

**SPRING LAKE BOROUGH BOARD OF EDUCATION
REGULAR MEETING AGENDA
April 29, 2019, 6:30 PM**

I. Call to order: This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time:	PM
Mr. Worth					
Mrs. Giblin					
Mr. Ferraro					
Mrs. Matuch					
Mrs. Valori					

Dr. Raymond J. Boccuti - Superintendent, CSA; Denise McCarthy - SBA/BS; Paul Griggs, Esq.- Board Attorney

II. Flag salute

III. Student Recognition - Lakewood Blueclaws Most Improved Students

IV. President’s Statement

V. Safety and Security Update - Dr. Boccuti

A. Sending School Districts Joint Crisis Planning

B. Annual Memorandum of Agreement between the Spring Lake Borough School District and Spring Lake Borough Police Department:

On motion by _____, and seconded by _____:

Roll Call:

___ Mr. Ferraro	___ Mrs. Giblin	___ Mrs. Matuch	___ Mrs. Valori	___ Mr. Worth
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VI. Public Comments on Agenda Items Only

VII. Discussion by Topic

A. General

1. Building & Grounds Update - Dr. Boccuti, Mrs. McCarthy
2. Fertilizer Discussion Item
3. AHERA Consultants Proposal to provide two six month asbestos related services in the amount of \$ 990 per year. This is a QSAC requirement.

RESOLVED: To approve, upon recommendation of the School Business Administrator, AHERA

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Consultants proposal Item A. 3.:

On motion by _____, and seconded by _____:

Roll Call:

___Mr. Feraro	___Mrs. Giblin	___Mrs. Matuch	___Mrs. Valori	___Mr. Worth
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VIII. Approval of Minutes - February 25, 2019 Regular meeting, March 11, 2019 Special Meeting, March 18, 2019 Special Meeting, and April 15, 2019 Special Meeting.

On motion by _____, and seconded by _____:

Roll Call:

___Mr. Feraro	___Mrs. Giblin	___Mrs. Matuch	___Mrs. Valori	___Mr. Worth
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IX. School Business Administrator’s Report

A. Board Secretary and Treasurer Reports as of February 28, 2019

RESOLVED: That the School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of February 28, 2019 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

RESOLVED: The Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the month of February 28, 2019; and therefore be it

RESOLVED: The Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C.6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

B. Approval of Expenditures:

1. Approval of Bills List \$280,010.33
2. Approval of Gross Payroll Expense:
 - March 15,2019 - \$155,795.93
 - March 31,2019 - \$157,287.63
 - April 15, 2019 - \$ 158,745.86
 - April 18, 2019 - \$ 65,741.44

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RESOLVED: To approve, upon recommendation of the School Business Administrator, School Business Administrator Items IX. A. and B.:

On motion by _____, and seconded by _____:

Roll Call:

___ Mr. Feraro	___ Mrs. Giblin	___ Mrs. Matuch	___ Mrs. Valori	___ Mr. Worth
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C. Adoption of the 2019-2020 School Year Budget and Tax Levy

WHEREAS, the Spring Lake Borough Board of Education adopted a tentative 2019-2020 Budget on March 18, 2019 to be submitted to the Executive County Superintendent of Schools for review and approval, and

WHEREAS, the tentative 2019-2020 Budget was reviewed, corrected and approved by the Executive County Superintendent of Schools on April 12, 2019 and

WHEREAS, the tentative Budget was advertised in the legal section of the Coast Star on April 25, 2019;

WHEREAS, the tentative Budget has been presented to the Public during the Regular Meeting of April 29, 2019:

	GENERAL	SPECIAL	DEBT	
	<u>FUND</u>	<u>REVENUES</u>	<u>SERVICE</u>	<u>TOTAL</u>
2019-20 Total Expenditures	<u>\$7,632,661</u>	<u>\$280,752</u>	<u>\$161,200</u>	<u>\$8,074,613</u>
Less: Anticipated Revenues	<u>\$1,083,950</u>	<u>\$280,752</u>	<u>\$ 49,672</u>	<u>\$1,414,374</u>
Taxes to be Raised	<u>\$6,548,711</u>	<u>\$0.00</u>	<u>\$111,528</u>	<u>\$6,660,239</u>

Advertised the Executive County Superintendent approved 2019-2020 Budget in The Coast Star in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a Regular Board Meeting held in the library of H.W. Mountz Elementary School, 411 Tuttle Ave, Spring Lake, New Jersey on Tuesday, April 29, 2019 at 6:30 PM for the purpose of conducting a Public Hearing on the Budget for the 2019-2020 School Year.

