

**SPRING LAKE BOROUGH BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 28, 2019, 6:30 PM**

I. Call to order: This meeting was called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time:	6:30 PM
Mr. Worth	X				
Mrs. Giblin	X				
Mr. Ferraro	X				
Mrs. Matuch	X				
Mrs. Valori			X		

Dr. Raymond J. Boccuti - Superintendent, CSA; Denise McCarthy - SBA/BS; Paul Griggs, Esq.- Board Attorney

II. Flag salute

III. President's Statement - Mr. Worth reported a tentative agreement on the Spring Lake Education Association, Board of Education collective bargaining unit agreement. He further reported that there was an administrative error in the draft salary schedules that were in the process of being corrected.

IV. Staff Recognition - Dr. Boccuti

Governor's Educator of the Year Award 2018-2019: Mrs. Julie Reid

Governor's Educational Services Professional of the Year 2018-2019: Mrs. Bonnie Brendle

VI. Safety and Security Update - Dr. Boccuti - Provided an update on the Board of Education safety and security project list in reference to the components that could be discussed in public.

VII. Public Comments on Agenda Items Only - Mr. Clark - Questioned two teachers attending NJDOE Standards Committee, commented that this was a lot of time out of District, questioned Dr. Boccuti and Ms. Domogala attending the Title I funds meeting and who is in control of building, requested residency checks, Mr. Cauldwell - Explained the NJDOE Standards Committee and subcommittee expectations and explained that attendance is critical.

VIII. Discussion by Topic

A. General

1. Building & Grounds Update - Dr. Boccuti, Mrs. McCarthy

Mrs. McCarthy noted that a representative from GovDeals came to the school today to look at items to sell. They took pictures and the first items to be posted on their website are the numerous desks in the locker room. Once these items are moved out, we can proceed with selling more items. Mrs. McCarthy also stated that she was meeting with Omnia on Wednesday which is another purchasing co-op.

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IX. Approval of Minutes -December 17, 2018 (Tabled) and January 2, 2019

RESOLVED: To approve, upon recommendation of the Superintendent, the Minutes of the January 2, 2019 Reorganization Meeting of the Spring Lake Borough Board of Education.

On motion by Mrs. Matuch, and seconded by Mrs. Giblin:

Roll Call: 4-0

<u>Y</u> Mr. Feraro	<u>Y</u> Mrs. Giblin	<u>Y</u> Mrs. Matuch	<u>A</u> Mrs. Valori	<u>Y</u> Mr. Worth
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X. School Business Administrator’s Report

RESOLVED: That the School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of January 28, 2019, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

RESOLVED: That the Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the months of November and December 2018; and therefore be it

RESOLVED: That the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C.6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly Financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

A. Secretary and Treasurer Reports - November and December 2018

B. Approval of Expenditures:

1. Approval of the Bills List-\$ 362,197.63
2. Approval of Gross Payroll Expense for December 15, 2018 in the amount of \$ 160,741.62 and \$ 159,432.02 for December 21, 2018.

C. Approval of Transfers- See attached report

D. Approval to join the U.S. Communities Government Purchasing Alliance.

E. Board of Education Public Meeting dates held in the H.W. Mountz School Library at 6:30 PM to be advertised in the Coast Star and Asbury Park Press:

- Monday, February 25, 2019
- Monday, March 25, 2019

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- Monday, April 29, 2019
- Tuesday, May 28, 2019
- Monday, June 24, 2019
- Monday, July 22, 2019
- Monday, August 26, 2019
- Monday, September 23, 2019
- Monday, October 28, 2019
- Monday, November 25, 2019
- Monday, December 23, 2019
- Monday, January 6, 2020 (Reorganization)

F. Audit Update - Mrs. McCarthy reported that the State has finally released its guidance on GASB 75 and the auditor is in the process of finalizing the CAFR. She also explained that GASB 75 is for reporting purposes only and does not affect the numbers.

G. Approval of the following preliminary salaries to be charged to the ESEA grant:

Aimee Kinsella Title I \$15,786
 Karen O' Sullivan Title I \$19,718
 Michelle Iacouzzi Title I \$21,086

RESOLVED: To approve, upon recommendation of the School Business Administrator, Report Items A. - G.:

On motion by Mrs. Giblin, and seconded by Mr. Ferraro:

Roll Call: 4-0

<u>Y</u> Mr. Ferraro	<u>Y</u> Mrs. Giblin	<u>Y</u> Mrs. Matuch	<u>A</u> Mrs. Valori	<u>Y</u> Mr. Worth
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Addenda:

H. To approve, the following resolution regarding Waiver of Requirements – Special Education Medicaid Initiative (SEMI) Program be approved: Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2019-2020 school year, and Whereas, the Spring Lake Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students for the 2019-2020 budget year. Now, Therefore Be It Resolved that the Spring Lake Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of NJAC 6A23A-5.

