

**SPRING LAKE BOROUGH BOARD OF EDUCATION
REGULAR MEETING MINUTES
JULY 26, 2021 6:30 PM**

Meeting held in-person in the H. W. Mountz Media Center - There was no broadcast

I. Call to order:

President called the meeting to order at 6:32 and announced "This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were published in The Asbury Park Press and on the district website."

II. Attendance: *All of the following arrived before 6:30 PM with the exception of Karen Matuch*

Board of Education: Mr. James Worth, President
Mrs. Noelle Giblin, Vice-President
Mr. John Clark
Mrs. Karen Matuch - *arrived at 6:33 PM*
Mr. Michael Moran

Administration: Dr. Stephen LaValva, Superintendent/Principal
Ms. Mindy Green, Business Administrator/Board Secretary

III. Flag salute - President Worth led the pledge of allegiance

IV. President's Statement - none

V. Presentation Spring I-Ready Assessment Results
Dr. LaValva and Mrs. Levine presented I-Ready assessment results
Discussion regarding the Standards based program and scope & sequence chart
Both Administrators were pleased with the results and commended staff

VI. Public Comment on Agenda Items Only - none

VII. BOE Committee/Liaison Reports

A. Committee Reports

1. Finance, Negotiations, Personnel - Mr. Worth
Mr. Worth discussed the need to further review bills.
2. Buildings & Grounds, and Security - Mr. Worth
Mr. Worth stated that Dr. LaValva will give an update on the building projects.

3. Curriculum, Instruction, Student Needs - Mrs. Matuch
Mrs. Matuch said meetings are being planned to review Curriculum.
4. Policy and Legislation - Mr. Clark
Mr. Clark stated that policies will be discussed later on the Agenda.
5. Communications - Mrs. Matuch - no report

B. Liaison Reports

1. Manasquan BOE - Mr. Moran - no report
2. H.W. Mountz P.T.A. - Mrs. Matuch - no report
3. Spring Lake Education Foundation - Mr. Clark - none
4. Booster Club - Mrs. Giblin
5. Mrs. Giblin reported that the Booster Club is having a Booster Bash to raise funds for the locker rooms and other projects. Tickets can be purchased online.

VIII. Superintendent’s Report

- A. Report on Enrollment (Attachment A) - Dr. LaValva reviewed the current enrollment as well as the projected enrollment for next school year.
- B. Monthly HIB report - Dr. LaValva reported that he would be reviewing the report with the Board in Executive Session. Action will be taken after the Executive Session
- C. Summer Happenings - Dr. LaValva reviewed the Summer Happenings Communication that went out to the Community.
- D. Vaccination Clinic- Dr. Valva discussed Monmouth County event between 4 districts with vaccinations available on August 4 for first dose and August 25 for second dose.

IX. Approval of Minutes

Motion to approve the Minutes of the Regular Meeting of June 28, 2021

On motion by Mrs. Giblin and seconded by Mrs. Matuch:

Roll Call:

Mr. Clark - yes	Mrs. Giblin - yes	Mrs. Matuch - yes	Mr. Moran - yes	Mr. Worth - yes
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Motion to approve the Minutes of the Special Meeting of July 15, 2021, and the Executive Session of the Special Meeting of July 15, 2021.

On motion by Mrs. Giblin and seconded by Mrs. Matuch:

Roll Call:

Mr. Clark - yes	Mrs. Giblin - yes	Mrs. Matuch - yes	Mr. Moran - abstain	Mr. Worth - yes
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X. Action Items

A. Curriculum and Instruction

- A1. Motion to approve the Interlocal Agreement for Spring Lake to provide Blended Learning Mathematics courses to students in Avon-by-the-Sea (Algebra I) and Belmar (Geometry) for the 2021/2022 School Year at a rate of \$900 per student.

On motion by Mr. Moran and seconded by Mrs. Giblin:

Roll Call:

Mr. Clark - yes	Mrs. Giblin - yes	Mrs. Matuch - yes	Mr. Moran - yes	Mr. Worth - yes
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B. Personnel

- B1. Motion to approve raising the daily rate of substitute teachers. **TABLED**
- B2. Motion to approve tuition reimbursement for Natalie Levine for a course entitled, “Education and the Law” (4 credits) through Capella University in accordance with the agreement between Mrs. Levine and the SLBOE.
- B3. Motion to accept the resignation of Shawna Sogluizzo, Teacher of Students with Disabilities effective August 31, 2021.
- B4. Motion to approve Deborah Hallowell to attend summer meetings of the Child Study Team as needed, and to be compensated at the hourly rate associated with the appropriate step guide in the Agreement between the SLBOE and the SLEA.
- B5. Motion to approve the following Annual Appointments and Authorizations for the 2021/22 school year.
1. Business Administrator/Board Secretary – Mindy Green
 2. Acting Board Secretary – Stephen LaValva
 3. Acting Administrator for District Wide Functions - Mindy Green
 4. Acting Administrator for School Functions - Natalie Levine
 5. Acting Administrator in Absence of Principal or Superintendent - Anthony DeStefano, Laura Roberts
 6. Attendance Officers – Donna Campbell, Bridget Koch
 7. Custodian of the H.W. Mountz School Fund – Mindy Green
 8. Emergency Management Council Member – Stephen LaValva
 9. Authorized Temporary Qualified Purchasing Agent – Mindy Green
 10. Public Agency Compliance Officer – Mindy Green
 11. AHERA Designated Person –Mindy Green
 12. Integrated Pest Management Coordinator – Mindy Green
 13. Right To Know Contact – Mindy Green
 14. Chemical Hygiene Officer - Mindy Green
 15. Blood Borne Pathogens Standards – Bridget Koch
 16. Section #504 Administrator - Natalie Levine
 17. Affirmative Action Officers – Mindy Green, Natalie Levine

