

**SPRING LAKE BOROUGH BOARD OF EDUCATION**

**COMBINED MEETING**

**August 20, 2018, 2018 6:30 P.M.**

**I. Call to order:** This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

<b>Roll Call</b>	Present	Arrived at	Absent	Time:	p.m.
Mrs. Valori					
Mr. Ferraro					
Mr. Clark					
Dr. Sterling					

Dr. Raymond J. Boccuti, CSA; Louise B. Davis, Interim SBA/BS; Paul Griggs, Esq., Board Attorney

**II. Flag salute**

**President’s Statement - Mrs. Valori**

**Interviews - Board of Education Vacancy**

**III. Executive Session** –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

**WHEREAS**, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on August 20, 2018 at: \_\_\_ pm. to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- Matters rendered confidential by state or federal law
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters which would constitute an unwarranted invasion of privacy
- Matters involving collective negotiations and/or the negotiations of terms and conditions
- Matters involving the purchase, lease or acquisitions of real property or investment of

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- \_\_\_\_\_ public funds
- \_\_\_\_\_ Matters concerning the protection of the safety or property of the public
- \_\_\_\_\_ Pending or anticipated litigation and matters covered by the attorney-client privilege
- \_\_\_\_\_ Matters involving employees and terms of their employment and contract
- \_\_\_\_\_ Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action **WILL** be taken on any of the items stated above.

On motion to enter Executive Session by \_\_\_\_\_, and seconded by \_\_\_\_\_:

Roll Call:

_____ Mr. Clark	_____ Mr. Ferraro	_____ Dr. Sterling	_____ Mrs. Valori
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On motion to exit Executive Session by \_\_\_\_\_, and seconded by \_\_\_\_\_:

Roll Call:

_____ Mr. Clark	_____ Mr. Ferraro	_____ Dr. Sterling	_____ Mrs. Valori
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Board of Education Vacancy Replacement

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_:

Roll Call:

_____ Mr. Clark	_____ Mr. Ferraro	_____ Dr. Sterling	_____ Mrs. Valori
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**Administer Oath of Office**

**IV. Board of Education Self Evaluation, Board of Education Goals, and School District Goals - Mrs. Kathy Winecoff, NJSBA**

**V. Safety and Security Update - Dr. Boccuti**

WHEREAS there is a need to provide geo-mapping of the H.W. Mountz School and grounds to enable the school administration to provide immediate notification to the Spring Lake Police Department in the event of a crisis; and

WHEREAS Critical Response Group (CRG) has submitted a proposal to provide the geo-mapping; now therefore be it

RESOLVED that the Spring Lake Borough Board of Education approves entering into a contract

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with Critical Response Group at a cost of \$3,556 to provide geo-mapping.

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_:

Roll Call:

___ Mr. Clark	___ Mr. Ferraro	___ Dr. Sterling	___ Mrs. Valori
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**VI. Public Comments on Agenda Items Only**

**VII. Discussion by Topic**

A. General

1. Summer Building and Grounds Update - Dr. Boccuti and Ms. Davis

**VIII. Approval of Minutes**

**RESOLVED:** To approve, upon recommendation of the Superintendent, the minutes of meetings of the Spring Lake Borough Board of Education Work Session June 9, 2018, Regular Meeting June 25, 2018, Combined Meeting July 9, 2018

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_:

Roll Call:

___ Mr. Clark	___ Mr. Ferraro	___ Dr. Sterling	___ Mrs. Valori
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**IX. Interim School Business Administrator's Report**

A. Secretary and Treasurer Reports-

**RESOLVED:** That the Interim School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of August 20, 2018, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

**RESOLVED:** The Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the month of June 30, 2018; and therefore be it

**RESOLVED:** The Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

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**B. Approval of Expenditures:**

1. Approval of Bills List -	\$
2. Approval of Gross Payroll Expense:	
7/15/18	\$42,659.21
7/30/18	\$38,051.73
8/15/18	\$28,690.26

**C. RESOLVED:** The Spring Lake Borough Board of Education Approve/Ratify Transfers as of June 30, 2018 - Report attached.

