & Grounds Update - Dr. Boccuti, Mrs. McCarthy
 - a. Prek-5 Science Room Update
 - 2. Business Office Update

VIII. Approval of Minutes - November 12 and 26, 2018

RESOLVED: To approve, upon recommendation of the Superintendent, the Minutes of the November 12, 2018 Work Session Meeting and the November 26, 2018 Regular Meeting of the Spring Lake Borough Board of Education.

On motion by _____, and seconded by _____:

Roll Call:

**SPRING LAKE BOROUGH BOARD OF EDUCATION
 COMBINED MEETING AGENDA
 December 17, 2018 6:30 P.M.**

___ Mrs. Cauldwell	___ Mr. Clark	___ Mr. Ferraro	___ Dr. Sterling	___ Mrs. Valori
--------------------	---------------	-----------------	------------------	-----------------

IX. School Business Administrator’s Report

RESOLVED: That the School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of December 17, 2018, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

RESOLVED: That the Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the month of October 2018; and therefore be it

RESOLVED: That the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C.6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

- A. Secretary and Treasurer Reports - October 2018
- B. Approval of Expenditures:
 - 1. Approval of the Bills List- December 2018 in the amount of \$TBD.
 - 2. Approval of Gross Payroll Expense for:
 - a. November 15, 2018 for \$157,400.03
 - b. November 30, 2018 for \$160,991.71
- C. Approval of Transfers -None
- D. Amendment of the 2018-2019 IDEA grant
- E. Participation in GovDeals
- F. Participation in the HP PurchaseEdge Program
- G. Submission of the 2018-2019 ESEA Consolidated Grant

RESOLVED: To approve, upon recommendation of the School Business Administrator Report Items A. - G.:

On motion by _____, and seconded by _____:

Roll Call:

___ Mrs. Cauldwell	___ Mr. Clark	___ Mr. Ferraro	___ Dr. Sterling	___ Mrs. Valori
--------------------	---------------	-----------------	------------------	-----------------

**SPRING LAKE BOROUGH BOARD OF EDUCATION
COMBINED MEETING AGENDA
December 17, 2018 6:30 P.M.**

X. Superintendent's Report
ADMINISTRATION

A. Report on Enrollment

HW Mountz	175 Students (19 Non-Residents)
Manasquan High School	41 Students
Other: Special Education Out of District Monmouth County Vocational School Red Bank Regional	Students 11 Students 11 Students 4 Students
Non-Public Transportation	82 Students

B. Class Trips

Class	Teacher(s)	Destination
December 4, 2019	Mrs. Krebs, Mr. Tonzola	Grade 6 SEA-Model UN-Manasquan High School, Manasquan, NJ
January 24-25, 2019	Mrs. Krebs, Mrs. O'Reilly, Mr. Tonzola	Grade 5 G & T-Newark Museum-Newark, NJ
June 11, 2019	Mrs. Krebs, Mr. Tonzola	Grade 6-7-8 SEA -Sending District Makerfest-Wall Intermediate School, Wall, NJ

C. Use of Facilities

No requests

CURRICULUM/INSTRUCTION

- A. To approve, upon recommendation of the Superintendent and review of the Board of Education, submission of the school district's NJ Single Accountability Continuum (NJQSAC) District Performance Review - School Year 2018-2019 to the New Jersey Department of Education.

RESOLVED: To approve, upon recommendation of the Curriculum/Instruction Item A.:
On motion by _____, and seconded by _____:

**SPRING LAKE BOROUGH BOARD OF EDUCATION
COMBINED MEETING AGENDA
December 17, 2018 6:30 P.M.**

Roll Call:

___ Mrs. Cauldwell	___ Mr. Clark	___ Mr. Ferraro	___ Dr. Sterling	___ Mrs. Valori
--------------------	---------------	-----------------	------------------	-----------------

PERSONNEL

A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Linda Krebs, Matthew Tonzola	January 8, 2019	Sending District Makerfest Planning Meeting-Wall, NJ	\$0	\$0	#0
Eleanor Cosentino, Brigid Maniace	January 11, 2019	Monmouth County Directors Meeting-Freehold, NJ	\$0	\$6	\$6
Brigid Maniace	January 11, 2019	Monmouth County Directors Meeting-Freehold, NJ	\$0	\$6	\$6
Christopher Soto	January 31-February 1, 2019	NJASA Techspo19-Atlantic City, NJ	\$450	\$128	\$578
Marcia McGowan	February 26, 2019	Guided Math-Freehold, NJ	\$269	\$0	\$269

B. To approve, upon recommendation of the Superintendent, adding Gina Melillo to the list of Substitute School Nurses for the 2018-2019 School Year.

C. To approve, upon recommendation of the Superintendent, Louise B. Davis to provide assistance in the Business Office not to exceed 12 hours per week from January through June 2019 at an hourly rate of \$65 per hour. Some of the tasks to be performed include the following: review each payroll, post cash receipts, review and track tuition receivables, cash flow and revenue analysis and any other accounting tasks as assigned by the School Business Administrator.

D. To approve, with best wishes, the retirement of Victoria Hanlon effective February 28, 2019.

E. To accept, with regret, the resignation of Lucy Muhlenbruck effective December 26, 2018.

**SPRING LAKE BOROUGH BOARD OF EDUCATION
COMBINED MEETING AGENDA
December 17, 2018 6:30 P.M.**

F. To approve, upon recommendation of the Superintendent, temporary reception desk coverage through additional hours of 7:30 -11:00 AM at a rate of \$13.52 per hour for current employees as follows: Elyse Fatizzi - Mondays, Wednesdays, Friday and Joan O’Connell - Tuesdays, Thursdays. Mrs. Fattizi and Mrs. O’Connell will be paid an additional \$12.50 per week for assistance with the electronic substitute service (AESOP).

