

**SPRING LAKE BOROUGH BOARD OF EDUCATION
REGULAR MEETING MINUTES
August 26, 2019 6:30 PM**

- I. Call to order:** President Worth called the meeting to order at 6:30 p.m. and announced, "This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required".

Roll Call	Present	Arrived at	Absent	Time: 6:30	PM
Mr. Worth	X				
Mrs. Giblin	X				
Mrs. Matuch	X				

Also, present: Denise McCarthy, SBA/BS; Paul Griggs, Esq., Board Attorney, Krystyna Domogala, Acting Superintendent/Principal and Director of Student Services

- II. Flag salute-** President Worth led the flag salute.

- III. President’s statement-** Mr. Worth commented that it was a very busy summer including three Special Board meetings. He thanked Ms. Domogala, Mrs. McCarthy and the custodial staff for stepping up to the plate to get the building ready for September.

- IV. A. RESOLVED:** To approve the employment contract of Dr. Stephen LaValva, the Acting Superintendent of Schools,

B. RESOLVED: To approve the employment contract of Dr. Stephen LaValva, as the principal of the H.W. Mountz School.

On motion by Mrs. Matuch, and seconded by Mrs. Giblin:

Roll Call:

Yes-Mrs. Giblin	Yes-Mrs. Matuch	Yes-Mr. Worth
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Dr. LaValva explained his background. He held teaching positions in South Brunswick and Rumson. He was a Vice Principal in Point Pleasant and the Principal and Superintendent in Sea Girt. He also had a post Sandy business of modular home building and obtained his doctorate and his Certificate of Eligibility to be a School Business Administrator during that time.

- V. Public Comments on Agenda Items Only**

Mrs. Dubac asked what is meant by the climate committee on the agenda.

- VI. Safety and Security Update**

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The placement of the bollards is still being discussed.

VII. Discussion by Topic

A. General

1. Building and Grounds Update -Mrs. McCarthy

Mrs. McCarthy discussed some of the projects that have been addressed over the summer i.e. the library renovation and repainting of the floors.

VIII. Approval of Minutes-

RESOLVED: To approve, the Minutes of the June 17, 2019 Special Meeting and the June 24, 2019 Regular Meeting:

On motion by Mrs. Giblin, and seconded by Mr. Worth:

Roll Call:

Yes-Mrs. Giblin	Yes-Mrs. Matuch	Yes- Mr. Worth
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IX. School Business Administrator's Report

A. Board Secretary and Treasurer Reports - July and August to be reported at the September 23, 2019 Board Meeting.

Mrs. McCarthy noted that the District is still within the sixty-day compliance period.

B. Approval of Expenditures:

1. Approval of the Bills List for August 2019 in the amount of \$ 396,657.50

2. Approval of Gross Payroll Expense for July:

July 15, 2019- \$ 34,881.41
July 30, 2019- \$ 34,160.37
July 31, 2019- \$110,683.80

3. Approval of transfers in the amount of \$ 0 for the month of July 2019.

RESOLVED: To approve, the School Business Administrator Report Items A-B:

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On motion by Mr. Worth, and seconded by Mrs. Giblin:

Roll Call:

Yes- Mrs. Giblin	Yes- Mrs. Matuch	Yes- Mr. Worth
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X. Report

ADMINISTRATION

A. Report on Enrollment

HW Mountz	144 Students 12 Non-Resident Students
Manasquan High School	54 Students
Other: Special Education Out of District Monmouth County Vocational School Red Bank Regional	10 Students 11 Students 3 Students
Non-Public Transportation	52 Students

B. Class Trips - None

C. Use of Facilities -

Spring Lake Recreation
Gym
September 18, 2019-October 23, 2019
Wednesdays 6:00 PM-8:30PM
Requested by: Kathy Heine

HW Mountz Drama Club
All Purpose Room
September 2019 -June 2020
Mondays 3:00 PM-5:00 PM
Requested by: Karen Burlington

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CURRICULUM/INSTRUCTION

A. Update - Ms. Domogala

Ms. Domogala reported that Mr. Soto is working hard to make sure that the Chromebooks are ready for the first day of school. She also commented that she is working on the master schedule with the teacher Climate Committee.

PERSONNEL

A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Krystyna Domogala	September 18, 2019	2019 MOA Between Education & Law Enforcement & School Threats-Freehold, NJ	\$0		
Ann Marie Callahan	October 18, 2019	Monmouth University Literacy Symposium-West Long Branch, NJ	\$75		

Ms. Domogala explained what each of these workshops are for.

B. Approval of Substitutes for the 2019-2020 School Year

Jeryl Asaro
Gina Black
Francis Carmody
Kathleen Cassidy
Susan Dunn
Rita Goepfert
Arthur Gordon
John Hanlon
Kate Honan
Suzanne Maroney
Roberta Martin
Suzanne McKay
Marina Melillo
Nancy Nakovick
Sandra Smagula
Sarah Timko

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Substitute School Nurses:

Marjorie Kincaid

Gina Melillo

Lynn Neiberlien

Paraprofessionals:

Bonnie Brendle

Neena Kapoor

Margaret Ping

C. Approval for Kelly Clark movement on SLEA CBA guide to from BA + 20 Step 1 to MA+20 Step 1 at a salary of \$ 61,090.

D. Approval for Eleanor Cosentino, Social Worker-10 days at daily rate of \$383.67 for summer work.

E. Approval to hire Conor McCarthy at an hourly rate of \$ 12 per hour to assist the Technology Coordinator as needed during the school year.

F. Approval to hire Charles Cryan as a part time night custodian (replacement position) at an hourly rate of \$ 13.11 per hour pending criminal history clearance.

