

SPRING LAKE BOROUGH BOARD OF EDUCATION
MEETING MINUTES
January 25, 2021 6:30 PM

Meeting was held in-person in the H.W. Mountz Gym - There was no broadcast

I. Call to order: President Worth called the meeting to order at 6:30 p.m. and announced “This meeting is called in accordance with the provisions of the "Open PublicMeetings Act," C.231, PL. 1975, and notices were published in The Asbury Park Press and on the district website.”

II. Attendance: All arrived before the meeting

Board of Education: Mr. James Worth, President
Mrs. Noelle Giblin, Vice-President
Mr. John Clark
Mrs. Karen Matuch
Mr. Michael Moran

Administration: Dr. Stephen LaValva, Superintendent/Principal
Ms. Joannette Femia, Interim Business Administrator

III. Flag salute - President Worth led the recitation of the Pledge of Allegiance.

IV. President’s Statement - Mr. Worth made a statement in regard to Covid-19 and thanked the administration for their hard work to keep us open. We receive guidance from the County. Mr. Worth stated that Covid is not going away and we need to be creative to keep our school open. He has heard that this (vaccine shots) is going to be an annual thing. President Worth noted that he has asked Dr. LaValva to schedule a meeting with Monmouth County to discuss the guidance we are receiving. we will bring the information from this meeting back to the board. Mr. Worth asked Dr. LaValva to conduct another survey in regards to travelling and movement into Phase III.

V. Presentations -

1. Review Board Goals, Mrs. Giblin reviewed the Board Goals that were identified last year and took notes/recommendations for any changes the Board wants to address.
2. Review 5-year Capital Improvement Plan, Mr. Worth reviewed the 5 year Capital improvement plan and noted it will be posted on our website.

VI. Public Comment on Agenda Items Only - No comments

VII. Committee Reports (To close out 2020 Assignments)

A. Committee Reports

1. Finance, Negotiations, Personnel, Mr. Worth reported that we had a good Finance Committee meeting and we are meeting again this week. Assumptions were made as a “non-covid” budget. The Capital plan will be part of the budget. Expect 2% increase in tax levy with possible flat State Aid. Mrs. Giblin reported that the Negotiations committee has met once with the Association and have scheduled another meeting for February 3, 2021. They have agreed to meet as much as possible without attorneys.

2. Buildings & Grounds, and Security, Mr. Worth and Mr. Moran reviewed the Building and Grounds Committee meeting which was held for the Locker Room project and reviewed the 5 year Capital Plan.
3. Curriculum, Instruction, Student Needs, Mrs. Matuch reported that the new Administrative Team has identified needs to be addressed. Mrs. Matuch reviewed the past year in regard to virtual learning. Our goal is to turn back to and address the goals before Covid and hope for normalcy.
4. Policy and Legislation, Mr. Moran reported that they did not have a meeting in January, a lot has been accomplished in the past year.
5. Communications, Mrs. Matuch reported that the committee started a new website, there was slow progress this year due to Covid. Planning on having a virtual open house for enrollment.

B. Liaison Reports

1. Manasquan BOE, Mr. Clark reported that Manasquan has had to close and go all virtual a few times to due Covid. The Manasquan board is proposing a 6 million dollar field house in cooperation with the Manasquan Borough. This has not yet been approved but appears to be moving quickly.
2. H.W. Mountz P.T.A., Mrs. Matuch reported that the PTA met this morning and they are exploring ideas for the Kitchen Tour for next year. They provided breakfast for the staff inservice and they are planning a Valentines treat for all the students. Their next meeting is scheduled for February 22, 2021
3. Spring Lake Education Foundation, Mr. Moran reported that they have been on pause but plan to regroup.
4. Booster Club, Mrs. Giblin - no report

Superintendent’s Report

- A. Report on Enrollment (Attachment A) Dr. LaValva reported that enrollment is at 168
- B. Monthly HIB report - Dr. LaVava reported that there were no HIB’s
- C. NJHS induction January 27 - Dr. LaValva reported that we will be recognizing our NJHS live for students and remote for the parents.
- D.

