

**SPRING LAKE BOARD OF EDUCATION**

**Agenda**

**August 4, 2014**

- I. Call to order:** This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call            Present    Arrived at    Absent            Time:

Mrs. Hansen

Mr. Daino

Mr. Hale

Mr. Panzini

Mrs. Valori

Mr. Bormann, CSA; Mrs. Allen, SBA; Mrs. Walsifer, Supervisor; Mr. Sciarrilla, Esq.

- II. Executive Session – Special Education and Attorney Client Privilege**

Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

***\*\*\*It is estimated that the meeting will be opened to the Public at approximately, but not earlier than 7:20PM. An announcement will be made to waiting guests if a time extension is necessary.\*\*\****

On motion by            and seconded by

**WHEREAS**, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Spring Lake Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on July 28, 2014 at 7: \_\_pm to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be 20 minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- a. Special Education
- b. Attorney Client Privilege - SMID #47428198F

On motion by            and seconded by

Resolved: to return to open session and resume the order of business. Time:

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**III. Flag Salute**

**IV. Approval of the Minutes**

Resolved: To approve the minutes of June 23, 2014 as presented.

**V. President's Comments**

**VI. Public Comments on Agenda Items Only.**

The length of time for public discussion shall be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

**VII. Business Administrator's Report**

Pursuant to **N.J.A.C. 6:23-2.110 (c) 3**. I certify to each Board member that as of June 30, 2013 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Board of Education pursuant to **N.J.A.C. 6A:23-2.11(a)**

July 28, 2014 \_\_\_\_\_ BS/SBA

- A. Resolved: To accept the Financial Reports of the Board Secretary and Treasurer for the months ending June 30, 2014;

Be it Further Resolved: that pursuant to **N.J.A.C. 6:23-2.110 (c)4**, the Board certifies as of June 30, 2012 after review of the Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23-2.11(b)** and that sufficient funds are available for the remainder of the fiscal year and that the Board of Education further approves the transfers between line accounts in the general fund portion of the 2012-2013 budget retroactive to June 30, 2013 as submitted and the 2013-2014 budget effective to July 28, 2014

- B. Resolved: To approve submission of the 2014-2015 NCLB Consolidated Application:  
Title IIA                      \$3,722 HWM                      \$6,448 SC                      = \$10,170

- C. Resolved: To approve submission of the 2014-2015 IDEA Consolidated Grant:  
Basic FT                      \$66,015 HWM                      \$47,678 SC                      = \$113,693  
Pre School                      \$ 3,813 HWM                      \$0                      SC                      = \$ 3,813

- D. Resolved: To approve tuition for two Spring Lake resident high school students placed in Oakwood Academy morning session at a rate of \$24,944.40 each for the 2014-2015 school year (SID#5970728266 and #9244990712)

- E. Resolved: To approve tuition contract with Red Bank Regional High School for one Spring Lake Freshman at a cost of \$13,600 for the 2014-2015 school year.

- F. Resolved: To approve Howell Township Board of Education's special education tuition rate for

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2014-2015 at \$39,695 plus \$32,940 for extraordinary services.

G. Building & Grounds Update

**Partial Domestic Water Main Pipe Replacement Bid results:**

**Air Control Technology \$75,000** Fraemen Mechanical \$95,000  
West Berlin, NJ Fords, NJ

Resolved: To approve, upon the recommendation of P.W. Moss and Associates, awarding contract to Air Control Technology for the partial replacement of domestic water main pipes as per bid specifications at a cost of \$75,000

**Science Room Renovations**

Project update and change orders Plumbing and Hot Water

Resolved: To approve retroactively Change Order Proposal #5, installation of sanitary main to the ground floor at a cost of \$9,732.98 as authorized in accordance with SLBOE resolution April 28, 2014.

Resolved: To approve sale and/or discard of obsolete equipment:  
FA #00246 Skutt Electric Kiln

**VII. Board Attorney's Report**

**IX. Superintendent's Report**

**Administration**

- A. Report on Enrollment (NONE)
- B. Requests for Use of Facilities: (NONE)
- C. Resolved: To approve Field Trips:

Date	Class	Teacher	Destination
August 4, 2014 Rain Date August 11, 2014	Primary	Miss Epstein, Mrs. Ritchey, Ms. Crowley, Ms. Redy, Ms. Yaccarino	Hoffmann's Ice Cream Shop, Spring Lake

- D. The BOE Strategic Planning Workshop for the 2014-2015 School Year is set for 6pm August 18, 2014 followed by the Regular Monthly Meeting at 7pm.
- E. Resolved: To approve accepting the Comprehensive Equity Plan Statement of Assurance for 2013-2014

**Curriculum/Instruction**

- A. Update on Achieve NJ Teacher Evaluation and PARCC

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**Personnel**

- A. Resolved: To approve, upon recommendation of the Superintendent, the Professional Development and Travel Log

Name	Dates(s)	Conference Description	Registration Fee	Travel Fees	Estimated Total
Vincent Daino	10/28-30/2014	NJSBA Conference	\$200		
Timothy Sabins	9/26/2014	NJASPERD 2014 Conference	\$225	\$58.90	\$283.90