- 18. Comprehensive Equity Plan – Natalie Levine
- 19. Child Abuse/Neglect and Missing Children Cases Liaison – Natalie Levine
- 20. Enforcement of Drug-Free School Zone Liaison with Law Enforcement Agencies - Stephen LaValva
- 21. MOESC Representative – Mindy Green
- 22. Homeless Liaison – Natalie Levine
- 23. Anti-Bullying Specialist – Ellen Cosentino
- 24. Anti-Bullying Coordinator – Natalie Levine
- 25. NJSLA Coordinator – Natalie Levine
- 26. NJSLA IT – Consultant for Technology
- 27. District Test Coordinator – Stephen LaValva
- 28. School Test Coordinator – Natalie Levine

B6. Motion to approve compensation in the amount of \$1,000 to Kelly Clark, Teacher of Students with Disabilities, to make up for a clerical error that placed her in the incorrect column on the salary guide for the 2020/2021 school year.

On motion by Mrs. Giblin and seconded by Mrs. Matuch (Items B2-B6):

Roll Call:

Mr. Clark - yes	Mrs. Giblin - yes	Mrs. Matuch - yes	Mr. Moran - yes	Mr. Worth - yes
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C. Student Services

C1. Motion to approve the Agreement between the Spring Lake Board of Education and OT Time, LLC to provide Occupational Therapy services for identified students at an hourly rate of \$121 as needed (Not to exceed three hours per week during the school year), effective August 1, 2021 - June 30, 2022.

On motion by Mrs. Giblin and seconded by Mr. Clark and passed unanimously.

D. Policy

D1. Motion to approve the following policies on First Reading:

- P2464-Gifted and Talented Students
- P6440-Cooperative Purchasing
- P6470.01-Electronic Funds Transfer and Claimant Certification (New Policy)
- P7440-School District Security
- P7450-Property Inventory
- P8420-Emergency and Crisis Situations

On motion by Mr. Moran and seconded by Mr. Clark:

Roll Call:

Mr. Clark - yes	Mrs. Giblin - yes	Mrs. Matuch - yes	Mr. Moran - yes	Mr. Worth - yes
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E. Finance

E1. Motion to approve the Board Secretary and Treasurer Report for the month of June 2021

RESOLVED: That the School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of June, 2021, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

RESOLVED: That the Spring Lake Borough Board of Education accepts the Financial Report of the Secretary and Treasurer for the month of June 2021; and therefore be it

RESOLVED: That the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C.6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly Financial Report and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

E2. Motion to approve grants as follows:

BE IT RESOLVED to approve submission of the following 2021-2022 grant application through the Elementary and Secondary Education Act (ESEA):

Title I Part A Basic	\$46,698
Title IIA Part A	\$9,599
Title IV	\$10,000

E3. Motion to approve refusal of Title III funds for the 2021-2022 Budget year in the amount of \$200.00

E4. Motion to approve Bills List in the amount of:

\$61,840.29 June 2021
\$210,103.59 July 2021

E5. Motion to approve Gross Payroll Expenses:

June 15, 2021 - \$146,940.08
June 24, 2021 - \$207,585.01
June 30, 2021 - \$16,983.79
June 30, 2021- (\$5,000.00) voided P/R

On motion by Mrs. Giblin and seconded by Mr. Moran (subject to a final review on E4 by Board President Jim Worth)

Roll Call:

Mr. Clark - yes	Mrs. Giblin - yes	Mrs. Matuch - yes	Mr. Moran - yes	Mr. Worth - yes
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XI. Public Comment on Non-Agenda Items- none

XII. New Business - none

XIII. Executive Session

Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the seven (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education went into Executive Session on **July 26, 2021** at 7:28 pm. to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- Matters rendered confidential by state or federal law - Student Matter
- Matters which would constitute an unwarranted invasion of privacy
- Matters involving collective negotiations and/or the negotiations of terms and conditions
- Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- Matters concerning the protection of the safety or property of the public
- Matters covered by the attorney-client privilege
- Matters involving employees and terms of their employment and contract

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exists. Action was taken on one or more items stated above.

Motion to enter Executive Session by Mrs. Giblin and seconded by Mrs. Matuch at 7:28 PM and passed unanimously.

Motion to exit Executive Session by Ms. Giblin and seconded by Mr. Clark at 7:45 PM and passed unanimously.

XIV. Action on HIB Findings

RESOLVED: That the Spring Lake Board of Education affirms the recommendation of the Superintendent/Principal and finds that Harassment, Intimidation, and Bullying not substantiated with respect to HIB case 2021-02.

On motion by Mr. Moran and seconded by Mrs. Giblin:

Roll Call:

Mr. Clark - yes	Mrs. Giblin - yes	Mrs. Matuch - yes	Mr. Moran - yes	Mr. Worth - yes
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XV. Adjournment

Motion to Adjourn by Mrs. Giblin and seconded by Mr. Moran at 7:54 PM and passed unanimously.

Respectfully Submitted:

Mindy Green

Mindy Green

School Business Administrator/Board Secretary