G. To approve, upon recommendation of the Superintendent, Robert Clodfelter as the part-time technology assistant at the hourly rate of \$15 per hour/8 hours per week, pending criminal history clearance and employment verification.

STUDENT SERVICES

A. HIB Report

B. To approve, upon recommendation of the Superintendent the following Out of District (OOD) Student Services:

Tuition contract from Project Enterprise, LLC for OOD student (SID 4893883869), attending Alpha School, in in the amount of \$21.00, per session rate, for the student attending one day a week, for the 2018-2019 school year.

Tuition contract from Project Enterprise, LLC for OOD student (SID 8636445771), attending Alpha School, in in the amount of \$21.00, per session rate, for the student attending one day a week, for the 2018-2019 school year.

Tuition contract with the Wall Township Board of Education for OOD student (SID 1667616081) for the 2018-2019 school year.

Tuition contract with the Wall Township Board of Education for OOD student (SID 8513151051) for the 2018-2019 school year.

Additional paraprofessional services OOD student (SID 1667616081), attending Wall Township School District, for participation in extra curricular club for following dates: January 7, 9, 14, 16, 28, 30 and February 4, 6, 11, 13, 20, 21(times: 3:10 - 4:30 PM).

Additional nursing services for OOD student (SID 1667616081), attending Wall Township School District, for participation in extra curricular club for following dates: January 7, 9, 14, 16, 28, 30 and February 4, 6, 11, 13, 20, 21(times: 3:10 - 4:30 PM).

RESOLVED: To approve, upon recommendation of the Superintendent, Report Items: Administration Items B. and C., Personnel Items A. - G., and Student Services Item A. and B.:

**SPRING LAKE BOROUGH BOARD OF EDUCATION
COMBINED MEETING AGENDA
December 17, 2018 6:30 P.M.**

On motion by _____, and seconded by _____:

Roll Call:

___Mrs. Cauldwell	___Mr. Clark	___Mr. Ferraro	___Dr. Sterling	___Mrs. Valori
-------------------	--------------	----------------	-----------------	----------------

POLICY

A. Ad Hoc Committee Reports

1. Report from Liaison to NJSBA - Mrs. Valori
2. Report from Liaison to Manasquan BOE - Mrs. Valori
3. Report from Liaison to HWM PTA - Mr. Clark
4. Report from Liaison to Spring Lake Educational Foundation - Mr. Ferraro
5. Ad hoc Communication Committee Authorization
6. Approval of District Mentoring Plan by SCIP/DEAC/ED Committee

B. Approval of Strauss Esmay Board of Education Policies and Regulations Policy Alert and Support System - \$2,495, District Online Maintenance Fee - \$1,645, District Online Maintenance one-time set-up fee \$350, Public Online Access Fee - \$395, and Public Online Regulations Fee - \$100.

C. Strauss Esmay Early Childhood Policy Update First Reading

RESOLVED: To approve, upon recommendation of the Superintendent, Policy Items A-C:

On motion by _____, and seconded by _____:

Roll Call:

___Mrs. Cauldwell	___Mr. Clark	___Mr. Ferraro	___Dr. Sterling	___Mrs. Valori
-------------------	--------------	----------------	-----------------	----------------

STRATEGIC PLAN

- A. Update - Dr. Boccuti

XI. Old Business

- A. Tiger Den - Dr. Boccuti, Mrs. McCarthy

**SPRING LAKE BOROUGH BOARD OF EDUCATION
COMBINED MEETING AGENDA
December 17, 2018 6:30 P.M.**

B. Debt service, infrastructure needs - Mrs. Valori, Dr. Boccuti, Mrs. McCarthy

XII. New Business

XIII. Public Comment/Visitors

Executive Session – Items discussed in executive session may result in Board action when the Board reconvenes in open session.

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on November 12, 2018 at: ____ to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- Matters rendered confidential by state or federal law
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters which would constitute an unwarranted invasion of privacy
- Matters involving collective negotiations and/or the negotiations of terms and conditions
- Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- Matters concerning the protection of the safety or property of the public
- Pending or anticipated litigation and matters covered by the attorney-client privilege
- Matters involving employees and terms of their employment and contract
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action WILL NOT be taken on any of the items stated above.

On motion to enter Executive Session by _____, and seconded by _____:

**SPRING LAKE BOROUGH BOARD OF EDUCATION
COMBINED MEETING AGENDA
December 17, 2018 6:30 P.M.**

Roll Call:

___ Mrs. Cauldwell	___ Mr. Clark	___ Mr. Ferraro	___ Dr. Sterling	___ Mrs. Valori
--------------------	---------------	-----------------	------------------	-----------------

On motion to exit Executive Session by _____, and seconded by _____:

Roll Call:

___ Mrs. Cauldwell	___ Mr. Clark	___ Mr. Ferraro	___ Dr. Sterling	___ Mrs. Valori
--------------------	---------------	-----------------	------------------	-----------------

XIV. Adjourn

On motion to exit Executive Session by _____, and seconded by _____:

Roll Call:

___ Mrs. Cauldwell	___ Mr. Clark	___ Mr. Ferraro	___ Dr. Sterling	___ Mrs. Valori
--------------------	---------------	-----------------	------------------	-----------------