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Travel and Related Expense Reimbursement 2019-2020

WHEREAS, the Spring Lake Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school District; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular District business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or Board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$25,000.00 for all staff and Board members for the 2019-2020 school year.

Tax Levy Certification - A4F -Form A

RESOLVED, that the amount required for School Tax purposes for Spring Lake Borough Schools, Monmouth County, NJ for the 2019-2020 SY is a total of \$6,660,239. (includes General Fund and Debt Service)

Adoption of Tax Levy Payment Schedule

General Fund	\$6,548,711
Debt Service	<u>111,528</u>
Total Tax Levy	\$6,660,239

Due Date	General Fund Amount	Debt Service
July	\$545,725	--
August	545,726	--
September	545,726	\$6,200
October	545,726	--
November	545,726	--
December	545,726	--
January	545,726	--

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February	545,726	\$105,028
March	545,726	--
April	545,726	--
May	545,726	--
June	<u>545,726</u>	<u>--</u>
Total	\$ 6,548,711	\$111,528

RESOLVED: To approve, upon recommendation of the Superintendent and School Business Administrator, School Business Administrator Item C.:

On motion by _____, and seconded by _____:

Roll Call:

____ Mr. Feraro	____ Mrs. Giblin	____ Mrs. Matuch	____ Mrs. Valori	____ Mr. Worth
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X. Superintendent's Report

ADMINISTRATION

A. Report on Enrollment

HW Mountz	173 Students 16 Non-Residents
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Manasquan High School	41 Students
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<u>Other:</u> Special Education Out of District Monmouth County Vocational School Red Bank Regional	<u>Students</u> 11 Students 11 Students 4 Students
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Non-Public Transportation	87 Students
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B. Class Trips

Class	Teacher(s)	Destination
Pre-K	Mrs. Ritchey, Mrs. Neral, Mrs. O'Connell	Algonquin Theater-Manasquan, NJ
Kindergarten	Mrs. Roberts, Mrs. Brendle	Manasquan Reservoir-Howell, NJ PTA Mini Grant

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Kindergarten	Mrs. Roberts, Mrs. Brendle	Storybook Land-Egg Harbor, NJ
Grade 4	Mrs. Callahan, Ms. Clark, Mrs. Reid	Bayshore Waterfront Park-Port Monmouth, NJ
Grade 7	Mrs. Krebs, Mrs. Iacouzzi	Spring Lake Historical Society-Spring Lake, NJ
Grade 7	Mr. DeStefano, TBA	Philadelphia Zoo-Philadelphia, PA
Grade 8	Mrs. Krebs, Mr. Tonzola	Maker Fest-Wall Intermediate School, Wall NJ
Grade 8	Mrs. Pearce, Mrs. Krebs, TBA	Walking Trip to Spring Lake Pizzeria-Spring Lake, NJ
Grade 8	Dr. Boccuti, Mrs. Cosentino, Mr. DeStefano, Mrs. Koch, Mr. Livingood, Mrs. Marcus Feld, Mrs. Salway	Washington, DC

C. Use of Facilities

Spring Lake Heights School District
 1 air conditioned room - Speech, Occupational Therapy, Physical Therapy
 June 25, 2019 - August 30, 2019
 1 air conditioned room - Music
 July 8, 2019 - August 1, 2019
 Requested by: John Spalthoff

Drama Club
 All Purpose Room
 Additional dates requested: TBD
 Requested by: Karen Burlington

RESOLVED: To approve, upon recommendation of the Superintendent, Administration Items B. and C. with a final agreement between the Spring Lake Borough School District and Spring Lake Heights School District recommended by the Superintendent and reviewed and approved by the Board of Education at the May 29, 2019 regular meeting:

On motion by _____, and seconded by _____:

Roll Call:

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CURRICULUM/INSTRUCTION

A. Technology Plan - Mr. Soto

B. Update on information items for the May 28, 2019 Board of Education regular meeting:

1. 2019-2020 Placement instruments
2. 2019-2020 Gifted & Talented Program
3. New Jersey Department of Education Connected Action Roadmap (CAR): A Systems Approach to Strengthening Teaching, Leading, and Learning

PERSONNEL

A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Krystyna Domogala	April 11, 2019	ESEA Articulation Meeting-Freehold, NJ	\$0	\$5.60	\$5.60

B. Approval to accept, with best wishes, the retirement of Marcia McGowan effective July 1, 2019.

C. Approval to add Erin McNicholas to the 2018-2019 Substitute Teacher List at the per diem rate of \$80, pending criminal history clearance.

D. Approval for Tyler Hrapsky as a substitute custodian at the hourly rate of \$12 per hour, pending criminal history clearance.

E. Approval for Richard Sambataro as a substitute custodian at the hourly rate of \$12 per hour pending criminal history clearance.

RESOLVED: To approve, upon recommendation of the Superintendent, Personnel Item A. - E.:

On motion by _____, and seconded by _____:

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STUDENT SERVICES

A. HIB Report

B. Approval of Affirmative Action Committee Members-Krystyna Domogala, Affirmative Action Officer, and Christopher Soto, Linda Calafiore, Ellen Cosentino, Aimee Kinsella, John Livingood, Laura Roberts

C. Approval for Affirmative Action Committee to conduct the needs assessment and develop the 2019-2022 District Comprehensive Equity Plan.

RESOLVED: To approve, upon recommendation of the Superintendent, Student Services Item A.-C.:

On motion by _____, and seconded by _____:

Roll Call:

___Mr. Feraro	___Mrs. Giblin	___Mrs. Matuch	___Mrs. Valori	___Mr. Worth
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POLICY

A. Ad Hoc Committee and Liaison Reports

1. Report from Liaison to NJSBA - Mrs. Valori
2. Manasquan BOE Liaison - Vacancy
3. Report from Liaison to HWM PTA - Mrs. Matuch
4. Report from Liaison to Spring Lake Educational Foundation - Mr. Ferraro
5. Report from Liaison to the Booster Club - Mrs. Giblin
6. Ad hoc Communication Committee - Dr. Boccuti

B. Committee Reports

1. Finance, Negotiations, Personnel - Mr. Worth, Mrs. Giblin
2. Building, Grounds, and Security - Mr. Worth, Mr. Ferraro

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3. Curriculum, Instruction, Student Needs - Mrs. Matuch, Mrs. Giblin
4. Communications - Mrs. Matuch, Mrs. Giblin
5. Policy and Legislation - Mrs. Valori, Mr. Worth

C. Policies (P) and Regulations (R) -First Reading:

- P & R 1550-Equal Employment/Anti-Discrimination Practices (M) (Revised)
- P 2431-Athletic Competition (M) (Revised)
- R 2431.2-Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team of Squad (M) (Revised)
- P 2431.8-Varsity Letters for Interscholastic Extracurricular Activities (M) (New)
- P & R 5350-Student Suicide Prevention (M) (Revised)
- P 5533-Student Smoking (M) (Revised)
- P 5535-Passive Breath Alcohol Sensor Device (Revised)
- P & R 5561-Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
- P 8462-Reporting Potentially Missing or Abused Children (M) (Revised)
- P 8561-Procurement Procedures for School Nutrition Program (New)
- P 8454-Management of Pediculosis
- P 0131-Bylaws and Policies
- P 0164-Conduct of Board Meetings
- P 7510-Use of School Facilities

D. Annual Review of Non-Resident Student P 5111

RESOLVED: To approve, upon recommendation of the Superintendent, and to move on to a second reading review and approval, Policy Items C. and D.:

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XI. Old Business

A. Long Range Facilities Plan (LRFP) - Mr. Worth

B. Referendum follow up discussion

XII. New Business

XIII. Public Comment on Any Topic

XIV. BOE Workshop - Kathy Winecoff, NJSBA and Dr. Lester Richens, Executive County Superintendent

XV. Adjourn

On motion by _____, and seconded by _____:

Roll Call:

___ Mr. Feraro	___ Mrs. Giblin	___ Mrs. Matuch	___ Mrs. Valori	___ Mr. Worth
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