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I. To approve, the Spring Lake Board of Education, County of Monmouth, as follows: (1) The sale of surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Board of Education. (2) The sale will be conducted online and the address of the auction site is govdeals.com. (3) The sale is being conducted pursuant to Local Finance Notice 2008-9. (4) Surplus property to be sold includes desks and ping pong tables (5) The surplus property as identified shall be sold in an “as is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property. (6) The Board reserves the right to accept or reject any bid submitted.

RESOLVED: To approve, upon recommendation of the School Business Administrator, Report Items H. and I.:

On motion by Mrs. Matuch, and seconded by Mr. Ferraro:

Roll Call: 4-0

Y Mr. Ferraro	_Y_ Mrs. Giblin	_Y_ Mrs. Matuch	_A_ Mrs. Valori	_Y_ Mr. Worth
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XI. Superintendent’s Report

ADMINISTRATION

A. Report on Enrollment

HW Mountz	178 Students (19 Non-Residents)
Manasquan High School	41 Students
<u>Other:</u> Special Education Out of District Monmouth County Vocational School Red Bank Regional	<u>Students</u> 11 Students 11 Students 4 Students
Non-Public Transportation	82 Students

B. Class Trips

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Class	Teacher(s)	Destination
Grades 4 and 5 SEA	Mrs. Krebs, Mr. Tonzola	Middletown Arts Center-Middletown, NJ STEM Academy-Pt. Pleasant, NJ
Grade 5	Mrs. Grannick, Miss Ping	Algonquin Theater, Manasquan NJ
Grade 8 SEA	Mr. Tonzola	Future Cities Competition-Rutgers University-Piscataway, NJ

C. Use of Facilities

Grade 8 Parents Chili Cook Off Fundraiser
March 16, 2019
Building Utilization: TBD
Time: TBD

Spring Lake Recreation
Gymnasium
April 3, April 10, April 17, 2019
May 1, May 8, May 15, 2019
6PM-8PM
Requested by: Kathy Heine

D. Discussion - Potential of assisting Spring Lake Heights School District, Summer 2019 - Dr. Boccuti. Due to their construction project, they need a facility to host their ESY program.

RESOLVED: To approve, upon recommendation of the Superintendent, Administration Items B. and C.:

On motion by Mrs. Giblin, and seconded by Mr. Ferraro:

Roll Call: 4-0

<u>_Y_</u> Mr. Ferraro	<u>_Y_</u> Mrs. Giblin	<u>_Y_</u> Mrs. Matuch	<u>_A_</u> Mrs. Valori	<u>_Y_</u> Mr. Worth
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CURRICULUM/INSTRUCTION

A. New Jersey Department of Education QSAC preparations update - Dr. Boccuti

QSAC is scheduled for March 13, 2019.

B. Future curriculum, instruction, and assessment presentations - Dr. Boccuti, Mr. Worth

For example, an explanation of the Virtual Learning Lab. Presentations should be kept to approximately

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15 minutes.

PERSONNEL

A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Laura Roberts, Cheryl Salway	January 14, 2019 January 28, 2019 February 11, 2019 February 27, 2019 March 8, 2019 March 19, 2019 March 25, 2019 April 3, 2019 April 10, 2019 April 29, 2019 or April 30, 2019	NJ DOE ELA Standards Revisions Committee Meetings-Monroe, NJ	\$0	.31 per mile	
Dr. Raymond J. Boccuti, Krystyna Domogala	January 29, 2019	Title 1 Articulation Meeting-Freehold, NJ	\$0	.31 per mile	
Krystyna Domogala, Christopher Soto	February 27, 2019	2019 PARCC Mandatory District Test Coordinator and District Technology Coordinator Training-Monroe, NJ	\$0	.31 per mile	
Krystyna Domogala	February 28, 2019	Supporting School Leaders' Instructional Capacity-Monroe, NJ	\$0	.31 per mile	
Andrea Brierley	March 14, 2019	Learning Disabilities Teacher Consultant Consortium-Belmar, NJ	\$0	.31 per mile	

RESOLVED: To approve, upon recommendation of the Superintendent, Personnel Item A.:

On motion by Mr. Ferraro, and seconded by Mrs. Matuch:

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Discussion - Mr. Worth questioned staff members being out of the school district for professional development, Mrs. Matuch expressed support of the teachers selected for the NJDOE ELA Standards Revision Committee.

