

**SPRING LAKE BOROUGH BOARD OF EDUCATION**  
**SPECIAL MEETING MINUTES - Remote Meeting due to Public Health - School Closure**  
**August 17, 2020 6:30 PM**

Meeting ID [meet.google.com/zvv-poxk-gwt](https://meet.google.com/zvv-poxk-gwt)

Phone Number (US) +1 219-316-1145 PIN: 326 163 959#

**I. Call to order:** *President Worth called this meeting to order at 6:30 p.m. and announced "This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were published in The Coast Star and on the district website."*

**II. Remote Attendance:** *All members arrived at or before 6:30 p.m.*

Board of Education: Mr. James Worth, President  
Mrs. Noelle Giblin, Vice-President  
Mr. John Clark  
Mrs. Karen Matuch  
Mr. Michael Moran

Administration: Dr. Stephen LaValva, Superintendent/Principal  
Ms. Joannette Femia, Interim Business Administrator  
Mr. Paul Griggs, Esq., Board Attorney

**III. Flag salute -** *President Worth led the recitation of the Pledge of Allegiance*

**IV. President's Statement -** *President Worth stated that the district continues to make significant progress for the purpose of reopening school. There has been good curriculum building, significant improvements in regard to ventilation. However we have some roadblocks by the governor. Masks all day, allowing teaching all remote by districts that request it, a joint statement to the governor from the NJEA, NJPSA and NJASA requesting all schools be remote with an extensive list of items that need to be addressed in order to reopen. We are very pleased that our teachers are committed to return to school. Our Board continues to support the reopening of our school and we believe parents do also. We encourage parents to write to their representatives in this regard.*

**V. Public Comment on Agenda Items Only -** *No comments*

**II. Committee Reports**

**A. Committee Reports**

1. Finance, Negotiations, Personnel, Mr. Worth reported that we are awaiting an update from Joannette on where the reserves will land as well as a transportation report. Mr. Worth also reported that we are excited by the recommendations to personnel on the agenda this evening.
2. Buildings & Grounds, and Security, Mr. Worth - Dr. LaValva reported on the exchange of air in the building. All 3rd floor classroom carpets on the 3rd floor have been removed and will be replaced with VCT flooring which is healthier for our students and faculty. Mr. Worth also noted that much work has been done on the ventilation system with air recirculating 6 to 7 times per hour per classroom.
3. Curriculum, Instruction, Student Needs, Mrs. Matuch - No report
4. Policy and Legislation, Mr. Moran - We will meet this week and provide a policy for reopening at the meeting of August 24th.

5. Communications, Mrs. Matuch - *No report*

**B. Liaison Reports**

1. Manasquan BOE, Mr. Clark - *No report, their reopening plan is posted on their website.*
2. H.W. Mountz P.T.A., Mrs. Matuch - *reported that the PTA is busy working on the Coffee Table fundraiser. You can put in an order at the website hwmountz.pta.com they are also planning a first day of school meeting via Zoom and are working on fundraising.*
3. Spring Lake Education Foundation, Mr. Moran - *no report*
4. Booster Club, Mrs. Giblin - *no report*

**X. Administrative Reports**

**A. Instructional Commitment Survey Results and Impact on Programming**

*Dr. LaValva reported that we have heard from just about all of our parents with the exception of a few. Dr. LaValva shared the results of the survey. Dr. LaValva also reported that there are some families requesting after care, which the district will be providing, having the children outside as much as possible. When the after care program is finalized the parents will be notified.*

**XI. Action Items**

**A. Curriculum and Instruction**

A1. Motion to approve the Inter-District Blended Learning Agreement between the Spring Lake Board of Education (provider) and the Avon-by-the-Sea Board of Education & the Sea Girt Board of Education (participant) for a synchronous, grade 8 Blended Learning - Geometry program for the 2020-2021 school year as per Attachment A.

On motion by Mrs. Giblin, and seconded by Mrs. Matuch:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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**B. Personnel - Personnel was voted on after the return from Executive Session**

- B1. Motion to approve Natalie Levine as Supervisor of Student Services, Curriculum & Instruction at the annual salary of \$99,000 (prorated) effective October 17, 2020 or sooner.
- B2. Motion to approve Natalie Levine as a consultant Supervisor of Student Services, Curriculum & Instruction at the hourly rate of \$54.00, as needed from August 18, 2020-October 16, 2020.
- B3. Motion to approve the Leave of Absence requested by employee (LID 8801) for the term of September 8, 2020 - October 20, 2020 .

- B4. Motion to advertise for a long-term leave replacement Instructional Assistant to serve from September 8, 2020 - October 20, 2020.
- B5. Motion to approve the Leave of Absence requested by employee (LID 4297) for the term of September 2, 2020 - November 1, 2020.
- B6. Motion to advertise for a long-term leave replacement for employee (LID 4297) for the term of September 2, 2020 - November 1, 2020.

On motion by Mr. Moran, and seconded by Mr. Clark:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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**C. Student Services**

*There are currently no motions for approval with regard to Student Services.*

**D. Policy**

*There are currently no motions with regard to Policy.*

**E. Finance**

- E1. Motion to approve Change Order #1 to EPIC Mechanical, Inc in the amount of \$5,555.00 for the additional work needed to complete the Three Roof Ventilators project.

- E2. Recording and award of proposals for new AC/Heat Independent split units for the Administrative Offices

Comfort Mechanical Corporation	\$ 41,939
Kappa Construction Co. Inc	\$120,200
Epic Mechanical, Inc.	\$ 25,000

Award to Epic Mechanical, Inc.

- E3. Recording and award of Alternate Bid work for Second Floor Classroom Split Units

Comfort Mechanical Corporation	\$ 45,621
Kappa Construction Co. Inc	\$102,000
Epic Mechanical, Inc.	\$ 30,700

Award to Epic Mechanical, Inc.

- E4. Motion to approve discard of Epson Projectors and Smart Boards as per list provided; upon Board approval the School Business administrator will list said items for sale.

On motion by Mr. Moran, and seconded by Mrs Giblin:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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**XI. Public Comment on Non-Agenda Items**

**XII. Executive Session** –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

**WHEREAS**, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on August 17, 2020 at: 7:00 pm. to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- Matters rendered confidential by state or federal law
- Matters which would constitute an unwarranted invasion of privacy
- Matters involving collective negotiations and/or the negotiations of terms and conditions
- Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- Matters concerning the protection of the safety or property of the public
- Pending or anticipated litigation and matters covered by the attorney-client privilege
- Matters involving employees and terms of their employment and contract

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exists. Action MAY be taken on one or more items stated above.

Motion to enter Executive Session by Mrs. Matuch, and seconded by Mr. Clark Time 7:00 PM:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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*Executive Session to be held remotely in an alternate virtual meeting room.*

Motion to exit Executive Session by Mr. Clark, and seconded by Mrs. Giblin Time 8:06 PM:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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**XIII. Adjournment**

Motion to Adjourn by Mr. Moran, and seconded by Mrs. Matuch, Time: 8:12 PM:

Roll Call:

Mr. Clark - Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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Respectfully Submitted:

Joanette Femia  
Interim School Business Administrator/Board Secretary