- B. Resolved: To approve, upon recommendation of the Superintendent, request for tuition reimbursement in accordance with the collective bargaining agreement as follows:  
Mrs. Salway Basic School Law and Policy 3cr Summer Session Kean U
- C. Resolved: To accept, upon recommendation of the Superintendent, the resignation of Cynthia Deily , effective July 17, 2014.
- D. Resolved: To rescind approval of June 23, 2014, upon recommendation of the Superintendent, request for tuition reimbursement as per the SLEA CBA:  
Mrs. Deily Assessment Techniques3cr Summer Session College of NJ RTC
- E. Resolved: To authorize the Superintendent to hire staff to fill open positions for the 2014-2015 school year and to report back to the Board at the next Board Action Meeting for ratification.  
Art Teacher (PT)  
Special Education/Math Teacher (FT)  
Special Education Teacher (Maternity Leave)  
Receptionist/Lunch Paraprofessional (PT)
- F. Resolved: To approve, upon recommendation of the Superintendent, hiring Katherine Verdi as an Instructional Paraprofessional at a salary of \$14,000 effective September 1, 2014 through June 30, 2015. Upon receipt of her Certificate of Eligibility within the 2014-2015 school year the district will retroactively increase salary to \$18,702.
- G. Resolved: To approve, upon recommendation of the Superintendent, hiring Kathleen Buerke as an Instructional Paraprofessional at a salary of \$18,702 effective September 1, 2014 through June 30, 2015.
- H. Resolved: To approve, upon recommendation of the Superintendent, adding the following name(s) to the Substitute List for 2014-2015:  
Kathleen Kuhlwein Substitute Certificate \$75/diem  
Katie Golding Certificate of Eligibility \$80/diem

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Jennifer Farrell	Certificate of Eligibility	\$80/diem
Sarah Ann Yersin	Teaching Certificate	\$85/diem

- I. Resolved: To approve, upon recommendation of the Superintendent, hiring Thomas Zarra as PM Custodian, part time (0.625 FTE) at a prorated salary of \$17,200 effective September 1, 2014 through June 30, 2015.
- J. Resolved: To approve, upon recommendation of the Superintendent, the resignation of Wendy Allen, Instructional Paraprofessional, effective July 29, 2014.
- K. Resolved: To approve, upon recommendation of the Superintendent, the appointment of Karent Dettlinger for the Schedule B Position of Peer Mediator Advisor at \$625
- L. Update on Staff Achievements:  
Mrs. Salway has received the New Jersey Standard Certificate - Supervisor  
Mrs. Walsifer had received the New Jersey Certificate of Eligibility - Principal

**Student Services**

- A. Resolved: That the Spring Lake Board of Education approve the June 23, 2014 HIB Incident Report (-0- incidents).

**Policy**

- A. Resolved: To approve second reading and adoption of the following policies:  
5131.6                    Drugs, Alcohol, Steroids, Tobacco  
5113                      Attendance, Absences, and Excuses  
2131                      Chief School Administrator  
2224                      Nondiscrimination/Affirmative Action (General)  
4111.1/4211.1          Nondiscrimination/Affirmative Action (Staff)  
6121                      Nondiscrimination/Affirmative Action (Students)  
4111                      Recruitment, Selection and Hiring (Cert. Staff)  
4211                      Recruitment, Selection and Hiring (Non-Cert. Staff)  
6147.1                    Evaluation of Individual Student Performance  
6145                      Extracurricular Activities  
4131/4131.1            Staff Development: Inservice Education/Visitations/Conferences  
4129.26/4219.26      Electronic Communication by School Staff  
These policies will supersede all previous policies of the same.

**X. Committee Reports**

Building & Grounds	Mr. Hale, Chair/ Mrs. Hansen
Finance/Negotiations	Mr. Hale, Chair/Mrs. Hansen
Personnel/Student Personnel	Mrs. Hansen, Chair/ Mr. Hale Meeting on Call
Policy	Mr. Daino, Chair/Mr. Panzini Schedule Meeting
Communication	Mr. Daino, Chair/Mrs. Hansen Schedule Meeting
Curriculum	Mrs. Valori, Chair/Mr. Panzini
NJSBA Delegate	Mr. Daino, Chair      Mrs. Hansen, Alternate
Legislation	Mrs. Hansen, Chair    Mr. Daino, Alternate
Liaison to Manasquan BOE	Mrs. Valori

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Liaison to HWM Booster Club	Mr. Hale	
Liaison to HWM PTA	Mrs. Valori	Mrs. Hansen, Alternate
Liaison to SLED	Mr. Panzini	Mrs. Valori, Alternate

**XI. Payment of Bills**

Resolved: To approve payment of bills and payroll for the months of June 30, 2014 and July 2014 Bill

Lists	\$411,556.98	(Final June Total)	June Payroll #3/4	\$4,391.65
	\$	July-August 4	July #1 Payroll	\$36,051.06
			July #2 Payroll	\$56,532.89

Record of checks and distribution are on file in the business office.

**XII. Old Business**

**XIII. New Business**

Discussion of Committee Restructure

Discussion of amendment to the Tuition Policy

**XIV. Visitors**

**XV. Adjourn**