Roll Call:

<u>Y</u> Mr. Feraro	<u>Y</u> Mrs. Giblin	<u>Y</u> Mrs. Matuch	<u>A</u> Mrs. Valori	<u>Y</u> Mr. Worth
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B. To approve, upon recommendation of the Superintendent, the resignation of Bruce Blattner effective January 9, 2019.

C. To approve, upon recommendation of the Superintendent, the following dates for unpaid leave for Neena Kapoor: February 5, 6, 7 and 8, 2019.

D. To approve, upon recommendation of the Superintendent, Brookdale Community College student Jake Armomando for 60 hours of field observation with Nicholas Alvarez, Physical Education Teacher pending criminal history clearance.

E. To approve, upon recommendation of the Superintendent, Georgian Court University student Brooke Corcione for 120 hours of field observation with Deborah Hallowell, second grade teacher, pending criminal history clearance.

F. To approve, upon recommendation of the Superintendent, Payton Smith as a substitute teacher for the 2018-2019 school year at the per diem rate of \$75.

G. Possible recommendation and appointment of School Nurse.

H. Possible recommendation and appointment of Reception/Lunch/Recess Aide.

I. Possible recommendation and appointment of Lunch/Recess Aide.

RESOLVED: To approve, upon recommendation of the Superintendent, Personnel Items B. - F.:

On motion by Mrs. Matuch, and seconded by Mrs. Giblin:

Roll Call: 4-0

<u>Y</u> Mr. Feraro	<u>Y</u> Mrs. Giblin	<u>Y</u> Mrs. Matuch	<u>A</u> Mrs. Valori	<u>Y</u> Mr. Worth
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Addenda:

H. To approve, the appointment of Elyse Fattizzi to the position of reception, lunch, recess paraprofessional, 7:30 AM - 1:00 PM, at a rate of \$13.52 per hour, effective as soon as transition may be accomplished.

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I. To approve, the appointment of Donna M. Lepore, to the position of lunch, recess paraprofessional, 11:00 AM - 1:00 PM, at rate of \$12.73 per hour, effective pending criminal history clearances.

RESOLVED: To approve, upon recommendation of the Superintendent, Personnel Item H. and I.:

On motion by ___Karen Matuch___, and seconded by ___Mrs. Giblin___:

Roll Call: 4-0

_Y_Mr. Feraro	_Y_Mrs. Giblin	_Y_Mrs. Matuch	_A_Mrs. Valori	_Y_Mr. Worth
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STUDENT SERVICES

A. HIB Report- No HIB incidences to report.

RESOLVED: To approve, upon recommendation of the Superintendent, Student Services Item A:

On motion by Mrs. Giblin, and seconded by Mr. Ferraro:

Roll Call: 4-0

_Y_Mr. Feraro	_Y_Mrs. Giblin	_Y_Mrs. Matuch	_A_Mrs. Valori	_Y_Mr. Worth
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POLICY

A. Ad Hoc Committee Reports

1. Report from Liaison to NJSBA - Mrs. Valori- Absent
2. Manasquan BOE Liaison - Discussion at meeting - Reported on the new proposed voting rotation. This item remains open and unresolved as Mr. Worth does not feel that the Board has the resources to do this at the moment.
3. Report from Liaison to HWM PTA - Mrs. Matuch - Reported on the last PTA meeting summarizing each item discussed and announced the next meeting on February 4, 2019, at 9:00 AM. The largest PTA consideration is the upcoming library/media center renovation as a shared cost between the PTA and Board of Education. They would like see a second design as well.
4. Report from Liaison to Spring Lake Educational Foundation - Mr. Ferraro - Reported on a successful fundraiser to support technology in the library/media center renovation.

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5. Report from Liaison to the Booster Club - Mrs. Giblin - Reported on athletic programs, and interest in other projects such as improving the locker rooms.

6. Ad hoc Communication Committee Tabled Discussion - Mrs. Matuch explained that, as she had the Board of Education responsibility of the Communication Committee, she would be assisting with this responsibility. Mrs. Valori and Dr. Boccuti reviewed the school district and Board of Education goal that drove this committee. Dr. Boccuti reviewed that there were four applicants for the committee with one volunteering to facilitate. Dr. Boccuti recommended that he and Mrs. Matuch meet with the applicant interested in facilitating to discuss next steps.