VIII. Board of Education Committees and Liaisons for 2021

2021 Board of Education Committee Assignments

Committee	Chair	Member	Alternate
Finance, Negotiations, Personnel	Mr. Worth	Mrs. Giblin	Mr. Moran
Buildings and Grounds, and Security	Mr. Worth	Mr. Moran	Mr. Clark
Curriculum, Instruction, Student Needs	Mrs. Matuch	Mrs. Giblin	Mr. Clark
Policy and Legislation	Mr. Clark	Mr. Moran	Mr. Worth
Communications	Mrs. Matuch	Mr. Moran	Mrs. Giblin

Support Organization	Liaison
Manasquan BOE	Mr. Moran
H.W.M. PTA	Mrs. Matuch
S.L. Education Foundation	Mr. Clark
H.W.M. Booster Club	Mrs. Giblin

IX. Approval of Minutes -

Motion to approve the Minutes of the December 21, 2020 Regular Meeting and Executive Session as well as the January 4, 2021 Reorganization meeting.

On motion by Mr. Moran, and seconded by Mrs. Matuch:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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X. Action Items

A. Curriculum and Instruction

There are no items pertaining to Curriculum and Instruction for approval this month.

B. Personnel

B1. Motion to approve Jeanne Stamler as a substitute teacher for the remainder of the 2020-2021 school year pending criminal history clearance.

On motion by Mrs. Giblin, and seconded by Mr. Worth:

Roll Call:

Mr. Clark -Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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C. Student Services

C1. Motion to approve two, temporary, non-resident tuition students (effective January 7, 2021) prorated at \$600 per month for each student.

On motion by _____, and seconded by _____:

Roll Call:

Mr. Clark -	Mrs. Giblin -	Mrs. Matuch -	Mr. Moran -	Mr. Worth -
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D. Policy

D1. Motion to approve no increase to the school year 20/21 advertised Non-Resident and Resident PK tuition Rates rates for the 21/22 school year. (Attachment B- 20/21 Rates)

Note: D1 was tabled

D2. Motion to approve the Tiered Pay Schedule for Substitute Teachers (P3125.1) as revised to be in compliance with state regulations of the \$12.00 minimum hourly rate. (Attachment C)

D3. Motion to approve the revisions to the following policies on second reading and adoption:

- A. P2270 Religion in the Schools
- B. P2622 Student Assessment
- C. P5200 Attendance
- D. P5320 Immunization-

On motion to approve D2 and D3 by Mr. Moran, and seconded by Mrs. Giblin:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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E. Finance

E1. Motion to approve the Board Secretary and Treasurer Reports for the month(s) of November and December 2020

RESOLVED: That the School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of December 31, 2020, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

RESOLVED: That the Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the month(s) of November and December 2020; and therefore be it

RESOLVED: That the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C.6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly Financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

E2. Motion to approve Bills List in the amount of \$ 250,497.95

E3. Motion to approve Gross Payroll Expenses:

December 15, 2020 \$141,763.12
December 23, 2020 \$143,794.11

E4. Motion to approve, the following resolution regarding Waiver of Requirements – Special

Education Medicaid Initiative (SEMI) Program:

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2021-2022 school year, and

WHEREAS, the Spring Lake Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students for the 2020-2021 budget year.

NOW, THEREFORE BE IT RESOLVED that the Spring Lake Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of NJAC 6A23A-5.

E5. Motion to approve revisions to the 5-Year Capital Improvement Plan. (Attachment D)

On motion by Mrs Giblin, and seconded by Mr. Moran:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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XI. Public Comment on Non-Agenda Items - No Comments

XII. Executive Session –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on January 25, 2021 at: 7:44 pm. to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- _____ Matters rendered confidential by state or federal law
- _____ Matters which would constitute an unwarranted invasion of privacy
- _____ Matters involving collective negotiations and/or the negotiations of terms and conditions
- _____ Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- _____ Matters concerning the protection of the safety or property of the public

Pending or anticipated litigation and matters covered by the attorney-client privilege
 X Matters involving employees and terms of their employment and contract

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exists. Action **MAY** be taken on one or more items stated above.

Motion to enter Executive Session by Mr. Moran, and seconded by Mrs. Matuch at 7:44 PM:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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Motion to exit Executive Session by Mr. Clark, and seconded by Mrs. Giblin at 8:40 PM:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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XIV. Adjournment

Motion to Adjourn by Mr. Clark, and seconded by Mrs. Giblin at 8:41 PM:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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Respectfully submitted:

Joanette Femia
Interim School Business Administrator/Board Secretary