**D. RESOLVED;** The Spring Lake Borough Board of Education, approves acceptance of the awards of 2018-19 non public entitlements, listed below:

NP Textbooks	\$16,768
NP Nursing	\$30,458
NP Technology	\$11,304
NP Security Aid	\$23,550

**E. RESOLVED:** The Spring Lake Borough Board of Education, approve upon recommendation of the Superintendent, the 2018-19 Contract with Strauss Esmay Associates for the District Online option with an initial set up fee of \$ 1,995 and Annual Fee of \$ 4,645 (prorated for commencement date).

**F. RESOLVED:** The Spring Lake Borough Board of Education approve upon recommendation of the Superintendent, the upgrade of the Main Office copier to Savin MP6503SP, replacing the Sharp MX 620, (installed 2010). For a Lease Purchase cost of \$702.98 per month for a projected savings of \$1,235, with our current vendor Atlantic Tomorrow State Contract #A40467.

**G. RESOLVED:** The Spring Lake Borough Board of Education approve the MOESC 2018-2019 estimated Summer bus routes:

# 6523	Shore Center	\$2,847
# R541	Allenwood	\$1,637
# R657	Alpha School	\$3,609
# 4526	Harbor School	\$2,825
# 5502	Search Day School	\$4,744

**H. RESOLVED:** The Spring Lake Borough Board of Education approve a New Jersey Department of Education (NJDOE) parental contract for student transportation in the 2018-2019 School Year to the Search Day School in the amount not to exceed \$ 10,500 transportation of student SID # (9228498321).

**I. RESOLVED:** The Spring Lake Borough Board of Education approve the disposal of the

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Treasures Textbook Series grades 1-6, with Teacher Editions, to be placed first on the Homeroom Textbook Sharing site for 120 days, making them available to other public/charter schools free, pursuant to N.J.S.A.18A:34-3

**RESOLVED:** To approve, upon recommendation of the Superintendent, the Interim School Business Administrator Report Items A.-I.:

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_:

Roll Call:

___ Mr. Clark	___ Mr. Ferraro	___ Dr. Sterling	___ Mrs. Valori
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**X. Superintendent’s Report**

ADMINISTRATION

A. Report on Enrollment (2017-2018 School Year at close)

<b>HW Mountz</b>	<b>191 Students (21 Non-Residents)</b>
<b>Manasquan High School</b>	<b>47 Students</b>
<b><u>Other:</u> Special Education Out of District Monmouth County Vocational School Red Bank Regional</b>	<b><u>31 Students</u> 11 Students 15 Students 5 Students</b>
<b>Non-Public Transportation</b>	<b>87 Students</b>

B. Class Trips -

Class	Teacher(s)	Destination
Grade 8	Dr. Boccuti, Mr. DeStefano, Mrs. Hanlon, Mrs. Marcus-Feld, Mrs. Salway, TBA	Gettysburg, PA

C. Use of Facilities -

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Spring Lake Recreation  
Gymnasium  
Wednesdays: September 19 - October 24, 2018  
6 pm to 8 pm  
Requested by: Kathy Heine

D. Annual submission of the Statement of Assurance for District Level Professional Development and Mentoring Plans (on NJDOE homeroom)

E. Annual submission of the Statement of Assurance for the District Comprehensive Equity Plan

CURRICULUM/INSTRUCTION

A. Update - Dr. Boccuti

B. **RESOLVED:** To approve, upon recommendation of the Superintendent, the annual contract for Achieve 3000 as included in the 2018-2019 budget.

PERSONNEL

A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Jennifer Cory	August 9, 2018	Regional Training Session For District Certification Staff-Hamilton, NJ	\$0	.31 per mile	\$8
Dr. Raymond J. Boccuti	October 10, 2018 December 5, 2018 February 13, 2019 April 10, 2019	Superintendents' Academy-2018-2019 Professional Development Series-Monmouth University-West Long Branch, NJ	\$350	.31 per mile	\$425
Ann Marie Callahan	October 19, 2018	Fall Literacy Symposium-Monmouth University-West Long Branch, NJ	\$75	.31 per mile	\$95
Spring Lake	2018-2019 School Year	Regional Professional	\$710	-	-

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School District		Development Academy Registration Fee			
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B. (Updated) Michele Parisi Lee Maternity/Disability Leave of Absence for the period September 4, 2018, through September 18, 2018, and a leave of absence pursuant to the New Jersey Family Leave Act for the period September 19, 2018, through November 1, 2018.