7. Appointment of Committee Members:

Finance, Negotiations, Personnel - Mr. Worth (lead), Mrs. Giblin

Building, Grounds, and Security - Mr. Worth (lead), Mr. Ferraro

Curriculum, Instruction, Student Needs - Mrs. Matuch (lead), Mrs. Giblin

Communications - Mrs. Matuch, Mrs. Giblin (alternate)

Policy and Legislation - Mrs. Valori (lead), Mr. Worth (alternate)

B. Second Reading and Adoption: Strauss Esmay Board Policy #5111.1 - Early Childhood

C. Second Reading and Adoption: Strauss Esmay Board Policy #0155 - Board Committees

RESOLVED: To approve, upon recommendation of the Superintendent, Policy Items A.- C.:

On motion by Mrs. Giblin _____, and seconded by Mr. Ferraro _____:

Roll Call: 4-0

<u>Y</u> Mr. Ferraro	<u>Y</u> Mrs. Giblin	<u>Y</u> Mrs. Matuch	<u>A</u> Mrs. Valori	<u>Y</u> Mr. Worth
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XII. Old Business

A. Tiger Den Aftercare Program Update - Dr. Boccuti, Mrs. McCarthy
Mrs. McCarthy reported that the program has a profit as of December 31, 2018 but will continue to monitor the program. The PTO received a grant and used this money to provide some of the supplies for the Enrichment Program.

RESOLVED: To approve, upon recommendation of the Superintendent, reauthorization of the Tiger

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Den Aftercare Program:

On motion by Mrs. Giblin , and seconded by Mr. Ferraro :

Roll Call: 4-0

<u> </u> Y <u> </u> Mr. Ferraro	<u> </u> Y <u> </u> Mrs. Giblin	<u> </u> Y <u> </u> Mrs. Matuch	A <u> </u> Mrs. Valori	<u> </u> Y <u> </u> Mr. Worth
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B. - Miscellaneous - Mr. Worth - Discussed the large agenda of the public Board of Education meeting, discussed the demands of the current responsibilities on the Superintendent and a lean administration, and asked Board of Education members to keep that in mind.

XIII. New Business

A. Residency Verification Program - Mr. Worth - Following up on the Wall Township Coast Star article announced our Policy Committee meeting, asked Board of Education permission to reach out to other similar school districts for partnership in endeavors, informed the Board of Education he would like to authorize Superintendents to continue seeking shared services opportunities.

XIV. Public Comment on Any Topic - Mrs. Dubach - Commented the sign outside has not changed outside for better communication, expressed lights on second and third floor are on too late, Mr. Clark - Questioned the Tiger Den Aftercare Program in reference to the new combination of enrichment and homework help, Mrs. Cauldwell - Questioned Board of Education committee structure in reference to number of Board members as some had two members and some had one member, Ms. Domogala - Thanked the Board of Education and commented on a few items from the meeting.

XV. Executive Session

RESOLVED: The Spring Lake Borough Board of Education hereby convenes to executive session for discussion of the following subjects: Attorney/Client Privilege, Legal.

It is anticipated the executive session will take approximately one hour; the Board will not take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session discussion no longer exists.

On motion to enter Executive Session at 9:15 p.m. by Mrs. Giblin and seconded by Mrs. Matuch:

Roll Call: 4-0

<u> </u> Y <u> </u> Mr. Ferraro	<u> </u> Y <u> </u> Mrs. Giblin	<u> </u> Y <u> </u> Mrs. Matuch	<u> </u> A <u> </u> Mrs. Valori	<u> </u> Y <u> </u> Mr. Worth
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On motion to exit Executive Session at 10:15 p.m. by Mrs. Matuch and seconded by Mrs. Giblin:

Roll Call: 4-0

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<u>Y</u> Mr. Feraro	<u>Y</u> Mrs. Giblin	<u>Y</u> Mrs. Matuch	<u>A</u> Mrs. Valori	<u>Y</u> Mr. Worth
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XVI. Adjourn

On motion to adjourn at 10:20 p.m. by Mrs. Giblin, and seconded by Mrs. Matuch:

Roll Call: 4-0

<u>Y</u> Mr. Feraro	<u>Y</u> Mrs. Giblin	<u>Y</u> Mrs. Matuch	<u>A</u> Mrs. Valori	<u>Y</u> Mr. Worth
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