G. Accept resignation (letter dated 8/15/19) of Gina Melillo (provided lunch / recess and reception area support) Ms. Melillo requested to continue working as a Substitute nurse.

H. Approval for Brigid Maniace, Speech and Language Specialist, one day at the hourly rate of \$62.39 to attend meeting and complete case management responsibilities.

I. Approval for Bridget Koch, School Nurse, one day at the hourly rate of \$53.50 to review student files, address student needs and attend meetings.

J. Approval for Linda Krebs, Laura Roberts, Lauren Marcus-Feld, Ann Marie Callahan, Jenna Grannick, Michelle Iacouzzi, Aimee Kinsella, Karen O'Sullivan and Mary Pearce, to collaborate and address items pertaining within the Climate Committee, payment not to exceed a total of 50.25 hours, at the SLEA CBA rate of \$34.36 per hour.

K. Approval for Laura Roberts and Mary Pearce, to collaborate and address items within Lead Teacher Meetings, not to exceed two hours per teacher, at the SLEA CBA rate of \$34.36 per hour.

L. Approval for Ann Marie Callahan, Laura Roberts and Mary Pearce, to collaborate and address items within the Curriculum Committee meetings, not to exceed three hours total, at the SLEA CBA rate of \$34.36 per hour.

M. Approval for Laura Roberts and Mary Pearce to collaborate in master scheduling process during the summer, for three additional days, at the SLEA CBA rate of \$34.36 per hour.

N. Approval for Mary Ann Neral to provide office assistance to Main Office and Department of Student Services, at the hourly rate of \$13.93 not to exceed twenty five hours.

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O. Approval of Louise Davis to assist the School Business Administrator at an hourly rate of \$65 / hour, not to exceed twenty hours.

RESOLVED: To approve, Personnel Items A. -O:

On motion by Mr. Worth, and seconded by Mrs. Giblin:

Roll Call:

Yes-Mrs. Giblin	Yes-Mrs. Matuch	Yes-Mr. Worth
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STUDENT SERVICES

A. Approval of Non-Resident Tuition Students-One Pre-K, 3 Kindergarten and nine in Grades 1-6.

B. Approval of Frontline IEP / 504 Software program; fee of \$6,644.14 for the 2019-2020 school year.

RESOLVED: To approve, Student Services Items A and B.

On motion by Mr. Worth, and seconded by Mrs. Giblin:

Roll Call:

Yes- Mrs. Giblin	Yes-Mrs. Matuch	Yes- Mr. Worth
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POLICY

A. Strauss Esmay Policies Update - Mr. Worth

First reading of Policy number 7510- Use of School Facilities.

B. Ad Hoc Committee and Liaison Reports

1. Report from Liaison to NJSBA - Open

2. Manasquan BOE Liaison - Vacancy

3. Report from Liaison to HWM PTA - Mrs. Matuch

Mrs. Matuch stated that they are working hard to launch the new website and discussed the status of the library project.

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4. Report from Liaison to Spring Lake Educational Foundation - Open
5. Report from Liaison to the Booster Club - Mrs. Giblin
Mrs. Giblin stated that there would be more to report when sports start in the fall.
6. Ad hoc Communication Committee - Mrs. Matuch
Mrs. Matuch commented that the committee is not active now but will be with the new administration.
7. Ad hoc Future of Mountz Committee - Mr. Worth
Demographic study request
Letter of introduction request -committee fact finding.

B. Committee Reports

1. Finance, Negotiations, Personnel - Mr. Worth, Mrs. Giblin
Excess surplus in the budget will be reviewed once the audit is underway and a determination will be made as to what to do with the money.
2. Building, Grounds, and Security - Mr. Worth
Mr. Worth stated that a lot has been accomplished this summer. He is looking forward to the engineer's report on how to permanently correct the water infiltration issue in the Pre-K room. Pre-K has been moved for the start of the school year.
3. Curriculum, Instruction, Student Needs - Mrs. Matuch, Mrs. Giblin
Mrs. Matuch and Mrs. Giblin have been working with the teachers to see what their needs are for the upcoming school year. The chrome books are ready for the start of the school year.
4. Communications - Mrs. Matuch, Mrs. Giblin
Mrs. Giblin gave a presentation of the new website.
5. Policy and Legislation - Mr. Worth
A first reading was done of "Use of School Facilities" policy and regulation.

RESOLVED: To approve, Policy and Committee Report Items A. and B.:

On motion by Mr. Worth, and seconded by Mrs. Giblin:

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Yes- Mrs. Giblin	Yes-Mrs. Matuch	Yes-Mr. Worth
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IX. Old Business- *None*

X. New Business-*New business is the new Superintendent.*

XI. Public Comment/Visitors

XII. RESOLVED: The Spring Lake Borough Board of Education hereby convenes to executive session for discussion of the following subjects: Personnel.

It is anticipated the executive session will take approximately one hour; the Board will not take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session discussion no longer exists.

On motion to enter Executive Session:

On motion by Mr. Worth and seconded by Mrs. Giblin:

Roll Call:

Yes-Mrs. Giblin	Yes-Mrs. Matuch	Yes- Mr. Worth
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On motion to exit Executive Session:

On motion by Mr. Worth and seconded by Mrs. Giblin:

Roll Call:

Yes- Mrs. Giblin	Yes-Mrs. Matuch	Yes-Mr. Worth
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Executive session was exited at 8:10 p.m.

XIII. Adjourn

On motion by Mr. Worth, and seconded by Mrs. Giblin:

Roll Call:

Yes- Mrs. Giblin	Yes- Mrs. Matuch	Yes- Mr. Worth
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The meeting was adjourned at 8:15 p.m.

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Respectfully submitted,

Denise McCarthy