C. Approval of Substitutes for the 2018-2019 School Year

**Substitute Teachers:**

- Gina Black
- Carol Brezsnyak
- Francis Carmody
- Kathleen Cassidy
- Renee Cosenza
- Kaylee Covert
- Ellen D'Amico
- Susan Dunn
- Rita Goepfert
- Arthur Gordon
- John Hanlon
- Kate Honan
- Atira Lee
- Suzanne Maroney
- Roberta Martin
- Suzanne McKay
- Marina Melillo
- Sarah Timko

**Substitute Nurses:**

- Katherine Braker
- Marge Kincaid
- Lynn Neiberlien

**Paraprofessionals:**

- Bonnie Brendle
- Neena Kapoor
- Margaret Ping

D. Approval for John Livingood to attend CST meetings, as needed, July 12 - August 31, 2018 at the SLEA CBA rate of \$34.26 per hour.

E. Approval for Nancy Ritchey and Laura Roberts for non-resident student screenings at the SLEA

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CBA rate of \$34.36 per hour.

F. Approval for Victoria Hanlon for July 18, 2018 for the ESY program at the hourly rate of \$52.83.

G. Approval for payment to Karen Dettlinger, Jenna Grannick, Ann Marie Henry, John Livingood, Cheryl Salway (Student placement matters). Victoria Hanlon (Allergy awareness planning) for a total of \_\_\_\_\_ summer hours at the SLEA CBA rate of \$34.36 per hour.

I. Approval to hire Kelly Clark as Special Education Teacher at Step 1 of the BA + 20 column of the CBA for a 10 month salary of \$57,870 effective September 1, 2018 through June 30, 2019.

J. Approval for Brigid Maniace for Frontline IEP CST/ESLS Case Manager training at her daily rate of \$431.23 @ one day.

J Approval to hire John Livingood as Special Education Teacher at Step 16 of the MA + 20 column of the CBA for a 10 month salary of \$87,145 effective September 1, 2018 through June 30, 2019.

K. To accept, with regret, the resignation of Jennifer Miller, effective August 31, 2018.

L. Approve authorization for the Superintendent to employ a paraprofessional for the 2018-2019 school year effective September 1, 2018 to June, 2019 with confirmation of the employment at the September, 2018 regular board of education meeting.

**RESOLVED:** To approve, upon recommendation of the Superintendent, Superintendent Report Items B.-E. and Personnel Report Items A.-L.:

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_:

Roll Call:

____ Mr. Clark	____ Mr. Ferraro	____ Dr. Sterling	____ Mrs. Valori
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**STUDENT SERVICES**

A. HIB Report

B. To approve, upon recommendation of the Superintendent, the shared service agreement between the Spring Lake Borough Board of Education and Avon Board of Education for Spring Lake Child Study Team services for 2018-2019 School Year.

C. To approve, upon recommendation of the Superintendent, the acceptance of non-resident students - PreK, Kindergarten and Grade 7 at the board approved rate of \$6,000 per student in K-8 and \$4,500 for PreK.



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D. To approve, upon recommendation of the Superintendent, a Psychological Evaluation to be completed by MOESC, for the Spring Lake resident student (SID 7494009393) at a cost not to exceed \$360.

E. To approve, upon recommendation of the Superintendent, a contract for Behavior Therapy Associates to provide Consultation services by a Board Certified Behavior Analyst (BCBA). Specifically, this service is based upon the anticipated time of 15 hours, at an hourly rate of \$200, totaling \$3,000. If needed in addition, fee for a full-day consultation (6 hours) will be \$1,200 and the fee for a modified day consultation (4 hours) will be \$900.

F. To approve, upon recommendation of the Superintendent, an Occupational Therapist agreement with OT Time, LLC, to provide Occupational Therapy services, as determined per students' IEP, at rate of \$85.00/ hourly.

G. Tuition and Contracts for 2018-2019

To approve, upon the recommendation of the Superintendent, the special education tuition contract with The Harbor School, LLC to provide educational services to student (SID 5961626825) in the amount of \$84,987.00. Transportation costs in addition.

To approve, upon the recommendation of the Superintendent, the special education tuition contract with the SEARCH Day Program to provide educational services to student (SID 8768907753) in the amount of \$60,647.67. Transportation costs in addition.

To approve, upon the recommendation of the Superintendent, the special education tuition contract with the SEARCH Day Program to provide educational services to student (SID 9964574192) in the amount of \$91,417.67. Transportation costs in addition.

To approve, upon the recommendation of the Superintendent, the special education tuition contract with Collier High School to provide educational services to student (SID 3489014370) in the amount of \$59,040.00. Transportation costs in addition.

To approve, upon the recommendation of the Superintendent, the special education tuition contract with The Lewis School to provide educational services to student (SID 6837612235) in the amount of \$43,289.00. Transportation costs in addition.

To approve, upon the recommendation of the Superintendent, the special education tuition contract with the Alpha School to provide educational and related services including (SID 8636445771) at an estimated cost of \$60,556.40. Transportation costs in addition.

To approve, upon the recommendation of the Superintendent, the special education tuition contract with

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the Alpha School to provide educational and related services including (SID 4893883869) at an estimated cost of \$88,456.40. Transportation costs in addition.

To approve, upon recommendation of the Superintendent, employment to a personal assistant for student (SID 4893883869), attending the Alpha School, for the of the 2018-2019 school year, at a cost of \$155.00 per diem. Transportation costs in addition.

To approve, upon the recommendation of the Superintendent, the special education tuition contract with the Wall Twp. BOE to provide educational and related services included a one to one aide to student (SID 1667616081). Pending contract receipt, review by Administration, and review by BOE Attorney if necessary. Transportation costs in addition.

To approve, upon recommendation of the Superintendent, the special education contract with the Bayshore Jointure (The Shore Center) to provide educational and related services, including a one to one aide to student SID 2046398061. Transportation costs in addition.

Nursing Services

To approve, upon recommendation of the Superintendent, an agreement with Epic Health Services, Inc, to provide private duty nursing services to student (SID #1667616081) at a rate of \$53.00/hourly for RN, or \$48.00/hourly for an LPN and an agreement with Brentwood Healthcare, to provide private duty nursing services to student (SID #1667616081) at a rate of \$57.00 for RN, or \$47.00 for an LPN.

To approve, upon recommendation of the Superintendent, an agreement with Maxim Healthcare Services of Lakewood, NJ to provide one on one nursing services to student (SID #9964574192) during the 2018-2019 school year at an hourly rate of \$ 45.00 for LPN or \$48.00 for an RN not to exceed 8 hours in a day.

To approve, upon recommendation of the Superintendent, the Spring Lake Borough Board of Education, through contract with the Educational Services Commission of New Jersey, authorizes the administrative personnel of the Commission to conference, discuss, and solicit input in the development of the nursing services contract document for the 2018-2019 school year which provides nursing services to the following nonpublic school located in the Spring Lake Borough School District: St. Catharine School.

POLICY

A. Committee Reports

1. Report from Liaison to NJSBA - Mrs. Valori

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- 2. Report from Liaison to Manasquan BOE - Mrs. Valori
- 3. Report from Liaison to HWM PTA - Mr. Clark
- 4. Report from Liaison to Spring Lake Educational Foundation - Mr. Ferraro

**RESOLVED:** To approve, upon recommendation of the Superintendent, Student Services Item A.-G. and Policy Reports:

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_:

Roll Call:

___Mr. Clark	___Mr. Ferraro	___ Dr. Sterling	___Mrs. Valori
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**STRATEGIC PLAN**

- A. Update - Dr. Boccuti

**XI. Old Business**

- A. Tiger Den After Care Program - Dr. Boccuti

**XII. New Business**

**XIII. Public Comment/Visitors**

**XIV. Adjourn**

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_:

Roll Call:

___Mr. Clark	___Mr. Ferraro	___ Dr. Sterling	___Mrs. Valori
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